

MARLBOROUGH TOWN COUNCIL

PROPERTY COMMITTEE

Minutes of a meeting of the **Property Committee** held on the **4th April 2016** in the **Council Chamber, Town Hall, Marlborough at 8.20 pm**

PRESENT	Councillor N. Barrett-Morton Councillor Mrs. E.M. Hannaford-Dobson Councillor N. Fogg Councillor B. Lam Councillor M. Hall Councillor A. Light	Chairman
ALSO PRESENT	Mrs S. Parker Mrs D. Whitehall Mrs S. Pryor Councillor S. Dobson Councillor B. Castle Councillor J. Cook	Town Clerk Administrator The Adviser Observing Observing Observing

PUBLIC QUESTION TIME

There were no questions.

605/15 APOLOGIES FOR ABSENCE

An apology for absence was received from the Town Mayor.

606/15 DECLARATION(S) OF INTEREST

There were no declarations of interest or requests for dispensation.

607/15 CHAIRMAN'S ANNOUNCEMENTS

As this was the last Property Committee meeting of 2015/16, the Chairman thanked his fellow Councillors for their support as well as the office staff and, of course, the Town Hall Caretaker.

Councillors were reminded that, as with other committees, legal fees had been high in 2015/16 with new lease agreements, variation deeds and asset transfers.

Thanks were expressed for the understanding and patience of residents and visitors whilst we work towards improving facilities for public conveniences for the town.

608/15 MINUTES

RESOLVED: that the minutes of the Property Committee's meeting held on 11th January 2016 be approved and signed by the Chairman as a correct record.

609/15 TOWN CLERK'S REPORT

The Town Clerk's report was noted.

610/15 REPORT ON TOWN COUNCIL PROPERTIES

The report on Town Council properties was noted. Members considered a draft Tenancy Agreement prepared by the Town Council's solicitors for residential properties and a number of amendments and additions were noted by the Town

Clerk for inclusion before issue.

611/15

TOWN HALL WORKS

The Town Clerk's report was noted and a number of recommendations were considered.

- RESOLVED:** (i) to pursue Quotation B (£3,285.00 net) for the supply of three lockable notice boards
(ii) to obtain quotations for a keypad entry system for the Council Chamber
(iii) to investigate the reinstatement of the existing hearing loop system in the Assembly Room (no cover was felt necessary for other parts of the building)
(iv) to delegate to the Town Clerk to seek expert advice to investigate cracks/water damage in the Town Hall

612/15

CHARGES FOR THE TOWN HALL – 2016/17

Members considered a proposed increase in charges for the hire of the Town Hall.

- RESOLVED:** to increase hiring charges for the Town Hall by 3% from April 2016

613/15

PUBLIC CONVENIENCES

The Chairman thanked Councillors for their recent help in communicating and distributing flyers about the closure of the Wiltshire Council toilets in George Lane car park. Members noted the minutes and recommendations of the Working Party held on 30th March 2016 about the Community Asset Transfer from Wiltshire Council of the public toilets at George Lane Car Park and the associated Deed of Release towards the sale of those owned by the Town Council at Chantry Lane. The Town Clerk reminded Members of the overall costs of the running of the toilets at George Lane and would check whether there would be a rateable charge whilst the toilets were closed.

- RESOLVED:** (i) a sub meter be installed at the Car Charging Point at the George Lane site
(ii) that the Chantry Lane toilets are kept up to a fully serviceable level whilst still in use with sensible operational investment only, kept clean and opened at 8 am on a daily basis
(iii) that the issue around the strip of land adjacent to the Chantry Lane block be resolved with Wiltshire Council as soon as possible
(iv) that the British Toilet Association is contacted with a view to commissioning an initial report on the refurbishment of the George Lane toilets

614/15

EXCLUSION OF THE PRESS & PUBLIC

RESOLVED: that in view of the confidential nature of the business about to be transacted, the press and public were excluded from the remainder of the meeting in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

615/15

KINGSBURY STREET BUILDING

The Town Clerk's update was noted.

- RESOLVED:** (i) to set up a meeting with Aster Property
(ii) to follow up on an enquiry received concerning rental of the shop premises

The meeting closed at 9.15 pm

Signed
Chairman

Date