

**MARLBOROUGH TOWN COUNCIL
PROPERTY COMMITTEE**

Minutes of the **Property Committee** which was held
Monday, 5 October 2020 at 8.33 pm via videoconference

PRESENT: Councillor Guy Loosmore Chairman
Councillor Mark Cooper Town Mayor
Councillor Nicholas Fogg
Councillor Alexander Kirk Wilson
Councillor Peter Cairns
Councillor Andy Wilson
Councillor Susie Price

ALSO PRESENT: Mrs Shelley Parker Town Clerk
Dawn Whitehall Administrator
Councillor Andrew Ross Observing
Councillor Mervyn Hall Observing
Councillor Jo Waltham Observing
Susan Round Marlborough.News
Plus 1 member of the public

PUBLIC QUESTION TIME

There were no questions.

238/20

APOLOGIES

Apologies for absence were received from **Councillor Dow**.

239/20

DECLARATIONS

There were no declarations of interest.

240/20

CHAIR'S ANNOUNCEMENTS

This was the first Property meeting since January, but projects had nonetheless been moving forward. Members must remain mindful of the impact that COVID would have on Town Council-owned buildings and the overall property portfolio.

There would be meetings to discuss this committee's budget for 2021/2022 and an additional Property Committee meeting to agree budget figures to recommend to the Finance & Policy Committee. There will be an additional meeting to discuss the proposed figures over the coming weeks. Devolution of services with Wiltshire Council was on hold for the next few weeks, but assurances had been given by Cllr Richard Clewer, Deputy Leader of Wiltshire Council, that it would soon be up and running.

The Chairman welcomed Cllr Waltham to the meeting as an observer – her first experience of the Property Committee.

241/20

MINUTES

RESOLVED: that the minutes of the meeting held Monday, 13 January 2020 were approved as a true record of the meeting and signed by the Chairman

242/20

REPORT ON TOWN COUNCIL PROPERTIES

Members noted a report and property update and considered recommendations.

RESOLVED: (i) that the request for a Sky Box/dish at 3b Kingsbury Street can go ahead subject to the stipulations in paragraph 2.22 of the lease and, in addition, that any planning permission requirement is also met by the tenant

RESOLVED: (ii) that a request for a replacement bathroom suite at Recreation Ground Cottage No 2 is agreed

RESOLVED: (iii) that a professional inspection is obtained and that quotes are sought for repairs to a flat roof at Kingsbury Street, and works go ahead to rectify problems

243/20

TOWN HALL

Members noted the Town Clerk's report and update about various works.

RESOLVED: that the little used flagpole at the front of the Town Hall be removed

244/20

BOWLS CLUB

Members noted that a meeting took place with the Bowls Club Committee in March to discuss the expiry of its lease.

RESOLVED: that work on a lease for the Bowls Club should begin, and that remote meetings take between the Chairman of the Property Committee, Town Clerk and a representative of the Bowls Club to discuss any outstanding issues around terms and conditions

235/20

NEW WORKSHOP

Members noted work undertaken so far towards creating a new workshop alongside recommendations from the Town Council's agents.

RESOLVED: (i) that a Tree Survey be commissioned

RESOLVED: (ii) that a meeting is arranged with the Golf Club to include the Town Mayor, Chairmen of the Property, Amenities & Open Spaces and Finance & Policy Committees to bring them up to date with plans

236/20

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential and commercial nature of the business to be transacted

Members of the press and public left the meeting

237/20

TOWN COUNCIL BUILDINGS

Members noted the Town Clerk's report and recommendations about tenanted properties.

RESOLVED: (i) to continue to support tenanted properties in the light of the impact of Coronavirus

RESOLVED: (ii) to agree to the extension of a lease for a maximum of six months

RESOLVED: (iii) to periodically review the service from the Town Council's agents

The **Chairman** took the opportunity to thank the **Town Clerk** and her team for their continued dedication to the good management of the Town Council's properties.

The meeting closed at 9.10 pm

Signed: Date:
Chair

DRAFT