

# Marlborough Town Council



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PSLCC  
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**COUNCIL OFFICES**  
**5 HIGH STREET**  
**MARLBOROUGH**  
**WILTSHIRE**  
**SN8 1AA**

28 September 2021

Dear Councillor

You are summoned to a meeting of the **Planning Committee** to be held on **Monday 4<sup>th</sup> October 2021 at 7.00pm**

Yours faithfully

*Richard Spencer-Williams*  
Mr Richard Spencer-Williams, PSLCC  
Town Clerk

This meeting will be held in the Assembly Room at the Town Hall according to the latest Government Covid Safety Guidelines, and managed according to the Health and Safety at Work Act 1974 (2)e

There will be twenty places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. Places will be allocated on a first come first served basis. Organisations and interest groups are asked to send one delegate.

All those in attendance at the meeting will be required to wear a face mask when moving around the Town Hall, unless exempt, or when seated.

If members of the public wish to attend and ask a question they should also notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

No members of the public will be allowed to attend if all the allocated seats are taken.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

**Public Question Time** – in accordance with Standing Order 3 (f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chair may direct that a written or oral response be given.

## **AGENDA**

- 1. Apologies**
- 2. Declaration(s) of Interest**  
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**  
To confirm the minutes of the meetings held on Tuesday 31<sup>st</sup> August and Monday 20<sup>th</sup> September 2021
- 5. Town Clerk's/Action Log Report**
- 6. Planning Decision Notices**  
To note the Planning Decision Notices that have been issued by Wiltshire Council
- 7. Planning Applications**  
To consider the Planning applications received from Wiltshire Council
- 8. Work to Trees**  
To consider applications received from Wiltshire Council
- 9. Planning Appeal**  
To consider a planning appeal received from Wiltshire Council
- 10. Licensing Applications**  
To consider applications received from Wiltshire Council
- 11. Community Area Transport Group**  
To consider the CATG requests
- 12. Neighbourhood Planning**  
To receive a verbal update from Councillor Hall
- 13. Marlborough Golf Course Sign**  
To consider the request from Marlborough Golf Club for a 'brown sign'
- 14. Development Plan Workshops**  
To consider the outcomes of the Development Workshops
- 15. Traffic Survey**  
To consider the proposal to commission a Traffic Survey for Marlborough
- 16. Climate Friendly Badge Scheme**  
To consider the proposal to initiate a 'Climate Friendly Badge Scheme' for Marlborough



## **ITEM 5 Town Clerk's Report/Action Log Report**

<b>Description</b>	<b>Assigned to</b>	<b>Source</b>	<b>Status</b>	<b>Start Date</b>	<b>Due Date</b>	<b>Notes</b>
Town Clerk to draft a letter to National Express to ask them to reinstate their services through Marlborough	Town Clerk	Planning Committee	In progress	31/08/2021		<p>Tourism office has made contact via existing relationship and awaiting contact details.</p> <p>On 14/09/2021 the office circulated an email to all councillors sent to Councillor Barrett-Morton and cc: Danny Kruger MP in response to Cllr Barrett-Morton's letter, explaining that it does not intend to reinstate the 402 service as it is not viable from a commercial or operational perspective.</p>
To ask the originator of the High Street crossing petition (Mrs Vera Hamblin) for views on the current CATG proposals, and to seek a meeting with a Highways Engineer to clarify the options available, to be reviewed at the next meeting.		Planning Committee	In progress	31/08/2021		Original contact details to be located
Town Clerk to arrange a meeting to discuss alternative signs (No Through Road) with a Highways Engineer and obtain costs.		Planning Committee		31/08/2021		WC Highways emailed on 1.9.21 clarifying MTC's position; awaiting response
To put the Manton 5-point traffic calming scheme forward for a Substantive Highways Grant.	Town Clerk	Planning Committee		31/08/2021		WC Highways emailed on 1.9.21 with proposal/application, requesting advice on feasibility; awaiting response

## **ITEM 6 Planning Decisions**

To note the Planning Decision Notices issued by Wiltshire Council for the period 13 to 26 September 2021:

- a) **PL/2021/06983** – 3 High Street, Marlborough  
Change of use from 'Sui Generis' betting shop to Class E(a) retail  
**Decision:** Approve with Conditions **MTC:** No objection
  - b) **PL/2021/07037** – Barnfield House, Chopping Knife Lane, Marlborough  
Demolish existing timber garage and replace with similar sized building for ancillary accommodation  
**Decision:** Approve with Conditions **MTC:** No objection
  - c) **PL/2021/07204** – 6 High Street, Marlborough  
Removal of the existing individual lettering, projecting Barclay's signage and render and timber to be made good on completion. Existing ATM to be removed, new glazing to be installed to match existing on completion.  
**Decision:** Approve with Conditions **MTC:** No objection, but regrets the loss of this ATM
  - d) **PL/2021/07415** – 10 Stonebridge Close  
Proposed first floor rear en-suite/bedroom extension and ground floor internal alterations  
**Decision:** Approve with Conditions **MTC:** No objection
  - e) **PL/2021/07897** – Lawrence Acre, Marlborough  
Installation of mobility scooter storage units  
**Decision:** Approve with Conditions **MTC:** Meeting inquorate: unable to vote or comment
  - f) **PL/2021/08128** – 14 London Road, Marlborough  
Internal and external alterations and replacement of windows  
**Decision:** Withdrawn by applicant **MTC:** Not considered
  - g) **PL/2021/08622** – Wardens Accommodation, Town Mill, Marlborough  
Proposed works to trees in a conservation area  
**Decision:** Withdrawn by Council **MTC:** Not considered
-

## **ITEM 7 Planning Applications**

Councillors and members of the public should contact the Town Clerk by midday on Monday 4 October if they feel any of the following applications need full discussion at the meeting.

To consider the following Planning Applications received from Wiltshire Council –

- a) [PL/2021/08140](#) – Householder planning permission  
Erection of a detached annex in garden at 8 Pipers Piece, Herd Street, Marlborough for Veronica and Robert Davison
  - b) [PL/2021/08586](#) – Listed building consent (Alt/Ext)  
Internal and external alterations, and replacement of windows at 14 London Road, Marlborough for Mr and Mrs Tippens
  - c) [PL/2021/07958](#) – Prior approval Part 3 Class O: Offices to dwellinghouses  
Notification for prior approval under Class O – change of use of offices to form 3 flats at 3 and 4 Pelhams Court, Marlborough for Mr M Lovelace
- 

## **ITEM 8 Work to Trees**

- a) [PL/2021/08878](#) – Notification of proposed work to trees in a conservation area  
T1 Larch – reduce lateral limbs over road by 2-3m and remove dead wood at The Coach House, Bridge Street, Manton for Butler
  - b) [PL/2021/09056](#) – Consent under Tree Preservation Orders  
T1 – Locust tree (Robinia) (T4 of TPO E257) – fell. T2 – Split Leaf Beech tree (T1 of TPO E257) – 30% thin at Wye House, Barn Street, Marlborough for Cognatum
  - c) [PL/2021/09082](#) – Notification of proposed works to trees in a conservation area  
Cherry – prune to clear house & reshape. Ash/Sycamore etc – prune, rebalance & reshape to prevent becoming too large at 1 Harley Court, London Road, Marlborough for Ms J Marchant-Currie, McFarlane Property
-

## **ITEM 9 Planning Appeal**

To consider whether to make any representation to a planning appeal APP/73940/W/21/3277376 against refusal of 21/01008/FUL – Formation of access and off-road parking area to front of property at 9 Herd Street, Marlborough:

**Wiltshire Council**

Tel: 0300 456 0114      [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Wiltshire Council  
[PlanningAppeals@wiltshire.gov.uk](mailto:PlanningAppeals@wiltshire.gov.uk)  
Our Ref: 21/01008/FUL

10 September 2021

Dear Sir/Madam,

### **TOWN AND COUNTRY PLANNING ACT 1990**

APPELLANTS NAME: Mr Howard WILKINSON

APPEAL SITE: 9 Herd Street, MARLBOROUGH, SN8 1DF

PROPOSED DEVELOPMENT: Formation of access and off-road parking area to front of property.

INSPECTORATE REFERENCE: APP/Y3940/W/21/3277376

APPEAL START DATE: 08 September 2021

I am writing to let you know that an appeal has been made to the Planning Inspectorate in respect of the above site.

The appeal is against a refusal and is to be decided on the basis of the written representations procedure.

The Planning Inspectorate have introduced an online appeals service which you can use to comment on this appeal. You can find the service through the Appeals area of the Planning Portal – see <https://acp.planninginspectorate.gov.uk>. Alternatively, you can send your comments to [west1@planninginspectorate.gov.uk](mailto:west1@planninginspectorate.gov.uk) or Planning Inspectorate, Room 3c, Temple Quay House, 2 The Square, Bristol BS1 6PN, quoting the Inspectorate reference. Comments should be received by **13<sup>th</sup> October 2021**.

The Inspectorate may publish details of your comments, on the internet (on the appeals area of the planning portal). Your comments may include your name, address, email address or phone number, please ensure that you only provide information, including personal information belonging to you that you are happy will be made available to others in this way. If you supply information belonging to a third party please ensure you have their permission to do so. More detailed information about data protection and privacy matters is available on the Planning Portal.

Any representations received after the deadline will not normally be seen by the Inspector and will be returned.

Any comments you may have already made following the original application will also be forwarded to the Inspectorate (unless they are expressly confidential) but you may withdraw, modify or amplify them now if you wish. All comments received will be copied to the appellant and will be taken into account by the Inspector in deciding the appeal.

If you wish to receive a copy of the appeal Decision Letter, you should write to the Planning Inspectorate specifically requesting one.

The Planning Inspectorate will not acknowledge your letter unless you specifically ask them to do so. They will, however, ensure that your letter is passed on to the Inspector dealing with the appeal.

Finally, you can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from GOV.UK at <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal>.

When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>.

Yours faithfully,

*Mike Wilmott*

Head of Development Management

## **ITEM 10 Licensing Applications**

To consider an application for a premises licence under the Licensing Act 2003:

The Licensing Authority has received a New Premises Licence application for, Marlborough Snooker Hall, 10 Hughenden Yard, Marlborough . The application requests the following:-

- ON Sales for Supply of alcohol: Mon – Sun: 12:00 hrs to 22:30 hrs, Mon to Sat, 12:00 hrs to 00:00 hrs (Midnight)
- Indoor Sports Events: Sun: 12:00 hrs to 22:30 hrs, Mon to Sat, 12:00 hrs to 00:00 hrs (Midnight)
- Recorded Music Indoors - Sun: 12:00 hrs to 22:30 hrs, Mon to Sat, 12:00 hrs to 00:00 hrs (Midnight)
- Late Night Refreshment - Mon to Sat, 23:00 hrs to 00:00 hrs (Midnight)

Any representations against /for the applications must be received no later than 4th October 2021

(For full application please see the [#appendix](#) )

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## **ITEM 11 Community Area Transport Group**

To consider two Highways Improvement Requests for submission to CATG:

### **11 A) Marlborough High Street north of St Peters**

#### **Contact Details**

<b>Name:</b>	Jane Davies	<b>Date:</b>	06/09/2021
<b>Address:</b>	[REDACTED]		
<b>Telephone No:</b>	[REDACTED]		
<b>Email Address:</b>	Jane.Davies@wiltshire.gov.uk		

#### **Issue Details**

<b>Location of Issue:</b>	One-way road north of St Peter's
<b>Community Area:</b>	Marlborough
<b>Parish or Town Council:</b>	Marlborough TC
<b>Nature of Issue:</b>	Vehicles not seeing one way sign (it is about 8' up on a pole and needs to be lowered) and travelling the wrong way down the road. There are also issues with vehicles turning right from Hyde Lane and speeding along the road.
<b>How long has it been an issue?</b>	At least 12 months

<b>What would you like done to resolve this issue?</b>	
<p>The 'no entry' sign to be lowered to a more visible height, and additional 'no entry' sign on the church wall or post. Consider a build out to physically prevent a vehicle turning left into the road. Citing of a large scale flower feature on the hatched road area to remind drivers not to speed when turning into the road.</p>	
<b>Have you been in touch with your local Wiltshire Councillor? (Yes/No)</b>	Yes

## **11 B: Poulton Hill, Marlborough**

### **Contact Details**

<b>Name:</b>	Jane Davies	<b>Date:</b>	06/09/2021
<b>Address:</b>	[REDACTED]		
<b>Telephone No:</b>	[REDACTED]		
<b>Email Address:</b>	Jane.Davies@wiltshire.gov.uk		

### **Issue Details**

<b>Location of Issue:</b>	Poulton Hill
<b>Community Area:</b>	Marlborough
<b>Parish or Town Council:</b>	Marlborough TC
<b>Nature of Issue:</b>	
<p>Speeding vehicles on road, very narrow pavements and crumbling of bank and movement of slabs narrowing the pavement further. Road signage has been twisted on pole so is no longer clearly visible and needs relocating. Can an MTC SID be deployed in this location? Is the bank repair maintenance?</p>	
<b>How long has it been an issue?</b>	At least 12 months
<b>What would you like done to resolve this issue?</b>	
<p>Advice from Wiltshire Highways officers on reducing vehicle speeds in this location Action to repair the damaged banks and widen pavements. SID deployed by MTC.</p>	
<b>Have you been in touch with your local Wiltshire Councillor? (Yes/No)</b>	Yes

## **ITEM 12 Neighbourhood Planning**

To receive a verbal update from Councillor Hall, Chair of the Marlborough Area Neighbourhood Plan Steering Group.

## **ITEM 13 Marlborough Golf Course Sign**

To consider the request from Marlborough Golf Club for a 'brown sign'

Marlborough Golf Club have contacted the Town Council to request the Council's principal support for the provision of a 'brown signs' to help signpost visitors to the Club facility, as stated below;

*'The golf club has been at the heart of the town since 1888 as you know. However, visitors from outside the County who book to play our course do struggle to find our club due to the lack of signage and visibility. We hold many functions, conferences, and social events to visitors outside of the County, along with golf societies to play here from all over the UK. Many of our visiting bookers use the Town for overnight stay, shopping, and eateries so we believe we are integral to the local community and tourist market.*

*With this in mind would you be happy to support us in an application for brown tourist signage please.' The golf club has been at the heart of the town since 1888 as you know. However, visitors from outside the County who book to play our course do struggle to find our club due to the lack of signage and visibility. We hold many functions, conferences, and social events to visitors outside of the County, along with golf societies to play here from all over the UK. Many of our visiting bookers use the Town for overnight stay, shopping, and eateries so we believe we are integral to the local community and tourist market.*

*With this in mind would you be happy to support us in an application for brown tourist signage please.'*

Marlborough Golf Club have applied to Visit Wiltshire for four signs. This is envisaged as two small golf club signs sited approximately 200 yards from the entrance to help traffic know that the golf club is the next turn. The other two to be located further away, but within 5 miles of the facility. Possibly one on the mini roundabout opposite Majestic Wine outlet, the other could be sited near Ogbourne Golf Club at the other end.

There will be no cost to the Council.

The Committee are asked to consider the request for support and instruct the Town Clerk accordingly.

## **ITEM 14 Development Plan Workshops**

### To consider the outcomes of the Development Workshops

There were two in-house Council workshops on the 14<sup>th</sup>, and 21<sup>st</sup>, with a third planned for the 15<sup>th</sup> of September.

There were a number of outcomes that could be adopted by the Council and its Committees, to inform the development plan for the next Council term, as follows:

- **Climate Emergency** – this was seen as overarching, and integral to all Council services and activities, with MTC being proactive and leading by example
- **Town ‘Centre’ Plan** – and having a well thought through plan could influence key other stakeholders and partners towards a shared vision
- **Maximising Marlborough’s assets** – including capitalising on the open spaces, river, and venues
- **Traffic Plan** – and how a well thought through plan could influence key other stakeholders and partners towards a shared vision
- **Ensuring the Marlborough Area Neighborhood Plan**
- **Civic services and program** – as an inherent given of the Councils offer and part of the Towns ‘brand’.
- **Eco -Tourism** – seen to offer opportunities in support of other aspirations
- **Youth, Community, and Business engagement** – with models of approach, strategy, and resourcing
- **Cultural Development and Events** – seen as key to ensure shared experiences for community cohesion, and being forward thinking in terms of bringing back events
- **Influence and Enabling** – how the Council can use its position effectively in support of other goals
- **Affordable rented accommodation** – are there more opportunities to increase Council stock, plus other models to do this?
- **Heritage** – linked to tourism, and cultural development/events/ Civic?
- **Partnerships** – linked to the Council adopting a proactive enabling role, and seeking to maximise opportunities for Marlborough
- **Devolution of Services ( inc. possibly High St Market)** – what may be taken on from WC, and the need to ensure this is supported by sufficient resource
- **The Common** – management and utilisation
- **Business and employment development ( BID)** – is there scope to create opportunities for small businesses, a ‘business hub’, young people?
- **Maintain the existing** – not ‘blank canvas’ – need to ensure we maintain what MTC currently has
- **Resourcing and Finance** – all aspirations should be supported realistically ,and also could look at creative ways to draw in resources to enable developments in a managed way (e.g., 1/2/5/10 yrs.)
- **Evidence Based** – needed to support new initiatives going forward – reference to WC’s Joint Strategic Assessment.

The Committee are asked to consider;

- which of these it may consider relevant to its remit, and from these which if any it should adopt as thematic aims that could feature in a 2021-2025 Council Development Plan?
- to preliminarily identify the financial implications of any broad aims the Committee considers for adoption, with a view to informing the 2022/23 budget and precept setting.

The Committee are asked to instruct the Town Clerk accordingly.

## **ITEM 15 Traffic Survey**

To consider the proposed specification for a Traffic Survey for Marlborough and consider further actions

- I. The following outline specification has been proposed for consideration by Cllr Hall. In the recent 'Development Planning Workshops' a 'Traffic Survey' was identified by those present a key strategic the Council should adopt as part of its action planning process for the next Council term.
- II. It was considered a 'Traffic Survey' could underpin several key community needs namely;
  - **Climate Emergency and Air Quality**
  - **Town 'Centre' Plan**
  - **Support for Businesses both on the High Street, and those dependent on good road flow in the area**
  - **Road Safety**
  - **Maximising Marlborough's assets**
  - **Ensuring the Marlborough Area Neighborhood Plan**
  - **Ecotourism**
  - **Influence and enabling**
  - **Heritage**
- III. The Committee are asked to consider the proposed specification by Cllr Hall, and any further subsequent actions (e.g., commissioning a Traffic Survey, funding) and instruct the Town Clerk accordingly.

## Specification for a Marlborough Traffic Study September 2021

### Background

*There is a strong perception that traffic levels are rising in the town, on the north south route (A346) through the town, which connects the A303 with the M4. With increasing frequency, the traffic through the town comes to a standstill with frequent tailbacks to Cadley to the south and Ogbourne St Andrew to the north. The flow of traffic in the town is controlled by five mini roundabouts located at the bottom of Salisbury Road, both ends of George Lane, the western end of the High Street and the bottom of Barn Street. These roundabouts tend to give precedence to traffic from the east and west, further exacerbating the issues with flows on the north / south route. When roadworks are undertaken by utility companies around the town the problems become intolerable and local businesses lose a lot of trade. The traffic congestion gives rise to several problems: poor air quality, danger to pedestrians, loss of trade, negative impact on tourism, damage to buildings, damage to infrastructure leading to more utility company repairs and general inconvenience and stress to the inhabitants.*

### Outcomes of Study

- *Measure the traffic volumes at different times and on different days to build up a picture of both the number of vehicles and the mix of vehicles (cars, LGV's, HGV's)*
- *The proportion of traffic that is through traffic and the proportion that has Marlborough as its destination.*
- *Study the traffic flows around the five mini roundabouts and through the town to gain a thorough understanding of how the flows interact.*
- *Determine public transport utilisation levels on the different routes that are operated and how those routes are impacted by congestion.*
- *Gain a thorough understanding of the air quality issues using measures of polluting gases and particulates at different points around the town with particular emphasis on the north / south route and the High Street.*

### Conclusions and Recommendations

- *Determine if the traffic flows could be improved by changes to road layouts or installation of traffic lights in the town. Specify what they should be.*
- *Examine the case for de-priming the A346 / A338 between the A303 and the M4. Estimate the costs of doing it and the benefits to the communities along that route in terms of economic cost and social cost.*
- *Examine the case for a Marlborough clean air zone. Estimate the costs of doing it and the benefits to the people of Marlborough in terms of economic cost, health benefits and social cost.*
- *Make suggestions for additional pedestrian safety measures that could be implemented in Marlborough.*
- *Comment on the effectiveness of the current public transport routes in terms of the destinations and the size / type of buses that are used. Make suggestions for improvement.*

*Mervyn Hall / 16Sep21*

## **ITEM 16 Climate Friendly Badge Scheme**

To consider the proposal to initiate a 'Climate Friendly Scheme' for Marlborough as outlined in the Report below by Cllr Jo Waltham:

### **MARLBOROUGH CLIMATE FRIENDLY BADGE**

#### **What is it?**

A scheme to endorse and promote local businesses and organisations when they have taken significant action to reduce their carbon footprint. This will be part of the town council's actions to tackle the climate emergency and will also promote the town as a green destination to encourage tourism. Participating Marlborough organisations will be audited and given advice on what they need to do to reduce their carbon footprint and, as they make the required changes to premises and activities, they will be rewarded with badges they can display on premises and in digital media.

Auditing and advice will be provided by an expert, third party and they will also audit the town council to advise the Climate Action Working Group on possible next steps.

An annual or biennial "Marlborough Climate Action" event will be held to showcase participating organizations and provide residents with advice on how they can reduce their own climate impact.

#### **Purpose**

To help the Town Council meet its climate emergency declaration. It will do this by ensuring that the town council, local businesses, and the community are all taking effective action. It will also provide data on the town's progress in reducing its carbon footprint.

#### **Scope**

Local businesses and organisations in Marlborough as the scheme is to be administered by Marlborough Town Council. The scheme can be seen a pilot for other towns and parishes.

#### **Level of Interest**

Two out of two community organizations informally asked, so far, are interested. High street businesses have just been emailed and six have already agreed to participate (within less than 24 hours of being emailed).

#### **Cost & Funding**

- Town council's own audit: £1500
- £100 contribution to first year audits of the first 40 organisations who apply: £4000
- Printing etc: £TBC
- Climate Action Event: £TBC

Total £5500

We will apply to the **Lottery Fund** for these costs (see Appendix)

**Additional costs to the Council, not covered by the grant, will be:**

- staff-time to administer and promote the scheme
- staff-time to organise the events
- Town Council's own future year audits (approx. £750)

Businesses and organisations will be charged the cost of the audit and the first 40 will receive a £100 subsidy from the scheme. Costs to businesses and organisations depend on size of business and are approximately:

- Small (Less than 10 employees, less than 3 facilities and less than £762k turnover) - £185
- Medium (11-50 employees, 4-15 facilities, £762-£5.94m turnover) - £775
- Large (51 – 250 employees, 16-50 facilities, £5.94m - £74.92m turnover) £4260

#### **What we need**

Approval from Marlborough Town Council Planning Committee for the Climate Action Group to proceed with an application to the Lottery Fund and to do further work on costings and business/organisation feedback. NB the submission deadline for the "Together for the Planet" scheme, we are targeting, is November 18<sup>th</sup>. The following page sets out the application's questions and our current draft answers.

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/we ALAN KIMBER  
*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
UNIT 10, HUGHENDEN MARD, MARLBOROUGH, WILTS			
Post town	MARLBOROUGH	Postcode	SN8 1LT

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 5,100

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- |  |   |
|--|---|
| a) an individual or individuals *                    | <input checked="" type="checkbox"/> please complete section (A) |
| b) a person other than an individual *               |   |
| i as a limited company/limited liability partnership | <input type="checkbox"/> please complete section (B)            |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/> please complete section (B)            |
| iii as an unincorporated association or              | <input type="checkbox"/> please complete section (B)            |
| iv other (for example a statutory corporation)       | <input type="checkbox"/> please complete section (B)            |
| c) a recognised club                                 | <input type="checkbox"/> please complete section (B)            |


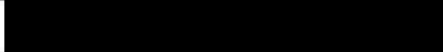


- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname <i>KIMBER</i>			First names <i>ALAN,</i>		
Date of birth <i>18/2/76</i>		I am 18 years old or over <input checked="" type="checkbox"/>		Please tick yes	
Nationality <i>BRITISH</i>					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address
Registered number (where applicable)

Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start? DD MM YYYY  

0	1	0	2	0	2	1
---	---	---	---	---	---	---

If you wish the licence to be valid only for a limited period, when do you want it to end? DD MM YYYY  

--	--	--	--	--	--	--

Please give a general description of the premises (please read guidance note 1)

A POOL HALL WITH A BAR AND FOOD,  
 WE WILL HAVE A JUKE BOX, TV'S AND  
 FRUIT MACHINES.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)

- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur								
Fri								
Sat						<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun								

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon	12	24	PLAYING POOL
Tue	12	24	
Wed	12	24	State any seasonal variations for indoor sporting events (please read guidance note 5)
Thur	12	24	
Fri	12	24	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat	12	24	
Sun	12	22.30	

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		

**F**

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	12	24	<u>Please give further details here</u> (please read guidance note 4)		
Tue	12	24			
Wed	12	24	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur	12	24			
Fri	12	24	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	12	24			
Sun	12	22.30			

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

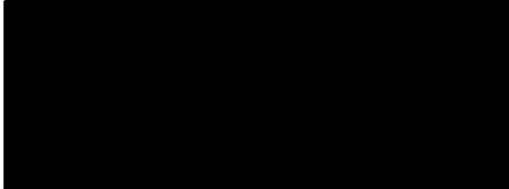
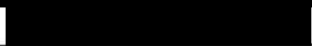
# I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	12	24	<b><u>Please give further details here</u></b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	12	24			
Wed	12	24	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur	12	24			
Fri	12	24	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	12	24			
Sun	12	22.30			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	12	24			
Tue	12	24			
Wed	12	24			
Thur	12	24			
Fri	12	24			
Sat	12	24			
Sun	12	22.30			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	ALAN KIMBER
Date of birth	18/02/76
Address	
Postcode	
Personal licence number (if known)	IN PROCESS OF APPLYING.
Issuing licensing authority (if known)	

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)          <b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Day	Start	Finish	
Mon	12	24	
Tue	12	24	
Wed	12	24	
Thur	12	24	
Fri	12	24	
Sat	12	24	
Sun	12	23.00	

## M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

b) The prevention of crime and disorder

CC TV.  
TRAINED STAFF  
PUB WATCH SCHEME  
CLOSED FOR MAREL MOPS

c) Public safety

RISK ASSESSMENTS  
TRAINING  
CCTV.

d) The prevention of public nuisance

NO LOUD MUSIC  
CONTROL ON PERSON ENTERING/EXITING POOL HALL

e) The protection of children from harm

LIMITATION OF HOURS FOR CHILDREN  
ADULT TO ACCOMPANY CHILDREN WHERE APPROPRIATE  
PROOF OF AGE SCHEME (OVER 25).

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12).  
**If signing on behalf of the applicant, please state in what capacity.**

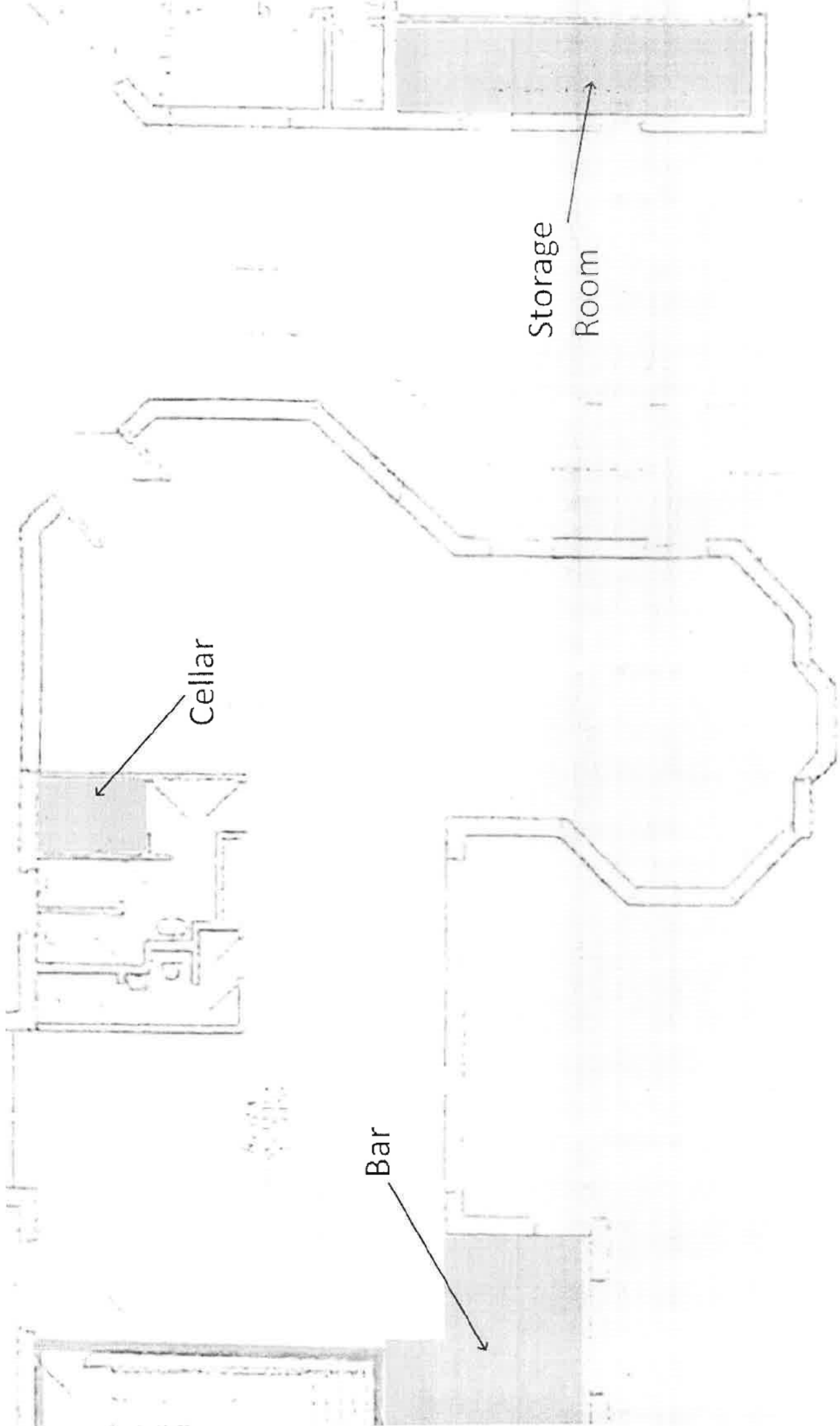
<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office</li> </ul>
--------------------	--

	[REDACTED]	ich confirmed their right to work
Signature	[REDACTED]	
Date	27/8/21	
Capacity	DIRECTOR	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
ALAN KIMBER			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			



Storage Room

Cellar

Bar

F1 | F2 | F3



Cellar

All windows in nightclub area are boarded up

All windows area are boarded up

Boxed in section

Boxed in section

Bar Area

unit 10

6.66

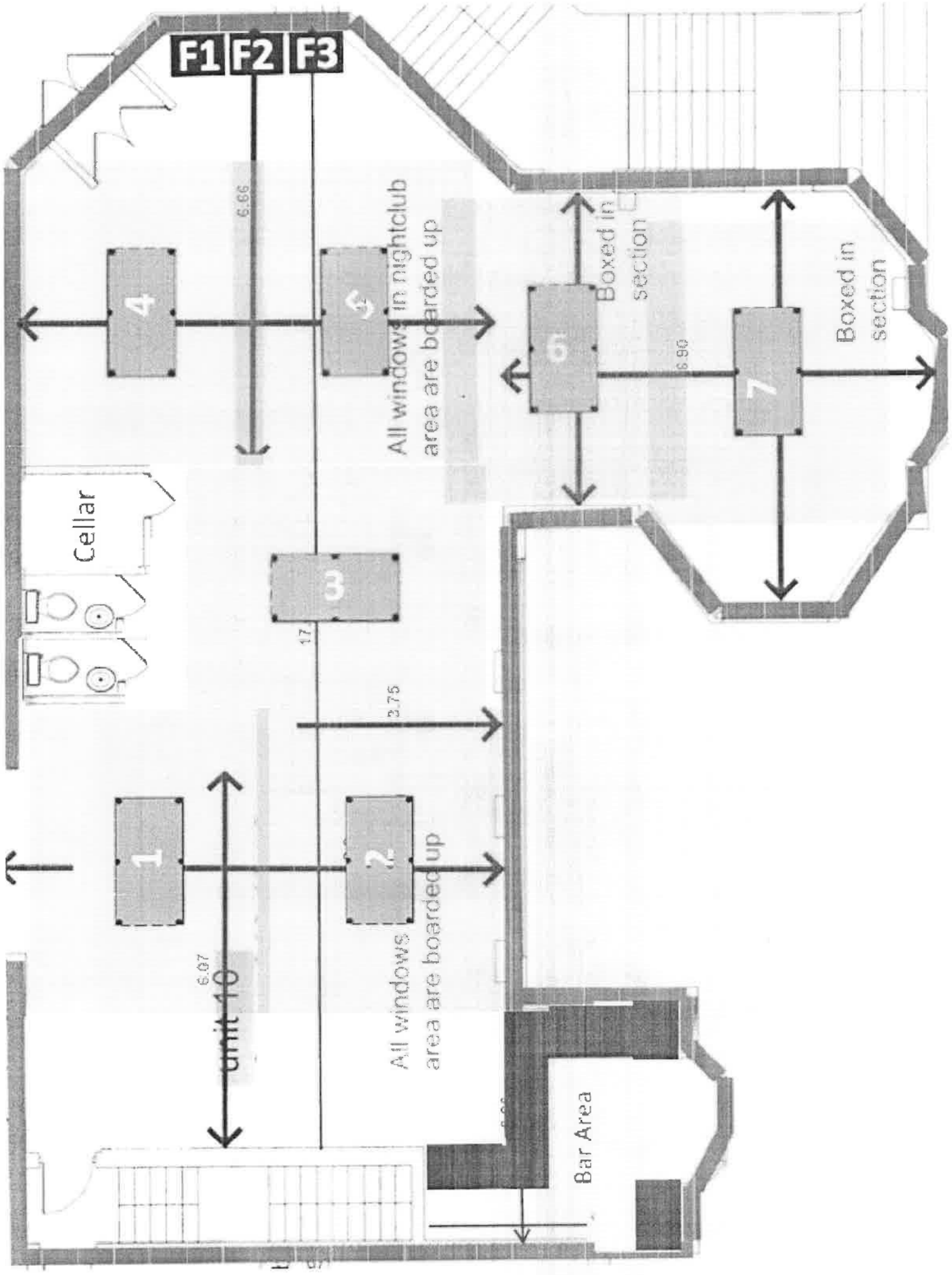
17

3.75

6.07

6.90

6.88





and any premises licence to be granted or varied in respect of this application made by

ALAN KIMBERG

[name of applicant]

concerning the supply of alcohol at

MELINS POOL HALL  
UNIT 10 HUGHENDEN YARD  
MALLBOROUGH

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

TBE

[insert personal licence number, if any]

Personal licence issuing authority

Wiltshire Council

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

ALAN KIMBERG

Date

27/8/21

