

# Marlborough Town Council

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30 September 2025

Dear Councillor

## Planning Committee

You are summoned to a meeting of the **Planning Committee** to be held in the **Court Room, Marlborough Town Hall** on **Monday, 6 October 2025** at **7pm**.

Yours sincerely

*Richard Spencer-Williams*

Richard Spencer-Williams, PSLCC

**Town Clerk**

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If members of the public wish to attend and ask a question they should notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

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## **PUBLIC QUESTION TIME**

In accordance with Standing Order 3(f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to one question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

## **AGENDA**

- 1. Apologies**
- 2. Declaration(s) of Interest**  
To receive declarations of interest and consider any requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**  
To confirm the minutes of the meeting held 15 September 2025
- 5. Action Log**  
To receive an update on the action log
- 6. Planning Decisions**  
To note the planning applications recently determined by Wiltshire Council
- 7. Planning Applications**  
To consider application consultations received from Wiltshire Council
- 8. Works to Trees**  
To consider application consultations received from Wiltshire Council
- 9. Planning Application Site Visits**  
To consider a proposal regarding planning application site visits prior to committee consideration
- 10. Local Highway and Footway Improvements Group (LHFIG)**  
To consider highway improvement requests and receive an update on the LHFIG action log
- 11. Speed Indicator Devices**  
To note the most recent data reports and consider the location plan
- 12. Town Centre Working Party**  
To receive a verbal update
- 13. Temporary Road Closures**  
To note and consider orders issued by Wiltshire Council

## Marlborough Town Council



### Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 15 September 2025 in the Court Room, Marlborough Town Hall at 7pm

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<b>PRESENT</b>	Councillor Kym-Marie Cleasby	Chair
	Councillor Emily Trow	Town Mayor
	Councillor Mervyn Hall	Vice Chair
	Councillor Mark Cooper	
	Councillor Kelvyn Shantry	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Councillor Peter Morgan	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer

#### ALSO

**PRESENT** One member of the public

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#### PUBLIC QUESTION TIME

A question had been received that related to a planning application. The **Chair** would read it out at the appropriate point in the agenda.

**167/25**

#### APOLOGIES

Apologies for absence were received from **Councillors Fogg, Farrell, Sheppard, Luson, O'Brien, Wrench and Awbery**. **Councillor Trow** would need to leave just before 8pm

**168/25**

#### DECLARATIONS

There were no declarations of interest.

**169/25**

#### CHAIR'S ANNOUNCEMENTS

The **Chair** had a good conversation with a member of the Highways team earlier in the day and would update Members with more detail via email. They had agreed to meet on a monthly basis to discuss forthcoming road and/or utility

works and how best to manage them. The good news for planned works at Herd Street/Barn Street was that it is not a full closure and will be managed by traffic lights, avoiding issues with HGV drivers attempting to take unsuitable diversions.

**170/25 MINUTES**

**RESOLVED:** that the minutes of the meeting held 26 August 2025 were confirmed as a true record and signed by the Chair

**171/25 ACTION LOG**

#297: Play area at Hawthorn Meadows – The **Town Clerk** and **Grounds Manager** had visited the site, which had been tidied up a lot. The Town Council has offered to help keep the pathways/area behind the play area clear prior to the formal handover.

**172/25 PLANNING DECISIONS**

Members noted the planning applications that had recently been determined by Wiltshire Council.

**173/25 PLANNING APPLICATIONS**

a) **PL/2025/06785** – Change of use from B&B (Use Class C1) to Residential (Use Class C3) at 8 Kingsbury Street, Marlborough for Mr Simon Wetton, Savernake Properties no8 Limited

**RESOLVED:** that Marlborough Town Council has no objection to this application

The **Chair** read out correspondence that had been received setting out concerns about proposals for 116 High Street ((b) and (c) below), which Members considered and discussed

b) **PL/2025/07225** – Proposed conversion to flat and new entrance doors to ground floor shop and associated internal alterations at 116 High Street, Marlborough for Mr Deepak Gupta

**RESOLVED:** that Marlborough Town Council objects to this application on the grounds of the proposed change to the façade of a listed building, concerns about potential overlooking and overdevelopment

c) **PL/2025/06780** - Proposed conversion to flat and new entrance doors to ground floor shop and associated internal alterations at 116 High Street, Marlborough for Mr Deepak Gupta

**RESOLVED:** that Marlborough Town Council objects to this application on the grounds of the proposed change to the façade of a listed building, concerns about potential overlooking and overdevelopment

d) **PL/2025/05888** – Construction of new 2 bay garage with office above, adjustments to existing levels & retaining sleeper walls and other minor external works at The Croft, Cold Harbour Lane, Marlborough for Mr Tim

Owen

**RESOLVED:** that Marlborough Town Council objects to this application on the grounds of overdevelopment

e) **PL/2025/06641** – Proposed extensions & associated internal alterations at 17 White Horse Road, Marlborough for Mr & Mrs Matchett

**RESOLVED:** that Marlborough Town Council has no objection to this application

f) **PL/2025/06933** – Garage conversion with infill extension at 8 Betjeman Road, Marlborough for Ms Ceri Cliss

**RESOLVED:** that Marlborough Town Council has no objection to this application

Members discussed the possibility of arranging site visits prior to Planning Committee meetings to help them understand potential issues with certain applications.

**ACTION:** add an agenda item to a future meeting to discuss a process for identifying the need for and arranging of site visits

**174/25**

**WORKS TO TREES**

**PL/2025/07051** – T1 Hawthorn – Fell at 38A Herd Street, Marlborough for Mr Sutton

**RESOLVED:** that Marlborough Town Council has no objection to this application

**175/25**

**APPLICATION FOR A PERMANENT PAVEMENT LICENCE**

**RESOLVED:** that Marlborough Town Council has no objection to a pavement licence for Gail's Bakery at 125 High Street, Marlborough

**176/25**

**LOCAL HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)**

Members considered a highways improvement request and received an update on the action log.

**RESOLVED:** that a request about traffic movements in Silverless Street is supported for submission to LHFIG

Action #89: Safe crossing point at Port Hill. It was agreed to ask the Wiltshire Councillor for Marlborough East Ward to pursue the request for a slowing down buffer zone vigorously with Wiltshire Council Highways.

**177/25**

**ASSET OF COMMUNITY VALUE**

Members considered whether to ask Wiltshire Council to list the campsite at Postern Hill (in Savernake Parish) as an asset of community value (ACV):

- Wiltshire Council had confirmed that the site is eligible for listing as an ACV

- Whether it was possible to list the site as the owner was the Savernake Estate and the campsite was leased from it
- Savernake Parish Council would be considering the matter of the campsite at their next meeting (in October)
- Mildenhall Parish Council had expressed similar concerns about the closure of the camp site
- The **Town Clerk** had discussed concerns about the potential loss of this amenity with Forestry England. His understanding was that the closure was a business decision by the operator, and he was awaiting a formal response about future plans for the site

**RESOLVED:** to submit a request to Wiltshire Council to ask for the camp site at Postern Hill to be listed as an Asset of Community Value

### **178/25 SPEED INDICATOR DEVICES (SIDs)**

Members noted the most recent data downloaded from the Town Council's SIDs at Poulton Hill (5-19 August) and Bath Road (40mph) (20 August-2 September).

It was noted that over 50% of outgoing traffic was exceeding 30mph at Poulton Hill. Whilst it was known that the police already conducted speed checks at this location, it was agreed to bring this report to their attention and highlight the need for future monitoring.

**ACTION:** highlight the latest Poulton Hill SID data to Wiltshire Police

*Councillor Trow left the meeting*

### **179/25 TOWN CENTRE WORKING PARTY**

The Working Party met w/c 8 September and **Councillor Shantry** (Chair) provided a verbal update:

The Town Centre vision report was due very soon.

It had been agreed to refer to Rain Gardens and SuDS planters as "Marlborough Sustainable Rainscape". Potential locations were reviewed and two phases of implementation had been agreed:

- Phase 1 - to install two planters at Coopers Corner and a Rain Garden at Priory Gardens. This should be complete by the end of October.
- Phase 2 – in the London Road area Action for the River Kennet (ARK) had identified 6 locations. Their officers would check whether each was viable and then draw up plans. It was noted that these would require planning permission, which may introduce some time delay.

- Other potential locations in the High Street had been put on hold, to be considered once the Town Centre Vision report and proposals had been received.

The **Chair** thanked Councillor Shantry and all involved for their hard work.

**180/25 TEMPORARY ROAD CLOSURES**

Members noted that a temporary road closure at George Lane had been cancelled.

Wiltshire Council had issued an order to close:

Preshute Lane (part) from its junction with Treacle Bolly for a distance of approximately 56m in a westerly direction from 10 November 2025 for 4 days between 08:00-23:59 to enable Wales & West Utilities to carry out a disconnection of gas service

The meeting closed at 8.06 pm

To note and consider outstanding actions. For Highways actions please see agenda item 10.

Min #	Owner	Status & Mtg Date	Notes
<b>#151 COMMUNITY SPEED WATCH</b>			
359/22	Town Clerk	24/04/23  In progress	15.3.23 Town Council to facilitate the creation of local CSW teams and provide publicity to call for people to take part 12.6.23 Volunteers being recruited 25.9.23 Cllr Trow expressed interest in becoming involved Needs further consideration and support to progress 9.6.25 Mayor has arranged a meeting with a Devizes Councillor to share ideas <b>26.8.25 Meeting with Devizes not possible. More volunteers are coming forward</b>
<b>#291 ALERT POLICE TO SID DATA AND SPEEDING HOT SPOTS IN MARLBOROUGH</b>			
51/25	Cllr Sheppard	09.06.25 In progress	Contact relevant Wiltshire Police officer to highlight speeding issues in Marlborough 14.7.25 Town Mayor to ask Cllr Sheppard for an update <b>26.8.25 Cllr Sheppard has asked; will chase</b>
<b>#297 PROVIDE UPDATE ON PLAY AREA AT HAWTHORN MEADOWS</b>			
PQT	Town Clerk/Cllr Cleasby	14/07/25  In progress	21.7.25 Town Clerk and Grounds Manager did site visit. TC then emailed GreensquareAccord with list of concerns re: landscaping, site management, timeline etc. 23.7.25 GreensquareAccord stated that they have engaged a landscape company to carry out maintenance to the play area; their remit is to conclude the remediation of the play area and to clear the site of any debris. Their remit will be to replace anything which has failed within the landscaping design, but trees will not be replaced until planting season (Oct if weather permits) to give them the best chance. Work programmed to begin 4th August. The ROSPA sign off will then follow. MTC comms on latest position has been issued <sup>1</sup> . 26.8.25 Ask for a further update and circulate photographs Email set to Cllrs 2 9 25 15.9.25 TC & Grounds Manager have offered to keep pathways/area behind play area clear prior to formal handover. <b>24.9.25 Town Clerk contacted GreenSquareAccord, pressing urgency for conclusion. GreenSquareAccord stated: 'The ROSPA Report has been commissioned and waiting for a date for their survey. Also, the planting conclusion and replacement is also commissioned, the seeding will happen during Oct and planting November. Will then call out the Wiltshire Council officer and yourself to sign off and then we should be able to transfer.'</b>

<sup>1</sup> <https://www.marlbrough-tc.gov.uk/news/news-articles/3153-update-on-play-area>

Min #	Owner	Status & Mtg Date	Notes
<b>#302 DISCUSS A PROCESS TO ARRANGE SITE VISITS TO AID PLANNING DECISIONS</b>			
173/25	Town Clerk	15/09/25 Complete	<b>On agenda 6 October</b>
<b>#303 SID REPORT POULTON HILL</b>			
178/25	Town Clerk	15/09/25 Complete	17.9.25 Highlight most recent SID data at Poulton Hill to Wiltshire Police <b>Email sent to Police speed enforcement team 25 9 25</b>

## ITEM 6

## PLANNING DECISIONS

To note planning applications determined by Wiltshire Council between 7-28 September:

**a) PL/2025/03165** – Former Police Station, George Lane, Marlborough

Erection of retirement apartments (Category II type) with communal facilities, car parking and substation to serve the development (demolition of police station)

**Decision:** Refuse **MTC:** Objects on the grounds that (a) it contravenes the Marlborough Area Neighbourhood Plan; (b) does not meet the community need for social housing; (c) is an overdevelopment of the site; (d) the design is out of character with the area; (e) there is insufficient parking given the semi-rural location and the impact of displaced parking and increase in traffic on the already saturated George Lane (contrary to CP60 and CP61)

*Refusal reasons: 1 - The proposal fails to achieve a high standard of design and would result in a development that is out of character with the surrounding area, contrary to Core Policy 57 of the Wiltshire Core Strategy, the Wiltshire Design Guide, and paragraphs 129 and 135 of the National Planning Policy Framework (NPPF). Core Policy 57 requires new development to respond positively to the existing townscape and local context, ensuring high-quality design that respects local character. Paragraph 135 of the NPPF states that planning decisions should ensure developments are sympathetic to local character and history, while paragraph 129 requires local planning authorities to ensure that developments are visually attractive and function well. The proposal fails to meet these requirements, resulting in harm to the established character and appearance of the area.*

*2 - Core Policy 57(vii) expects new development to have regard to the compatibility of adjoining buildings and uses, the impact on the amenities of existing occupants, and ensuring that appropriate levels of amenity are achievable within the development itself, including the consideration of privacy, overshadowing, vibration, and pollution (e.g. light intrusion, noise, smoke, fumes, effluent, waste or litter). The applicant has failed to provide sufficient information for the LPA to be satisfied that a reasonable level of amenity can be achieved for the future occupiers of the proposed development as a consequence of noise and lighting.*

*The proposal lacks sufficient information for the LPA to be satisfied that an appropriate level of amenity can be achieved and thus fails to comply with Core Policy 57(vii) of the Wiltshire Core Strategy.*

3 - The development, by reason of its height, bulk and design, would harm the setting of nearby listed buildings and the Marlborough Conservation Area, contrary to Core Policy 58 of the Wiltshire Core Strategy, Sections 66 and 72 of the Planning (Listed Buildings and Conservation Areas) Act 1990, and paragraph 208 of the NPPF.

Core Policy 58 seeks to protect, conserve, and where possible enhance the historic environment. Sections 66 and 72 of the Planning (Listed Buildings and Conservation Areas) Act 1990 place a statutory duty on decision-makers to have special regard to the desirability of preserving the setting of listed buildings and the character or appearance of conservation areas. Paragraph 208 of the NPPF requires great weight to be given to the conservation of heritage assets. The proposal would result in less than substantial harm to designated heritage assets, which is not outweighed by public benefits.

4 - The proposal provides insufficient on-site parking, resulting in highway safety issues and conflict with Core Policies 60 and 61 of the Wiltshire Core Strategy and paragraph 116 of the NPPF.

Core Policy 60 promotes the safe and efficient movement of people and goods, while Core Policy 61 requires new development to be capable of being served by safe access to the highway network. Paragraph 116 of the NPPF states that development should only be prevented or refused on highways grounds if there would be an unacceptable impact on highway safety. The lack of adequate parking provision is likely to result in on-street parking and associated highway safety concerns.

5 - The proposal does not provide for the delivery of the necessary infrastructure (e.g. affordable housing, recreation and open space, and public right of way improvements) required to mitigate the direct impacts of the development and therefore fails to comply with Core Policy 3 (Infrastructure Requirements), Core Policy 43 (Providing affordable homes), Core Policy 52 (Green Infrastructure) of the Wiltshire Core Strategy, Saved Policy HC34 of the Kennet Local Plan (provision of Public Open Space), Regulation 122 of the Community Infrastructure Levy Regulations 2010 and paragraph 58 of the National Planning Policy Framework.

The absence of a completed legal agreement means the proposal fails to secure these necessary contributions to make the development acceptable in planning terms.

*INFORMATIVE: This reason for refusal may be addressed by the completion of a legal agreement (a 'S106 agreement'), in the event of an appeal.*

**b) PL/2025/05801** – 33 St Martins, Marlborough

Replacement of wooden sash rear bedroom window

**Decision:** Approve with conditions **MTC:** No objection

**c) PL/2025/05903** – Upcott Cottage, Bath Road, Marlborough

Demolition of existing garage and construction of a new garage, including an upper-level studio. Creation of a single-storey subterranean ancillary annex built into the garden bank. Installation of a greenhouse near the main house. Associated landscaping, drainage improvements, and structural works to support adjacent retaining walls

**Decision:** Withdrawn by applicant **MTC:** No objection

- d) **PL/2025/06280** – 14 Reeds Ground, Marlborough  
Two-storey side extension and single-storey rear extension  
**Decision:** Approve with conditions **MTC:** No objection
- e) **PL/2025/04098** – Merlins View, Granham Hill, Marlborough  
Extensions to dwelling/garage & internal and external alterations  
**Decision:** Approve with conditions **MTC:** No objection

## ITEM 7

## PLANNING APPLICATIONS

To consider consultations received from Wiltshire Council. Councillors and members of the public should contact the Town Clerk by midday on 6 October if they feel any of the following applications need full discussion at the meeting.

- a) **[PL/2025/06786](#)** – Listed building consent (Alt/Ext)  
Removal of internal wall between kitchen and dining room. Repair/restoration of external windows at 4 The Green, Marlborough for Mr David Walsh
- b) **[PL/2025/06547](#)** – Householder planning permission  
Proposed garden office at 3 Elsie Knocker Grove, Marlborough for Mrs Helena Thompson-Ezealor
- c) **[PL/2025/07084](#)** – Householder planning permission  
Proposed extensions, alterations & loft conversions at 20 Priorsfield, Marlborough for Mr Ryan Davies

## ITEM 8

## WORKS TO TREES

To consider consultations received from Wiltshire Council.

- a) **[PL/2025/07436](#)** – Consent under Tree Preservation Orders  
T1 Common Yew – reduce limbs that extend over nursery/nursery boundary back in line with main canopy (2-2.5m) at College Fields Nursery, College Fields, Marlborough for Marlborough College
- b) **[PL/2025/07242](#)** – Notification of proposed works to trees in a conservation area  
T1 Silver Birch – Reduce by up to 25% at Badgers, High Street, Manton for Mr Simon White
- c) **[PL/2025/07324](#)** – Notification of proposed works to trees in a conservation area  
T1 Sycamore – Pollard to 8m above ground level at 126 High Street, Marlborough for Mr Steven Parker

- d) [PL/2025/07657](#) – Notification of proposed works to trees in a conservation area  
T1 T2 Leylandii – fell at 5 The Green, Marlborough for Mr Mark Saunders

## ITEM 9

## SITE VISITS

To consider a proposal regarding planning application site visits prior to committee consideration

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### Background

At the previous Committee meeting it was agreed to discuss the possibility of, on occasions, undertaking pre-meeting visits to planning application sites to enable Councillors to fully appreciate what was involved. The Town Clerk made enquiries with Wiltshire Council's Development Planning team to ask do the (town) council have any 'right of access' to planning applications sites, or would it simply be in the gift of the applicant?

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### Considerations

- Wiltshire Council confirmed the Town Council would need to go through them to get prior permission from the applicant if access was required.
- In most cases planning applications have consultation deadlines which do not extend much beyond the Committee meeting date.
- Assuming the Committee would need to agree if a site visit is required this might only be achieved if the consultation deadline could be extended ( in the gift of WC) by 3-4 weeks until the next Committee meeting.
- The alternative would be for any Councillor to request a site visit on any application as soon as the agenda is sent out. This would mean a 'turnaround' permission for access, and site visit within six days between the agenda publication and the following committee meeting (4 working days).
- Given the practicalities it may be that site visits are only requested for substantial or controversial applications.

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### Proposal

Members are asked to consider the matter and instruct the Town Clerk accordingly.

**Town Clerk**  
**25 9 25**

## ITEM 10 HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)

To consider Highway Improvement Requests and receive an update on the Wiltshire Council Area Board Local Highway and Footway Improvements Group and actions log.

### a) Highway Improvement Requests

To reconsider a request about street name signs at Elcot Close and Elcot Nurseries.

#### Background

The original application was considered in March 2022 ([https://marlborough-tc.gov.uk/images/Approved\\_Planning\\_Mins14\\_March\\_2022.pdf](https://marlborough-tc.gov.uk/images/Approved_Planning_Mins14_March_2022.pdf)) where it was RESOLVED: (iv) not to submit a request seeking improved signage at Elcot Nurseries to CATG but to ask the applicant to ask their Wiltshire Councillor (Councillor Caroline Thomas) to pursue on their behalf

The original request can be viewed at page 25 of the agenda here: [https://marlborough-tc.gov.uk/images/your-council/Public\\_Planning\\_Agenda\\_14\\_March\\_2022.pdf](https://marlborough-tc.gov.uk/images/your-council/Public_Planning_Agenda_14_March_2022.pdf)

The request was not put forward to Wiltshire Council. The Committee's recommendation was that the applicant discuss the matter directly with their Wiltshire Councillor who at the time was Caroline Thomas. We understand the applicant did not do this. We encouraged her to follow up with Councillor Kym-Marie Cleasby to ask whether this can be pursued within Wiltshire Council directly as it relates to street signs.

Please see Appendix 1

### b) LHFIG Action Log

Min #	Owner	Status & Mtg Date	Notes
<b>#89 SAFE CROSSING POINT PORT HILL TO THE COMMON</b>			
256/20	Town Clerk	02/11/20  In progress	02.11.20: Written motion presented by Cllr Farrell to support petition presented by Hannah Cartwright. RESOLVED That the Town Council supports this request for a safer crossing point, whether a pedestrian crossing, reduction in the speed limit or by other means. It needs a full and urgent review through CATG and Highways officers. Also, to request a pedestrian count and to seek alternative Wiltshire Council funding options to conduct a whole town transport strategy. 15.08.22: TC update - traffic survey had been in wrong location for Police to start risk assessment/enforcement. Too dangerous for Community Speed Watch. Town Clerk in discussions with WC to find way forward. 16.8.22 Cllr CT emailed Police to ask for advice and assistance in progressing this issue.

Min #	Owner	Status & Mtg Date	Notes
			<p>19.8.22 - WC emailed Town Clerk to state traffic survey was done in the best possible location given constraints, and that they had planned meeting to look at how best to collaborate with Police in these situations.</p> <p>19.8.22 Town Clerk emailed WC to ask for how they would advise to proceed given there is a known speeding issue at this location?</p> <p>05.09.22: JS escalated to PCC/Wilts Police/Wilts Council.</p> <p>28.11.22 Post to be installed by MTC for use of SID on green/ junction with Port Hill/Herd St.</p> <p>7.12.22 MTC reviewed SID guidance, due to distance between proposed location for pole and speed limit post cannot be installed for SID use.</p> <p>31.3.23 SID guidelines being revisited to reassess if can install pole. RSW re-stated to Police the need for enforcement.</p> <p>15.3.23 Enforcement action taken by Police February &amp; March 2023; no evidence for speeding.</p> <p>12.6.23: Cllr Thomas to follow up with WP. Town Clerk re-requested enforcement action at Police Tasking meeting 20.7.23.</p> <p>LHFIG request for 40mph speed limit buffer-zone and traffic calming on agenda for 13.11.23; referred by TCWP - supported by MTC 13.11.23 for referral to LHFIG.</p> <p>Considered by LHFIG on 25.1.24 – Highways Engineer to check whether 40MPH buffer zone is feasible</p> <p>12.7.24 Discussed at LHFIG</p> <p>11.7.24 WC Highways Engineer advised was not possible. This was challenged by MTC/WC Councillors, and the engineer undertook to recheck if this is the case; and if so, provide an explanation including the relevant guidance and reasons for this judgement</p> <p>2.12.24 LHFIG reps still pushing for response on slowing down buffer zone. Cllr Farrell asked whether police could provide evidence of ‘no speeding’? Advised Area Board on 3.12.24 is “all things policing” and to ask in person</p> <p>3.4.25 RE Possible new pole for SID - Land parcel has substation and x2 BT boxes on it; Grounds Manager booked to do CAT and GENNY training 4.4.25 to enable to Grounds Manager to locate if or where underground cables are and assess if it is safe to install a pole. Survey to be carried out 6.4.25.</p> <p>23.4.25 Survey clear. Indicative plan submitted to WC for permission to install.</p> <p>7.5.25 Preliminary permission granted by WC Highways; currently in the process of agreeing a date to do the works.</p> <p><b>4.7.25 Pole installed; on portable SID rota.</b></p>
<b>#143 20MPH SPEED LIMIT REVIEW</b>			
284/22	Town Clerk	06/02/22  In progress	LHFIG request sent 7.2.23. LHFIG supported request on 11.3.23. MTC to provide additional street names for adding to review. 30.5.23 MTC WP to meet 8.6.23 to review.

Min #	Owner	Status & Mtg Date	Notes
			<p>13.6.23 WC Highways emailed with preferred review locations; 1. London Road –section from Elcot Lane junction to the double mini roundabout 2. Salisbury Road – Tesco roundabout to the double mini roundabout 3. George Lane – end to end 4. Pewsey Road – St Peter’s roundabout to junction with George Lane 5. Bridewell St – St Peter’ roundabout to junction with College Fields 6. Herd St – Junction St Martins to junction with The Common 7. The Common – junction Herd St to Kingsbury St. 8. Port Hill – junction The Common/Herd St to 50 yards past Golf Club entrance. Plus, existing; Kingsbury St, Oxford St, St Martins, High St, New Rd.</p> <p>4.7.23 WC Highways emailed adding request for Hyde Lane/Cross Lane/Back Lane/St Johns Close</p> <p>22.7.24 Report received; on the agenda for the Planning Committee 29.7.24.</p> <p>9.8.24 Town Clerk emailed WC Highways to confirm MTC support implementation in Hyde Lane, Back Lane, Cross Lane, Cardigan Road and St Johns Close as recommended in the report. Also, that MTC, via WC Cllr Davies, will be requesting reconsideration of the 20MPH speed limit in George Lane, with unanimous and strong support within the Council</p> <p>2.12.24 WC Cllrs in discussion with Cabinet Members re George Lane. LHFIC Chair to call extraordinary meeting to resolve</p> <p>3.2.25 Both areas (Hyde Lane + and George Lane +) would go to next stage - public consultation</p> <p>23.4.25 Public consultation live; consultation period ends 12 5 25</p> <p>29 5 25 WC Highways emailed to state 'Further to previous correspondence regarding the above proposals I can confirm that the consultation has now ended. As objections were received for the same it will be necessary for a report to be placed before the Cabinet Member for Highways, Street Scene and Flooding'.</p> <p><b>14.8.25 – Notified this was approved by by Cabinet Member</b></p>
<b>#184 HIGH STREET SHORT STAY PARKING/LOADING BAY</b>			
228/23	Town Clerk	25/09/23  In progress	<p>Submitted on 02.10.23</p> <p>24.01.24: prioritised with action for WC Highways engineer to progress</p> <p>Proposal received from WC on 11.11.24. On agenda 02.12.24. Resolved to accept the revised plan as proposed by the Highways Engineer. 3.12.24 email sent to WC Highways to confirm.</p> <p>21.5.25 TC to chase up WC for installation date</p> <p>30 5 25 matter is with TRO team for advertisement, likely in June, as advised by WC Highways.</p> <p>9.7.2025: Proposed Traffic Regulation Order advertised for consultation (on agenda 4 August, item 10)</p> <p><b>4.8.25: RESOLVED that Marlborough Town Council welcomes this TRO and looks forward to the additional parking spaces in the High Street; WC have been informed</b></p>

Min #	Owner	Status & Mtg Date	Notes
			<p><b>12.8.25 WC wrote: Thank you for your email on behalf of Marlborough Town Council dated 6<sup>th</sup> August 2025 which will be passed to the officer in charge of the project for consideration. All letters of objection or support for this proposal will be considered in a future report; I will write to you again when I have more information regarding the proposal.</b></p> <p><b>19.8.25 WC wrote: Further to previous correspondence regarding the above proposals I can confirm that the consultation has now ended. As objections were received for the same it will be necessary for a report to be placed before the Cabinet Member for Highways, Street Scene and Flooding. I will contact you again once a decision has been made.</b></p>

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## Recommendation

Members are asked to consider the above and instruct the Town Clerk accordingly.

**Town Clerk**  
**29.9.2025**

## ITEM 11 SPEED INDICATOR DEVICES (SID)

To consider the most recent data report for George Lane (3-16 September) and to consider the SID rotation plan. Please refer to Appendix 2

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## SID Locations

There is a SID permanently situated at Herd Street. A second SID is deployed on rotation to:

- Bath Road (30MPH, adjacent to Memorial Hall and 40MPH, near Golding Avenue)
- Chopping Knife Lane
- George Lane
- Kingsbury Street
- London Road (2 locations)
- Port Hill (added July 2025)
- Poulton Hill

At the date of this report the SID was located at London Road.

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## Recommendation

Members are asked to note this report and consider whether any changes are required to the SID location/rotation plan.

**Deputy Town Clerk**  
**17.09.2025**

## ITEM 12

## TOWN CENTRE WORKING PARTY

To receive a verbal update.

## ITEM 13

## TEMPORARY ROAD CLOSURES

To **note and consider** Temporary Traffic Regulation Orders (TTRO) issued by Wiltshire Council under Section 14(1) of the Road Traffic Regulation Act 1984 and Section 21 of the Town Police Clauses Act 1847

### a) TTRN – Urgent closure of Frees Avenue (part), The Common and Kingsbury Street (part) (Ref. 26E349)

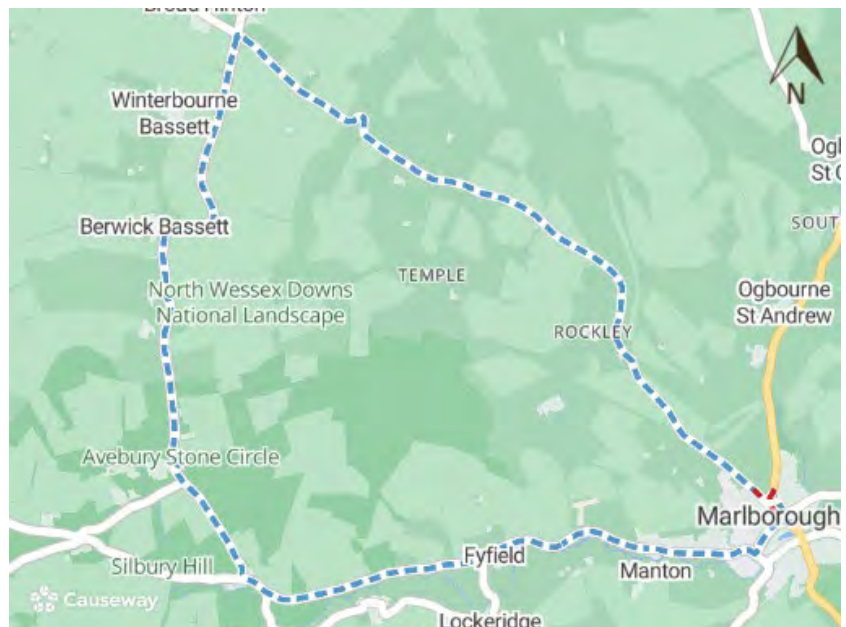
WILTSHIRE COUNCIL HEREBY GIVE NOTICE that on 23rd October 2025, the following length of road shall be closed to all traffic in the interests of public safety to enable Wiltshire Council to carry out reactive patching and other associated works.

- 1. Frees Avenue (Part), Marlborough from its junction with St Lukes Court to its junction with Kingsbury Street.**
- 2. The Common, Marlborough; from its junction with A346 to its junction with Kingsbury Street.**
- 3. Kingsbury Street (Part), Marlborough; from its junction with Frees Avenue in a southerly direction for approximately 130 metres.**

Alternative route: via Port Hill, Herd Street, Barn Street, New Road, High Street, Kingsbury Street (unaffected length) and vice versa.

Alternative route: via Frees Ave (unaffected length), C18, A4361, B4003, A4, C18 and vice versa.

The closure and diversion route will be clearly indicated by traffic signs. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works.



These works will commence on **23rd October 2025** and are anticipated to be required for 5 hours **between the hours of 19:00 and 23:59**. This Notice will have a maximum duration of 5 days.

For further information regarding these works please contact Wiltshire Council 0300 456 0105

The closure can also be found on one.network here: <https://one.network/?tm=GB145629756>

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## b) Remembrance Parade

The logo for Wiltshire Council, featuring the text "Wiltshire Council" in white on a green background with a white swoosh underneath.

### Temporary Road Closure Order Town Police Clauses Act 1847

IN ACCORDANCE with Section 21 of the Town Police Clauses Act 1847, which section gives Wiltshire Council ("the Council") the power to make an Order for roads within its administrative area to be closed temporarily to all vehicular traffic (and for alternative routes to be observed) for the purposes of preventing obstruction.

The Council **HEREBY ORDERS**

On: **Sunday 09<sup>th</sup> November 2025** between the hours of **10.00** and **11.30**

Purpose: **Remembrance Sunday Parade**

That the following roads and streets in the town of **Marlborough** are to be closed (save in any case of emergency) to all vehicular traffic:

- a. **A4 (Part) High Street**; from its junction with A345 Pewsey Road to its junction with New Road / Kingsbury Street
- b. **C18 Kingsbury Street**; from its junction with High Street to its junction with The Common / Frees Avenue
- c. **C6 Silverless Street**; from its junction with Kingsbury Street to its junction with A346 Herd Street / Barn Street
- d. **A346 Herd Street**; from its junction with Silverless Street to its junction with The Common
- e. **A346 (Part) Barn Street**; from its junction with Silverless Street to its junction with A4 New Road
- f. **A4 (Part) New Road**; from its junction with High Street to its junction with London Road
- g. **C18 The Parade**; from its junction with High Street to its junction with London Road
- h. **Oxford Street**; from its junction with New Road to its junction with Barn Street
- i. **The Green**; from its junction with Barn Street to its junction with St. Martin's
- j. **A4 London Road (Part)**; from its junction with New Road to its junction with A346 Salisbury Road

Nothing in this Order shall prevent vehicles from proceeding in the said lengths of road when being used in connection with the event stated above.

**This Order is made the 8<sup>th</sup> day of September 2025**









# Élan Cité

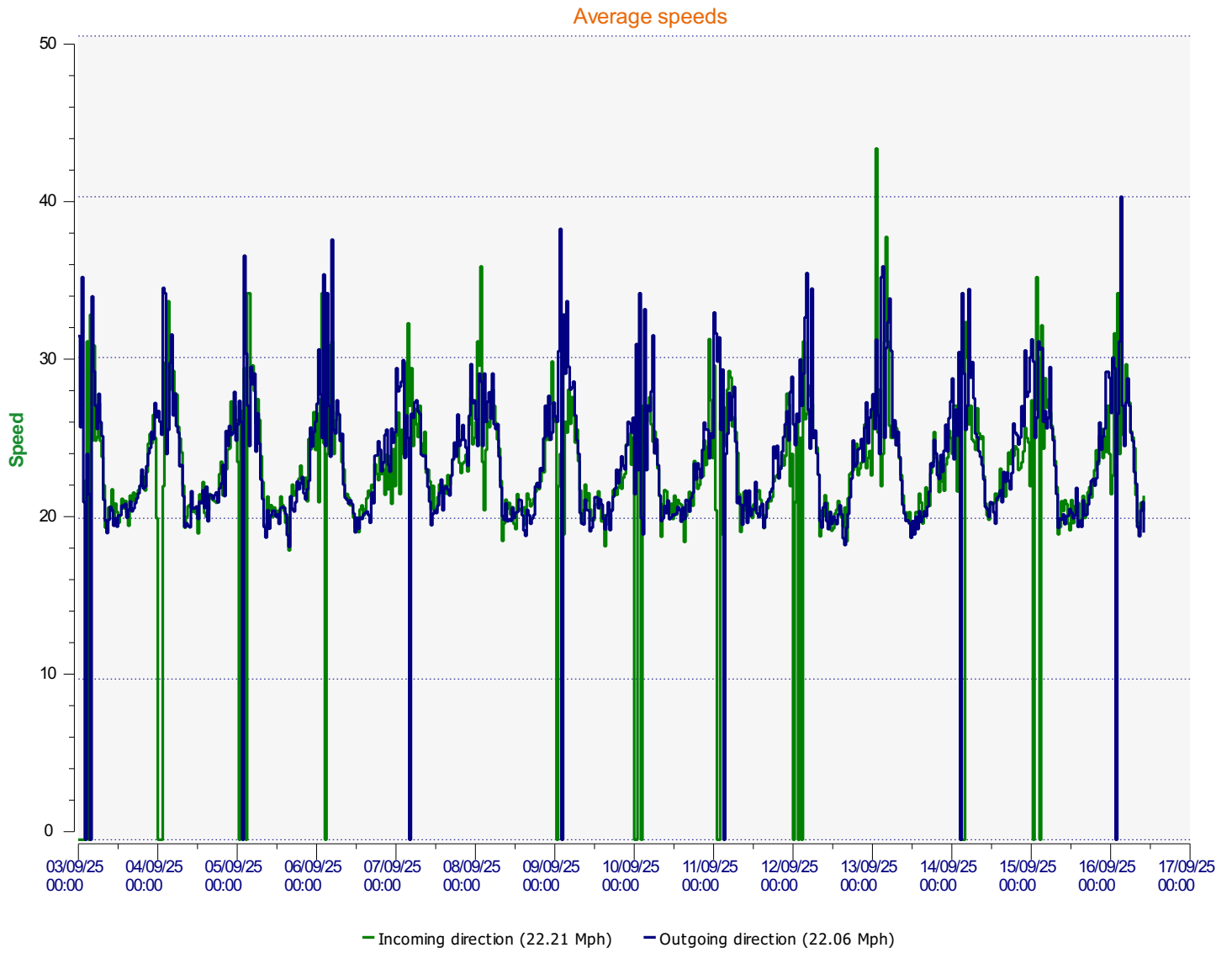
DÉTECTER • INFORMER • SÉCURISER



**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:** George Lane - 30mph

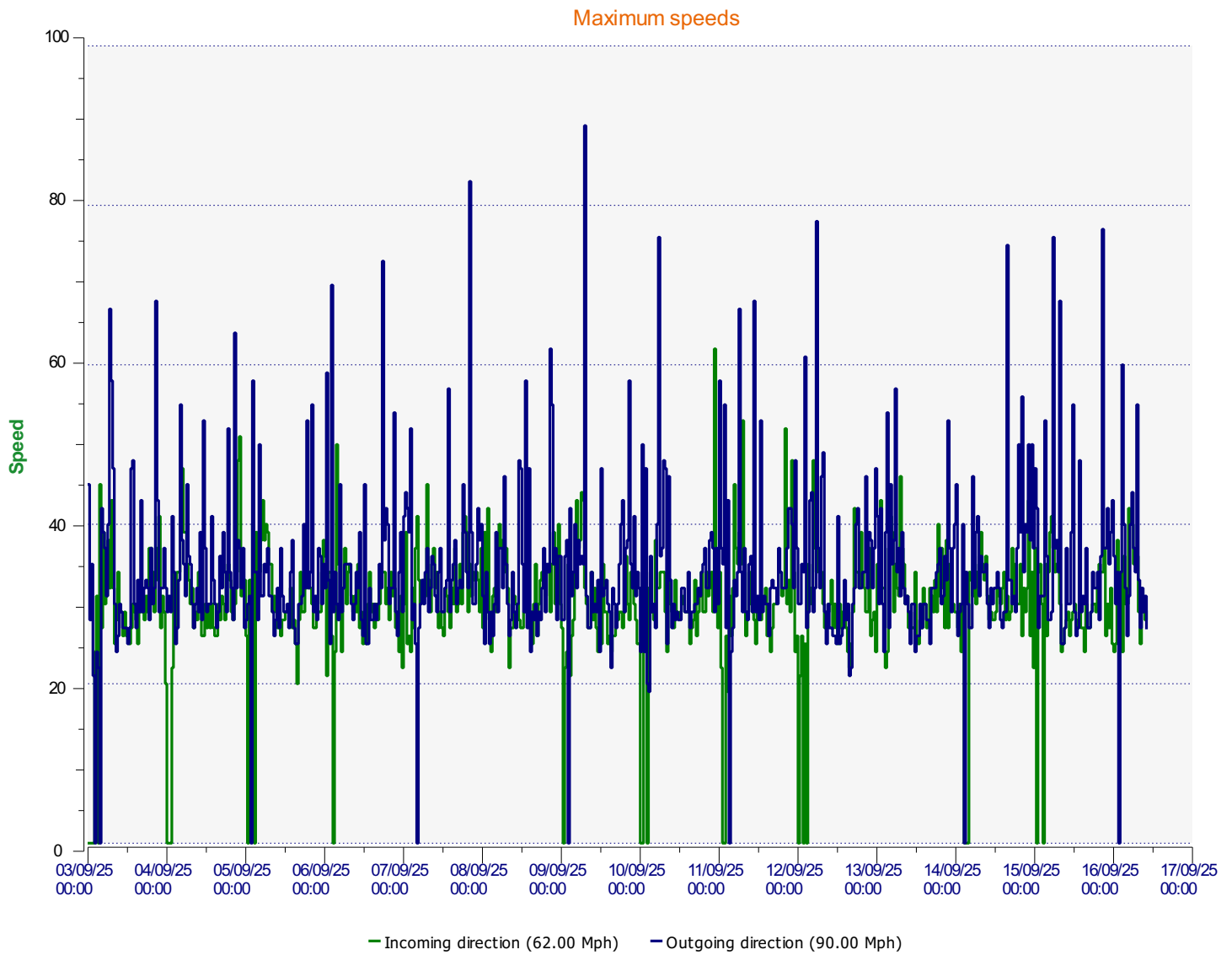
**Comments:**



**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:**

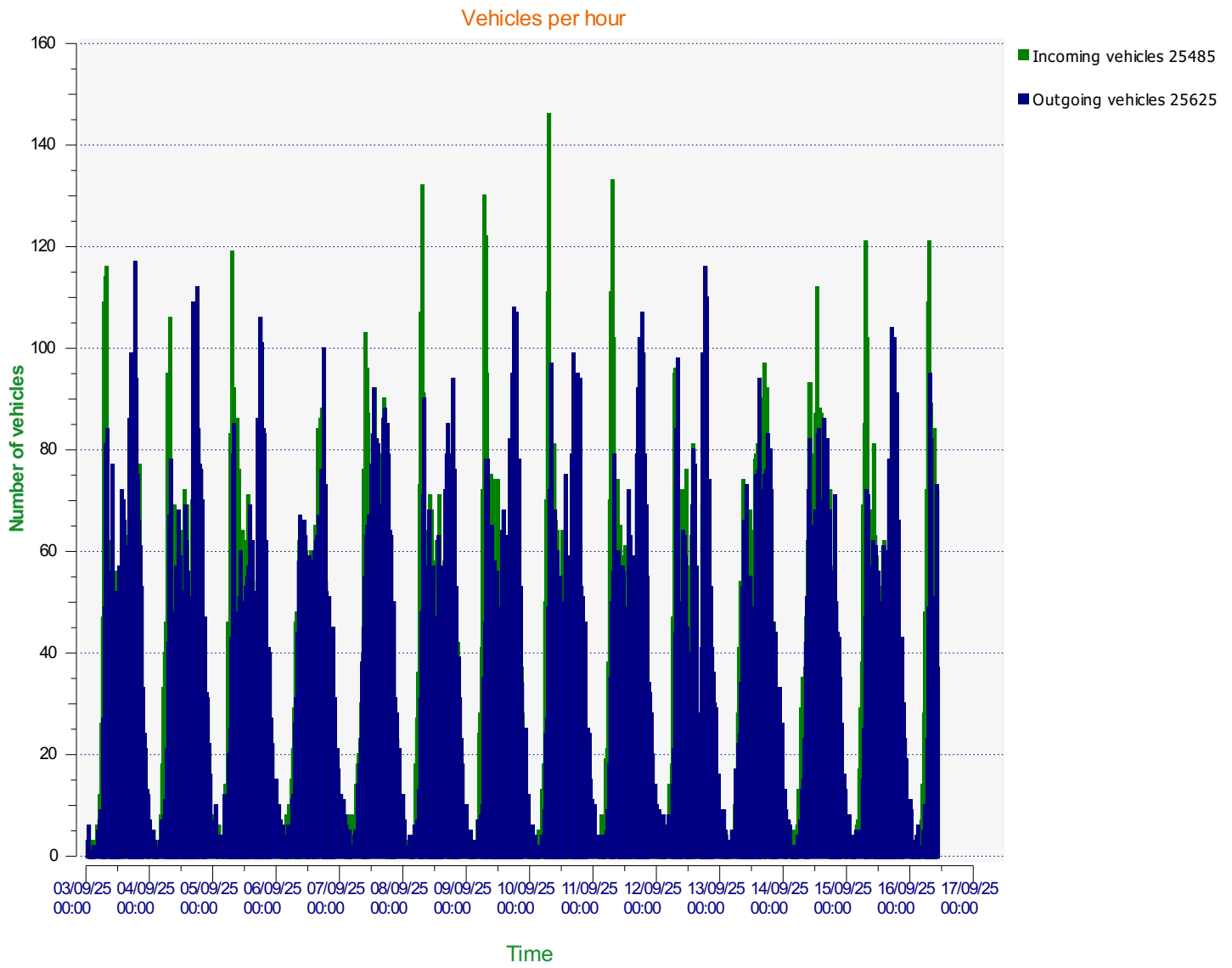
**Comments:**



**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:**

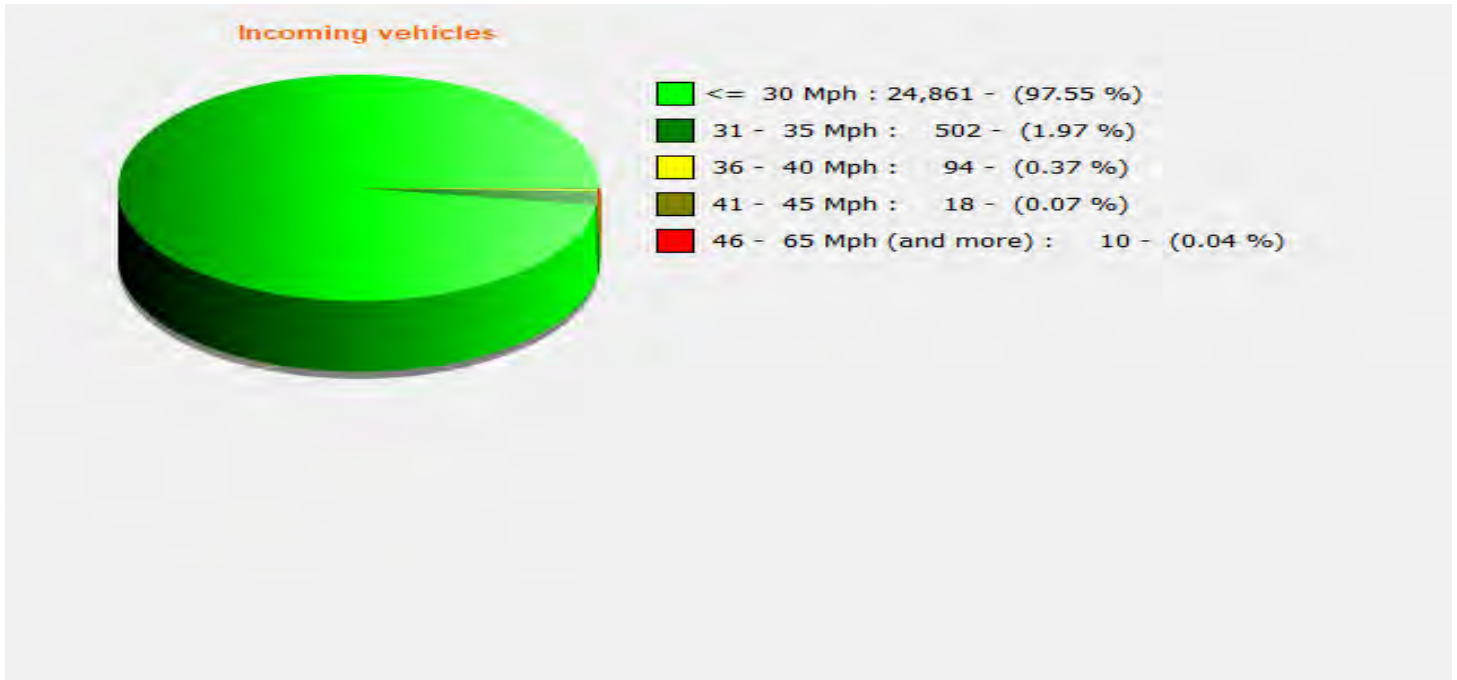
**Comments:**



**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:**

**Comments:**



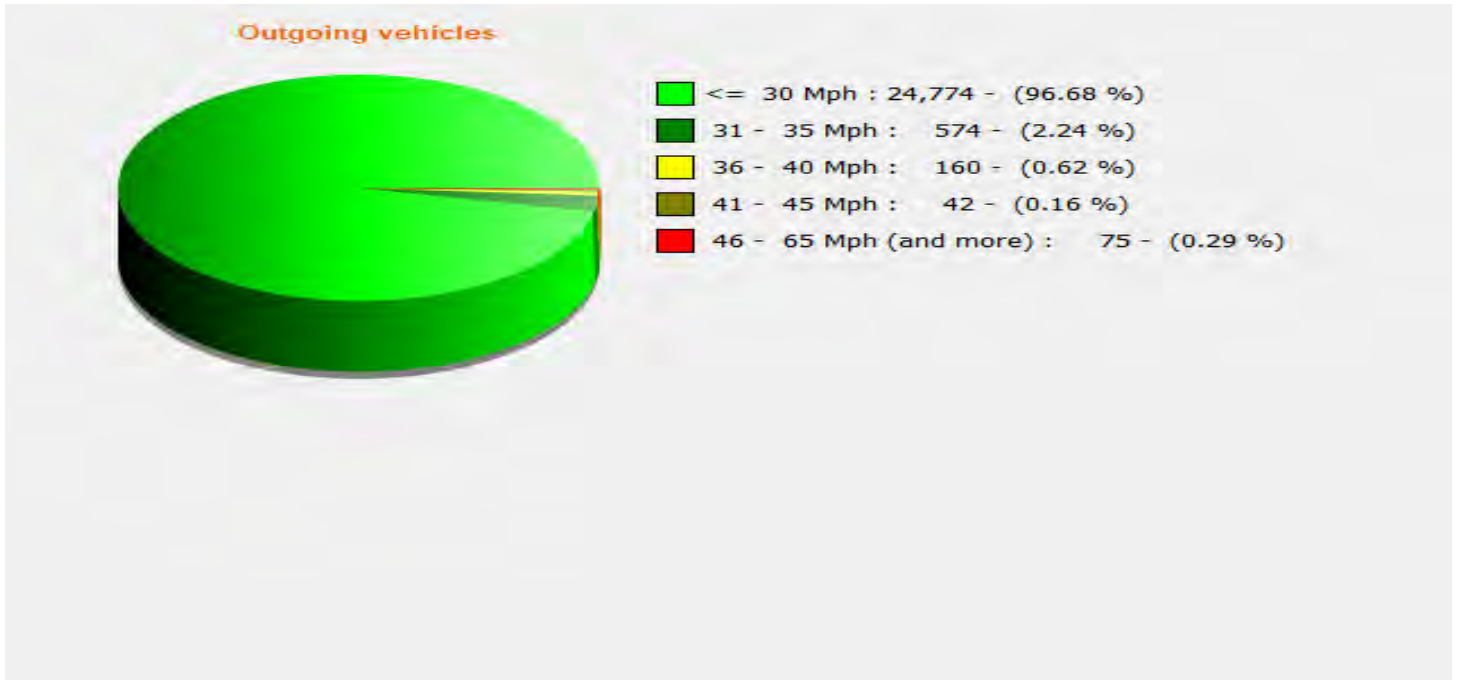
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**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:**

**Comments:**

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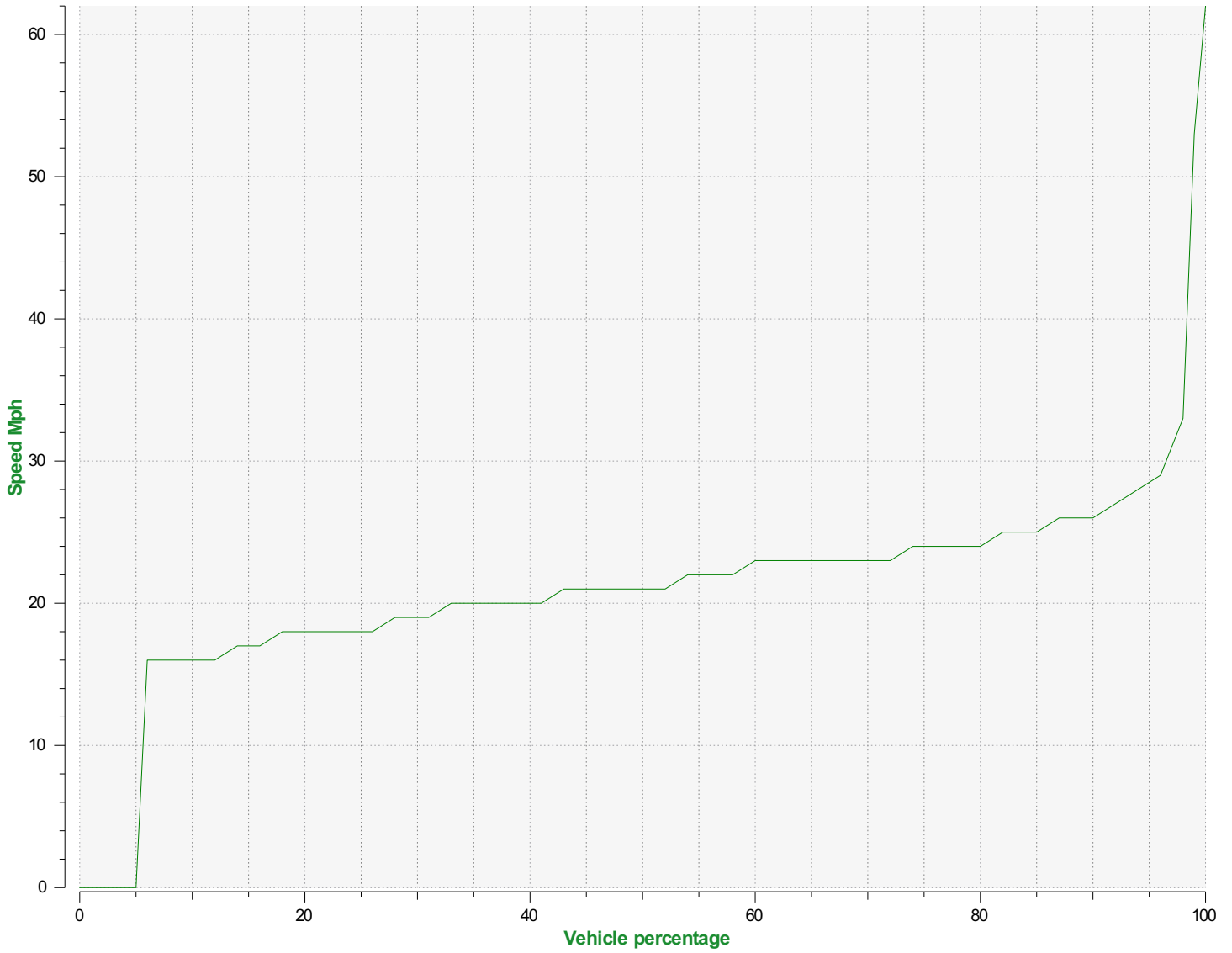
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**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:**

**Comments:**

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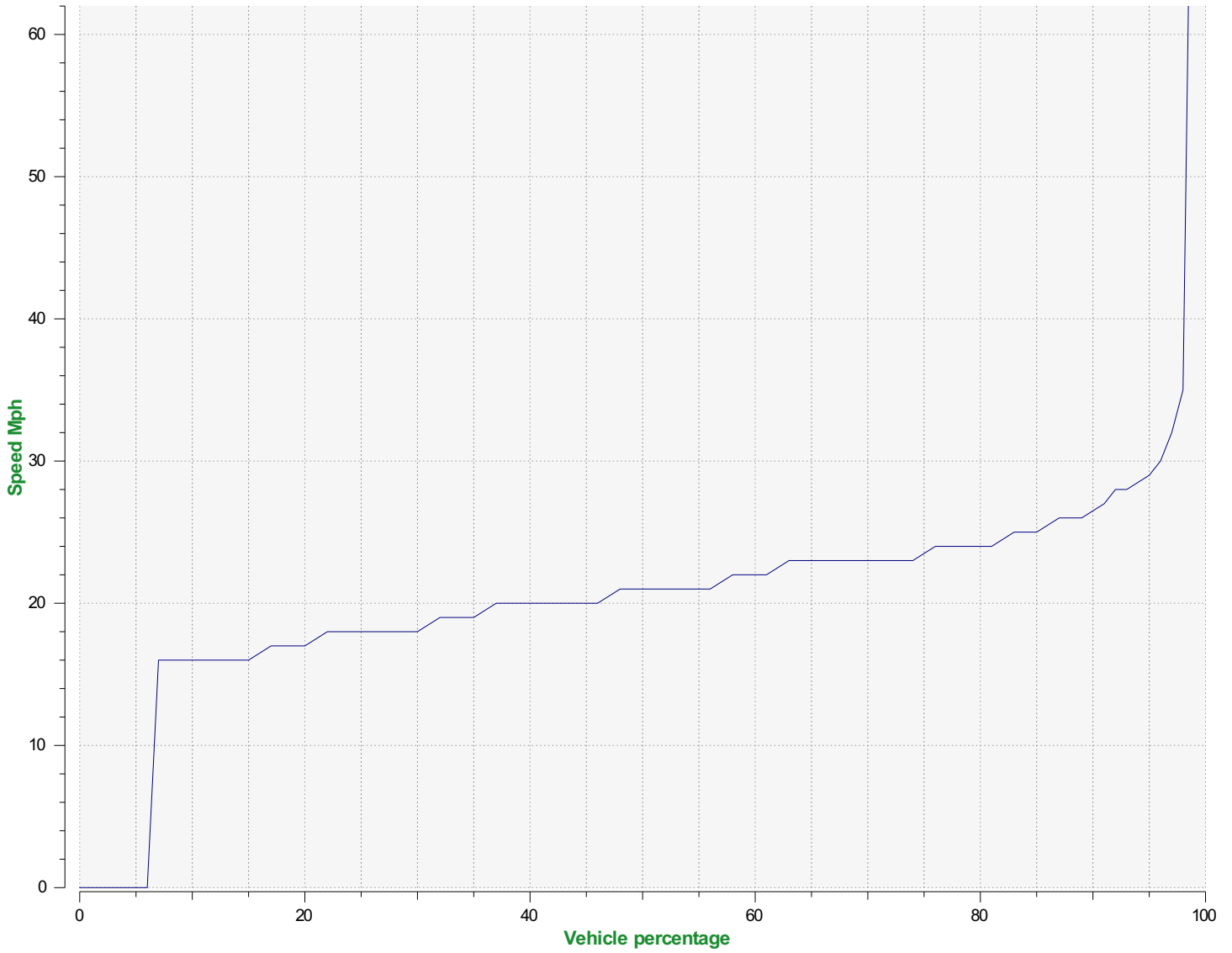
**Speed percentiles (incoming)**

**V30:** 19.00Mph    **V50:** 21.00Mph    **V85:** 25.00Mph

**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:**

**Comments:**



**Speed percentile(outgoing)**

**V30:** 18.00Mph    **V50:** 21.00Mph    **V85:** 25.00Mph

**Start date:** Wednesday, September 3, 2025 12:00 AM  
**End date:** Tuesday, September 16, 2025 10:30 AM

**Location:**

**Comments:**