

Marlborough Town Council



10 February 2026

Dear Councillor

Planning Committee

You are summoned to a meeting of the **Planning Committee** to be held in the **Court Room, Marlborough Town Hall** on **Monday, 16 February 2026 at 7pm**.

Yours sincerely

Richard Spencer-Williams

Richard Spencer-Williams, PSLCC

Town Clerk

If members of the public wish to attend and ask a question they should notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to one question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

AGENDA

- 1. Apologies**
- 2. Declaration(s) of Interest**
To receive declarations of interest and consider any requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**
To confirm the minutes of the meeting held 12 January 2026
- 5. Action Log**
To receive an update on the action log
- 6. Planning Decisions**
To note the planning applications recently determined by Wiltshire Council
- 7. Planning Applications**
To consider application consultations received from Wiltshire Council
- 8. Works to Trees**
To consider application consultations received from Wiltshire Council
- 9. Woodland Management Plan for Savernake Estate**
To consider a Euroforest Management Plan for Savernake Forest (part)
- 10. Asset of Community Value**
To note a decision by Wiltshire Council
- 11. Local Highway and Footway Improvements Group (LHFIG)**
To consider highway improvement requests and receive an update on the LHFIG action log
- 12. Speed Indicator Devices**
To note the most recent data reports and consider the location plan
- 13. Marlborough Downs Challenge**
To note the details of an upcoming sporting event
- 14. Town Centre Working Party**
To receive a verbal update
- 15. Temporary Road Closures**
To note and consider orders issued by Wiltshire Council

Marlborough Town Council



Planning Committee

Minutes of a meeting of the Planning Committee held Monday, 12 January 2026
in the Court Room, Marlborough Town Hall at 7pm

PRESENT	Councillor Mervyn Hall	Chair
	Councillor Emily Trow	Town Mayor
	Councillor Nicholas Fogg	
	Councillor Lisa Farrell	
	Councillor Mark Cooper	
	Councillor Susannah O'Brien	
	Councillor Caroline Sadler	
	Councillor Abi Beaumont	
	Councillor Caroline Wrench	
	Councillor Nicholas Awbery	
	Councillor Kim Wakeham	

ALSO

PRESENT	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer
	Neil Goodwin	Marlborough.News
	Plus 3 members of the public	

PUBLIC QUESTION TIME

Alison Mason – referred to a planning application at 116 High Street (agenda item 6) and asked Members to consider her objections, which have already been registered with Wiltshire Council: (1) loss of privacy. The proposed new flat will have two windows looking directly into bedrooms at her property at a distance of approx. 10ft.

(2) the proposed side door access (currently a fire exit) will create health and safety issues (it opens outwards into a very narrow space, one vehicle has already been struck this way) and issues with security, making the space more open to the general public may lead to an increase in antisocial behaviour. (3) Public health: there is no space for storage of additional waste bins; more rubbish may attract vermin.

Neil Goodwin – asked what the Town Council was going to do about the recent disruption caused by Thames Water 4-way traffic lights put in place at the weekend under emergency powers, which had closed a lane unnecessarily when there had been no need for traffic control lights as the work was actually in a grass verge with very little encroachment onto the roadway. He asked whether the Town Council would speak directly with Thames Water.

The **Town Clerk** confirmed that his team had made contact with Wiltshire Council Highways, which was making further investigations and had not been notified in advance of the works, and had responded very quickly. The **Chair** confirmed that Marlborough's two Wiltshire Councillors had also done the same. Although the Town Council could contact Thames Water directly, it had no powers or authority to take action which rests with the highway authority at Wiltshire Council.

324/25 APOLOGIES

Apologies for absence were received from **Councillors Cleasby, Sheppard, Luson, Shantry and Morgan**. **Councillor Wrench** would have to leave the meeting at 8pm.

325/25 DECLARATIONS

Councillor Wakeham – agenda item 6(c) – planning application – non-pecuniary.
Councillor Cooper – agenda item 9 – provisional TPO – non-pecuniary.

326/25 CHAIR'S ANNOUNCEMENTS

An application for works to fell a conifer at Manton High Street had arrived too late for this agenda, and the comments date would expire before the next meeting. Members were welcome to comment individually should they wish to do so, the reference number could be provided.

327/25 MINUTES

RESOLVED: that the minutes of the meeting held 8 December 2025 were approved as a true record and signed by the Chair

328/25 ACTION LOG

Members noted the updated action log.

#297 Hawthorn Meadow : a meeting was set for 6 February with the Town Council, Wiltshire Council and GreenSquare Accord for the purpose of signing off the landscaping.

329/25 PLANNING DECISIONS

Members noted the planning applications that had recently been determined by Wiltshire Council.

330/25 PLANNING APPLICATIONS

a) **PL/2025/06780** – Proposed conversion to flat and new entrance doors to ground floor shop and associated internal alterations at 116 High Street,

Marlborough for Mr Deepak Gupta

RESOLVED: that Marlborough Town Council objects to this application on the grounds of overlooking/loss of privacy to near neighbours and overdevelopment, in particular causing access problems within the right of way

b) **PL/2025/07225** – Proposed conversion to flat and new entrance doors to ground floor shop and associated internal alterations at 116 High Street, Marlborough for Mr Deepak Gupta

RESOLVED: that Marlborough Town Council objects to this application on the grounds of overlooking/loss of privacy to near neighbours and overdevelopment, in particular causing access problems within the right of way

Councillor Wakeham took no part in the discussion of the following item and did not vote

c) **PL/2025/09404** – Timber orangery and garden room to replace existing structures at The Old Courts, Back Lane, Marlborough for Miss Litherland and Mr Tarr

RESOLVED: that Marlborough Town Council has no objection to this application

d) **PL/2025/09433** – Garage conversion into a home office, new kitchen window, roof light and internal alterations at 13 Alma Place, Marlborough for Mrs Rachel Lynes

RESOLVED: that Marlborough Town Council has no objection to this application

Three members of the public left the meeting

331/25 WORKS TO TREES

PL/2026/00016 – 1 – Hazel tree (dead) – cut to 1m for coppicing. 2 – Holly tree – fell. 3 – Hawthorn tree – fell. 4 – Lime tree – fell. 5 – Birch tree – fell. F – Holly tree – canopy lifted to 2m at 76a High Street, Marlborough for Dr Hugh Cullum

RESOLVED: that Marlborough Town Council has no objection to this application

Councillor Cooper took no part in the discussion for the following item and did not vote

332/25 TREE PRESERVATION ORDER

Members considered whether to comment on a provisional tree preservation order TPO/2025/00025 “to protect a tree of significant amenity value which makes a positive change to the character of the immediate area and local landscape” relating to a tree at Town Mill, Marlborough

RESOLVED: that Marlborough Town Council supports the provisional Tree Preservation Order

Members considered four highway improvement requests, and the updated LHFIG action log:

a) Highway Improvement Requests (HIR)**i. Request for additional pavement bollards at The Parade**

Members discussed:

- A recent accident caused damage to a bollard and building when a driver lost control of a vehicle. Whether it was possible to mitigate for this type of incident
- Whether additional bollards would make the pavement harder to navigate for people with limited mobility
- The Parade was already narrow and with parked cars: whether additional bollards would make it harder for cars to manoeuvre when accessing parking spaces or narrow vehicle access entrances
- With a backlog at LHFIG, whether there was merit in submitting this application into what would be a long queue with more urgent requests likely to receive higher priority

RESOLVED: that Marlborough Town Council does not support the HIR being submitted to LHFIG

ii. Changes to double yellow lines near 32 Kingsbury Street

Members noted that removing lines by one vehicle length at this location would likely have no detrimental impact on traffic, and that they were probably originally laid to protect access to a historic vehicle entrance to what had been a school. Redevelopment in the area had removed this requirement.

RESOLVED: to support a HIR to remove a short section of double yellow lines below 32 Kingsbury Street to create more on street parking

iii. Request for 20MPH zone at A4 Bath Road (part)

The requested area was from the roundabout at the junction of A4 (Bridewell Street)/High Street/Pewsey Road to a point just beyond the pedestrian crossing to the west of the entrance to the Memorial Hall at Marlborough College on A4 Bath Road. Members supported reducing speeds to improve safety for pedestrians, and saw merit in extending the eastern end of the proposed zone as far as the roundabout at A4/A345/George Lane (George Lane had been approved by Wiltshire Council to be a 20MPH zone), and including the stretch of High Street to the south of St Peter's church to make one continuous 20MPH zone without several changes of speed limit.

RESOLVED: to support a HIR requesting an extension to the 20MPH zone

iv. Improvements to pedestrian crossing at A4 London Road (T H White)

Members discussed:

- That drivers may not be aware of this crossing, especially at night
- Whether there was adequate lighting at the side of the crossing
- Whether there were 'pedestrian crossing' warning signs for drivers
- That installing a light controlled crossing would be expensive
- That some maintenance such as cleaning the globes and repainting the road markings could be requested to Highways outside of the LHFIG process

RESOLVED: that the request is supported, and to (1) report the poor quality of the globes and road markings to Wiltshire Council Highways and ask for repainting, cleaning and to check whether there is adequate lighting at either side of the crossing; and to (2) support a request for "pedestrian crossing" warning signs being submitted to LHFIG

b) LHFIG Action Log

#89 Safe crossing point between Port Hill and The Common: members expressed frustration at the lack of any progress (a petition raised this issue in 2020 to improve pedestrian safety in this area, plans were proposed by the Town Council in 2023 such as rumble strips, improved signage and a 40MPH slowing down buffer zone).

RESOLVED: to write a Mayoral letter to the Chief Executive to highlight the need for improvements, including the original plan submitted by the Town Council

Councillor Wrench left the meeting

#184 High Street short stay parking: there had been no update from Wiltshire Council since August.

ACTION: Contact Wiltshire Council to ask whether a decision had been made following the consultation that closed in August 2025

334/25 SPEED INDICATOR DEVICES (SIDs)

Members noted the most recent data reports for Herd Street between 1 September and 19 December and Bath Road (A4) between 19 November and 17 December.

335/25 TOWN CENTRE WORKING PARTY

Residents in at-risk flood areas had attended an open evening to learn about rain planters and consider adding them to their properties. Most people who had been invited had attended, and around 65% had replied to confirm whether they wished to sign up for the scheme. The next meeting of the working party was w/c 19 January: the Deputy Town Clerk had produced a summary report on the Vision document for the meeting to consider.

336/25 TEMPORARY ROAD CLOSURES

Members noted Orders issued by Wiltshire Council under Section 14(1) of the Road Traffic Regulation Act 1984 to close temporarily:

- Kennet Place (TTRO 11016) from outside Quaker Meeting House for a distance of approximately 25m in a southerly direction on 9 February 2026 for 2 days to enable Openreach to carry out laying 2m ducting and other associated work
- The Parade (part) (TTRO 11032) from its junction with A346 for a distance of approximately 37m from 16 February 2026 for 3 days to enable Thames Water to carry out water disconnection
- Elcot Lane (part) (TTRO 11047) from its junction with A4 for approximately 35m on 25 February for 1 day to enable Gigaclear to safely span cable from pole to property

The meeting closed at 8.09 pm

ITEM 5**ACTION LOG**

To note and consider outstanding actions. For Highways actions please see agenda item 11(b).

Min #	Owner	Status & Mtg Date	Notes
#151 COMMUNITY SPEED WATCH			
359/22	Town Clerk	24/04/23 In progress	15.3.23 Town Council to facilitate the creation of local CSW teams and provide publicity to call for people to take part 12.6.23 Volunteers being recruited 25.9.23 Cllr Trow expressed interest in becoming involved Needs further consideration and support to progress 9.6.25 Mayor has arranged a meeting with a Devizes Councillor to share ideas 26.8.25 Meeting with Devizes not possible. More volunteers are coming forward 17.11.25 Revisit in one month
#297 PROVIDE UPDATE ON PLAY AREA AT HAWTHORN MEADOWS			
PQT	Town Clerk/Cllr Cleasby	14/07/25 In progress	21.7.25 Town Clerk and Grounds Manager did site visit. TC then emailed GreensquareAccord with list of concerns re: landscaping, site management, timeline etc. 23.7.25 GreensquareAccord stated that they have engaged a landscape company to carry out maintenance to the play area; their remit is to conclude the remediation of the play area and to clear the site of any debris. Their remit will be to replace anything which has failed within the landscaping design, but trees will not be replaced until planting season (Oct if weather permits) to give them the best chance. Work programmed to begin 4 th August. The ROSPA sign off will then follow.

Min #	Owner	Status & Mtg Date	Notes
			<p>MTC comms on latest position has been issued¹.</p> <p>26.8.25 Ask for a further update and circulate photographs</p> <p>Email set to Cllrs 2 9 25</p> <p>12.1.26 TC & Grounds Manager have offered to keep pathways/area behind play area clear prior to formal handover. 24.9.25 Town Clerk contacted GreenSquareAccord, pressing urgency for conclusion. GreenSquareAccord stated: 'The ROSPA Report has been commissioned and waiting for a date for their survey. Also, the planting conclusion and replacement is also commissioned, the seeding will happen during Oct and planting November. Will then call out the Wiltshire Council officer and yourself to sign off and then we should be able to transfer.'</p> <p>17 10 25 Town Clerk emailed GreenSquare Accord for update on ROSPA report.</p> <p>Following consideration at AOS Committee Town Clerk met Council's solicitor 23.10.25 to discuss legal position of council and the transfer agreement.</p> <p>6 11 25 MTC legal Services have written to GreenSquareAccord's legal team with proposal to expedite the transfer (with amended terms and commuted sum to mitigate any risk).</p> <p>17.11.25 informal discussion with officer but no formal reply from legal team. WC inspection likely early December upon expected completion</p> <p>12.1.26 Landscape sign off meeting scheduled 6 February</p>

#306 PAINT SCHEME AT WILLOW AND WOLF

PQT	Town Clerk	06.10.25 In progress	<p>Following a public question and instruction by the Committee, the Town Clerk emailed WC Planning to enquire whether LBC was obtained or is required</p> <p>21 10 25 Planning enforcement acknowledged enquiry.</p>
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ITEM 6

PLANNING DECISIONS

To note planning applications determined by Wiltshire Council between 5 January and 8 February 2026:

a) PL/2025/05505 – Isbury House, 31A Kingsbury Street, Marlborough

Demolition of garage and summerhouse to create a three-bed new build dwelling in the rear garden of Isbury House, making use of the existing access

Decision: Refuse **MTC:** No objection

Reasons: (1) The proposed development would create a dwelling which, by reason of its location, siting, scale, height, massing and design, would form an alien and visually

¹ <https://www.marlborough-tc.gov.uk/news/news-articles/3153-update-on-play-area>

dominant feature. It would be out of keeping with the immediate area and the established pattern of development, which is characterised by dwellings of traditional design, elongated rear gardens with only limited outbuildings. The scheme would therefore fail to integrate successfully into its surroundings. Consequently, the proposal would also fail to protect, conserve or enhance the tranquil character of the historic conservation area. It would cause less than substantial harm to the setting of the Marlborough Conservation Area and to the adjacent Grade II listed buildings, namely Elm Cottage, 29-33 Kingsbury Street and 12-15 Herd Street. The harm is not outweighed by any public benefits. The development is therefore contrary to Core Policies 57 and 58 of the Wiltshire Core Strategy, and the NPPF namely paragraphs 135, 212 and 215.

(2) ... would result in the creation of a dwelling, which by virtue of its proximity to existing dwellings, would result in unacceptable overbearing to 2 Clarendon Court and overlooking to the garden of 29 Kingsbury Street. The development is therefore contrary to Core Policy 57 of the Wiltshire Core Strategy, the Wiltshire Design Guide and the NPPF namely paragraph 135 which require a high standard of amenity for existing users

(3) ... seeks planning permission for a self-build dwellinghouse. However, no legal mechanism has been provided to secure the delivery of this unit as a self-build home in accordance with the definition set out in the Self Build and Custom Housebuilding Act 2015 (as amended). In the absence of such a mechanism, the proposal fails to demonstrate compliance with the requirements of the Town and Country Planning Act 1990 and does not meet the biodiversity gain exceptions applicable to self-build schemes. Consequently, the development is contrary to Core Policy CP50 of the Wiltshire Core Strategy and paragraph 192 of the National Planning Policy Framework

b) PL/2025/07225 and PL/2025/06780 – 116 High Street, Marlborough

Proposed conversion to flat and new entrance doors to ground floor shop and associated internal alterations

Decision: Approve with conditions **MTC:** Objects to this application on the grounds of overlooking/loss of privacy to near neighbours and overdevelopment, in particular causing access problems within the right of way

Notes (delegated officer report): "...acknowledged that the relationship between the application site and neighbouring properties is sensitive, and that the rear elevation sits in close proximity to dwellings within Russell Square. The concerns regarding perceived overlooking and loss of privacy have therefore been carefully considered. However, no new window openings are proposed on the elevation facing neighbouring properties, and the existing openings would be retained in their current positions. As such, the established relationship in terms of direct views already exists and would not materially worsen as a result of the change in use. Additionally, the amended plans show that obscure film will be applied to the lower portions of the existing first floor windows on the south west elevation, which will further diminish the perception of overlooking..."

Concerns... regarding the safety of accessing the property via the narrow rear lane, together with issues relating to insufficient waste storage capacity and potential public health implications... are noted; however, the Council's Public Protection Officer has reviewed the application and raised no objections. It is also relevant that neighbouring

properties already rely on this shared narrow lane for their own access, meaning the arrangement would not be unusual within this established context. In evaluating noise and general disturbance, weight must be given to the historic lawful use of the premises as a snooker hall and social club. That use would have resulted in frequent comings and goings, including during evenings, with associated levels of noise and general activity. By comparison, the proposed conversion to a single residential flat would reasonably be expected to produce a lower intensity of activity, both in frequency and duration, and therefore represents a likely improvement over the previous situation.

Taking all of the above into account, while the concerns raised are fully recognised, the proposal is not considered to introduce a materially different pattern of overlooking or loss of privacy, nor is it likely to generate levels of noise, disturbance or activity beyond those previously associated with the former use. Subject to the installation and retention of the proposed obscure glazing, the development is considered acceptable in terms of residential amenity..."

c) **PL/2025/08868** – Old Village Hall, Preshute Lane, Manton

Installation of new glazed double doors in northwest elevation, blocking of existing window opening, removal of existing defective garage roof, end wall, and door, and erection of replacement boundary fence

Decision: Approve with conditions **MTC:** No objection

d) **PL/2025/09150** – 37 Manton Hollow, Marlborough

Single Storey Side Extension

Decision: Approve with conditions **MTC:** No objection

e) **PL/2025/09404** – The Old Courts, Back Lane, Marlborough

Timber orangery and garden room to replace existing structures

Decision: Approve with conditions **MTC:** No objection

f) **PL/2025/09433** – 13 Alma Place, Marlborough

Garage conversion into a home office, new kitchen window, roof light and internal alterations

Decision: Approve with conditions **MTC:** No objection

g) **PL/2025/09493** – 17 River Park, Marlborough

T1 Norway Spruce – Thin by 20%

Decision: No objection **MTC:** Not considered

h) **PL/2026/00050** – Welcome, High Street, Manton

Conifer tree – fell

Decision: No objection **MTC:** Not considered (referenced in Chair's announcements 12 January 2026, Min. No. 326/25)

i) **PL/2026/00288** – The Master's Lodge, Marlborough College, Bath Road

Elm tree (dead) – remove. Holly tree – reduce to live growth points

Decision: The Council confirms that the above trees are classified as Dead and

Dangerous (DD). The Elm tree can be removed and the Holly tree reduced under the Town and Country Planning (Tree Preservation) (England) Regulations 2012. This allows the removal of any protected tree, which is dead or imminently dangerous, without the need to make a formal Tree Work Application to the Council

ITEM 7

PLANNING APPLICATIONS

To consider consultations received from Wiltshire Council. Councillors and members of the public should contact the Town Clerk by midday on 16 February if they feel the following application needs full discussion at the meeting.

a) [PL/2025/09422](#) – Listed building consent (alt/ext)

Installation of structural steel to replace rotten timber beam supporting first floor rear roof gable with associated works at 30 High Street, Marlborough for Mrs J Garside

Note from Conservation Officer: Please note that these works have actually been done. I have been working with the agent, structural engineer and builders on site for several months now, as the building has serious structural issues. The Council has approved 2 applications recently, in 2024 and 2025, for repair works, that include structural support. When I met the structural engineer on site a few months ago, the building was so unsafe, the Council had to let works continue to make it safe and secure. Although not ideal, its structural integrity took priority in this instance.

b) [PL/2026/00037](#) – Listed building consent (Alt/Ext)

Minor external alteration and internal ground floor works; replacing an external doorway with multi-pane window, internal reconfiguration, new internal doorway to kitchen, existing kitchen doorway removed, reversible cover/hatch to the existing basement stair at 7 (Flat) Kingsbury Street, Marlborough for Mr Simon Wetton, Savernake Properties Ltd

c) [PL/2026/00087](#) – Listed building consent (Alt/Ext)

Replacement of two complete windows at second floor level. Replacement of three individual sliding sashes at first floor level at 29 Kingsbury Street, Marlborough for Mr Carter, Aster Homes

d) [PL/2026/00174](#) – Listed building consent (Alt/Ext)

Works to windows at first floor level. Front elevation replace two casements, existing frame retained. Rear elevation complete replacement of window and frame at 12 St Martins, Marlborough for Mr Carter, Aster Homes

e) [PL/2025/09265](#) – Listed building consent

Like for like replacement of nine single glazed timber sash windows at Wye House, Barn Street, Marlborough for Mr John Lavin, Cognatum Estates Ltd

f) [PL/2026/00476](#) – Full Planning Permission

Like for like replacement of nine single glazed timber sash windows at Wye House, Barn Street, Marlborough for Mr John Lavin, Cognatum Estates Ltd

ITEM 8

WORKS TO TREES

To consider consultations received from Wiltshire Council.

a) [PL/2026/00295](#) -Notification of proposed works to trees in a conservation area

Ornamental Pear (T1) – Reduce crown by 2/3m and prune. Lime (T2) – Reduce crown to clear property by 1.5 – 2m and reduce/balance remaining crown to match. Group of small Hazels, Birch and 2 x large Hazel coppices (G1) – Coppice every other small Hazel, crown raise Birch to clear wall and reduce limbs that extend towards adjacent building to suitable growth points to give a minimum of 2m clearance at The Hermitage, 8 Hyde Lane, Marlborough for Marlborough College

b) [PL/2026/00296](#) Consent under Tree Preservation Orders

T1 Copper Beech – Crown raise over buildings to match existing canopy at Yard to rear of Ivy House Hotel, Marlborough for Marlborough College

c) [PL/2026/00300](#) – Consent under Tree Preservation Orders

G1 – 2 x common Beech trees – reduce limbs that extend over fence to 1.5m behind fence to suitable growth points. T1 – Yew tree – reduce in height by 3m and shape at Hamelin, Bath Road, Marlborough for Marlborough College

Note: after this application was registered, the Arboricultural Officer wrote on 2 February: "Following a recent site visit, I can confirm that the Yew tree identified within the above-mentioned application does not appear to be protected by the TPO. The proposal therefore relates to the two Beech trees only. A slightly modified proposal has also been submitted for consideration which is as follows – Reduce overhanging branches back from the boundary fence to suitable growth points by no more than 1.0m, retaining the natural shape of the trees."

d) [PL/2026/00580](#) – Consent under Tree Preservation Orders

G1 2 Lime trees to be repollarded. T1 Small Yew tree to be removed at ground level at 7 Wye House Gardens, Marlborough for Mr Steve Richardson

e) [PL/2026/00869](#) – Notification of works to trees in a conservation area

Conifer tree – fell at 12 Kingsbury Terrace, Kingsbury Street, Marlborough for Mr John Mather

And to **note**:

f) [PL/2026/00493](#) – Notification of proposed works to trees in a conservation area

T1 Larch trees x 3 – fell at Priory Gardens, High Street, Marlborough for Mr Nigel Weatherly, Marlborough Town Council

g) [PL/2026/00494](#) – Notification of proposed works to trees in a conservation area
T1 Willow trees x 2 – pollard the larger tree by 50% and fell the smaller tree at land near Coopers Meadow, Marlborough, for Mr Nigel Weatherly, Marlborough Town Council

h) [PL/2026/00557](#) – Notification of proposed works to trees in a conservation area
T1 Swamp Cypress – Fell. T2 Pear – Fell. T3 Apple – Reduce canopy by 1 meter to a finished height of 3 meters. T4 Plum – Reduce canopy by 1 meter to a finished height of 3.5 meters at 4 Herd Street, Marlborough for Mrs Sherston
Note: on 4 February Wiltshire Council wrote: “ This application has now been withdrawn and a 5 Day notice has been granted by the tree officer. I can confirm that the above Tree is classified as Dead and Dangerous (DD). The tree can be removed under the Town and Country Planning (Tree Preservation) (England) Regulations 2012. This allows the removal of any protected tree, which is dead or imminently dangerous, without the need to make a formal Tree Work Application to the Council. The Tree Officer has requested replacement planting. Section 213 of the Town and Country Planning Act places a duty on landowners to plant another tree of an appropriate size and species, in the same or nearby place.” (The full decision notice is available online.)

ITEM 9 WOODLAND MANAGEMENT PLAN FOR SAVERNAKE ESTATE

To consider a draft woodland management plan for part of the Savernake Estate not leased to the Forestry Commission.

Consultation

On 27 January, Norbert Kovacs, Senior Forest Manager for Euroforest² wrote:

“I am writing in relation to the woodland management plan currently being prepared for Savernake Estate, on behalf of the landowners. The plan covers only those areas outside the Forestry Commission lease.

As part of the consultation process, Burbage, Mildenhall and Savernake Parish Councils, together with Marlborough Town Council, have been identified as key local community stakeholders, as the woodland areas are located across the respective council boundaries.

The draft plan proposes a programme of works aimed at improving habitat provision within the woodland, with a particular focus on responding to the widespread presence of ash dieback. The disease is now well established across the estate and presents increasing risks to public safety, woodland condition and long-term resilience if not addressed in a timely and managed way. Early intervention is therefore considered important to reduce risks and support recovery.

² <https://www.euroforest.co.uk/>

The plan will be submitted for approval to the Forestry Commission, Natural England and the North Wessex Downs National Landscape Board, in accordance with the UK Forestry Standard (UKFS).

Please find attached the draft management plan and harvesting map (Appendix 1) for your reference. I would be grateful if you could provide any comments or questions by the end of February 2026. My contact details are provided below should you wish to discuss any aspect of the proposals.

If no response is received by this date, it will be assumed that the Councils are content with the proposals and have no comments to add.”

Recommendation

Members are asked to consider the Euroforest Management Plan for Savernake Forest (identified areas) and whether they wish to respond, and to instruct the Town Clerk accordingly.

Town Clerk 27.01.2026

ITEM 10

ASSET OF COMMUNITY VALUE

To note that Wiltshire Council has made a decision regarding the application to list Postern Hill Camp Site as an Asset of Community Value

Decision

On 26 January Wiltshire Council issued a Notification of Asset of Community Value Decision – ACV/2025/00017 – Postern Campsite, Marlborough, SN8 4ND, deciding that the camp site will not be listed as an Asset of Community Value:

“The campsite (which is currently vacant) has been used in the recent past but the use was as a commercial campsite by paying parties and not the public at large. No evidence has been provided to demonstrate that a significant proportion of the customers of the campsite were members of the local community (either as individuals or groups) rather than visitors from further away. The campsite therefore appears to have catered primarily for tourists rather than the local community. This use does not therefore demonstrate a principal, non-ancillary community function that furthers the broader social wellbeing or interests of the local community, as required under Section 88 of the Localism Act 2011.”

See Appendix 2 for the full decision notice.

Recommendation

Members are asked to note the decision and consider whether any further action should be taken.

Town Clerk 26.01.26

ITEM 11**HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LFIG)**

To consider (a) Highway Improvement Requests and (b) receive an update on the Wiltshire Council Area Board Local Highway and Footway Improvements Group and actions log.

a) Highway Improvement Requests

The Town Clerk has verified the name and contact details of the applicants. Please refer to Appendices 3.1 and 3.2:

- (i) Roundabout at junction with A346 Salisbury Road, Blenheim Road and Jennings Road
- (ii) Entrance/exit to communal car park at Moffat House, London Road

Recommendation

Members are asked to consider the requests and instruct the Town Clerk accordingly.

b) LFIG Action Log

To note the updated action log:

(i) #89: Port Hill Safe Crossing

To note the response by David Bullock, Interim Director of Highways & Transport, Wiltshire Council to the Mayor's letter requesting a review of the council's traffic calming scheme application to the LFIG (please also refer to the LFIG action log #89):

"Thank you for your recent correspondence to Lucy Townsend on behalf of Marlborough Town Council, which has been passed to me for response.

Following your request for further consideration by senior officers, I can confirm that the advice previously provided to the Town Council through the Local Highway Footway Improvement Group (LFIG) remains appropriate and correct.

Senior officers have reviewed your suggestion and concluded that the location does not justify the introduction of a buffer speed limit restriction. These officers collectively have more than 40 years' experience in assessing speed limits, and I am satisfied that their interpretation of the guidance on setting speed limits is sound and has been applied correctly.

During their review, however, a number of observations were made relating to traffic signing and the visibility of this signing due to vegetation growth. They also noted the condition of the surfacing at the gateway. It was suggested that these matters could be dealt with by reference to the LFIG and through the MyWilts reporting system. While I appreciate that you may view these as maintenance related issues, officers have concluded that the existing infrastructure meets the required compliance thresholds.

I note your concerns regarding pedestrian activity within the 30-mph speed limit. In this respect, I would advise that such matters are more appropriately addressed through the

provision of facilities that meet the needs of non motorised users, rather than attempting to artificially control vehicle speeds via a speed limit that is unlikely to gain acceptance from motorists. The Council has an established process for assessing pedestrian demand and identifying suitable facilities, and this is again an area that the LHFIG is intended to support at a local level.

I appreciate that this response may not be the outcome you had hoped for; however, I trust it provides clarity and reassurance that the professional advice provided by officers supporting the Highway group is informed by experience and sound professional judgement.

Kind regards
David Bullock CEng MICE
Interim Director of Highways & Transport/ Major Highway Projects"

(ii) # 184: High Street Short Stay Parking

Members are asked to note that the Cabinet Member for Highways, Street Scene and Flooding has approved the addition of short stay free parking places in the High Street (*Action 184 refers*):

THE COUNTY OF WILTSHIRE (MARLBOROUGH) (PROHIBITION AND RESTRICTION OF WAITING, TAXI RANK CLEARWAYS AND ON STREET PARKING) CONSOLIDATION ORDER 2024 (AMENDMENT NO.1) ORDER 2025

Further to previous correspondence I am able to inform you that a report on the above proposal has now been considered by the Cabinet Member for Highways, Street Scene and Flooding who has approved:

- (i) The proposals be implemented as advertised;
- (ii) The objectors be advised accordingly.

Decision at <https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=2249> . The report reference is HSSF – 41 – 25.

Min #	Owner	Status & Mtg Date	Notes
#89 SAFE CROSSING POINT PORT HILL TO THE COMMON			
256/20	Town Clerk	02/11/20 In progress	02.11.20: Written motion presented by Cllr Farrell to support petition presented by Hannah Cartwright. RESOLVED That the Town Council supports this request for a safer crossing point, whether a pedestrian crossing, reduction in the speed limit or by other means. It needs a full and urgent review through CATG and Highways officers. Also, to request a pedestrian count and to seek alternative Wiltshire Council funding options to conduct a whole town transport strategy. 15.08.22: TC update – traffic survey had been in wrong location for Police to start risk assessment/enforcement. Too dangerous for

Min #	Owner	Status & Mtg Date	Notes
			<p>Community Speed Watch. Town Clerk in discussions with WC to find way forward.</p> <p>16.8.22 Cllr CT emailed Police to ask for advice and assistance in progressing this issue.</p> <p>19.8.22 – WC emailed Town Clerk to state traffic survey was done in the best possible location given constraints, and that they had planned meeting to look at how best to collaborate with Police in these situations.</p> <p>19.8.22 Town Clerk emailed WC to ask for how they would advise to proceed given there is a known speeding issue at this location?</p> <p>05.09.22: JS escalated to PCC/Wilts Police/Wilts Council.</p> <p>28.11.22 Post to be installed by MTC for use of SID on green/junction with Port Hill/Herd St.</p> <p>7.12.22 MTC reviewed SID guidance, due to distance between proposed location for pole and speed limit post cannot be installed for SID use.</p> <p>31.3.23 SID guidelines being revisited to reassess if can install pole. RSW re-stated to Police the need for enforcement.</p> <p>15.3.23 Enforcement action taken by Police February & March 2023; no evidence for speeding.</p> <p>12.6.23: Cllr Thomas to follow up with WP. Town Clerk re-requested enforcement action at Police Tasking meeting 20.7.23. LHFIG request for 40mph speed limit buffer-zone and traffic calming on agenda for 13.11.23; referred by TCWP – supported by MTC 13.11.23 for referral to LHFIG.</p> <p>Considered by LHFIG on 25.1.24 – Highways Engineer to check whether 40MPH buffer zone is feasible</p> <p>12.7.24 Discussed at LHFIG</p> <p>11.7.24 WC Highways Engineer advised was not possible. This was challenged by MTC/WC Councillors, and the engineer undertook to recheck if this is the case; and if so, provide an explanation including the relevant guidance and reasons for this judgement</p> <p>2.12.24 LHFIG reps still pushing for response on slowing down buffer zone. Cllr Farrell asked whether police could provide evidence of 'no speeding'? Advised Area Board on 3.12.24 is "all things policing" and to ask in person</p> <p>3.4.25 RE Possible new pole for SID – Land parcel has substation and x2 BT boxes on it; Grounds Manager booked to do CAT and GENNY training 4.4.25 to enable the Grounds Manager to locate if or where underground cables are and assess if it is safe to install a pole. Survey to be carried out 6.4.25.</p> <p>23.4.25 Survey clear. Indicative plan submitted to WC for permission to install.</p> <p>7.5.25 Preliminary permission granted by WC Highways; currently in the process of agreeing a date to do the works.</p> <p>4.7.25 Pole installed, on portable SID rota.</p>

Min #	Owner	Status & Mtg Date	Notes
			<p>At the LHFIG meeting on 9.10.25 the members pressed the importance of this application to WC Highways.</p> <p>12.1.26: resolved to write mayoral letter to Chief Executive.</p> <p>Response to letter received on 4.2.26 -refer to agenda report. At the LHFIG meeting on 5.2.26 the Highway's engineer advised the only intervention that could be explored is to install an actual pedestrian crossing, and undertook to investigate the options for assessing its feasibility (i.e. footfall data, plus community consultation of need?)</p>
#143 20MPH SPEED LIMIT REVIEW			
284/22	Town Clerk	06/02/22 In progress	<p>LHFIG request sent 7.2.23. LHFIG supported request on 11.3.23. MTC to provide additional street names for adding to review.</p> <p>30.5.23 MTC WP to meet 8.6.23 to review.</p> <p>13.6.23 WC Highways emailed with preferred review locations; 1. London Road – section from Elcot Lane junction to the double mini roundabout 2. Salisbury Road – Tesco roundabout to the double mini roundabout 3. George Lane – end to end 4. Pewsey Road – St Peter's roundabout to junction with George Lane 5. Bridewell St – St Peter's roundabout to junction with College Fields 6. Herd St – Junction St Martins to junction with The Common 7. The Common – junction Herd St to Kingsbury St. 8. Port Hill – junction The Common/Herd St to 50 yards past Golf Club entrance. Plus, existing; Kingsbury St, Oxford St, St Martins, High St, New Rd.</p> <p>4.7.23 WC Highways emailed adding request for Hyde Lane/Cross Lane/Back Lane/St Johns Close</p> <p>22.7.24 Report received; on the agenda for the Planning Committee 29.7.24.</p> <p>9.8.24 Town Clerk emailed WC Highways to confirm MTC support implementation in Hyde Lane, Back Lane, Cross Lane, Cardigan Road and St Johns Close as recommended in the report. Also, that MTC, via WC Cllr Davies, will be requesting reconsideration of the 20MPH speed limit in George Lane, with unanimous and strong support within the Council</p> <p>2.12.24 WC Cllrs in discussion with Cabinet Members re George Lane. LHFIG Chair to call extraordinary meeting to resolve</p> <p>3.2.25 Both areas (Hyde Lane + and George Lane +) would go to next stage – public consultation</p> <p>23.4.25 Public consultation live; consultation period ends 12.5.25</p> <p>29.5.25 WC Highways emailed to state 'Further to previous correspondence regarding the above proposals I can confirm that the consultation has now ended. As objections were received for the same it will be necessary for a report to be placed before the Cabinet Member for Highways, Street Scene and Flooding'.</p> <p>14.8.25 – Notified this was approved by Cabinet Member</p> <p>20.10.25 Design work being completed to enable Works package to be issued.</p> <p>17.11.25 Likely to be complete by end February 2026</p>

Min #	Owner	Status & Mtg Date	Notes
#184 HIGH STREET SHORT STAY PARKING/LOADING BAY			
228/23	Town Clerk	25/09/23 In progress	<p>Submitted on 02.10.23</p> <p>24.01.24: prioritised with action for WC Highways engineer to progress</p> <p>Proposal received from WC on 11.11.24. On agenda 02.12.24. Resolved to accept the revised plan as proposed by the Highways Engineer. 3.12.24 email sent to WC Highways to confirm.</p> <p>21.5.25 TC to chase up WC for installation date</p> <p>30.5.25 matter is with TRO team for advertisement, likely in June, as advised by WC Highways.</p> <p>9.7.2025: Proposed Traffic Regulation Order advertised for consultation (on agenda 4 August, item 10)</p> <p>4.8.25: RESOLVED that Marlborough Town Council welcomes this TRO and looks forward to the additional parking spaces in the High Street; WC have been informed</p> <p>12.8.25 WC wrote: Thank you for your email on behalf of Marlborough Town Council dated 6th August 2025 which will be passed to the officer in charge of the project for consideration. All letters of objection or support for this proposal will be considered in a future report; I will write to you again when I have more information regarding the proposal.</p> <p>19.8.25 WC wrote: Further to previous correspondence regarding the above proposals I can confirm that the consultation has now ended. As objections were received for the same it will be necessary for a report to be placed before the Cabinet Member for Highways, Street Scene and Flooding. I will contact you again once a decision has been made.</p> <p>12.1.26 Chase WC for outcome</p> <p>15.1.26: Approved by Cabinet Member</p>

Recommendation

Members are asked to consider the above and instruct the Town Clerk accordingly.

Town Clerk

05.02.2025

ITEM 12**SPEED INDICATOR DEVICES (SID)**

To consider the most recent SID data for George Lane (19 December-7 January) and London Road (8-21 January), and the SID rotation plan.

Please refer to Appendix 4 for data reports.

SID Locations

There is a SID permanently situated at Herd Street. A second SID is deployed on rotation to:

- Bath Road (30MPH, adjacent to Memorial Hall and 40MPH, near Golding Avenue)
- Chopping Knife Lane
- George Lane
- Kingsbury Street
- London Road (2 locations)
- Port Hill
- Poulton Hill

At the date of this report the SID was located at Port Hill.

Recommendation

Members are asked to note this report and consider whether any changes are required to the SID location/rotation plan.

Deputy Town Clerk 26 01 2026

ITEM 13**MARLBOROUGH DOWNS CHALLENGE**

To note the details of the Marlborough Running Club annual event taking place on Sunday, 3 May 2026.

The Marlborough Downs Challenge takes place mainly on off-road public rights of way. All main road crossings will be marshalled and warning signs for motorists will be in place.

Medical cover will be provided by Beyond First Aid (<https://www.beyondfirstaid.org/>) and all checkpoints will also be manned by first aid trained marshals.

More details and a route map can be found at Appendix 5 and

<https://www.marlboroughrunningclub.org.uk/races/marlborough-downs-challenge-routes>

Recommendation

Members are asked to note this event.

Town Clerk 02.02.2026

ITEM 14**TOWN CENTRE WORKING PARTY**

To receive a verbal update.

ITEM 15**TEMPORARY ROAD AND FOOTPATH CLOSURES**

To **note and consider** six Temporary Traffic Regulation Orders (TTRO) issued by Wiltshire Council under Section 14(1) of the Road Traffic Regulation Act 1984

Notice is hereby given that the Wiltshire Council has made Orders to close temporarily to all traffic:

a) A4 (Part), Froxfield (Ref: TTRO 11087)**A4 (Part), Froxfield; from its junction with Bath Road to its junction with Trindledown Lane**

To enable: Wiltshire Council to carry out carriageway resurfacing, replacement of road markings, adjustment of ironwork and associated works.

Alternative route: via A4 (unaffected length) – B4192 – A346 – A4 (unaffected length) and vice versa.

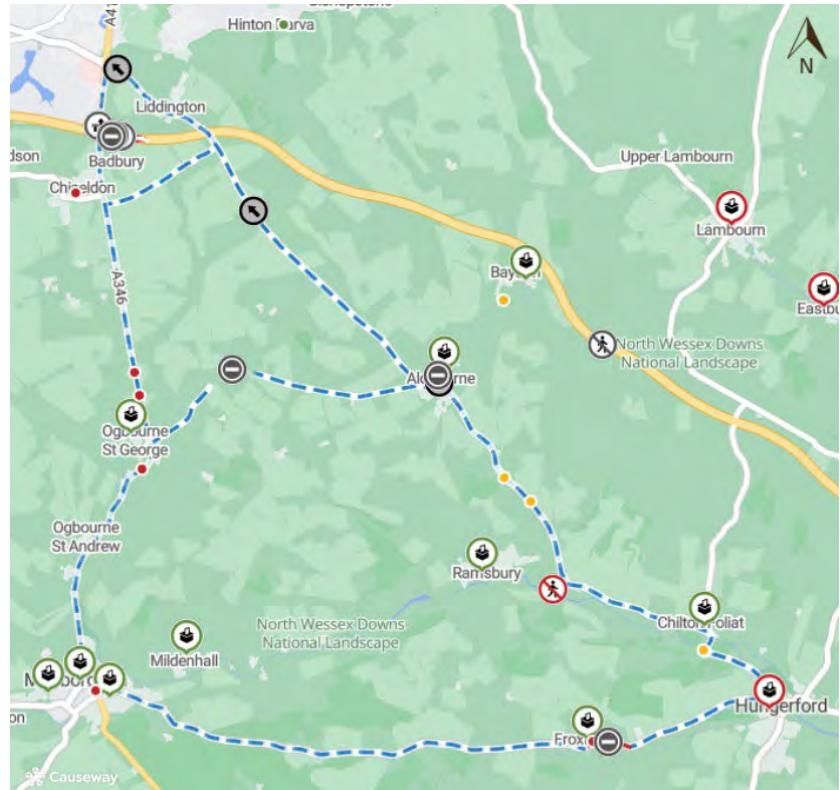
The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **2 March 2026** and the closure will be required **between the hours of 19:00 and 06:00 until 13 March 2026**.

It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Wiltshire Council on 0300 456 0105.

The closure can also be found on one.network here: <https://one.network/?tm=GB147414891>



b) C6 (Part), Mildenhall (Ref: TTRO 11160)

C6 (Part), Mildenhall; from its junction with Sound Copse Lane to its junction with Thicketts Road.

To enable: Wiltshire Council to carry out retexturing.

Alternative route (HGV): via C6 (unaffected length) – A4 – B4192 – C6 (unaffected length) and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order which previously

came into operation on

8 December 2025 will now

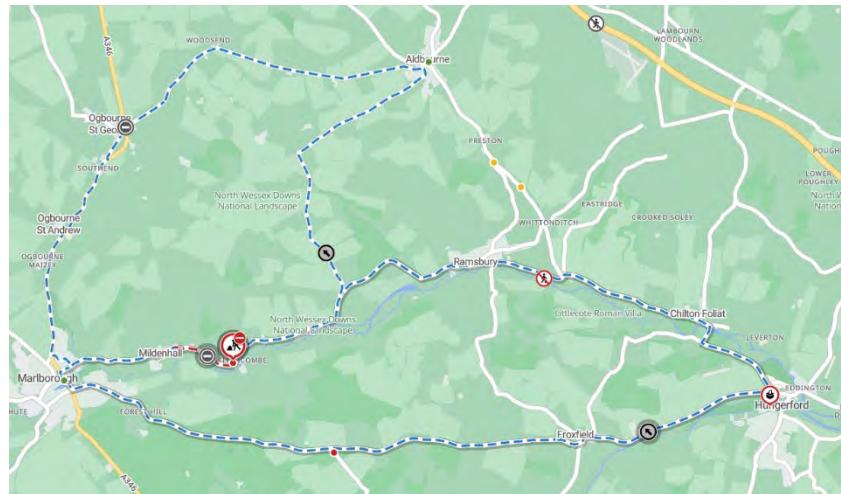
recommence

on 16 March 2026 and will be

required between the hours of

08:00 and 18:00 until 20 March

2026. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order has a maximum duration of 18 months.



For further information please contact Wiltshire Council on 0300 456 0105.

The closure can also be found on one.network here: <https://one.network/?tm=GB147997119>

c) C189 (Part), Ogbourne St George (Ref: TTRO 11114)

C189 (Part), Ogbourne St George; from its junction with High Street for a distance of approximately 250m in a north easterly direction.

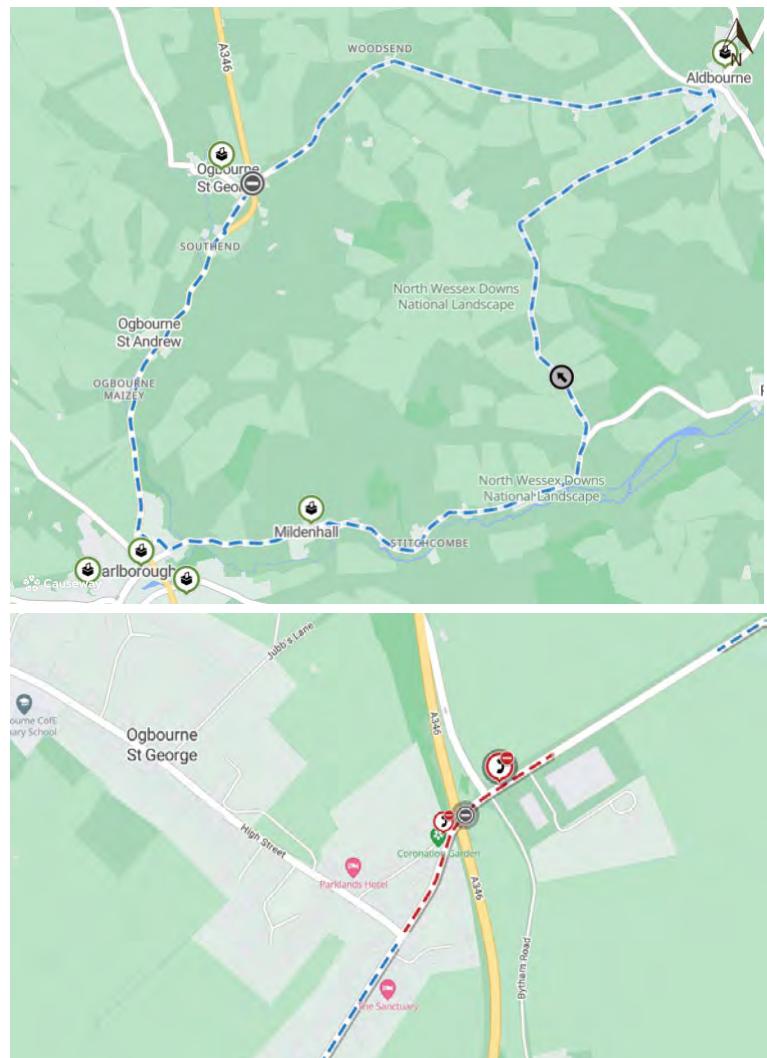
To enable: Openreach to carry out gully sucking and associated works.

Alternative route: via C189 (unaffected length) – C190 – C6 – Coldharbour Lane – Laineys Close – North View Place – A346 – C189 (unaffected length) and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **17 March 2026** and the closure will be required between the hours of **09:30 and 15:30 for 1 day**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

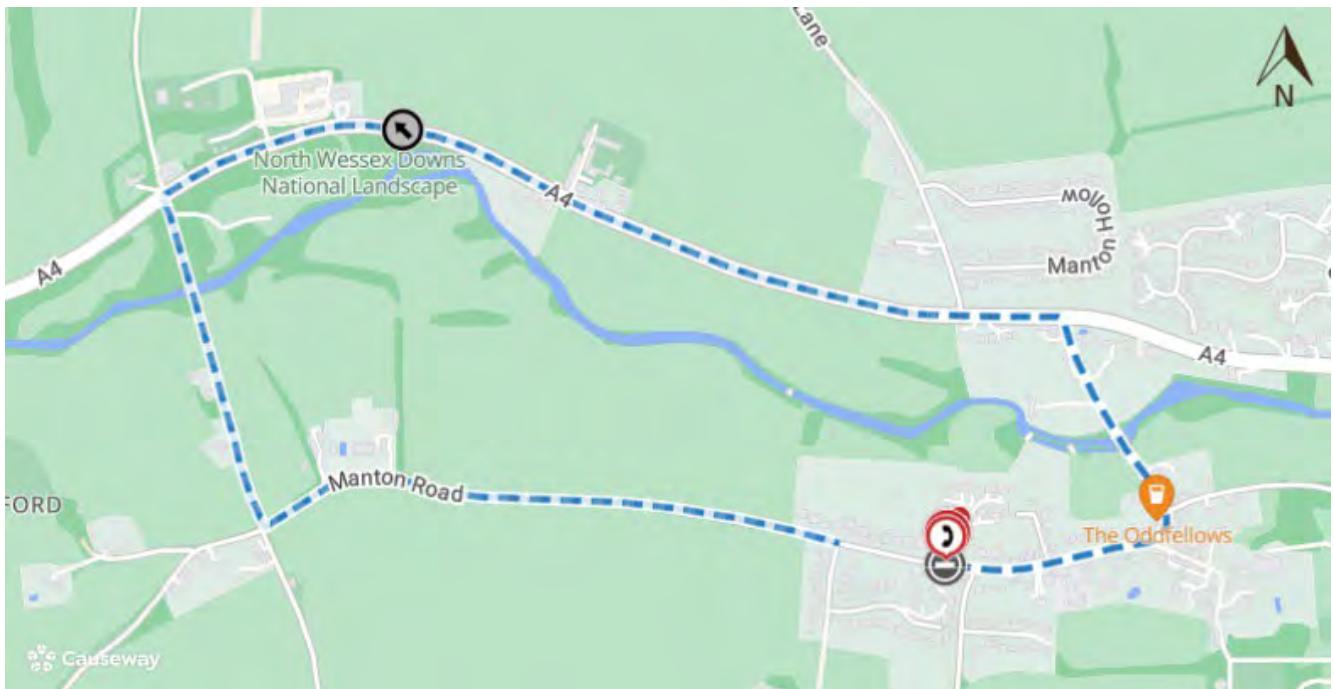
For further information please contact Openreach on 08000282229.



The closure can also be found on one.network here: <https://one.network/?tm=GB147430814>

d) High Street (Part), Manton, Marlborough (Ref: TTRO 11135)

High Street (Part), Marlborough; from its junction with Bergamot Close for a distance of approximately 31m in a westerly direction.



To enable: Openreach to carry out excavation to lay ducting including a road crossing and other associated works.

Alternative route: via High Street (unaffected length) – Bridge Street – Bath Street – Manton Road and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **30 March 2026** and the closure will be required for **3 days**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Openreach on 08000859194.

The closure can also be found on one.network here: <https://one.network/?tm=GB147340780>

e) Rogers Meadow (Part), Marlborough (Ref: TTRO 11134)

Rogers Meadow (Part), Marlborough; from its junction with The Thorns for a distance of approximately 20m in a southerly direction.

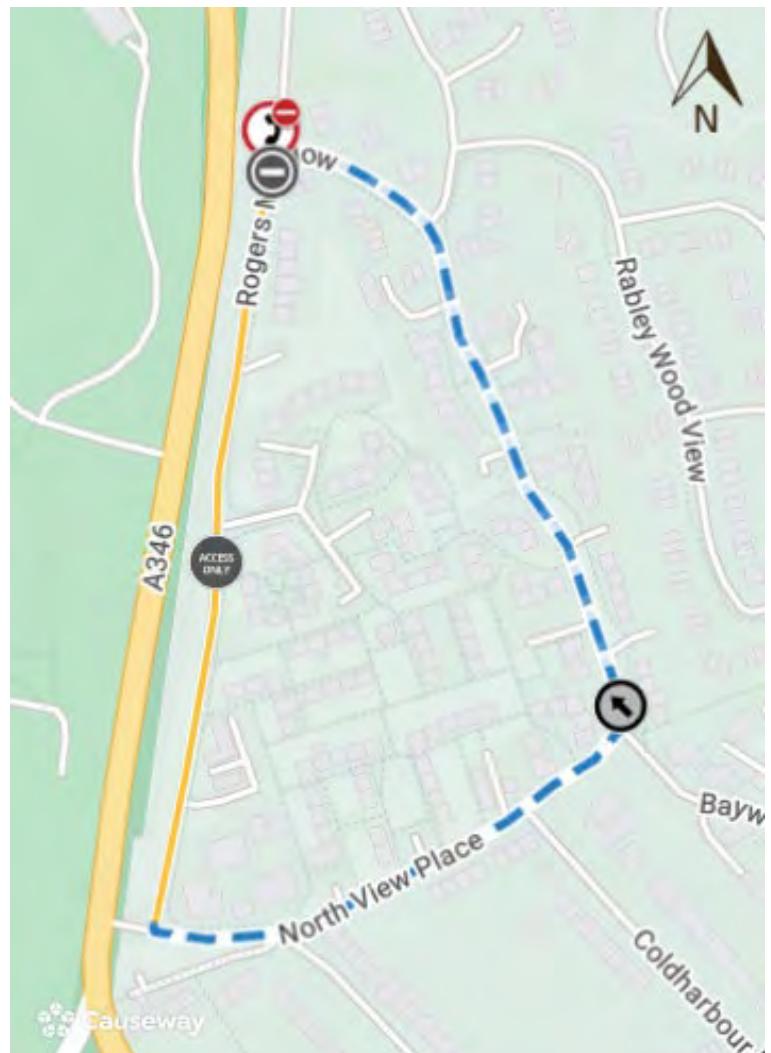
To enable: Openreach to carry out excavate to lay 5m ducting and other associated works.

Alternative route: via Rogers Meadow (unaffected length) – Newby Acre – Chiminage Close – North View Place and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **31 March 2026** and the closure will be required for **3 days**. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Openreach on 08000859194.



The closure can also be found on one.network here: <https://one.network/?tm=GB147625050>

f) Footpath 30 (part) (Ref: TTRO 11174)

A) Footpath 30 (Part), Marlborough; from its junction with Upper Church Fields for a distance of approximately 40m in a northerly direction.

B) Footpath 30 (Part), Marlborough; from its junction with Upper Church Fields to its junction with Garside Way.

To enable: footpath improvement works.

Alternative route: existing highways and rights of way.

The closure and diversion route will be clearly indicated by traffic signs.

This Order will come into operation on **28 March 2026** and it is anticipated that the closure will be required until **12 April 2026**. Access will be maintained where possible although delays are likely due to the nature of the works. The Order will have a maximum duration of 6 months.

For further information please contact Ali Rasey, Countryside Access Officer on 07770 994823 or Wiltshire Council on 0300 456 0100.



The closure can also be found on one.network here: <https://one.network/?tm=GB148155148>



Woodland Management Plan

Revision no.	Date	Status (draft/final)	Reason for revision
First version	26/01/2026		

Template user support:

The functionality in this version of the management plan template has been downgraded to ensure compatibility with Word 2003. This document is not protected. Rows can be added and deleted or copied and pasted from tables where needed.



UK Forestry Standard management planning criteria

Approval of this plan will be considered against the following UKFS criteria.

Before submitting, review your plan against the criteria using the checklist below.

UKFS management plan criteria	Minimum approval requirements	Author check
1 Plan objectives: Forest management plans should state the objectives of management and set out how an appropriate balance between social, economic, and environmental objectives will be achieved.	<ul style="list-style-type: none"> Management plan objectives are stated. Consideration is given to environmental, economic and social objectives relevant to the vision for the woodland. 	Yes/No
2 Forest context and important features in management strategy: Forest management plans should address the forest context and the forest potential and demonstrate how the relevant interests and issues have been considered and addressed.	Management intentions communicated in Sect. 6 of the management plan are in line with stated objective(s) Sect. 2 . Management intentions should take account of: <ul style="list-style-type: none"> Relevant features and issues identified within the woodland survey (Sect. 4) Any potential threats to and opportunities for the woodland, as identified under woodland protection (Sect. 5). Relevant comments received from stakeholder engagement and documented in Sect. 7. 	Yes/No
3 Identification of designations within and surrounding the site: For designated areas, e.g. National Parks or SSSI, particular account should be taken of landscape and other sensitivities in the design of forests and forest infrastructure.	<ul style="list-style-type: none"> Survey information (Sect. 4) identifies any designations that impact on woodland management. Management intentions (Sect. 6) have taken account of any designations. 	Yes/No
4 Felling and restocking to improve forest structure and diversity: When planning felling and restocking, the design of existing forests should be re-assessed and any necessary changes made so that they meet UKFS requirements. Forests should be designed to achieve a diverse structure of habitat, species and ages of trees, appropriate to the scale and context. Forests characterised by a lack of diversity, due to extensive areas of even-aged trees, should be	<ul style="list-style-type: none"> Felling and restocking proposals are consistent with UKFS design principles (for example scale and adjacency). Current diversity (structure, species, age structure) of the woodland has been identified through the survey (Sect. 4). Management intentions aim to improve/ maintain current diversity (structure, species, and ages of trees). 	Yes/No



	progressively restructured to achieve age class range.		
5	<p>Consultation: Consultation on forest management plans and proposals should be carried out according to forestry authority procedures and, where required, the Environmental Impact Assessment Regulations.</p>	<ul style="list-style-type: none"> Stakeholder engagement is in line with current Forestry Commission guidance and recorded in Sect. 7. The minimum requirement is for statutory consultation to take place, and this will be carried out by the Forestry Commission. Plan authors undertake stakeholder engagement (ref Forestry Commission Ops Note 35) relevant to the context and setting of the woodland. 	Yes/No
6	<p>Plan update and review: Management of the forest should conform to the plan, and the plan should be updated to ensure it is current and relevant.</p>	<ul style="list-style-type: none"> A 5-year review period is stated on the first page of the plan. Sect. 8 is completed with one indicator of success per management objective. 	Yes/No

Section 1: Property details

Woodland property name		Savernake Estate	
Name	Simon Nuttal	Owner	Tenant
Email	Jack.bull@struttandparker.com	Contact number	07384 821901
Agent name (if applicable)		Norbert Kovacs	
Email	norbert.kovacs@euroforest.co.uk	Contact number	07771 105547
County	Wiltshire	<u>Local Authority</u>	Wiltshire C.
Grid ref (e.g. ST 625 785)	SU 232 648	Single Business Identifier	106897602
What is the total area of this woodland management plan? (in hectares)		61.12ha	
<p>Have you included an Inventory and Plan of Operations with this woodland management plan? Please use the most up to date version (v4). Older versions may have to be returned.</p>		Yes	
Have you listed the maps associated with this woodland management plan?		Yes	



<p>Note: Google Maps/ images of maps will not be accepted because they are copyright protected and should not be used commercially without the appropriate licencing from Google.</p>	Map 1 Location Map 2 Compartments Map 3 Hazards and sensitivities Map 4 Harvesting
<p>Have you sent us your GIS shapefile data?</p> <p>Note: this is not mandatory, but it can help speed up the processing time of your application. Instructions on how to submit your shapefile(s) are included on create a management plan.</p>	Yes
<p>Do you intend to use the information within this woodland management plan and associated Inventory and Plan of Operations to apply for the following?</p>	Felling licence Thinning licence Woodland regeneration grant
<p>You declare there is management control of the woodland detailed within the woodland management plan?</p>	Yes
<p>You agree to make the woodland management plan publicly available?</p>	Yes

Section 2: Vision and objectives

To develop your long-term vision, you need to express as clearly as possible the overall direction of management for the woodland(s) and how you envisage it will be in the future. This covers the duration of the plan and beyond.

2.1 Vision

Describe your long-term vision for the woodland(s). (Suggest 300 words max)

Enhancing and retaining the biodiversity and environmental values of the woodlands in accordance with the SSSI designation are the key drivers in the management of Savernake Estate. Addressing the threat from ash dieback both to the general public and to the wooded habitats are the immediate concerns presenting an opportunity to restructure parts of the woodlands towards a more species diverse and resilient forest through selective felling and ride management with emphasis on supporting protected species and features within the woodlands.



2.2 Management objectives

State the objectives of management demonstrating how sustainable forest management is to be achieved. Objectives are a set of specific, quantifiable statements that represent what needs to happen to achieve the long-term vision.

No.	Objectives (include environmental, economic and social considerations)
1	To maintain all areas open for public in a safe condition free from tree risks and hazards.
2	To manage all woodland within the constraints of the designations, UK forestry legislation (UKFS) and according to recognised best practice.
3	To carry out forestry operations in the woodland areas to create a multi-purpose resource of various woodland types and ages for the benefit of biodiversity. Enhance biodiversity through woodland management interventions: felling of derelict ash areas, veteran tree management and retention of deadwood in order to provide positive contribution to the SSSI designation in order to achieve 'favourable' condition status.
4	To manage deer and squirrel to achieve a sustainable population that is not detrimental to the woodland and the designations.
5	To work collaboratively with Forestry England, Natural England and the North Wessex Downs National Landscape Board to ensure that management interventions deliver benefits for Savernake Forest as a whole.
6	
7	
8	



Section 3: Plan review – achievements

Use this section to identify achievements made against previous plan objectives. This section should be completed at the 5-year review and could be informed through monitoring activities undertaken.

Objectives	Achievement

Section 4: Woodland survey

This section is about collecting information relating to your woodland and its location, including any statutory constraints, such as designations.

4.1 Description

Brief description of the woodland property:

The plan focuses on areas managed by the Savernake Estate that are not leased to the Forestry Commission.

Savernake Estate lies on the south-eastern fringes of the town of Marlborough in Wiltshire and is made up of three distinct areas. Compartments 1a-d are directly adjacent to Marlborough; compartment 1e is a small area at the end of the Grand Avenue near the A4; and compartment 2 borders the main body of the historic Savernake Forest to the south, towards Tottenham House.

The woodlands at Savernake are believed to be over 1,000 years old, having been referred to in a Saxon Charter by King Athelstan in 934 AD. The woodlands are steeped in history, having been owned by the same family since 1066. The landscape was further shaped by Lancelot "Capability" Brown in the 1700s, including the creation of the Grand Avenue, the longest avenue in Britain.

These woodlands contain numerous sensitive habitats and features, resulting in statutory and local designations (see Map 3 and Appendix 2 for further details):

- Savernake Forest Site of Special Scientific Interest (SSSI) is designated due to its extensive area of ancient woodland supporting a wide range of outstanding lichen flora and a diverse variety of other plants, including species with nationally restricted distributions. The current condition of the SSSI is classed as *unfavourable recovering* due to the impact of ash dieback. Compartment 1b (Unit 1) of the SSSI is designated on account of its chalk grassland; however, it is currently being colonised by scrub and, to a lesser extent, trees, and is therefore classed as *unfavourable declining*.
- The entire area forms part of Tottenham House and Savernake Forest Registered Park and Garden. A number of listed buildings are located adjacent to, or within, the woodlands (see Map 3)



- The vast majority of the woodland is either adjacent to, or overlaps with, Ancient Semi-Natural Woodland (ASNW) and Plantation on Ancient Woodland Sites (PAWS) designations, with minor overlaps (see Map 3).
- All public rights of ways are marked on Map 3

Compartment 1 is separated from the main body of Savernake Forest by a well-defined woodbank along its southern edge. The area is typical secondary ash woodland with some beech, oak, wild cherry, mixed broadleaves and woody shrubs. The ash is suffering badly from dieback and, in places, is completely dead, requiring urgent intervention. Compartment 1b consists mainly of scrub with some smaller groups of self-set trees. Due to the lack of grazing, the former chalk grassland is now under threat from encroaching woody vegetation. Compartment 1e is over 80% ash, much of which is dead, and is located very close to the A4.

Compartment 2 is located at the southern end of the main Savernake Forest block, bordering the grounds of Tottenham House and incorporating the Aylesbury Column. The woodland extends between the Grand Avenue to the north and Lovers Walk to the south, following three trackways.

The main tree species are beech, with larger groups of ash, some oak, and other species including mixed conifers typical of Savernake Forest. There are a few ash-dominated areas (e.g. compartment 2g, Terrace Clump). Compartments 2b, 2c and 2d are partially open and comprise abandoned wooded pasture that is slowly being colonised by bracken, with localised clumps of rhododendron. The presence of residential properties, roads and public rights of way means urgent intervention is required, as ash dieback is widespread.

The soils in the woodland are mainly characterised as slightly acidic loamy and clayey soils with impeded drainage. The woodland property is located between 155m and 175m above the sea level with annual average rainfall of 840.96mm as measured by the nearest climate station at Marlborough.



4.2 Information

Use this section to identify features that are both present in your woodland(s) and where required, on land adjacent to your woodland.

It may be useful to identify known features on an accompanying map. Woodland information for your property can be found on the [Magic website](#) and the [Forestry Commission Land Information Search](#).

Feature	Within woodland(s)	Cpts	Adjacent to woodland(s)	Map no
<u>Biodiversity - Designations</u>				
Site of Special Scientific Interest	Yes	All but 2g	Yes	3
Special Area of Conservation	No		No	
Tree Preservation Order	No		No	
Conservation Area	No		No	
Special Protection Area	No		No	
Ramsar Site	No		No	
National Nature Reserve	No		No	
Local Nature Reserve	No		No	
Areas of peat over 50cm deep	No		No	
RSPB Important Bird Area	No		No	
Higher Level Stewardship grant-funded land	Yes	Most	Yes	Not mapped
Priority Habitats	Yes	1b	No	3
Other (please specify):	Yes/No		Yes/No	
Notes	Savernake Forest SSSI & Lowland calcareous grassland recorded in 1b. Savernake Estate Trust Higher tier agreement 468797 live.			

Feature	Within woodland(s)	Cpts	Map no	Notes
<u>Biodiversity - European Protected Species</u>				
Bat	Species: all	Yes	All	N/A
Dormouse	No		N/A	Recorded nearby
Great crested newt	No		N/A	Recorded nearby
Otter	No		N/A	Recorded nearby
Sand lizard	No		N/A	
Smooth snake	No		N/A	
Natterjack toad	No		N/A	
<u>Biodiversity - Priority Species</u>				
Schedule 1 Birds	Species: See appendix 1	Yes	N/A	See appendix 1
Mammals (red squirrel, water vole, pine marten etc)	Yes		N/A	See appendix 1



Reptiles (grass snake, adder, common lizard etc)	Yes		N/A	See appendix 1
Plants	Yes		N/A	See appendix 1
Fungi/lichens	Yes		N/A	See appendix 1
Invertebrates (butterflies, moths, beetles etc)	Yes		N/A	See appendix 1
Amphibians (pool frog, common toad)	Yes		N/A	See appendix 1
Other (please specify):	Yes/No			
Historic Environment				
Scheduled Monuments	No			
Unscheduled Monuments	No			
Registered Parks and Gardens	Yes	All	Not mapped	Tottenham House and Savernake Forest.
Registered Battlefields	No			
World Heritage Sites (UNESCO)	No			
Boundaries and Veteran Trees	Yes	1	3	Woodbank
Listed Buildings	Yes	1e & 2d	3	Gate Piers at the northern end of the Grand Avenue & Ailesbury Column
Burial Grounds	No			
Other (please specify):	No			
Landscape				
National Character Area (please specify): 116 Berkshire and Marlborough Downs				
National Park	No			
National Landscapes (formerly AONBs)	Yes	All	Not mapped	North Wessex Downs
Other (please specify):	No			
People				
CROW Access	No			
Public Rights of Way (any)	Yes		3	See Map 3
Common land	No			
Other access provision	No			
Public involvement	No			
Visitor information	No			
Public recreation facilities	No			
Provision of learning opportunities	No			
Anti-social behaviour	Not known			
Other (please specify):	Yes/No			
Water				
Acid vulnerable catchments	No			



Watercourses	No			
Lakes	No			
Ponds	No			
Other (please specify):	Yes/No			



4.3 Habitat types

This section is to consider the habitat types within your woodland(s) that might impact/ inform your management decisions. Larger non-wooded areas within your woodland should be classified according to broad habitat type. Where relevant this information should also help inform your management decisions. Woodlands should be designed to achieve a diverse structure of habitat, species and ages of trees, appropriate to the scale and context of the woodland.

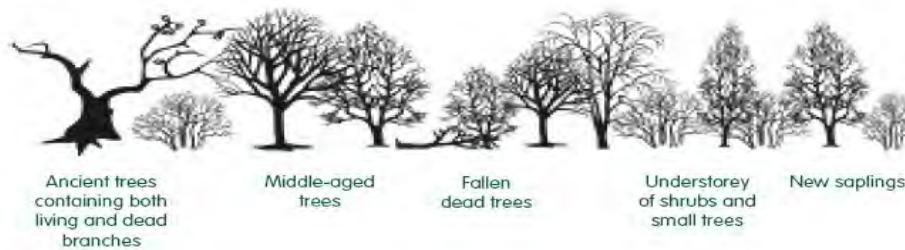
Feature	Within woodland(s)	Cpts	Map no	Notes
Woodland habitat types				
Ancient Semi-Natural Woodland	Yes	1e	3	Limited areas
Planted Ancient Woodland Site (PAWS)	Yes	2c&d	3	Limited areas
Semi-natural features in PAWS	N/A			
Lowland beech and yew woodland	No			
Lowland mixed deciduous woodland	Yes	All	N/A	
Upland mixed ash woods	No			
Upland oakwood	No			
Wet woodland	No			
Wood-pasture and parkland	No			
Other (please specify):	Yes/No			
Non woodland habitat types				
Blanket bog	No			
Fenland	No			
Lowland calcareous grassland	Yes	1b	3	
Lowland dry acid grassland	No			
Lowland heath land	No			
Lowland meadows	No			
Lowland raised bog	No			
Rush pasture	No			
Reed bed	No			
Wood pasture	No			
Upland hay meadows	No			
Upland heath land	No			
Unimproved grassland	No			
Peat lands	No			
Wetland habitats	No			
Other (please specify):	No			

4.4 Structure

This section should provide a snapshot of the current structure of your woodland as a whole. A full inventory for your woodland(s) can be included in the separate Plan of operations spreadsheet. Ensuring woodland has a varied structure in terms of age, species, origin and open space will provide a range of benefits for the biodiversity of the woodland and its resilience. The diagrams below show an example of both uneven and even aged woodland.

Woodland type (broadleaf, conifer, coppice, intimate mix)	Percentage of mgt plan area	Age structure (even/uneven)	Notes (i.e. understory or natural regeneration present)
Ash dominated high forest with various levels of understorey	22%	even	Bramble understorey present due to increased light levels
Beech woodlands with elements of ash and other species	23%	even	Understorey is limited.
Beech and mixed high forest with high proportion of open areas and scattered trees	47%	uneven	Varied understorey, bracken, bramble and Rhododendron areas with some pasture.
Former grassland overrun by trees and scrubs	8%	Uneven	Mainly scrub with groups of trees including ash. Priority grassland is compromised by lack of grazing.

Uneven-aged woodland – many wildlife habitats because of high diversity



Even-aged woodland – tidy but of low diversity



Section 5: Woodland protection

Woodlands in England face a range of threats. This section allows you to consider the potential threats that could be facing your woodland(s). Use the simple risk assessment process below to consider any potential threats to woodland(s) and whether there is a need to take action to protect woodland(s).

Note: To add more tables, copy the table and paste below.

5.1 Risk matrix

The matrix below provides a system for scoring risk. It also indicates the advised level of action to take to help manage the threat.

Impact	High	Plan for action	Action	Action
	Medium	Monitor	Plan for action	Action
	Low	Monitor	Monitor	Plan for action
		Low	Medium	High
Likelihood of presence				

5.2 Plant health

Threat (e.g. <u>Ash Dieback</u> , <u>Phytophthora</u> , Needle Blight etc)	Ash Dieback
Likelihood of presence (high/medium/low)	High
Impact (high/medium/low)	High
Response (inc protection measures)	<p>Ash dieback has been found on the whole of woodland affecting younger and mature trees alike.</p> <p>Ash is very important in the woodlands , accounting for over 70%-80% of the canopy in localised; consequently, the impact of the disease is high.</p> <p>The proposed operations will aim to reduce the ash proportions, focusing on high target areas associated with public rights of way first to reduce landowner's liabilities.</p> <p>Grant aid will be sought to help with restocking costs, where applicable; restocking will use a wide range of species to ensure the longevity of the woodlands.</p>

	<p>Species selection will take account of the SSSI designation, local soil and climatic conditions, existing tree composition, and the presence of bat species. Favoured species will include, but not be limited to, oak, beech, silver birch, wild service tree, hornbeam, and other mixed broadleaves such as hazel, field maple, rowan and wych elm.</p> <p>Ash is an important part of the current wildlife habitat, in particular for bats and the restocking species must offer similar habitat value to avoid any negative impact on the designated areas.</p> <p>The habitat is likely to be impacted significantly in the short to medium term by the opening of the canopy, but this would be inevitable through the death of the trees regardless. In the long term through planting the habitat is expected to endure as woodland but with an improved understorey and diverse age and species structure.</p> <p>Where possible, proportion of the ash population will be retained to see if resistance develops away from target areas. Selection criteria is linked to crown health, any trees with more than 50% healthy crowns remaining will be favoured. The growth conditions of mature, seed-bearing ash with significantly over 50% functional crown will be actively improved through removing competing trees to encourage seed production where applicable.</p> <p>Where it is safe to do so, dying ash trees will be retained as standing deadwood, monolithed, or brash-stacked to enhance deadwood habitat and reduce deer browsing pressure on regeneration, in line with UK Forestry Standard (UKFS) guidance. Management operations will be in line with current best practice and recommendations from Forest Research, Natural England and the Forestry Commission.</p>
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Threat (e.g. Ash Dieback, <i>Phytophthora</i> , Needle Blight etc)	Emerging diseases
Likelihood of presence (high/medium/low)	Low to medium
Impact (high/medium/low)	High
Response (inc protection measures)	The woodlands will be actively monitored for new emerging diseases and appropriate steps will be taken as required

5.3 Deer

Species – Likelihood of presence (high/medium/low)	Roe, fallow and muntjac - High
Impact (high/medium/low)	Medium
Response (inc protection measures)	<p>Current deer populations are considered medium to high, as evidenced by browsing pressure in certain areas and on specific plant species, together with the presence of droppings and tracks.</p> <p>All restocking will require protection through the use of tree shelters or deer fencing, as appropriate. In some locations, brash stacking may be used as an alternative or supplementary method of protection.</p> <p>Grant aid will be pursued to support increased cull effort, the installation of infrastructure such as high seats, and the provision of monitoring measures, including exclosure plots. Opportunities to work with neighbouring landowners to manage deer populations at a landscape scale will also be explored.</p>

5.4 Grey squirrels

Likelihood of presence (high/medium/low)	High
Impact (high/medium/low)	Low
Response (inc protection measures)	Grey squirrels pose a significant threat to the form and long-term survival of all the trees in the woodland and particularly to smooth barked species i.e. oaks.

	<p>The woodlands /species composition at present are not a vulnerable stage however on the medium terms this might change once the regrowth reaches the critical age (10-40 years).</p> <p>Squirrel presence and damage will be monitored and if required control measures will be implemented. These measures may include trapping or shooting depending on the area and the available resources. The Forestry Commission's grey squirrel guidelines will be observed.</p>
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5.5 Livestock and other mammals

Threat (sheep, horse, rabbit etc)	Livestock
Likelihood of presence (high/medium/low)	Low
Impact (high/medium/low)	High
Response (inc protection measures)	At present livestock are excluded from the whole of the woodlands, no future plans exist to allow them inside of the woodlands.

Threat (sheep, horse, rabbit etc)	Rabbit
Likelihood of presence (high/medium/low)	Low
Impact (high/medium/low)	Low
Response (inc protection measures)	Rabbits are present on the outskirts of the wooded area, but their number is currently low. All restocking and new planting will be protected by adequate measures.

5.6 Water and soil

Threat (soil erosion, acidification of water, pollution incidents etc)	Soil erosion
Likelihood of presence (high/medium/low)	Low
Impact (high/medium/low)	Medium
Response (inc protection measures)	While the site is not overly steep, a number of earthworks and historic boundary features are present. Machinery movements therefore carry a risk of ground disturbance, soil compaction, runoff and damage to soil

	structure. Felling operations will take account of soil conditions and will be timed to ensure that work in sensitive areas is undertaken only during suitable ground conditions, in line with relevant guidelines. Where necessary, operations will employ low ground pressure machinery or involve felling to waste.
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Threat (soil erosion, acidification of water, pollution incidents etc)	Diffuse pollution
Likelihood of presence (high/medium/low)	Low
Impact (high/medium/low)	Medium
Response (inc protection measures)	All operational activities within the woodland will be planned and delivered in accordance with Forest and Water Guidelines. Vegetated buffer zones will be established and maintained between watercourses and felling areas to protect water quality and reduce the risk of sediment runoff.

Threat (Soil Erosion, Acidification of Water, Pollution incidents etc)	Point pollution
Likelihood of presence (high/medium/low)	Low
Impact (high/medium/low)	Medium
Response (inc protection measures)	<p>All machinery engaged in forestry operations will be required to carry appropriate spill kits at all times. Refuelling will only be permitted on hardstanding and at a safe distance from watercourses.</p> <p>The use of biodegradable oils will be encouraged to further reduce the risk of environmental pollution during routine operations or in the event of accidental spillage. The use of chemicals will be kept to a minimum and will only be undertaken where no viable alternative exists. Where chemicals are used, appropriate spill response measures will be in place and all statutory records will be maintained.</p>

5.7 Environmental

Threat (pollution, fire, flood, wind, invasive species etc)	Wind and fire
Likelihood of presence (high/medium/low)	Low
Impact (high/medium/low)	High
Response (inc protection measures)	Good silvicultural practice will be implemented through careful planning, including felling from the leeward side, the retention of windfirm edges, timely felling of mature crops in vulnerable areas, and appropriate thinning of younger crops.

Threat (pollution, fire, flood, wind, invasive species etc)	Invasive species
Likelihood of presence (high/medium/low)	Low
Impact (high/medium/low)	Medium
Response (inc protection measures)	At present, no invasive plant species have been recorded within the Savernake Estate. Ongoing monitoring will ensure that appropriate action can be taken promptly should any be identified.

5.8 Social

Threat (rights of way, CROW, permissive access, events sporting rights etc)	Dying ash trees near the PROW
Likelihood of presence (high/medium/low)	High
Impact (high/medium/low)	High
Response (inc protection measures)	Ash trees near the PROW will be prioritised for felling and restocking.

Threat (rights of way, CROW, permissive access, events sporting rights etc)	Trespass and use of the woodlands outside the PROW network
Likelihood of presence (high/medium/low)	Medium
Impact (high/medium/low)	Medium
Response (inc protection measures)	Ongoing monitoring and adequate actions by the landowner to protect the designates areas.

5.9 Economic

Threat (timber forecasting, markets, products, operational costs etc)	Public reaction to the ash removal
Likelihood of presence (high/medium/low)	High
Impact (high/medium/low)	High
Response (inc protection measures)	The woodlands provide an important recreational resource for local residents. The removal of ash, and associated tree works, is likely to generate public interest and concern, particularly as felling operations increase in scale. Early engagement with relevant community groups will therefore be essential to inform users of the woodland and explain the need for management interventions.

5.10 Climate change resilience

Threat (uniform structure, provenance, lack of diversity etc)	Market volatility
Likelihood of presence (high/medium/low)	Medium
Impact (high/medium/low)	Medium
Response (inc protection measures)	<p>Due to the national scale of ash harvesting, timber markets are currently volatile. This is compounded by limited all-weather management access within parts of the woodland. Many woodland tracks have become overgrown in recent years and will require reinstatement.</p> <p>As a result, operations will need to be localised, and in some areas felling to waste may be the only viable option.</p>

Threat (uniform structure, provenance, lack of diversity etc)	Uniform structure, provenance and lack of diversity	
Likelihood of presence (high/medium/low)	Medium	
Impact (high/medium/low)	Medium	
Response (inc protection measures)	The management prescriptions will involve the removal of a proportion of the ash. Restocking will use a wide range of species best suited to	

	<p>site conditions and potential future climatic scenarios, thereby increasing structural and species diversity.</p> <p>The Forestry Commission's Ecological Site Classification (ESC) tool will be consulted to inform species choice and to broaden provenance selection. English Seed Zones 404 and 405, incorporating southern and eastern England, will be used for all restocking and enrichment planting where appropriate</p>	
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Section 6: Management strategy

This section requires a statement of intent, setting out how you intend to achieve your management objectives and manage important features identified within the previous sections of the plan. A detailed work programme by sub-compartment can be added to the Plan of Operations.

Management objective/feature	Management intention
To maintain all areas open for public in a safe condition free from tree risks and hazards.	<p>This will be achieved through the targeted removal of trees (ash and other species where appropriate) that pose a risk to woodland users and third-party properties, including public rights of way and well-used desire lines. Trees will be removed on a “need to fell” basis, informed by regular tree safety inspections and in accordance with relevant industry guidance and advice from statutory bodies.</p> <p>Dying ash will be replaced with a diverse mixture of species to enhance biodiversity and support sustainable woodland management. Restocking will be used as an opportunity to transition the woodland towards a more resilient and healthy structure, with a wide range of native species selected to improve resistance to climate change and future pests and diseases.</p>
To manage all woodland within the constraints of the designations, UK forestry legislation (UKFS) and according to recognised best practice.	<p>This will be achieved through the preparation and implementation of a woodland management plan, developed in consultation with relevant stakeholders and approved in line with UKFS requirements, to provide a clear direction for future management.</p> <p>The plan will also address the challenges posed by ash dieback through the selection of an appropriate and proportionate management regime.</p>
To carry out forestry operations in the woodland areas to create a multi-purpose resource of various woodland types and ages for the benefit of biodiversity. Enhance biodiversity through woodland management interventions: felling of derelict ash areas, veteran tree management and retention of deadwood in order to provide positive contribution to the SSSI designation in order to achieve ‘favourable’ condition status.	<p>This will be delivered through active woodland management that supports wildlife and habitat diversity, including the selective felling of derelict ash-dominated areas, the identification and management of veteran trees, and the retention and creation of deadwood habitat. Where feasible, areas will be allowed to develop under non-intervention following the partial removal of ash, to encourage natural processes and structural diversity.</p> <p>All operations will be planned and undertaken in accordance with current best practice and</p>

	<p>relevant legislation, including health and safety requirements, the protection of European Protected Species and other wildlife, and the safeguarding of designated features and sensitive habitats (e.g. nesting birds and bats). The presence of protected features and constraints will be assessed through regular site checks before and during operations. Where necessary, specialist ecological advice will be sought from suitably qualified experts and fully implemented.</p> <p>Standing deadwood will be retained where it is safe to do so, and habitat piles will be created following harvesting operations. In selected locations away from public access, small areas of heavily infected ash may be allowed to collapse naturally to enhance deadwood and structural habitat value.</p> <p>Subject to available grant support, habitat enhancement measures will include the installation of wildlife boxes, such as bird and bat boxes, in key locations, in line with the Countryside Stewardship Statement of Priorities for the Berkshire and Marlborough Downs (NCA 161).</p> <p>Specific habitat management issues will also be addressed, including:</p> <ul style="list-style-type: none"> assessing management options for the former chalk grassland in Compartment 1b to prevent further habitat loss, with consideration given to scrub removal and the reinstatement of grazing where appropriate; identifying and managing veteran trees across the woodland; considering grant-supported options for the management of rhododendron and bracken in Compartments 2b, 2c and 2d, including the use of stock fencing and grazing where suitable. <p>Relevant grant opportunities will be explored and applied for to support the delivery of these management activities.</p>
<p>To work collaboratively with Forestry England, Natural England and the North Wessex Downs National Landscape Board to ensure that</p>	<p>This will be achieved by establishing and maintaining effective working relationships with these organisations to coordinate</p>

management interventions deliver benefits for Savernake Forest as a whole.	management interventions and share objectives at a landscape scale.

Section 7: Stakeholder engagement

There can be a requirement on both the Forestry Commission and the owner to undertake consultation/engagement. Refer to [Operations Note 35](#) for further information. Use this section to identify people or organisations with an interest in your woodland and record any engagement you have carried out, relative to activities identified within the plan.

Work proposal	Individual/organisation	Date contacted	Date feedback received	Response	Action
Entire plan	Natural England	27/01/2026			
Entire plan	North Wessex Downs NL	27/01/2026			
Entire plan	Garden Trust	27/01/2026			
Entire plan	Burbage, Marlborough Mildenhall and Savernake CP Councils	27/01/2026			
Entire plan	Forestry England Savernake Team	27/01/2026			
Entire plan	Property owners along Grand Avenue/Durley	TBC			

Section 8: Monitoring

Indicators of progress/success should be defined for each management objective and then checked at regular intervals. Other management activities could also be considered within this monitoring section. The data collected will help to evaluate progress.

Management objective/activities	Indicator of progress/success	Method of assessment	Frequency of assessment	Responsibility	Assessment results
To maintain all areas open for public in a safe condition free from tree risks and hazards.	Removal of hazardous trees. Harvesting and tree safety survey/work records.	Regular tree safety surveys.	Ongoing	Forest manager and owner	
To manage all woodland within the constraints of the designations, UK forestry legislation (UKFS) and according to recognised best practice.	Approved UKFS compliant WMP endorsed by all stakeholders	Plan review	5 yearly and ongoing operations	Forest manager and owner	
To carry out forestry operations in the woodland areas to create a multi-purpose resource of various woodland types and ages for the benefit of biodiversity.	Regular management interventions occurring following agreed work programmes. Areas felled and restocked together with other work areas are developing well and supporting biodiversity,	Photographs, informal walk-through surveys. Grant and felling records.	Ongoing	Forest manager and owner	



UK Forestry Standard woodland plan assessment

For Forestry Commission office use and approval only:

UKFS management plan criteria	Minimum approval requirements	Achieved	Review notes
Plan objectives: Forest management plans should state the objectives of management and set out how an appropriate balance between social, economic, environmental objectives will be achieved.	<ul style="list-style-type: none"> Management plan objectives are stated. Consideration is given to environmental, economic and social objectives relevant to the vision for the woodland. 	Yes/No	
Forest context and important features in management strategy: Forest management plans should address the forest context and the forest potential and demonstrate how the relevant interests and issues have been considered and addressed.	Management intentions communicated in Sect. 6 of management plan are in line with stated objective(s) in Sect. 2 . Management intentions should take account of: <ul style="list-style-type: none"> Relevant features and issues identified in the woodland survey (Sect. 4). Any potential threats to and opportunities for the woodland, as identified under woodland protection (Sect. 5). Relevant comments received from stakeholder engagement are documented in Sect. 7. 	Yes/No	
Identification of designations within and surrounding the woodland site:	<ul style="list-style-type: none"> Survey information (Sect. 4) identifies any designations that impact on woodland management. 	Yes/No	

<p>For designated areas, e.g. National Parks or SSSI, particular account is taken of landscape and other sensitivities in the design of forests and forest infrastructure.</p>	<ul style="list-style-type: none"> Management intentions (Sect. 6) have taken account of any designations. 		
<p>Felling and restocking to improve forest structure and diversity: When planning felling and restocking, the design of existing forests should be re-assessed and any necessary changes made to meet UKFS requirements. Forests should be designed to achieve a diverse structure of habitat, species and age range of trees, appropriate to the scale and context. Forests characterised by a lack of diversity, due to extensive areas of even-aged trees, should be progressively restructured to achieve age class range.</p>	<ul style="list-style-type: none"> Felling and restocking proposals are consistent with UKFS design principles (for example scale and adjacency). Current diversity (structure, species, age structure) of the woodland has been identified through the survey (Sect. 4). Management intentions aim to improve/ maintain current diversity (structure, species, and ages of trees). 	Yes/No	
<p>Consultation: Consultation on forest management plans and proposals should be carried out according to forestry authority procedures and, where required, the Environmental Impact Assessment (Forestry) Regulations.</p>	<ul style="list-style-type: none"> Stakeholder consultation is in line with current Forestry Commission guidance and recorded in Sect. 7. The minimum requirement is for statutory consultation to take place, and this will be carried out by the Forestry Commission. 	Yes/No	

	<ul style="list-style-type: none"> • Plan authors undertake stakeholder engagement (ref Forestry Commission Ops Note 35) relevant to the context and setting of the woodland. 		
Plan update and review: Management of the forest should conform to the plan, and the plan should be updated to ensure it is current and relevant.	<ul style="list-style-type: none"> • A 5-year review period is stated on the first page of the plan. • Sect. 8 is completed with one indicator of success identified per management objective. 	Yes/No	
Approved in principle This means the Forestry Commission is happy with your plan and it meets UKFS requirements.	Name (WO or FM):	Date:	
a) You do not yet have a licence to undertake any tree felling in the plan. b) WMPs must be fully approved before you can apply for CS HT.			
Approved This means Forestry Commission is happy with your plan, it meets UKFS requirements, and we have also approved a felling licence for any tree felling in the plan (where required).	Name (AO, WO or FM):	Date:	

Map 3 - Harvesting

- Subcompartments
- Ash selective felling and thinning
- Thinning

Page 1 of 2



 **Euroforest**
Silviculture

1:10000
Scale Correct at A3
Grid Ref: SU202683
Date: 16/06/2025
Drawn by: Norbert Kovacs

Euroforest, The Terminal, Aviation Way, Carlisle, CA6 4NZ

info@silviculture.co.uk

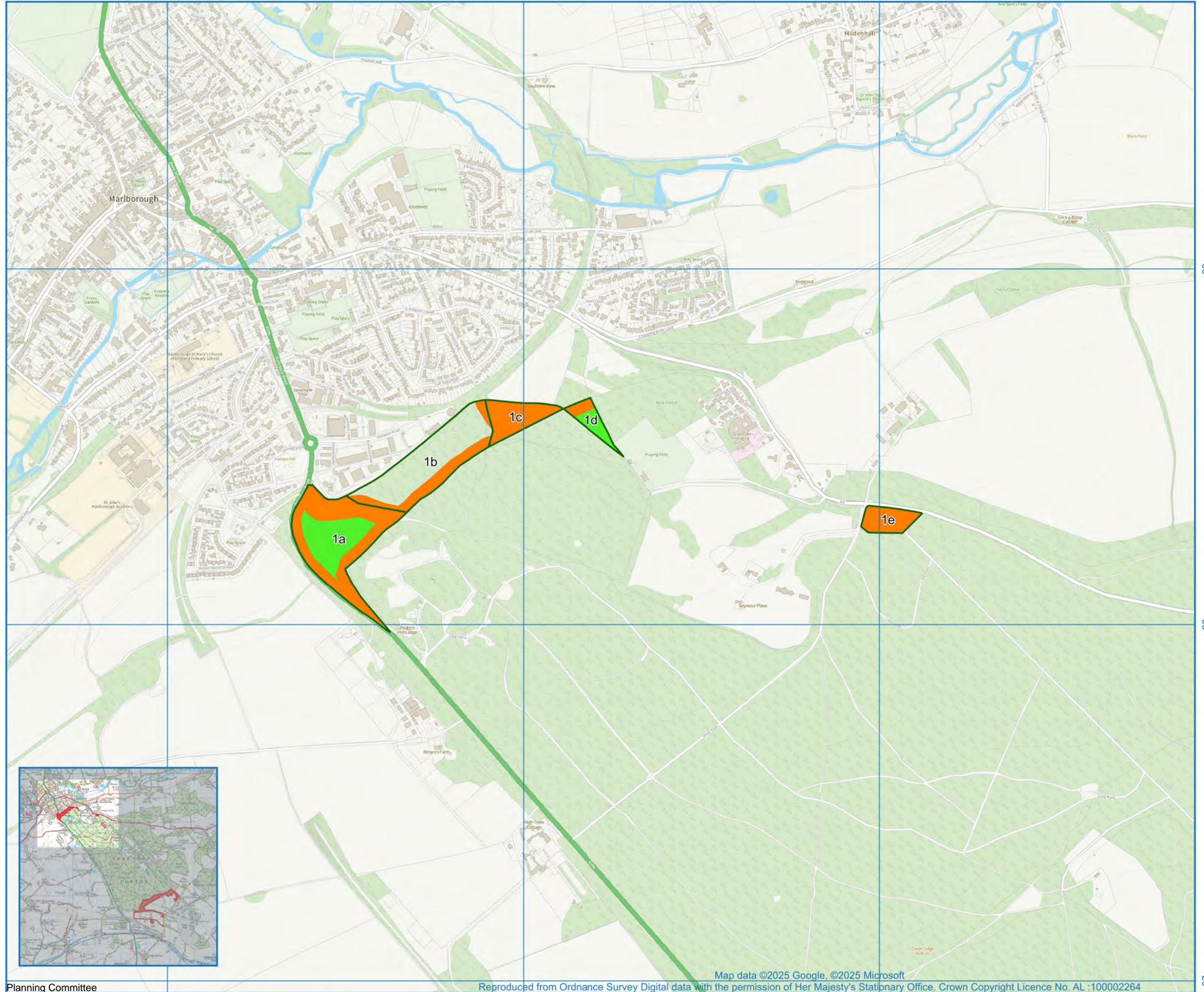
Agenda

16 February 2026

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Map 3 - Harvesting

- Subcompartments
- Ash selective felling and thinning
- Thinning

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 **Euroforest**
Silviculture

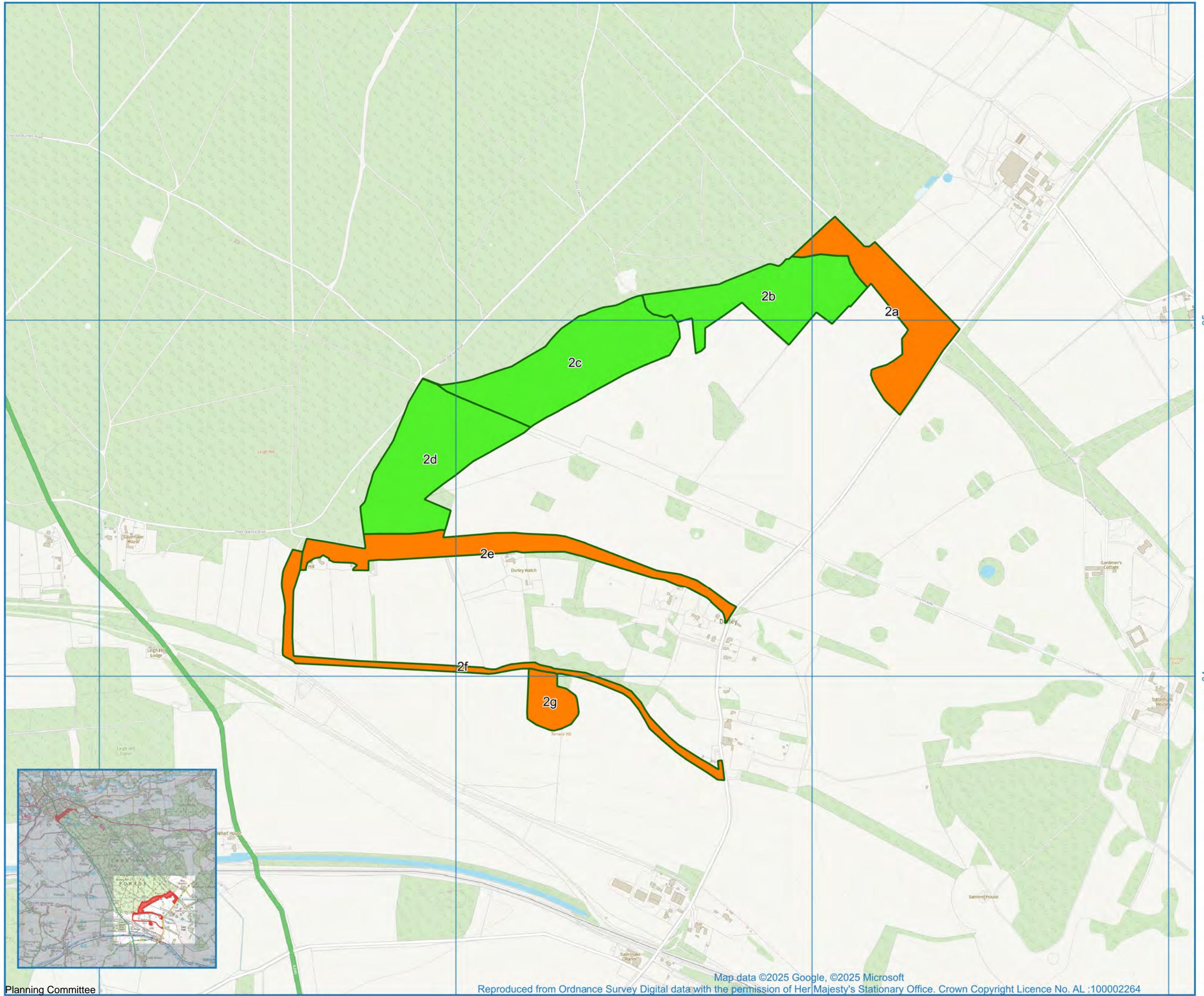
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Grid Ref: SU234644
Date: 16/06/2025
Drawn by: Norbert Kovacs

Euroforest, The Terminal, Aviation
Way, Carlisle, CA6 4NZ

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Agenda

16 February 2026



Our Ref: ACV/2025/00017
Enquiries to: Jenny Rowe
Date: 26 January 2026

email: jenny.rowe@wiltshire.gov.uk
www.wiltshire.gov.uk

Decision not to list Postern Campsite, Marlborough, SN8 4ND as an Asset of Community Value

Having considered all the information and submissions provided, following the nomination of the above asset to be listed as an Asset of Community Value, Wiltshire Council has decided not to enter the property onto the list of Assets of Community Value.

The asset has been entered into a list of unsuccessful nominations, maintained online at [Right to bid for assets of community value - Wiltshire Council](#). Documents in relation to this nomination can be viewed at <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000IP9NV>.

This decision has been taken for the following reasons:-

Under the terms of the Localism Act 2011, if a local authority receives a valid nomination, it must determine whether the land or building nominated meets the definition of an asset of community value as set out in section 88(1) of the Act. A building or other land in a local authority's area is land of community value if in the opinion of the authority —

- (a) an actual current use of the building or other land that is not an ancillary use furthers the social wellbeing or social interests of the local community, **and**;
- (b) it is realistic to think that there can continue to be non-ancillary use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests of the local community.

Section 88(2) of the Act extends this definition to land which has furthered the social wellbeing or social interests of the local community in the recent past, and the time which it is realistic to consider it might do so again to within the next five years.

The campsite (which is currently vacant) has been used in the recent past but the use was as a commercial campsite by paying parties and not the public at large. No evidence has been provided to demonstrate that a significant proportion of the customers of the campsite were members of the local community (either as individuals or groups) rather than visitors from further away. The campsite therefore appears to have catered primarily for tourists rather than the local community. This use does not therefore demonstrate a principal, non-ancillary community function that furthers the broader social wellbeing or interests of the local community, as required under Section 88 of the Localism Act 2011.

It is therefore considered that the current use of the building or other land (or use of the building or other land in the recent past), that is not an ancillary use, does not further the social wellbeing or social interests of the local community and it is not realistic to think that now or in the next 5 years there could be non-ancillary use of the building or other land which will further the social wellbeing or social interests of the local community.

Signed
Jenny Rowe
Community Asset Officer

Highways Improvement Request Form

Contact Details

Name:	CLAIRe	Date:	01/02/2025
Address:	Buckgate		
Telephone			
Email Address			

Issue Details

Location of Issue:	ROUNDABOUT TESTO MARLBOROUGH.		
Community Area:	Choose an item.		
Parish or Town Council:	MARLBOROUGH		
Nature of Issue:	Request for road sign improvement		
REQUEST OR A REVIEW OF TRAFFIC SYSTEM			

How long has it been an issue?	2011
What would you like done to resolve this issue?	I FEEL A TRAFFIC LIGHT SYSTEM WOULD BE MUCH MORE EFFECTIVE. I SPEND SO MUCH TIME SAT IN TRAFFIC ON POSTERN HILL COMING INTO TOWN. SO MUCH TRAFFIC COMES OUT OF THE TESTO ROADS & BLOCUS THE ROUNDABOUT. & ACCESS TO THE HOUSING ESTATE. NO ONE LETS ONE CAR GO SO HAVING TO GIVE WAY TO THE
Have you been in touch with your local Wiltshire Councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Choose an item.

This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below: THE TRAFFIC https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx DOES NOT WORK.

Town or Parish Council Comments: (To be completed by Town or Parish Council only)

Wiltshire Council

Highways Improvement Request Form

Contact Details

Name:	Shaniah Kothari	Date:	29/01/2026
Address:	REDACTED		
Telephone No:	REDACTED		
Email Address:	REDACTED		

Issue Details

Location of Issue:	Outside Moffat House communal car park exit / entrance on London Road.
Community Area:	Marlborough
Parish or Town Council:	Marlborough Town Council
Nature of Issue:	<p>I submitted an incident on MyWilts (00239191) on 24th April 2025, as cars were parking outside Moffat House (London Road) and blocking entry / exit of communal parking for residents of Moffat House. There are zig zag lines to indicate that parking is not allowed (and a sign on the entrance to the car park to discourage parking); however, as long as I have lived here this continues to be an issue. The zig zag lines are clearly painted and are not worn - unfortunately they are ignored.</p> <p>This continues to be a problem, which is impacting me and residents significantly - I work in Savernake Hospital and this has delayed me getting to work and seeing patients before. I have been chasing on MyWilts for updates each month since the issue was raised, however I have not had any responses since 28th April.</p> <p>I have contacted the police on 2 occasions now following being unable to exit our car park (have been blocked many more times than this but didn't think it was worth taking up police time on other occasions). On the 1st occasion the police contacted the owner of the vehicle and asked for the car to be moved, which it was. On the 2nd occasion I was told that it was not the responsibility of the police to do anything about this. On both occasions, the blocking vehicle was parked as in the below photo. As you can see, this blocks residents from being able to leave Moffat House, and also prevents emergency vehicle access should this be needed.</p>
How long has it been an issue?	Since I moved to Marlborough in December 2024 – but I imagine this has been impacting Moffat House residents for longer. Unsure if it has been previously reported.



What would you like done to resolve this issue?

A review of signage and road markings as suggested by Wiltshire Police, to determine and act on a solution that will prevent this issue from continuing to crop up for Moffat House residents. Appreciate time and consideration given to look at resolving this frustrating issue.

Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes
--	-----

This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

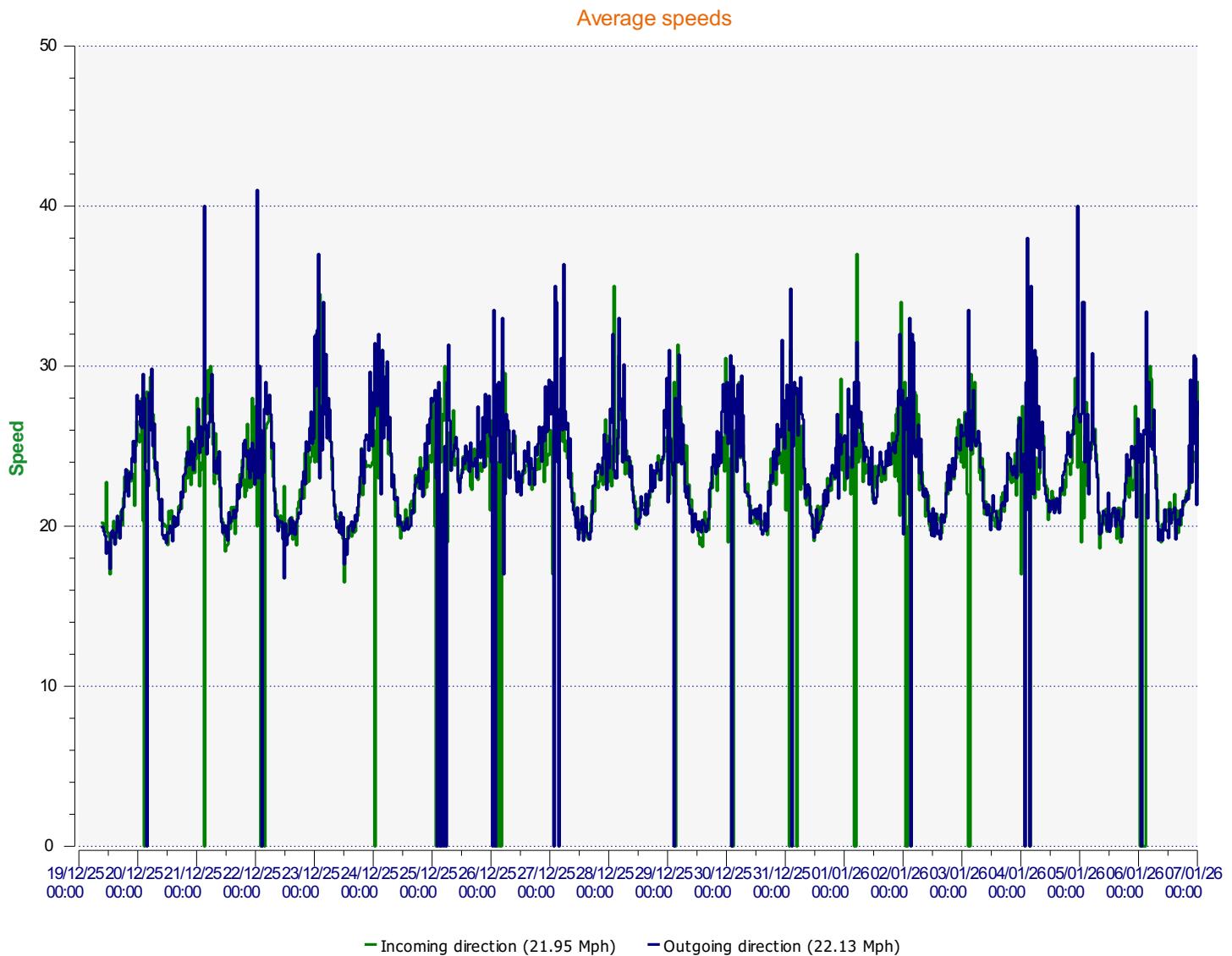
Town or Parish Council Comments: (To be completed by Town or Parish Council only)



Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location: George Lane - 30mph

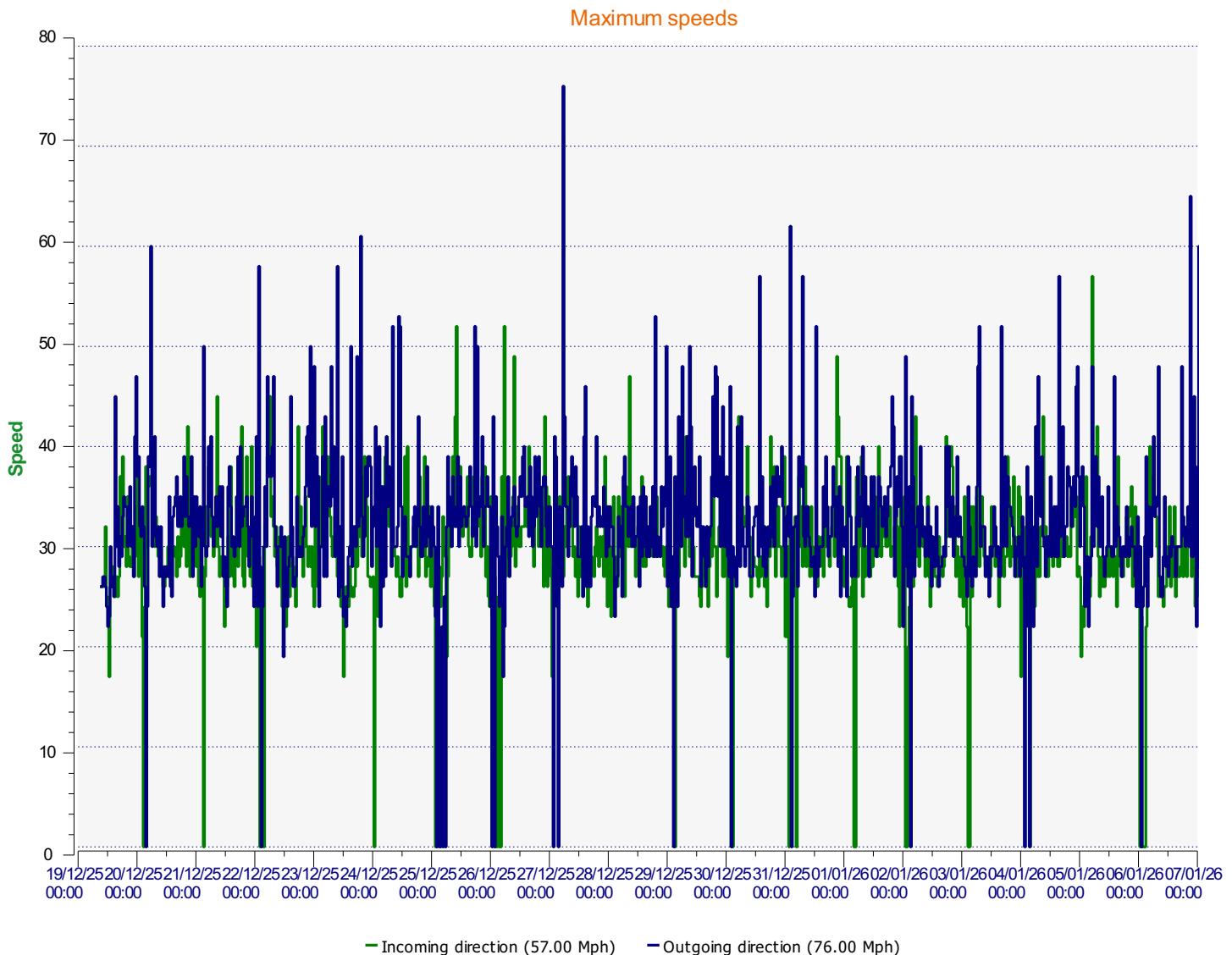
Comments:



Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location:

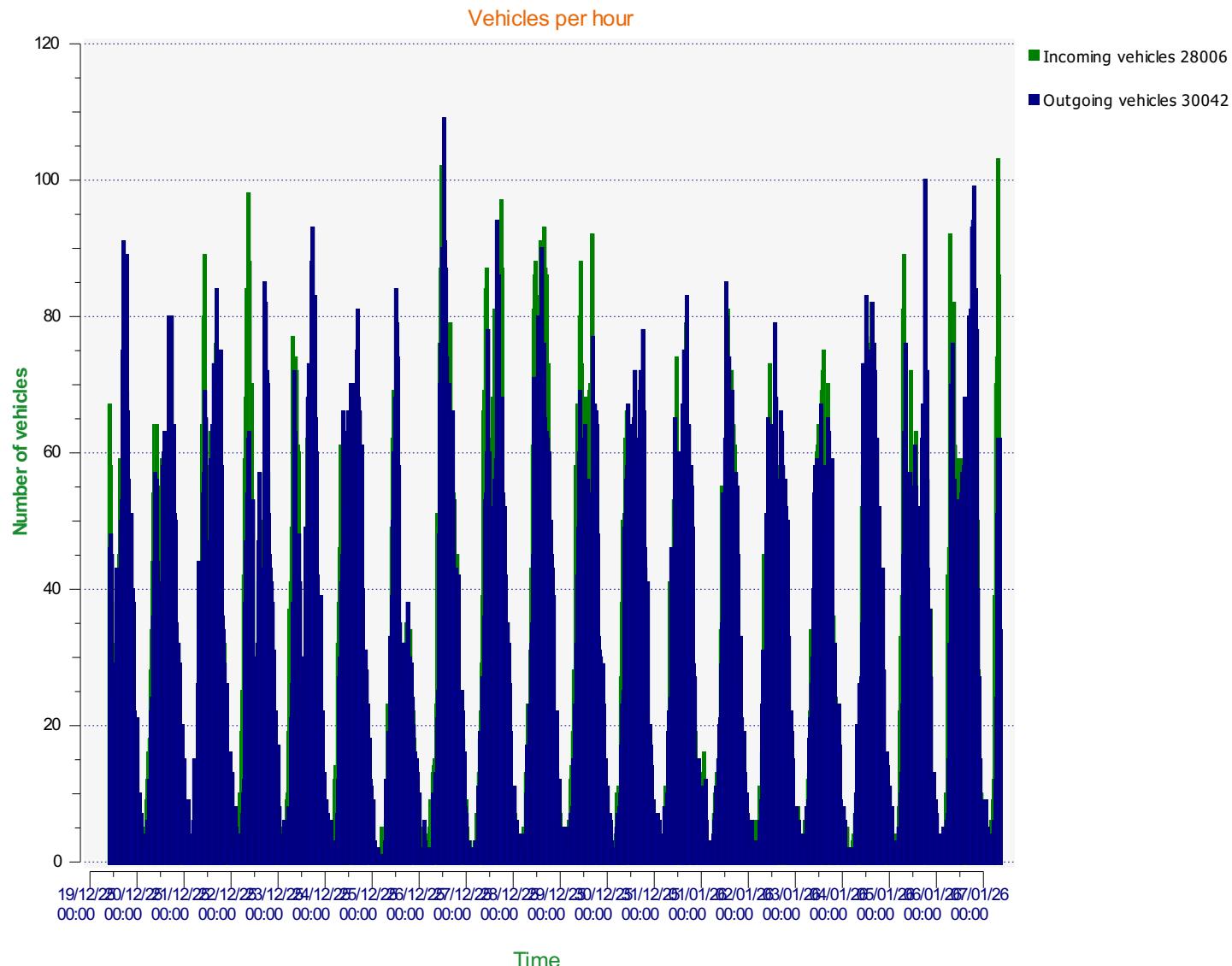
Comments:



Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location:

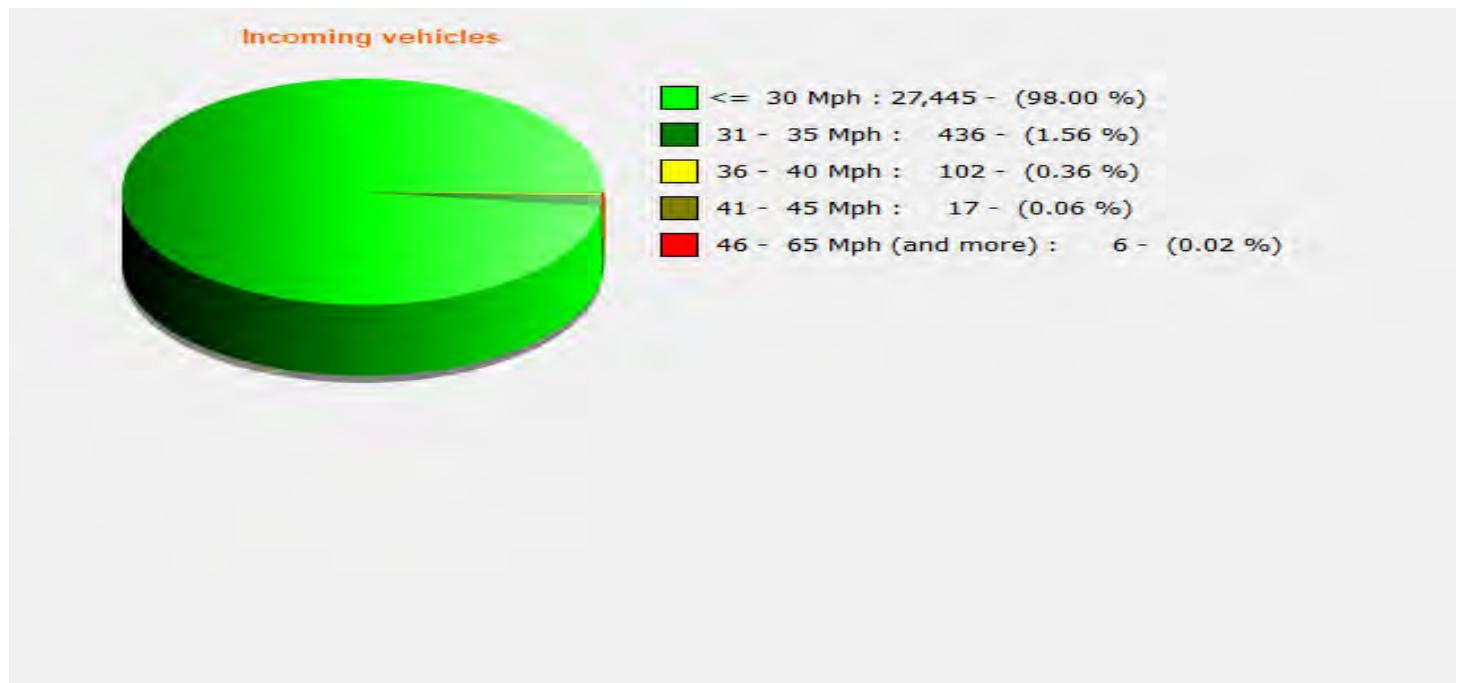
Comments:



Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location:

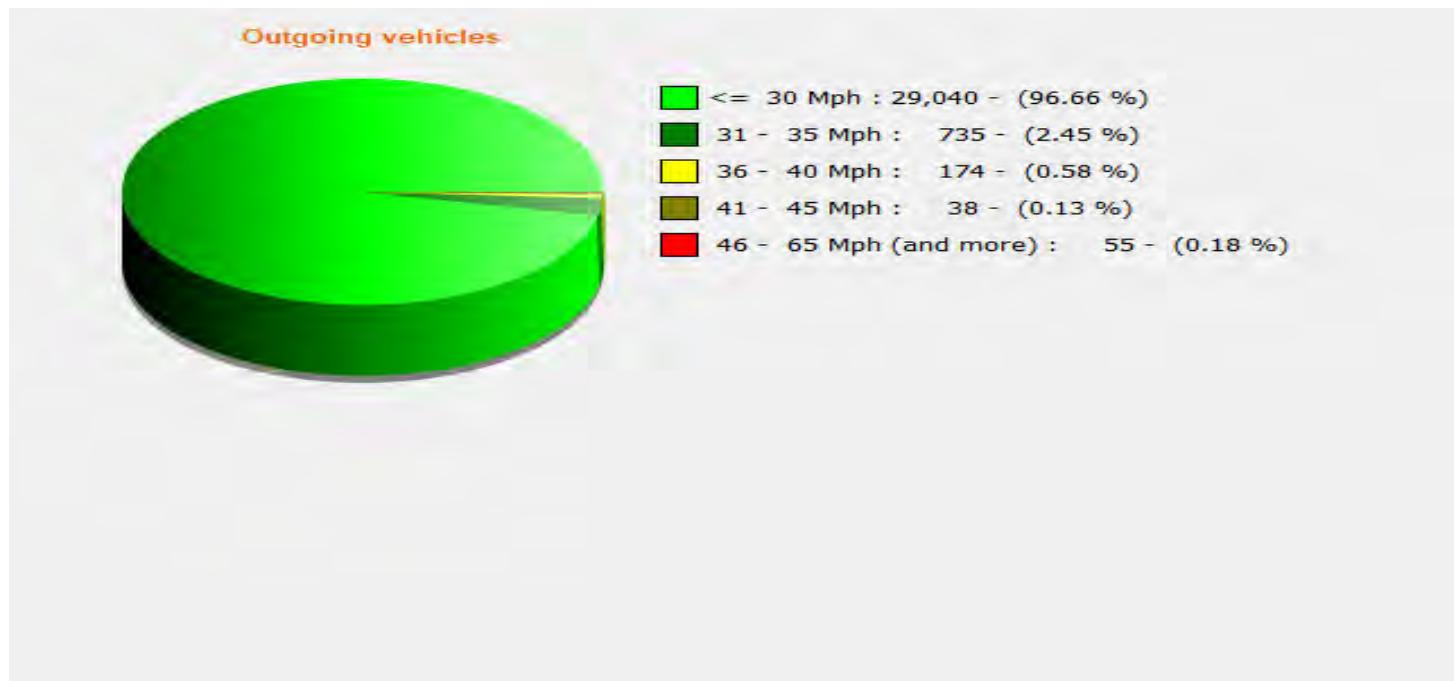
Comments:



Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location:

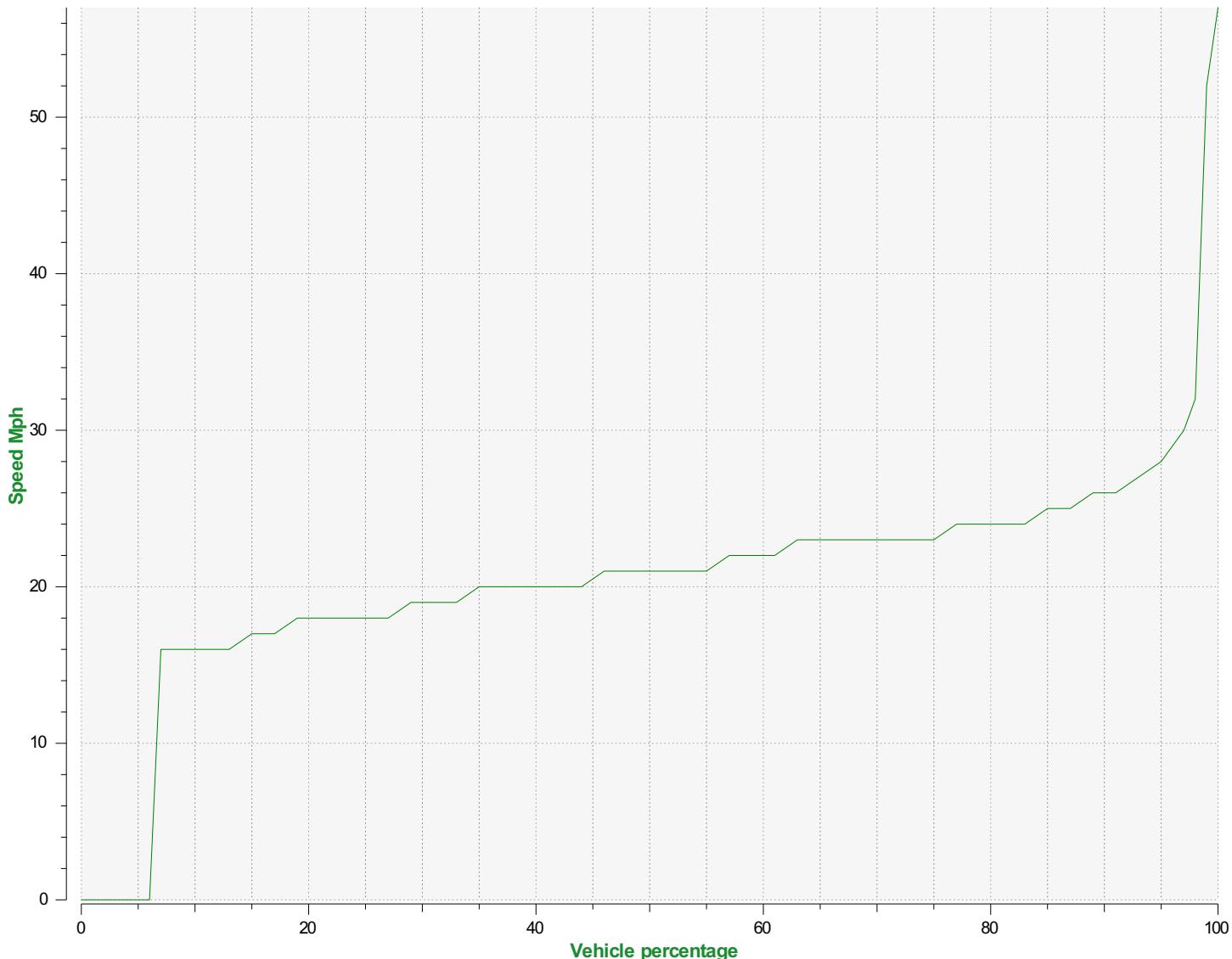
Comments:



Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location:

Comments:



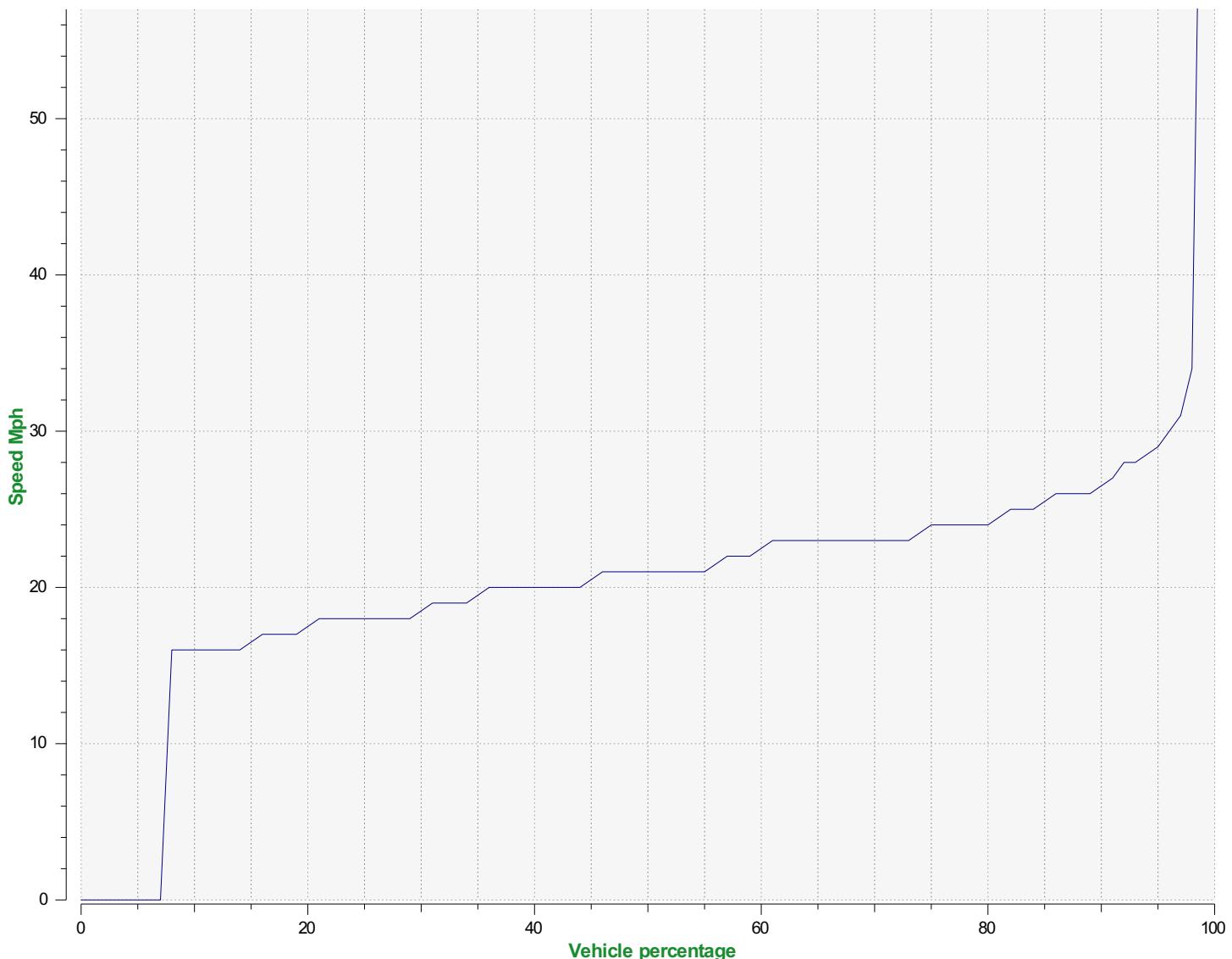
Speed percentiles (incoming)

V30: 19.00Mph **V50:** 21.00Mph **V85:** 25.00Mph

Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location:

Comments:



Speed percentile(outgoing)

V30: 18.00Mph **V50:** 21.00Mph **V85:** 25.00Mph

Start date: Friday, December 19, 2025 9:30 AM
End date: Wednesday, January 7, 2026 8:30 AM

Location:

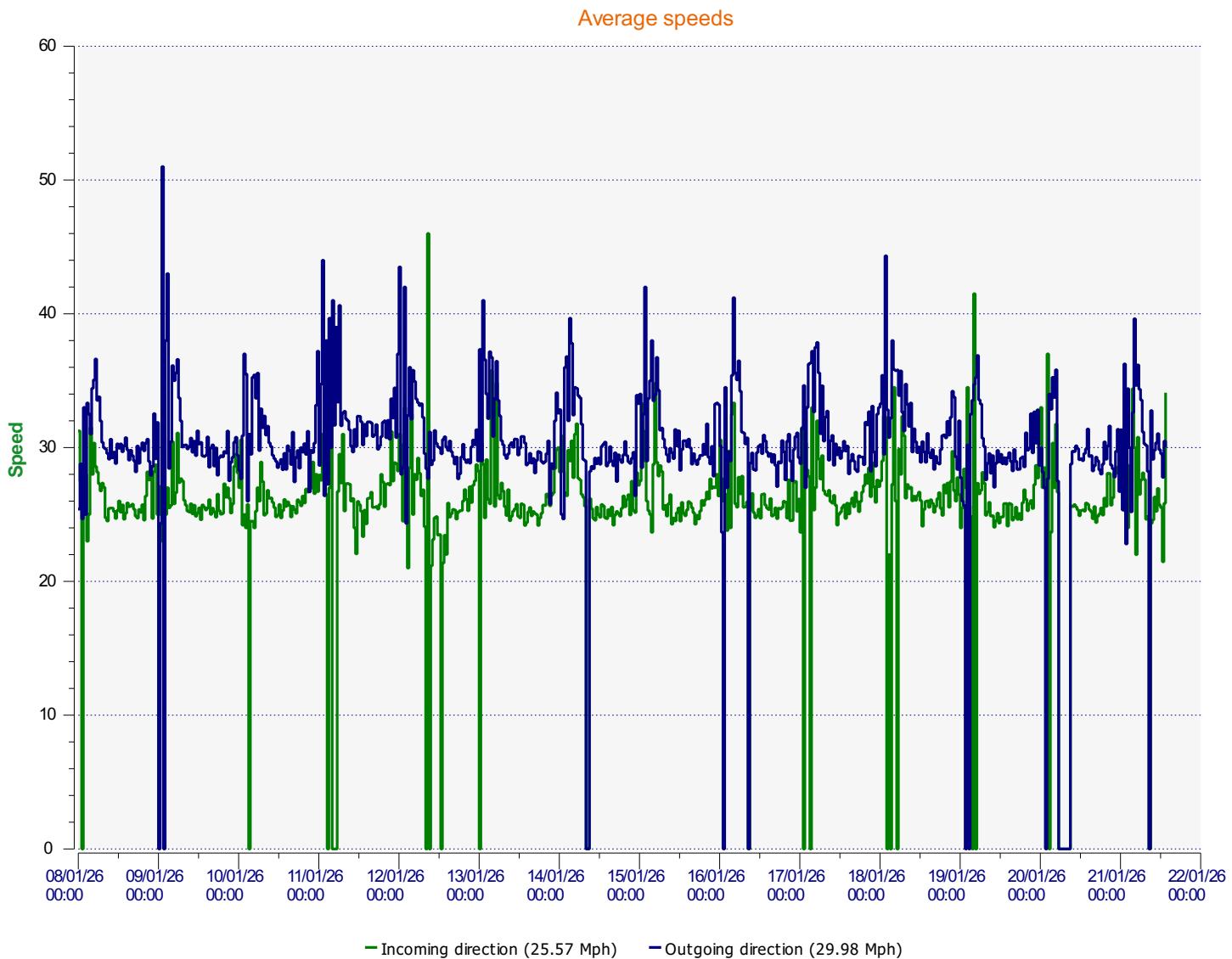
Comments:



Start date: Thursday, January 8, 2026 12:00 AM
End date: Wednesday, January 21, 2026 2:00 PM

Location: London Road - 30mph

Comments:

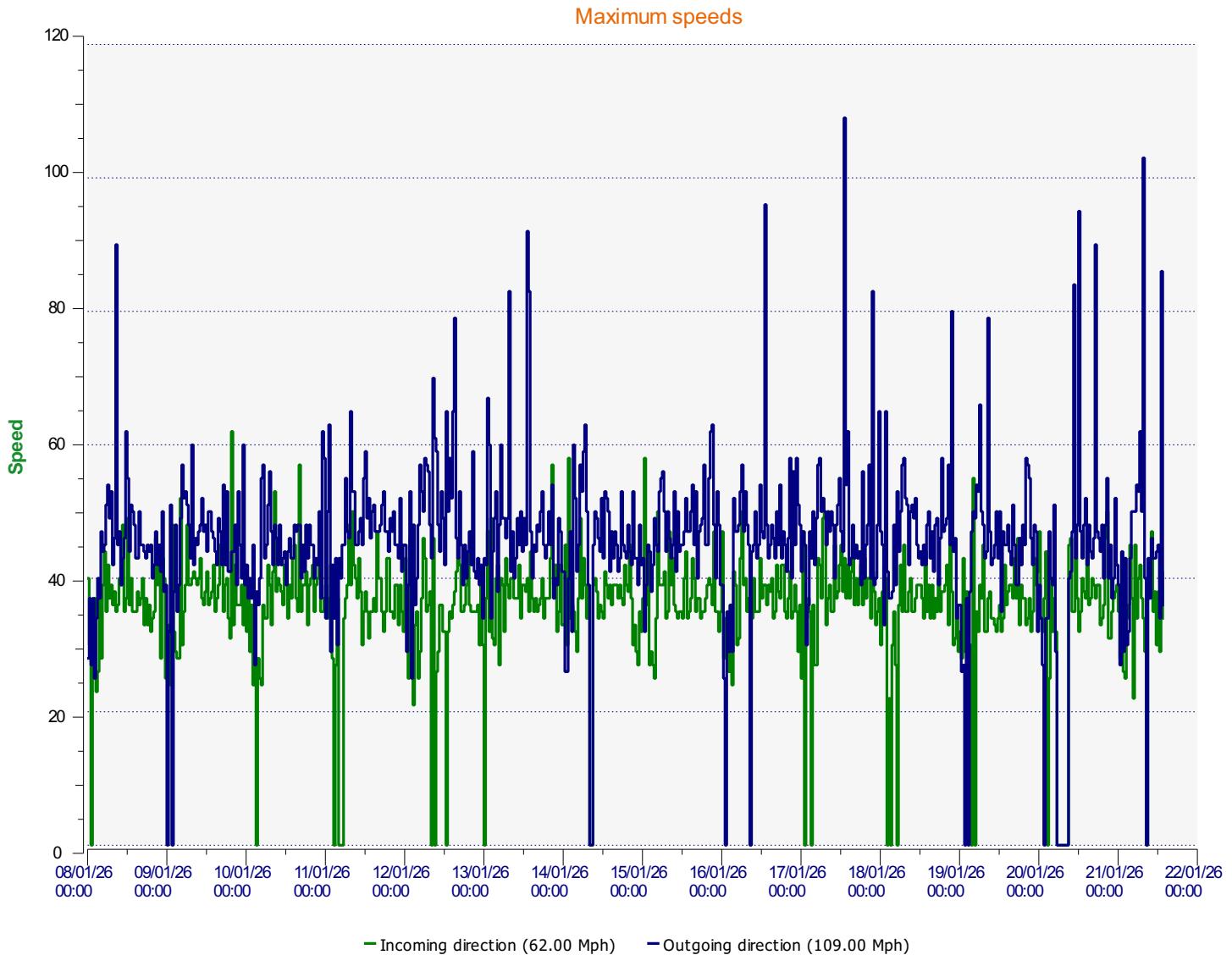


Start date:
End date:

Thursday, January 8, 2026 12:00 AM
Wednesday, January 21, 2026 2:00 PM

Location:

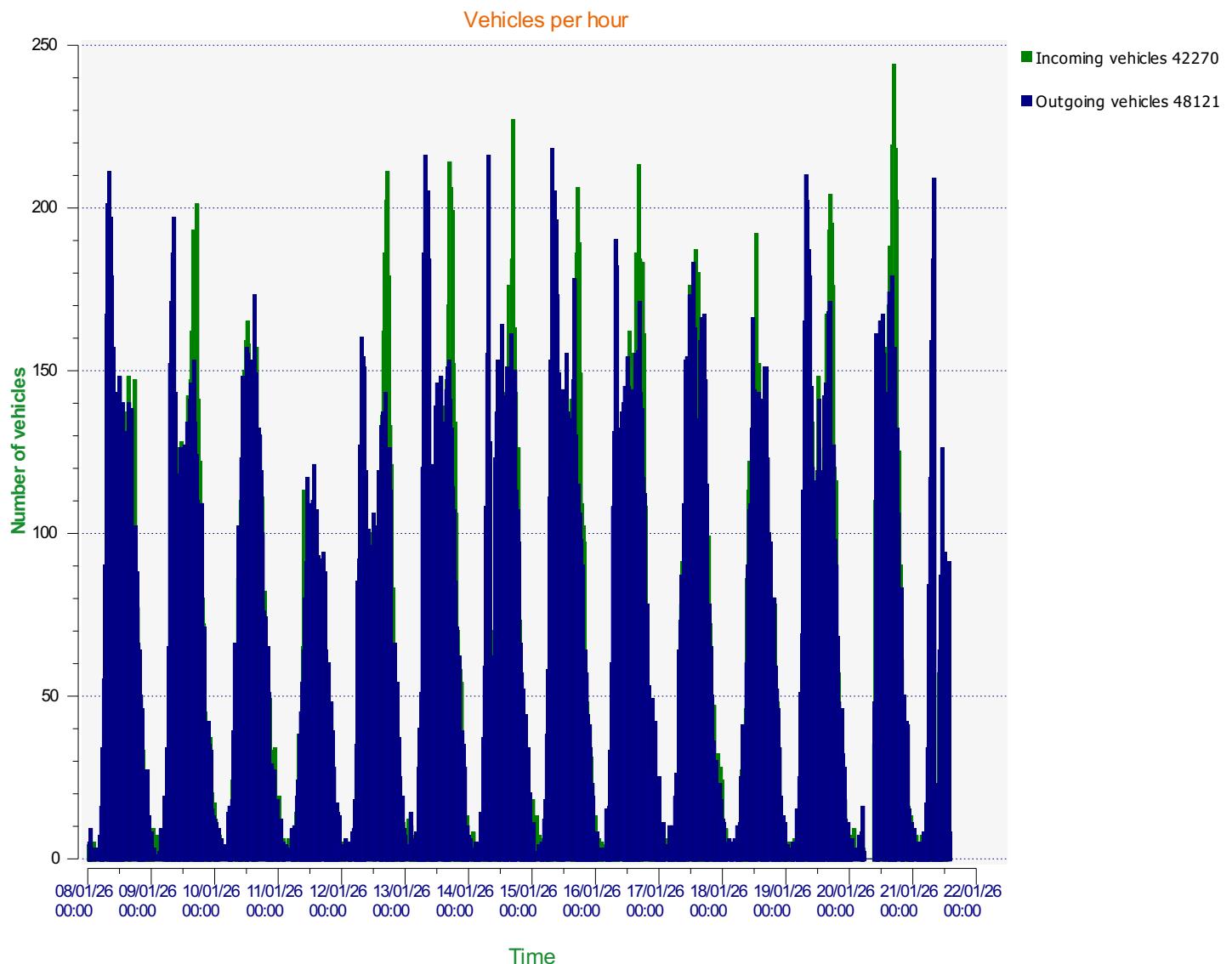
Comments:



Start date: Thursday, January 8, 2026 12:00 AM
End date: Wednesday, January 21, 2026 2:00 PM

Location:

Comments:

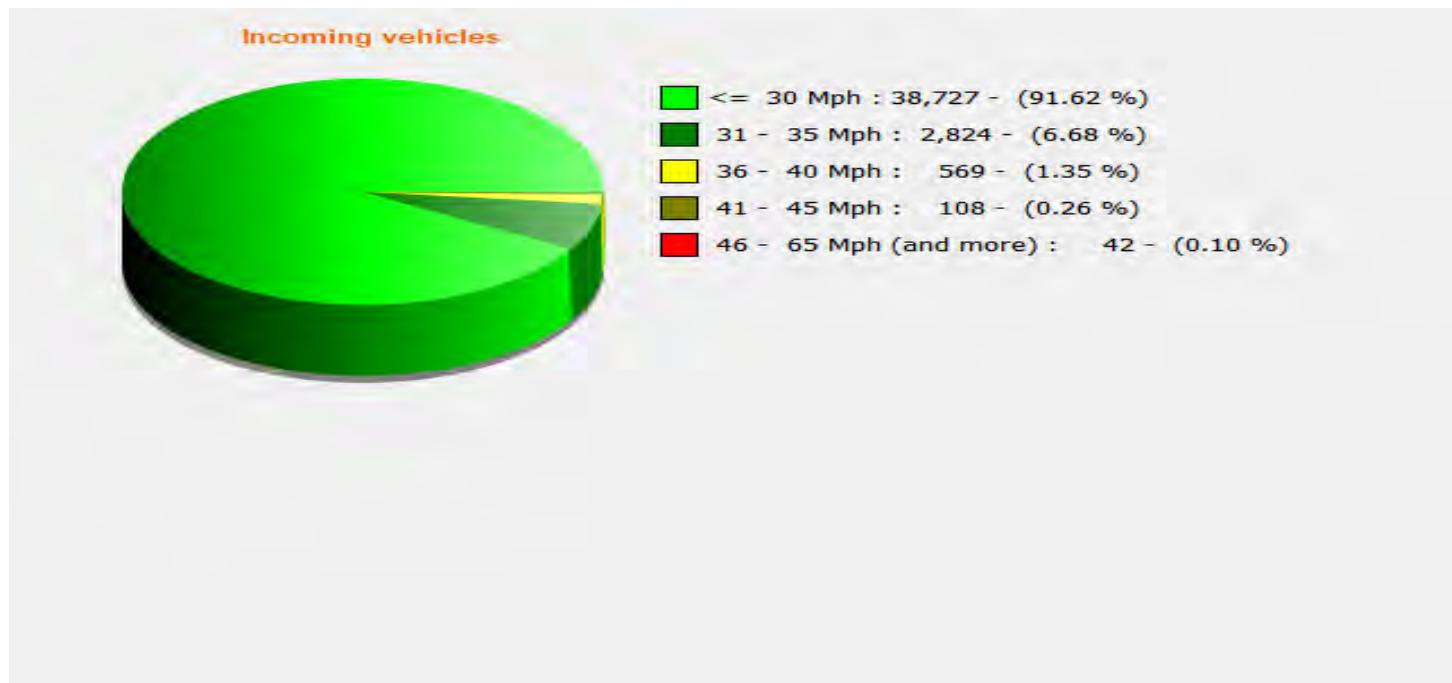


Start date:
End date:

Thursday, January 8, 2026 12:00 AM
Wednesday, January 21, 2026 2:00 PM

Location:

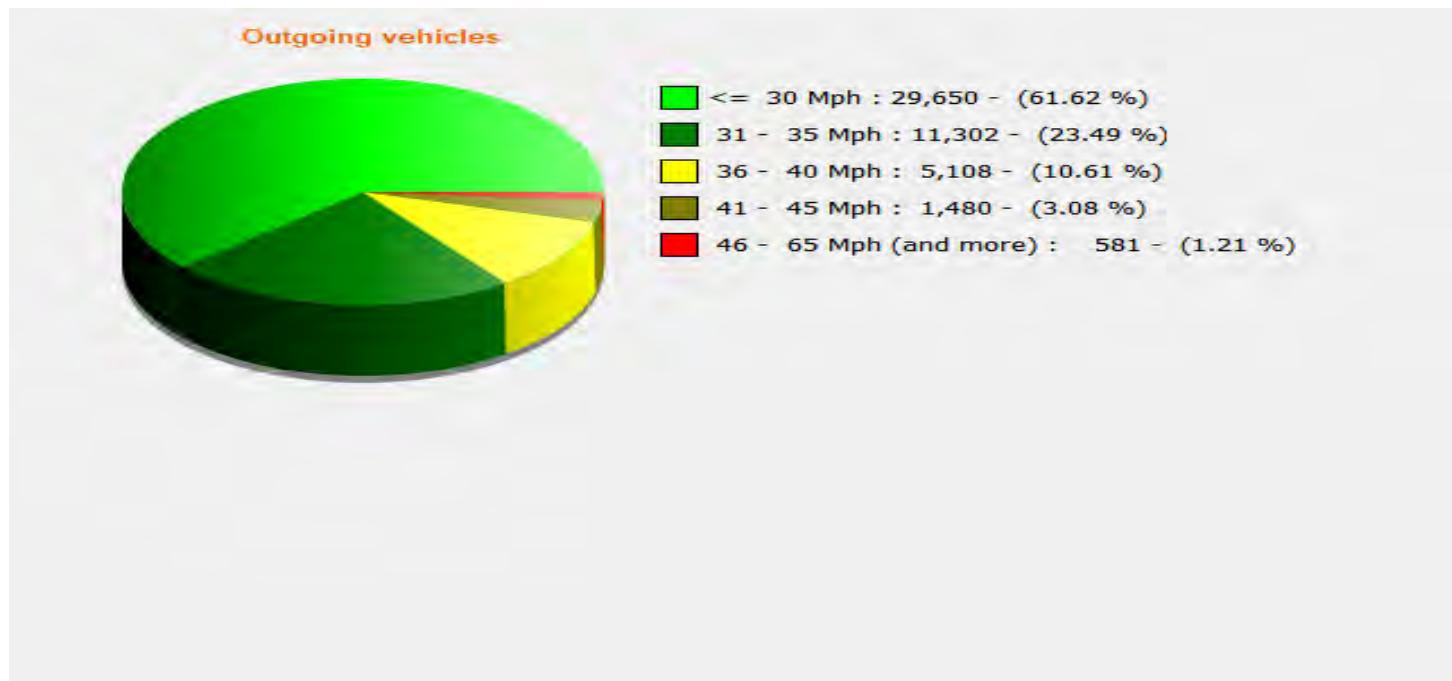
Comments:



Start date: Thursday, January 8, 2026 12:00 AM
End date: Wednesday, January 21, 2026 2:00 PM

Location:

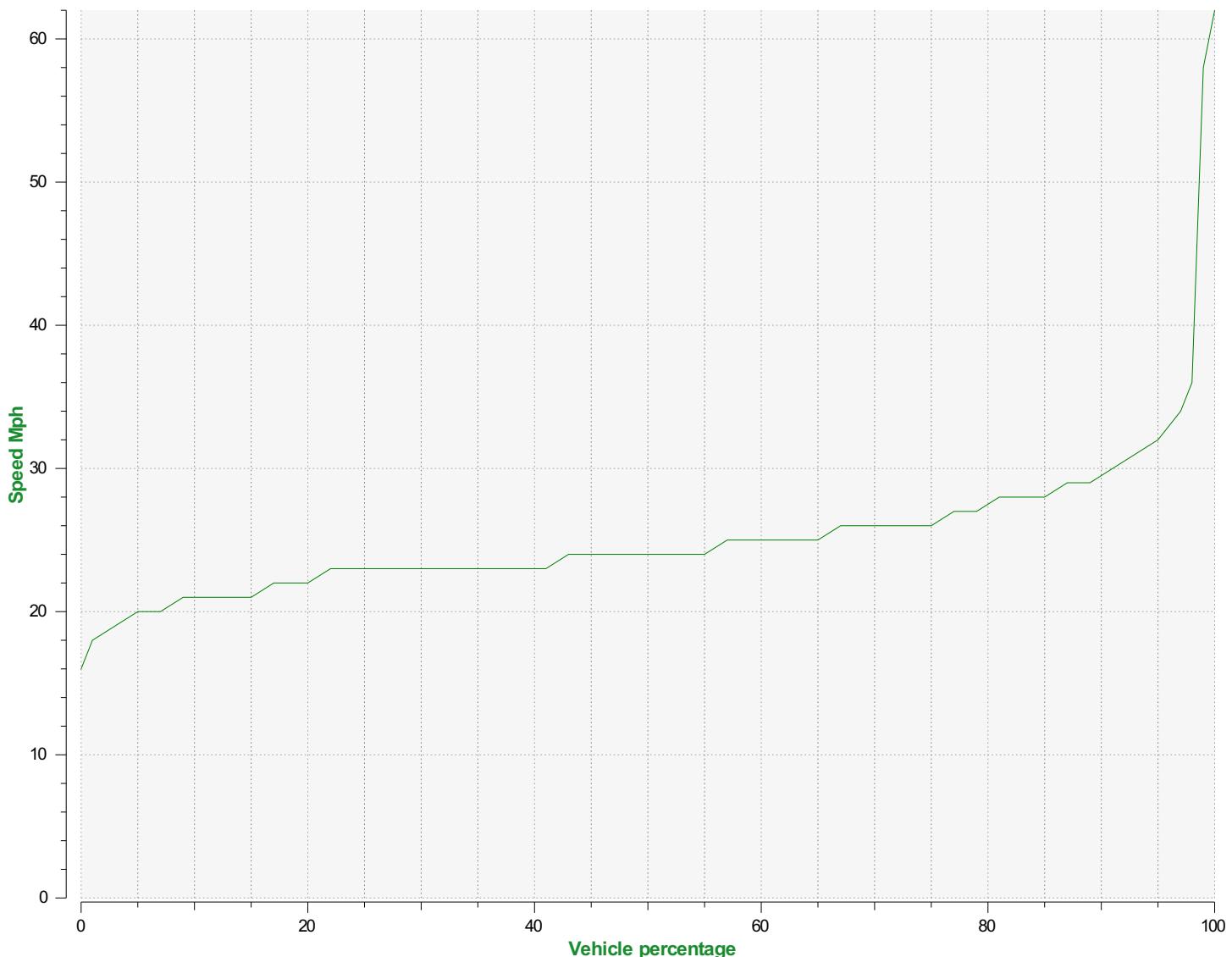
Comments:



Start date: Thursday, January 8, 2026 12:00 AM
End date: Wednesday, January 21, 2026 2:00 PM

Location:

Comments:



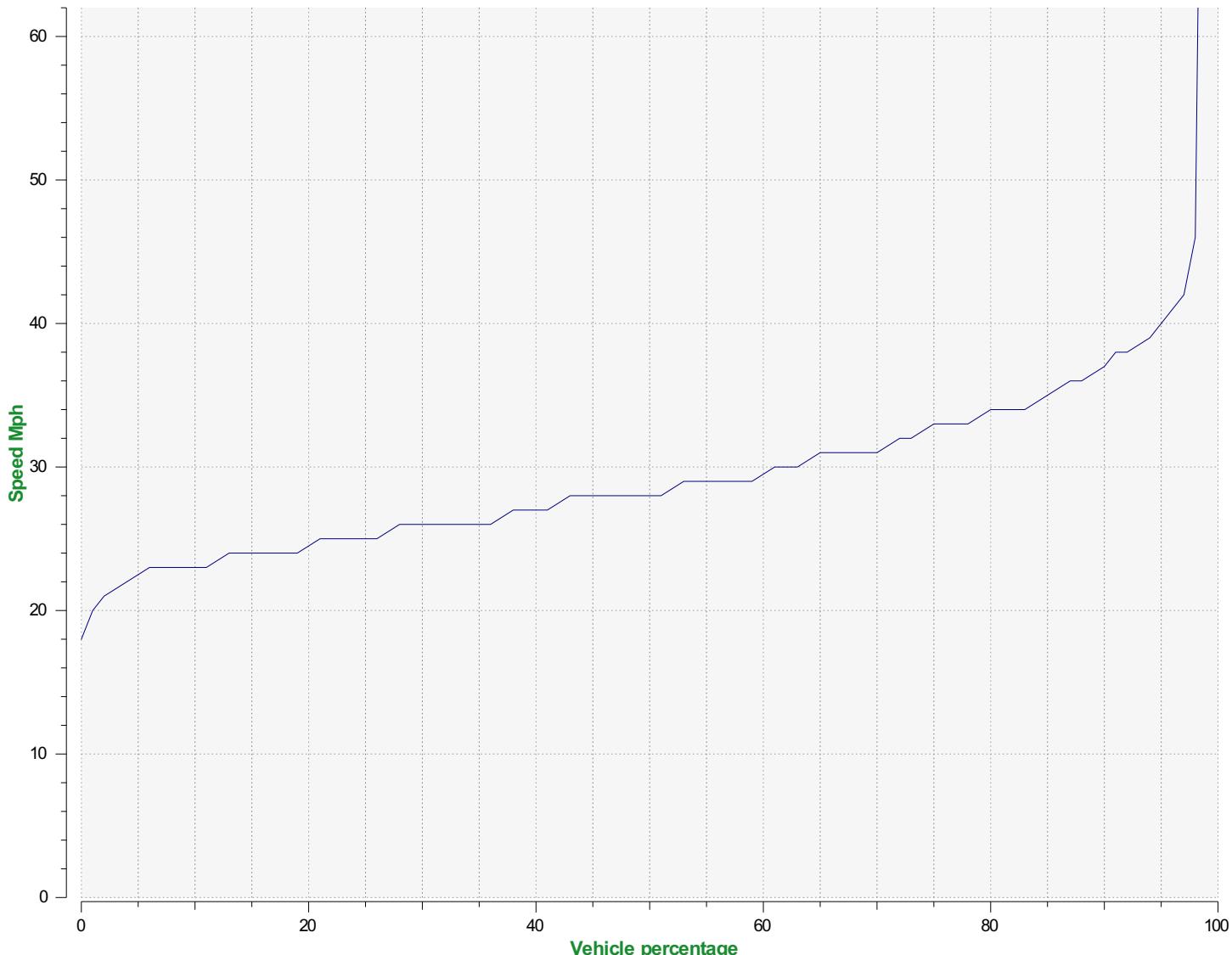
Speed percentiles (incoming)

V30: 23.00Mph **V50:** 24.00Mph **V85:** 28.00Mph

Start date: Thursday, January 8, 2026 12:00 AM
End date: Wednesday, January 21, 2026 2:00 PM

Location:

Comments:



Speed percentile(outgoing)

V30: 26.00Mph **V50:** 28.00Mph **V85:** 35.00Mph

Start date: Thursday, January 8, 2026 12:00 AM
End date: Wednesday, January 21, 2026 2:00 PM

Location:

Comments:

EVENT APPLICATION FORM – SPORTING EVENTS HELD ON THE PUBLIC HIGHWAY

(A MINIMUM OF 3 MONTHS NOTICE IS REQUIRED)

Please note:

Wiltshire Council is the data controller for the personal information you provide in this form. The Council's Data Protection Officer can be contacted at dataprotection@wiltshire.gov.uk.

Your personal data will be used only in accordance with the Wiltshire Council notification under the General Data Protection Regulation (GDPR). The council will disclose this information to Wiltshire Police, Licensing, Emergency Planning, Public Protection, Environmental, Waste, Traffic Orders, Wiltshire Highway Authority and any other relevant Wiltshire Council department / employee. For further information about how Wiltshire Council uses your personal data, including your rights as a data subject, please see our [Privacy notice](#) on the website.

Your data will be used by Wiltshire Council's Streetworks Department to highlight your event / sporting activity on a public facing website – do you agree to this? Yes / No

APPLICANT CONTACT DETAILS.

Mr

First name: Phil

Surname: Griffiths

Company / Organisation: Marlborough Running Club

Name of person in overall control of the event

Mrs Fiona Slevin-Brown

Address: Marlborough Running Club
C/O Marlborough Leisure Centre
Barton Dene
Marlborough

Postcode: SN8 1PB

Tel No: REDACTED

Email: downschallenge@marlboroughrunningclub.org.uk

EVENT DETAILS.

Name of event: Marlborough Downs Challenge

Location of event: Start at Marlborough College; finish at Marlborough Leisure Centre

Date(s) of Event: Sunday 3 May 2026

Event start time: First race starts at 09:00

Event finish time: Approximately 17:00

Date / time to enter site for preparation: 07:00

Date / time the site will be vacated after the event: 17:30

Description of Event

Off Road Running Race

Two off-road trail races, both starting at Marlborough College, and finishing at Marlborough Leisure Centre.

The MDC33 route goes through West Woods, passes Knap Hill, along the Wansdyke, follows the Kennet & Avon Canal towpath from Horton to Devizes. It then climbs Roundway Hill, crosses Morgan's Hill and the Cherhill Downs to Beckhampton. It then goes through Avebury, and finishes following the White Horse Trail to Marlborough.

The MDC20 starts and finishes along the same route, but cuts north from Tan Hill to Beckhampton, thus shortening the route by 13 miles

Please be as precise as possible - how many competitors / people will attend or take part? There will be a maximum of 400 runners across the two races.

Will an entrance fee be charged? Yes

How many stewards / marshals will you have at your event? Around 45 including checkpoint marshals

What are your security arrangements? We do not need security for this event

If relevant, how many SIA security staff will you have at your event? N/A

APPENDIX 5.1

What activities will be taking place on the public highway / public right of way?

Please tick the appropriate boxes to show the activities you intend to utilise or permit at the event? (some of these may not be permitted at all sites).

Motorcycle meets / club events		No		
Soap Box Derby		No		
Motor vehicle car club events		No		
Tractor Run		No		
Horse Parades / Hacks		No		
Parades / Marches		No		
Road Running (marathons, 5k, 10k, fun runs)	Yes*			
Triathlon		No		
Off- Road Running / walking	Yes			
Charity Walk		No		
Cycling (sportives / racing)		No		
Carnival Procession		No		
Motorcycle Procession / Ride-Outs		No		
Motor vehicle Procession		No		
Other; please specify.				
**Please note that this event is an off-road running event along public rights of way for most of the route. There is a short stretch of the route through Roundway Plantation, which is owned by Devizes Town Council and is open to the public. On each route runners will cross main roads, but only run along short stretches of minor roads, e.g. around Devizes and Avebury, that interconnect footpaths and bridleways used by the route.				
No road closures are requested or required.				

Is this event (please tick one box only)

Charity?		No
Commercial?		No
Non-commercial?	Yes	
Community?		No
Fund raising?		No

Name of charity: N/A

Charity Commission Registration number:.....

ADVERTISING.

Unlawful fly posting, advertising the event, will not be permitted unless the full permission of Wiltshire Council's Highway department has been obtained in writing. Any advertisements displayed without consent under the terms of The Town and Country Planning (Control of Advertisements) England Regulations 2007 (or subsequent amendments to those Regulations) or without the agreement of the

APPENDIX 5.1

council may be subject to removal without warning. The cost of the removal of the advertisements will be charged to the event organiser. Any advertisement displayed by the organiser, with the agreement of the council, must be removed by the organiser within seven days of the event. Should the advertisements not be removed within seven days they will be removed and the cost of the removal will be charged to the organiser and a prosecution may follow.

PUBLIC FOOTPATHS / BRIDLE PATHS / RIGHTS OF WAY.

If relevant, please list the grid reference number of the public right of way to be used for your event.

Are there any footpaths, bridleways or rights of way which are normally open to the public, likely to be closed for the event? **No**

If yes, please provide the exact location and grid reference number, along with a detailed map of the route:

WILTSHIRE POLICE.

It is the organiser's responsibility to notify Wiltshire Police prior to the event by contacting the **OPS Planning Department at Police Headquarters, Devizes**.

E-mail address: opsplanning@wiltshire.police.uk

The organisers will be contacted and given a contact name.

For the purpose of this application please provide details of any officers you have been or intend to be dealing with.

We will contact Ops Planning

Rolling road closures can only be permitted if the police agree and they have offered to provide police officers to stop and control the traffic. **Please note: your volunteer marshals and stewards are not permitted to direct, control or stop traffic.**

Only the Police or an accredited person under the Community Safety Accreditation Scheme (CSAS) can stop or control traffic. This is a person employed by an organisation (other than a police force) in a CSAS Accredited Persons role who

has been accredited by a Chief Officer of Police under section 41 of the Police Reform Act 2002.

WILTSHIRE HIGHWAY AUTHORITY

Highway and traffic implications

Do you propose to close a road(s)? **NO**

APPENDIX 5.1

Closing roads not only causes major disruption to residents, commuters and local businesses, it can be very costly as the event organiser will be responsible for putting in place adequate signage schedules and diversion routes which will require the employment of a reputable traffic management company. Therefore,

Wiltshire Council recommends that alternative venues / public open spaces are considered for staging the event rather than using the public highway.

Events held on the highway impact significantly on the existing road network.

After considering the advice above and closing the road is the only sensible, safe and practical option, you will need to apply for a Road Closure. The following link will provide further information. <http://www.wiltshire.gov.uk/highways-special-event-road-closures>

Please note: your submitted risk assessment should clearly show why you have reached the decision to apply for a road closure.

If a road closure is to be applied for, it is important to avoid conflict with planned roadworks and it is the responsibility of the organiser to make sure that the event is registered with the council's Streetworks Team. This can be done by using the following email address: streetworks@wiltshire.gov.uk

In addition, if the road forms part of a bus route you must contact Wiltshire Council's Bus Network Team at Buses@wiltshire.gov.uk for advice.

It also may be beneficial to have an informal discussion / meeting with the relevant Divisional Highway Manager before submitting your form to discuss traffic management plans, diversions, signage schedules etc.

South Division: Paul Bollen 01722 438918

Western Division: Denise Nott on 01225 713476

North Division: David Arnup on 01249 468559

Your event will be noted on our highway network using <https://one.network/public>. Using the data layers on the left side of the screen and the date filter you are able to view all planned roadworks and events in Wiltshire. When your event appears on the one. network map please be aware that this is not approval of your event but confirmation that it has been noted on our system and that any urgent works i.e. works for a safety reason, have the right to go ahead on the highway without notice.

It is the applicant's responsibility to check the location/route leading up to the event and raise any potential issues with the Street Works Team who can be contacted via streetworks@wiltshire.gov.uk

BUSINESSES / RESIDENTS

The owners / occupiers of properties fronting or directly affected by the closure must be consulted by the organisers and have no unresolved objections. Consultations must be completed at least three weeks before the event.

Organisers will also need to contact other affected organisations such as taxi, bus companies and mobile care providers prior to submitting their application.

PARKING

Have you considered the need to restrict or control parking on the highway / by- way in the vicinity of your event? **NO:**

If you have answered **YES**, you will need to apply for a Parking Suspension Order by contacting the council's Traffic Orders Team at TrafficOrders@wiltshire.gov.uk

Will a council owned car park be closed in order to hold the event? **NO**

If you have answered **YES**, please contact Parking Services at ParkingServices@wiltshire.gov.uk providing the name of the car park along with a detailed map, highlighting the number of car parking spaces you require.

SIGNING AND TRAFFIC MANAGEMENT

Are you proposing any directional signing on the highway to direct the public to the event? **NO:** If you have answered yes, you will need to provide details by way of a 'Signage Schedule' for approval by the Highway Authority.

DO NOT ERECT SIGNS ON THE PUBLIC HIGHWAY / PUBLIC RIGHT OF WAY WITHOUT AUTHORITY.

You must employ a reputable Traffic Management Company to design and implement any signing or closure on the highway. This must be done in accordance with the Department for Transport's Traffic Signs Manual.

Wiltshire Council does not provide this service. The organiser will be required to implement a traffic management plan for the event as submitted with the application and supporting documents. Any deviation must be agreed with the Highway Authority prior to the event.

Wiltshire Highway Officers will make judgments regarding the level of traffic management that will be required. This section is intended to guide you and provide the information and detail that will be required. If officers consider you have not considered the implication of the event in sufficient detail you will be asked to submit further clarification.

DO NOT ATTEMPT TO CLOSE THE ROAD / PUBLIC RIGHT OF WAY WITHOUT LAWFUL AUTHORITY.

Wiltshire Council is happy to provide advice on organised events. Where those events involve closure or part closure of car parks or parking areas the appropriate fees must be paid. The Cabinet Member for Highways reserves the right to waive any or all fees should he / she wish to do so. This could include but is not limited to Registered Charities and events of historical importance to Wiltshire.

COSTS.

For commercial events, commercial sporting events, trade stands, markets and filming on the highway a fee of £340 per day will be levied. **A £45.00 administration fee will be charged for all events.** Please note that payment must be made two weeks in advance of the 'event' date. An invoice will be sent to you.

Signing this application means that you agree to pay the charge. **If the event is cancelled, after the application has been received, then the full charge will be still levied.**

If permission is granted for the event, I hereby agree to comply with the conditions set out in this form and all reasonable instructions given by all authorised officers of the council.

Parking Bay suspensions - £20 per bay per day

Full closure of parking area – Determined by loss of income for the period required.

The charges cover the cost of administration, enforcement and any potential loss of income to Wiltshire Council.

For further information please contact: ParkingServices@wiltshire.gov.uk

APPLICANTS CHECKLIST.

Please ensure you enclose the following:

- Details of your Public Liability Insurance Certificate (Copy)
- A general risk assessment
- An event management plan (if relevant)
- A detailed plan of the proposed run / cycle / vehicle route
- A signage schedule
- A marshalling plan
- A Traffic Management Plan (if relevant)
- A copy of the signing contractor's 'Chapter 8' Accreditation (if relevant)
- The signed declaration.

APPENDIX 5.1

If all the relevant event documentation has been submitted in the appropriate time scales and no representations have been received, then Wiltshire Council's consent (in the form of T's & C's) will be issued no later than 30 days prior to the event.

Declaration

I understand that I am responsible for administering the event and associated activities. I indemnify Wiltshire Council against all claims and enclose a copy of my £5m public liability insurance certificate.

I declare that I have consulted and discussed this event with those likely to be affected and agree to provide, maintain and remove all signing, including advanced notice boards required for the event.

I understand that I am ultimately responsible for the safety and security of the event. I have read and understand fully the guidance notes and if relevant, the attached 'General Conditions' and will adhere to all responsibilities / duties as required by Wiltshire Council.

Name: **Phil Griffiths** Position **MDC 2026 Planning Team Member**

Signed: **P Griffiths**

Date: **29 January 2026**

Please return the completed applications form, checklist and enclosures electronically to Tom.ince@wiltshire.gov.uk

PRIVACY NOTICE - Land Use Authorisation

1. Data Controller

Wiltshire Council is registered as a data controller with the Information Commissioner's Office. Full details of the registration are available at [ICO register of data controllers](#).

2. Data Controller Contact Details

We can be contacted by [phone, in person, or in writing](#)

3. Data Protection Officer

Our DPO may be contacted as above or online at dataprotection@wiltshire.gov.uk

4. Purpose of processing

The Land Use Authorisation Service will process your personal information for the following purposes:

- maintaining our own accounts and record
- managing our property
- carrying out surveys.
- corporate administration and all activities we are required to carry out as a data controller and public authority
- the provision of all commercial services including the administration and enforcement of parking regulations and restrictions.

5. Legal basis for processing

Our processing shall be lawful because at least one of the following will apply:

- the data subject has given consent to the council for processing of their personal data for one or more specific purposes;
- processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;
- processing is necessary for compliance with a legal obligation to which the council is subject;
- processing is necessary in order to protect the vital interests of the data subject or of another natural person;
- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the council;
- If your special category data is processed, in addition to one of the above, processing will be necessary because at least one of the following shall also apply:
 - the data subject has given explicit consent to the processing of those personal data for one or more specified purposes,
 - subject or of another natural person where the data subject is physically or legally incapable of giving consent;
 - processing relates to personal data which are manifestly made public by the data subject;
 - for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity;
 - processing is necessary for reasons of substantial public interest,
 - for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes

6. Recipients or categories of recipients

Where necessary and lawful, or when required by legal obligation, we may share information with: local and central government

- ombudsman and regulatory authorities
- data processors
- police forces
- regulatory bodies
- local and central government
- international law enforcement agencies and bodies
- security companies
- partner agencies, approved organisations and individuals working with the police
- licensing authorities
- law enforcement and prosecuting authorities
- legal representatives, defence sol

Retention Period

Wiltshire Council will process your personal data for the above purposes for no longer than necessary. Retention periods have been determined for different categories on information. The information processed for the above purposes will be kept for three years from the date of the last recording about you.

7. Your rights

Your rights are set out in in Articles 13 to 22 of the [General Data Protection Regulation 2016](#) and include:

- The right to access your personal information, to request rectification or erasure of certain personal information and to object to processing in certain circumstances.
- The right to withdraw any consent you may have given to process your personal information.
- The right to complain to the [Information Commissioner](#) if you feel we are processing your personal information unlawfully.
- The right to restrict processing activity in certain circumstances.
- The right to object to certain types of processing activity

8. Contracts

The information you are giving us is a contractual requirement; and is necessary to enter into a contract.

You are obliged to provide this information.

Failure to provide us with the information may result in your application being declined.

9. Automated Decision Making

Wiltshire Council does not use automated decision making in respect to your personal information. We will provide you with an explanation of the decision-making criteria and significance or likely consequences of such data processing.

