

Marlborough Town Council



9 November 2021

Dear Councillor

PLANNING COMMITTEE

You are summoned to a meeting of the **Planning Committee** to be held on Monday, 15 November at **7.00pm**.

Yours sincerely

Richard Spencer-Williams

Mr Richard Spencer-Williams, PSLCC

Town Clerk

This meeting will be held in the Assembly Room at the Town Hall according to the latest Government Covid Safety Guidelines, and managed according to the Health and Safety at Work Act 1974(2)e.

There will be twenty places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. Places will be allocated on a first come first served basis. Organisations and interest groups are asked to send one delegate.

All those in attendance at the meeting will be required to wear a face mask when moving around the Town Hall unless exempt or when seated.

If members of the public wish to attend and ask a question they should also notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time.

Some members of the public may not be allowed to attend if all the allocated seats are taken.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

AGENDA

1. **Apologies**
2. **Declaration(s) of Interest**
To receive declarations of interest and consider any requests for dispensations
3. **Chairman's Announcements**
4. **Minutes**
To confirm the minutes of the meeting held 25 October 2021
5. **Town Clerk's Action Log Report**
6. **Planning Decision Notices**
To note the Planning Decision Notices that have been issued by Wiltshire Council
7. **Planning Applications**
To consider applications received from Wiltshire Council
8. **Work to Trees**
To consider applications received from Wiltshire Council
9. **Community Area Transport Group**
To consider two Highways Improvement Requests
10. **Bus Consultation**
To consider whether to provide feedback on bus services in Marlborough
11. **Speed Indicator Devices (SIDs)**
To consider the proposed draft plan for use of SIDs
12. **Budget**
To consider the Committee's budget needs for 2022-23
13. **Temporary Road Closures**
14. **Neighbourhood Plan**
To receive a verbal update from Councillor Mervyn Hall

request was for a major piece of work it might be difficult to fund, but by all means make a formal request through the Town Clerk for consideration.

Martin Stevenson read out a letter previously submitted to the Town Clerk and referring to a Highways Improvement Request which had also been considered at the previous meeting for Marlborough High Street north of St Peters Church (**Min. No. 209/21, Planning Committee Meeting held 4 October 2021**), and welcomed the proposals already set out. He asked the Committee to also consider the placing of a row of plant tubs at right angles to the pavement and to the width of the parking space in the road adjacent to The Marlborough pub to discourage drivers from entering at speed, continuing to allow access and improving the appearance of the road. The **Chairman** sympathised with residents but explained that it was not legal to place planters on the public highway. The issue seemed to be more one of a lack of enforcement and/or drivers ignoring signs, and suggested that any breaches should be reported to the police.

The **Town Clerk** read out a question submitted by **Joel Cunnane**, who was unable to attend the meeting in person: "I am a chartered town planning consultant and a resident of the town and believe I can contribute constructively to the regeneration of the town which is badly needed. I have created a 'plan' which I think could help develop the conversation about the Town Centre and would be happy to contribute this as an interested resident. Would the Planning Committee like to see my Town Centre Plan?" The **Town Clerk** added that both he and **Councillor Fogg** had recently met with Mr and/or Mrs Cunnane to gain insight into the work they had done along with their offer to contribute their expertise. The **Chairman** noted that the Planning Committee was currently focusing on a Traffic Plan, and did not believe the time was right for the Planning Committee to consider the proposal. It was hoped that a working party would be formed to look at a Town Centre plan and it would be desirable to include experts and interested residents, and that Mr Cunnane could be invited to present to such a working party if or when it is formed. In the meantime, some Members expressed interest in arranging a separate meeting with Mr Cunnane to learn more about the proposals.

ACTION POINT: Town Clerk to respond to Mr Cunnane accordingly, and Councillor Thomas offered to facilitate an informal meeting with interested Councillors

233/21

APOLOGIES

Apologies for absence were received from **Councillors Fogg, Loosmore, Farrell, Hillier and Allen.**

234/21

DECLARATIONS

There were no declarations of interest.

235/21

CHAIRMAN'S ANNOUNCEMENTS

Members were reminded that the Marlborough Dark Skies Fest events were taking place 25 to 31 October and encouraged people to attend. Any volunteers able to help would also be gratefully accepted.

236/21

MINUTES

RESOLVED: that the minutes of the meeting held 4 October 2021 were approved as a true record and signed by the Chairman

237/21

TOWN CLERK'S ACTION LOG

The Town Clerk's Action Log was noted.

Councillor Thomas had followed up an action with the Environmental Health team at Wiltshire Council who had confirmed that they were working with local businesses and noted that any pest problem was likely to be common to several premises; it was taking an approach to avoid disrupting trade on the High Street.

238/21

PLANNING DECISION NOTICES

Members noted the planning decision notices that had been issued by Wiltshire Council.

239/21

PLANNING APPLICATIONS

a) PL/2021/07892 – Listed building consent (Alt/Ext)

Repairs to box gutter on rear extension and rotting timber subframe, repairs to internal rainwater damaged ceilings and replacement of degraded pitched roof light at Castle and Ball, High Street, Marlborough for Greene King Brewing & Retailing Ltd

RESOLVED: that Marlborough Town Council has no objection to this application

b) PL/2021/09296 – Householder planning permission

Ground floor extensions to the front and rear of the property and internal alterations at 48 George Lane, Marlborough for Mrs Robyn Moncrieff

RESOLVED: that Marlborough Town Council has no objection to this application

c) PL/2021/09323 – Householder planning application

Proposed front and rear dormer extensions, and extend to provide a conservatory at the side/rear at The Owls Nest, Cold Harbour Lane, Marlborough for Mr & Mrs Christie

RESOLVED: that Marlborough Town Council has no objection to this application

d) PL/2021/09325 – Householder planning application

First floor extension, front dormer over existing garage and velux windows at 3 Van Diemens Close, Marlborough for Mr A McDowall

RESOLVED: that Marlborough Town Council has no objection to this application

e) PL/2021/09352 – Householder planning application

Rear extension and addition of first floor with change of materials at Sunnyside, Tin Pit, Marlborough for Mr Steven Cox

RESOLVED: that Marlborough Town Council has no objection to this application

f) PL/2021/09627 – Householder planning application

Two storey rear extension and enlarged parking area to the front at 21 High

Street, Manton for Mrs Meg Cable

RESOLVED: that Marlborough Town Council has no objection to this application

240/21

WORK TO TREES

a) **PL/2021/09714** – Notification of proposed works to trees in a conservation area
Liquid Amber tree – fell at 32 River Park, Marlborough for Mr S Sellars

RESOLVED: that Marlborough Town Council has no objection to this application

b) **PL/2021/09693** – Notification of proposed works to trees in a conservation area
6 x Leylandii trees – fell at 4 School Lane, Manton for Mr Neil Whiting

RESOLVED: that Marlborough Town Council has no objection to this application

c) **PL/2021/09594** – Consent under Tree Preservation Orders

Fell Mature lime Tree (TPO E/257) as taking all the light from new trees which are now maturing at 15 Kelham Gardens, Marlborough

RESOLVED: that Marlborough Town Council objects to this application on the grounds that (i) the application form appears to be incorrectly completed and lacks enough detail to identify the tree and (ii) the reason given is not an acceptable reason to fell a tree subject to a Tree Preservation Order. The Town Council would have no objection to pollarding to be consistent with other similar trees at the location

241/21

PLANNING APPEAL

Members noted a planning appeal APP/Y3940/D/21/3282149 against refusal of a retrospective application; there were no comments.

242/21

LICENSING APPLICATION

RESOLVED: that Marlborough Town Council supports the application for a New Premises Licence for Franklins Bistro, 46 Kingsbury Street, Marlborough

243/21

COMMUNITY AREA TRANSPORT GROUP

Members considered a Highways Improvement Request submitted by **Councillor Thomas** on behalf of residents to make small changes to waiting and parking restrictions (double yellow lines) in Elcot Lane to improve the flow of traffic and prevent access points being blocked.

The **Chairman** believed that yellow lines had previously been handled as a separate, annual process rather than going through CATG, although it would still require the support of the Town Council. The **Town Clerk** had already made contact with officers at Wiltshire Council to clarify the best route and would confirm the correct process to consider this request.

ACTION POINT: Town Clerk to confirm the proper process to consider requests for changes to waiting and parking restrictions

244/21 HIGH STREET PROPOSALS

Members considered proposals for Marlborough High Street as outlined in **Councillor Fogg's** report dated 14 July 2020 and noted the report. Discussion points arising included:

- The **Chairman** asked whether it would be more appropriate for the proposals to be considered by a future group to be formed to draw together proposals for a Town Centre Plan
- **Councillor Thomas** noted there were parallels between the report and the request raised in Public Question Time
- **Councillor Heath** suggested that individual points from the report, such as addressing pollution and the provision of cycle racks could be appropriate for consideration by the Climate Working Party

245/21 SPEED INDICATOR DEVICES

Members noted a report by the **Assistant Town Clerk** and **Councillor Thomas** outlining the background to and new recommendations for the deployment of Speed Indicator Device(s) (SID) in Marlborough.

It was felt that more information was required before some recommendations could be taken forward, and the **Town Clerk** agreed to investigate.

ACTION POINT: the Town Clerk to check whether digital data could be downloaded from the SID and whether it (or other formats containing technical data) can be provided for the next Planning Committee meeting; also to investigate costs for portable/new SID options plus wider community involvement, and whether police permission would be required.

RESOLVED: (i) to prepare and share a SID location plan

RESOLVED: (ii) to review the deployment of the SID in January 2022

246/21 TEMPORARY ROAD CLOSURES

Members noted that Wiltshire Council had issued an order under Section 14(1) of the Road Traffic Regulation Act 1984 to close temporarily to all traffic:

C18 (part), Preshute and Marlborough (TTRO 7676) from the entrance to the property known as Manton House Farm for approximately 1,000m south east between 08:00-17:00 from 8 to 10 November to enable Openreach to carry out laying of new ducting and associated works

247/21 NEIGHBOURHOOD PLANNING

The Regulation 16 consultation was still live. An examiner would soon be appointed to conduct Regulation 17 scrutiny prior to a public referendum.

The meeting closed at 7.49 pm

ITEM 5

TOWN CLERK'S REPORT/ACTION LOG

Description	Assigned to	Source	Status	Start Date	Due Date	Notes
The Town Clerk to prepare a CATG update report and recommendations for the Planning Committee to consider at its meeting on 31 August. This would allow time for any recommendations to be considered at Full Council on 6 September prior to the next CATG meeting on 16 September.	Town Clerk	Planning Committee	Complete	17/08/2021	31/08/2021	
Town Clerk to draft a letter to National Express to ask them to reinstate their services through Marlborough	Town Clerk	Planning Committee	In Progress	31/08/2021		Tourism officer has made contact via existing relationship and awaiting contact details. On 14/09/2021 the office circulated an email to all councillors sent to Councillor Barrett-Morton and cc: Danny Kruger MP in response to Cllr Barrett-Morton's letter, explaining that it does not intend to reinstate the 402 service as it is not viable from a commercial or operational perspective.

To ask the originator of the High Street crossing petition (Mrs Vera Hamblin) for views on the current CATG proposals, and to seek a meeting with a Highways Engineer to clarify the options available, to be reviewed at the next meeting	Town Clerk	Planning Committee	In Progress	31/08/2021		Town Clerk spoke to Mrs Hamblin on 25.10.21. Mrs Hamblin's view was that what was needed was a 'proper' crossing that suitably assisted those in particular with 'vulnerabilities' such as impaired vision or mobility to safely cross the large and busy High Street. A 'soft' crossing scheme as proposed she felt was inadequate for the needs of many of Marlborough residents. Cllr Sheppard, Thomas, Hall, and Town Clerk met WC Highways onsite 1.11.21 to discuss ideas for alternative crossing point/design.
Town Clerk to arrange a meeting to discuss alternative signs (No Through Road) with a Highways Engineer and obtain costs	Town Clerk	Planning Committee	In Progress	31/08/2021		WC Highways emailed on 1.9.21 clarifying MTC's position: awaiting response
To put the Manton 5-point traffic calming scheme forward for a Substantive Highways Grant	Town Clerk	Planning Committee	In Progress	31/08/2021		WC Highways emailed on 1.9.21 with proposal/application requesting advice on feasibility; awaiting response, CATG acknowledge would suit substantive scheme, Scheme needs more work re; costing to prepare for next bid fund.
Councillor Thomas to seek update from Environmental Health	Councillor Thomas	Planning Committee	In Progress	04/10/2021		25.10.21: followed up with the Environmental Health team at Wiltshire Council who confirmed that they were working with local

concerning a closed restaurant						businesses and noted that any pest problem was likely to be common to several premises; it was taking an approach to avoid disrupting trade on the High Street
Councillor Sheppard to arrange an on-site meeting with a Highways Engineer to discuss proposals at High Street north of St Peters and report back to the Town Clerk	Councillor Sheppard	Planning Committee	In Progress	04/10/2021		
To investigate whether the SID could be deployed at Poulton Hill	Town Clerk	Planning Committee	In Progress	04/10/2021		
To check whether the repair of signage and removal of vegetation could be done by the Parish Steward, as well as maintenance of the bank at Poulton Hill	Town Clerk	Planning Committee	In Progress	04/10/2021		Parish Steward contacted twice by Grounds Manager. Awaiting reply.
Councillor Sheppard to include pedestrian safety issues at Poulton Hill in his discussions with the Highways Engineer for suggested solutions	Councillor Sheppard	Planning Committee	In Progress	04/10/2021		

Traffic survey - gain support from Wiltshire Council	Town Clerk and Councillor Hall/Wiltshire Councillors	Planning Committee	Not Started	04/10/2021		Pending outcome of Area Board 12.10.21
Reply to Mr Cunnane re: sharing his Town Centre Plan via a future TC Plan Working Party	Town Clerk	Planning Committee	Complete	26.10.21		Email sent.
Clarify process for yellow line and parking requests	Town Clerk	Planning Committee	In Progress	27.10.21		Email sent to WC S. Hind for clarification. Subsequent site meeting WC Highways confirmed best approach is to request yellow lines/ parking restriction as one 'job lot'. Request for 'waiting restrictions' are submitted via a 'Waiting Restriction Request Form' to WC Highways. It is not clear if this is via CATG officers or direct to WC Highways or both?
SID draft Plan	Town Clerk	Planning Committee	In Progress	4.11.21		Town Clerk, Assistant Town Clerk, and Grounds Manager met to discuss. Initial report on Planning Committee agenda 15.11.21

To note the Planning Decision Notices issued by Wiltshire Council for the period 18 October to 7 November 2021:

- a) **PL/2021/08140** – 8 Pipers Piece, Herd Street, Marlborough
Erection of a detached annex in garden
Decision: Approve with conditions **MTC:** No objection: asked Officers to consider adding a condition that the annex should never become a separate residential property or be used for a commercial business
Decision document: "...shall not be occupied at any time other than for purposes ancillary to the residential use of the main dwelling, known as '8 Pipers Piece' and it shall remain within the same planning unit as the main dwelling...."
- b) **PL/2021/08878** – The Coach House, Bridge Street, Manton
T1 Larch reduce lateral limbs over road by 2-3m and remove dead wood
Decision: No objection **MTC:** No objection
- c) **PL/2021/09082** – 1 Harley Court, London Road, Marlborough
Cherry – Prune to clear house and reshape. Ash/Sycamore etc – prune, rebalance and reshape to prevent becoming too large
Decision: No objection **MTC:** No objection

Councillors and members of the public should contact the Town Clerk by midday on 15 November if they feel any of the following applications need full discussion at the meeting.

To consider the following Planning Applications received from Wiltshire Council:

- a) [PL/2021/09986](#) – Listed building consent (Alt/Ext)
Rear terrace and basement extension, addition of air conditioning to the first floor bedrooms, garden study, relocation of kitchen extract, garden hot tub at Riverside, 51A High Street, Marlborough for [REDACTED]
- b) [PL/2021/09678](#) – Householder planning permission
Rear terrace and basement extension, addition of air conditioning to the first floor bedrooms, garden study, relocation of kitchen extract, garden hot tub at Riverside, 51A High Street, Marlborough for [REDACTED]
- c) [PL/2021/10231](#) – Householder planning permission
Proposed side extension at South View, Cold Harbour Lane, Marlborough for Mr and Mrs Card

To consider applications received from Wiltshire Council and to note applications for which the comments date will expire before the meeting:

- a) [PL/2021/10006](#) – Consent under Tree Preservation Orders
Fell Leylandii. This quick-growing and unsightly Leylandii tree is growing into a characterful and established Ash tree, and also into a very established and large Lime tree, which has a TPO. It is a dense and ugly tree, and is obscuring the shape of these other, more established trees, as well as hindering their growth. Currently the land the tree sits on is unkempt and in need of taming. Removing this tree is the first phase of that. Eventually we intend to plant fruit trees, hedging and wildflowers at Upcott Cottage, Bath Road, Marlborough for Mrs Emma van Gijn
- b) [PL/2021/10409](#) – Consent under Tree Preservation Orders
3 x Yew trees – reduce by up to one-fifth and crown raise at 37 River Park, Marlborough for Mr C Rogers
- c) [PL/2021/10411](#) – Notification of proposed work to trees in a conservation area
1 x Sycamore tree & 1 x Holly tree – fell at 37 River Park, Marlborough for Mr C Rogers
- d) [PL/2021/10247](#) – Notification of proposed work to trees in a conservation area
1 – Walnut tree – fell. 2 – Bay tree – fell. 3 – Holly Oak tree – reduce by one-fifth at Rose Tree House, Silverless Street, Marlborough for Mrs Caroline Mitchell

To note applications for which the comments date has expired:

[PL/2021/09976](#) – Works to a Protected Tree

Ash tree – pollard at 20ft-30ft at 5 Culvermead Close, Marlborough for Mr Clyde Nancarrow

[PL/2021/09610](#) – Proposed Works to Trees in a Conservation Area

T1 – Walnut tree – approx. 6m in height, reduce radial by approx. 2m. T2 – Walnut tree – approx. 4m in height, reduce radial by approx. 1m. T3 – Cypress tree – approx. 4m in height, remove to ground level. T4+T5 – Holly trees – approx. 3m in height, remove to ground level at 9 River Park, Marlborough for Rees

To consider whether to support the submission of two Highways Improvement Requests to Wiltshire Council's Area Board Community Area Transport Group (CATG):

a) Oxford Street

Highways Improvement Request Form

Marlborough
28 OCT 2021
Town Council

Contact Details

Name:	Mr S Pascall	Date:	27/10/2021
Address:	XXXXXXXXXXXXXXXXXXXXXXXXXXXX		
Telephone No:	XXXXXXXXXXXXXX		
Email Address:	—		

Issue Details

Location of Issue:	Oxford Street, Marlborough
Community Area:	Marlborough
Parish or Town Council:	Marlborough Town Council
Nature of Issue:	Oxford Street being used as a 'rat run' with cars speeding along it. I am concerned for the safety of residents, and in particular young children who use Oxford Street to go to and from school and nursery. Also, on occasions cars can be parked here for extended periods. S. Pascall.
How long has it been an issue?	HAS BEEN GETTING WORSE OVER LAST FEW YEARS
What would you like done to resolve this issue?	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Implement speed limit of 30mph <i>PERHAPS 20MPH TO MATCH REST OF ROADS.</i> <input checked="" type="checkbox"/> Seal off entrance from Swindon Road <input checked="" type="checkbox"/> Introduce a residents parking scheme
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	<i>BUT NO REPLY YET</i> <small>Choose an item.</small>

This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:

<https://cms.wiltshire.gov.uk/mqParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only)

b) Poulton Hill

Highways Improvement Request Form

Contact Details

Name:	Malcolm Exeter	Date:	08/11/2021
Address:	REDACTED		
Telephone No:	REDACTED		
Email Address:	REDACTED		

Issue Details

Location of Issue:	The Stretch of the C5 Road from the bottom of Poulton Hill from start of 30mph restriction (travelling from Mildenhall) over the Og Bridge, through Tin Pit Rd to St Martin's and Vicarage Close region
Community Area:	Marlborough
Parish or Town Council:	Marlborough Town Council
Nature of Issue: Road Safety Issues to People and Children on Narrow Pavements and Vehicles Accessing & Turning off/onto this stretch of road	
<p>a) Speeding Vehicles (Cars, Vans, & Lorries) well exceeding the 30mph limit endangering not only the people on the exceedingly narrow pavement between St Martin's to Tin Pit & Og Bridge but also to other vehicle traffic pulling onto/off this Poulton Hill C5 road stretch on the blind bend at Poulton House, house entrances on the C5, Tin Pit and Vicarage close.</p> <p>b) There have been numerous near traffic misses of people, walkers, mums with push-chairs and toddlers going to/from schools on the exceedingly narrow pavement, which has a low kerb height as well as narrow road width in the Vicarage Close region where counter passing vehicles are overhanging the pavements with their wing mirrors because there is no physical road/pavement barrier to protect people.</p> <p>c) Vegetation & broken bank retaining slabs encroaching onto the footpath narrowing it even more.</p> <p>d) Parking on Poulton Hill close to Cold Harbour junction restricts motorists view, forces single file traffic and makes cars come even closer to the narrow pavement.</p> <p>e) Ever increasing heavy lorry & vehicle traffic on the C5 Road.</p> <p>f) Rain storms causes gutters to overflow, resulting in pedestrians being soaked by vehicles passing far too fast and close.</p>	
How long has it been an issue?	1 st Nov 2014
What would you like done to resolve this issue - Priority of CATG Work and Funding?	
<p>1) Reinstate and refurbish the 30mph warning signs and remove vegetation obscuring the signs and vegetation overhanging the narrow pavement.</p> <p>2) Implementation of SIDs on a regular basis on this road section.</p> <p>3) Widen the pavement from St Martin's to Tin Pit to allow people and mothers with push-chairs to pass without stepping into the road and avoid being hit by passing traffic and wing mirrors.</p> <p>4) Improve pavement kerb height and water drainage.</p> <p>5) Implement Speed calming measures such as Humps to slow traffic or alternating chevron chicane islands with differing priority to the vehicle flow or extend the 20mph speed limit to the current start of the 30mph limit after the blind bend at the bottom of Poulton Hill.</p> <p>6) Widening the C5 road at region of Vicarage Close and River Og Bridge.</p>	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes

This form needs to be completed and e-mailed or sent to your local Town or Parish Council.



To consider whether to provide feedback on bus services in Marlborough.

1. The Enhanced Partnership Plan (EPP) phase of the Bus Back Better process has now begun and will run through to March 2022. Unlike the previous Bus Service Improvement Plan (BSIP) phase which considered high-level outline themes, the EPP phase will be all about consulting on, discussing, and agreeing the practical details of bus service provision.
2. Wiltshire Council (via Option 24/7) is seeking views of the kind of bus service provision that could be put in place going forward.
3. Considerations could include:
 - a) What do you want your bus services to look like both individually, and as part of an overall network?
 - b) When and where should they run?
 - c) How frequent should they be?
 - d) Do Evening & Sunday services need to be introduced and/or improved?
 - e) Are there specific societal groups that we can make them more appealing and accessible for, and relevant to?
 - f) What should the fare structure look like, and what features should it include? Is there a role for Demand Responsive Transport?
 - g) Does integration and associated connections with other modes such as rail and active travel cycling and walking need to be improved in your area, and if so, specifically how?
 - h) Does your bus infrastructure such as specific bus stops & shelters, bus lanes, and bus priority measures need to be improved, or enhancements introduced?
 - i) Can bus service information in your area be improved, and if so how?
 - j) Is there anything else related to the detail of bus service provision in the Marlborough area that could be put forward - all such submissions relevant to the detail of bus service provision in Wiltshire will be considered?
4. The Committee is asked to consider the matter for feedback to Option 24/7 and Wiltshire Council and to instruct the Town Clerk accordingly.

Members are asked to consider the proposed draft plan for the use of SIDs.

1. Based on previous research and investigation on this matter (please refer to Planning Committee Report, 25th October 2021) deployment of our SID will **rotate between the three following locations on a 3-week cycle**:
 - a) 5 x columns on London Road
 - b) 3 x columns on Bath Road
 - c) 4 x columns on George Lane

2. The SID will be **deployed on a rotational basis**:
Week 1 - SID deployment
Week 2 – SID maintenance/re-charging/data download
Week 3 – date published with Planning Committee Agenda
(NB there may be occasional variation to fit the Planning Committee meeting cycle).

3. Data from each deployment will be downloaded and presented as a standing item at the next Planning Committee meeting. Data is collected from incoming vehicles (those travelling towards the SID) and outgoing vehicles. A full report is generated which includes the following statistics:
 - Average speeds
 - Maximum speeds
 - Number of vehicles per hour
 - Speed percentiles
 - Full breakdown in 30 min blocks stating number of vehicles, average and maximum speeds.

4. It should be noted the battery life and the need to regularly replace the two batteries which power the unit is affected by the traffic volume. The harder the SID must work, the greater the drain on batteries, and there is a risk data can be lost if there is an extraordinary road situation e.g. M4 closure/diversion.

5. **Future Options**
If the Committee chooses to develop the SID capacity the following are options but would require additional funding:
 - **Kingsbury Street**
Installation of a new column on a grass verge towards the top of Kingsbury Street (to include a “bend ahead” sign attached to the column also). The quotation received was

in the region of £2,200.00.

- **Herd Street**

Since the 2018 survey, two new suitable lighting columns have been installed on Herd Street/The Green for the SID to be deployed. The location of the column further up Herd Street is difficult for the grounds team due to the high pavements/access.

Consideration could therefore be given to making this SID a permanent fixture, but as a solar powered/mains fed unit rather than battery driven.

6. If the Council wanted to ensure its coverage capacity with increased locations then an additional mobile SID could be purchased (circa £2200 each).
7. Wiltshire Council's LED Street lighting project, currently being rolled out across the county (and originally scheduled to be starting in Marlborough in June 2021), may present additional options for SID deployment. The Assistant Town Clerk is in the process of ascertaining if this planned program of works has been completed, and if so which lighting columns may be used.
8. The Assistant Town Clerk and the Grounds Manager are investigating products and costs of the various other SID products on the market including mobile and solar powered devices. A further report will be provided at a later Planning Committee meeting once this information has been collated.
9. It should be noted that we estimate on average there is a running cost to the Council of a portable SID of approximately £600 per annum per SID, with a time commitment of 3hrs per month and a commitment of x2 grounds staff per SID management.

ITEM 12

BUDGETS

The Committee is asked to begin considering its budget needs for 2022-23, in preparation for the next financial year's Council budget and precept setting in December.

1. Below is an overview budget report showing last year's and this year's agreed budgets, income to date for reference, and proposed budget figures for 2022-23.
2. Other considerations may be:
 - The purchase of more SIDs
 - Work to support a Traffic Survey
 - Work to develop a Town Centre Plan

Proposed Planning Budget 22.23							
Increase							
Decrease							
New Line		Last Year		Current Year		Next Year	
Delete		Budget	Actual	Budget	Actual YTD	Budget	
Planning							
300	PLANNING						
1192	INCOME GROUNDWORK	0	0	0	4,950	0	
	Total Income	0	0	0	4,950		
4068	NEIGHBOURHOOD PLAN	2,000	2,035	500	4,391	2000	Possible Referendum Costs
4120	STREET FURNITURE	2,500	996	2,000	0	2000	
4400	CATG	7,000	0	10,000	0	10000	
	Overhead Exp	11,500	3,030	12,500	4,391	14000	

ITEM 13

TEMPORARY ROAD CLOSURES

To note that under Section 14(1) of the Road Traffic Regulation Act 1984 Wiltshire Council has issued Orders to close temporarily to all traffic:

a) Urgent Closure of: New Road/London Road – Marlborough (Ref. 22E54)

WILTSHIRE COUNCIL HEREBY GIVE NOTICE that on 11th November 2021, the following length of road shall be closed to all traffic in the interests of public safety to enable Wiltshire Council to carry out Reactive patching and associated works:

New Road/London Road - Marlborough; from London Road unaffected length to its junction with High Street.

Alternative route: via High Street, Hyde Lane, Pewsey Road, George Lane and London Road unaffected length and vice versa.

The closure and diversion route will be clearly indicated by traffic signs. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works.

These works will commence on 11th November 2021 and are anticipated to be required for 6 days between the hours of 19:00 and 23:59.

The closure can also be found on one.network: <https://one.network/?tm=123723963>

No map was provided.

b) Vicarage Close, Marlborough (TTRO 7756)

From its junction with Stonebridge Lane for its entire length.

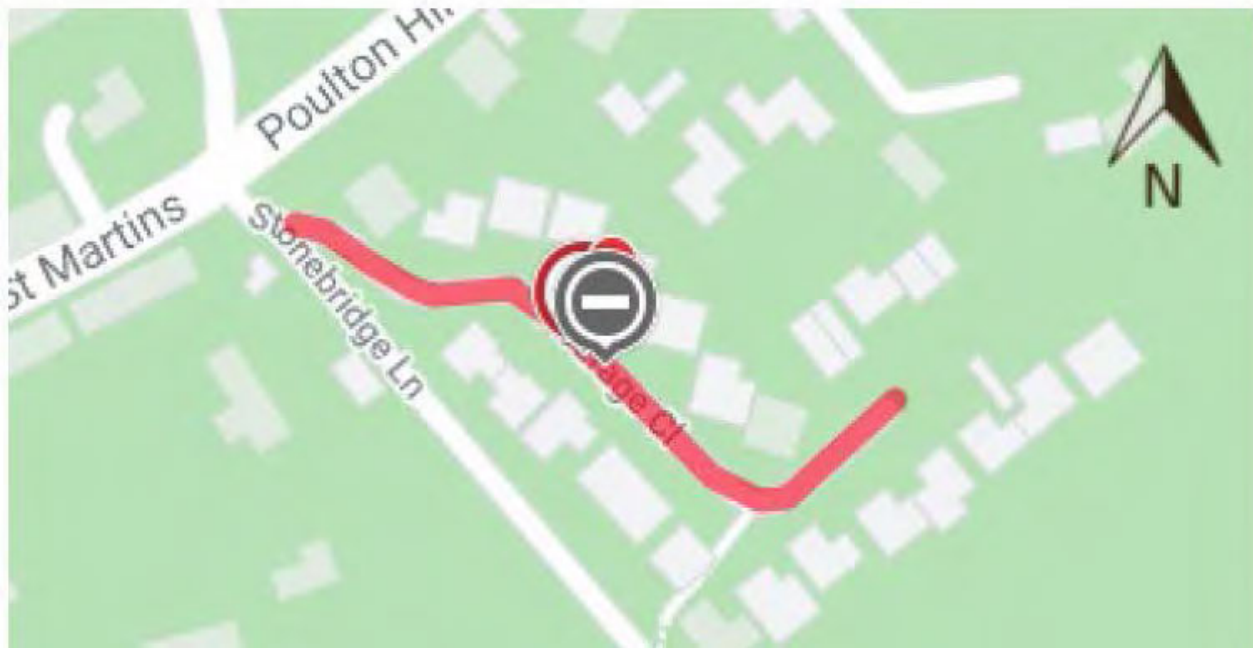
To enable: Wiltshire Council to carry out carriageway resurfacing and associated maintenance works.

No alternative route is available. The closure will be clearly indicated by traffic signs.

This Order will come into operation on 27 January 2022 and the closure will be required between the hours of 09:00 and 16:00 for 2 days. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works.

The closure can also be found on one.network: <https://one.network/?tm=123541457>

Wiltshire Council



ITEM 14

NEIGHBOURHOOD PLAN

To receive a verbal update from Councillor Mervyn Hall, Chair of the Marlborough Area Neighbourhood Plan Steering Committee.