

RESOLVED: (i) to award £1,500 to Carer Support Wiltshire towards breaks for unpaid carers (part of the Time for Carers Appeal)

RESOLVED: (ii) to award £500 to 1st Marlborough Guides to build up supplies and to fund future activities

RESOLVED: (iii) to award £2,000 to Love Marlborough Kids Meals to allow them to increase the number of families they could support and acquire additional equipment.

This leaves a balance of £2,600 of grant funding for future funding rounds.

202/20

COMMITTEE BUDGETS 2020/2021

Members noted the committee expenditure reports to end July 2020 (month 4) and lists of payments. Points of note included:

- The Coronavirus pandemic had resulted in a very large reduction on projected income, but this had been balanced by a reduction in activity, leaving the Town Council budgets in a sound financial position
- It was not possible to anticipate what the future impact of the ongoing pandemic would be
- There was still emergency funding available if required to deal with any future requirements to cope with the COVID19 pandemic

The Chairman, Town Clerk and Office Manager were thanked for their careful financial management.

203/20

URGENT MATTERS

Members noted decisions taken during the pandemic under paragraph 3.2 of the Scheme of Delegation.

204/20

IMPACT OF CORONAVIRUS

Members noted the impact of the pandemic on income and expenditure, so far in the current Financial Year. This included losses due to a reduction in property rental income, closure of venues during lockdown, refunds on bookings and public toilets being closed for two months. This was balanced by a reduction in forecast expenditure due to cancellation of events such as Mayor Making, Puppet and Dark Skies Festivals and the Christmas Switch-on Event as well as an increase in cemetery income.

205/20

PRECEPT SETTING 2021/22

Members noted the timetable for the budget and precept planning process for 2021/22. The process was likely to be more complex this year and areas to consider would include:

- The impact of Coronavirus
- Wiltshire Council's likely tax increase
- The future of devolution of services (plans for Wiltshire Council to devolve services to local town and parish councils had been put on hold for most towns)
- Large upcoming projects (external works to the Town Hall, a new workshop)
- Changes to local government, nationally

RESOLVED: to create a working party comprising the **Town Mayor** and budget holding **Committee Chairs** to prepare draft budgets to be presented to Committees

206/20

GENERAL DATA PROTECTION REGULATION (GDPR)

Members considered a report by the Assistant Town Clerk and recommendations for revised and new policies to meet data protection compliance requirements.

One change was suggested – the inclusion of emails in the proposed list of documents for retention or disposal.

RESOLVED: to recommend the following policies (new and revised) (with one change) for adoption by Full Town Council on 2 November 2020: Data Protection; Data Retention; Data Breach and Special Categories of Personal Data and Criminal Offences Data

207/20

WEBSITE ACCESSIBILITY REQUIREMENTS

Members noted a report by the Town Clerk and that the Town Council must comply with accessibility regulations to public sector websites (The Public Sector Bodies (Websites and Mobile Applications) Regulations 2018).

RESOLVED: to delegate to the Town Clerk to issue a compliance statement to meet the 23 September 2020 deadline and that associated work continues around testing of the site to ensure its full compliance with the new regulations as soon as possible

208/20

REMEMBRANCE SUNDAY AND ARMISTICE DAY

Members noted a report by the Town Clerk about arrangements for Remembrance Sunday and Armistice Day and considered any changes necessary following recent government guidance around COVID19 restrictions. *(This had already been considered at the Full Council meeting of 7 September 2020 (Min.177/20), but government guidance had changed since and this needed to be re-considered)*

All members felt it was a great shame that Marlborough would not be able to hold its usual commemorations in November 2020 and recognised that restrictions around public gatherings during the pandemic would likely continue to change.

RESOLVED: to delegate to the Town Clerk in consultation with and Councillor Ross to refine proposals for the commemorations on Remembrance Sunday and Armistice Day in line with changing government guidelines

The meeting closed at 9.45 pm

Signed: Date:

Chairman