

Marlborough Town Council

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COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

8th June 2021

Dear Councillor

You are summoned to a meeting of the **Planning Committee** to be held on **Monday 14th June 2021** at **7.00pm**

Yours faithfully

Richard Spencer-Williams

Mr Richard Spencer-williams, PSLCC
Town Clerk

Public Question Time – in accordance with Standing Order 3 (f), members of the public may ask questions of the Planning Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chair may direct that a written or oral response be given.

This meeting will be held in the Assembly Room at the Town Hall according to the latest Government Covid Safety Guidelines.

There will be twelve places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. Places will be allocated on a first come first served basis. Organisations and interest groups are asked to send one delegate.

All those in attendance at the meeting will be required to wear a face mask when moving around the Town Hall, unless exempt, or when seated.

If members of the public wish to attend and ask a question they should also notify the Town Clerk of this by noon on the Friday prior to the meeting and provide in writing their question at the same time.

No members of the public will be allowed to attend if all the allocated seats are taken.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

AGENDA

1. **Apologies**
2. **Declaration(s) of Interest**
To receive declarations of interest and consider any requests for dispensations
3. **Chair's Announcements**
4. **Minutes**
To confirm the minutes of the meeting held on Tuesday 1st June 2021
5. **Planning Decision Notices**
To note the Planning Decision Notices that have been issued by Wiltshire Council
6. **Planning Applications**
To consider the Planning applications received from Wiltshire Council
7. **Work to Trees**
To consider the applications for works to trees received from Wiltshire Council
8. **Pedestrian Crossing Consultation**
To consider a response to a consultation about a proposed pedestrian crossing at B3052 George Lane, Marlborough
9. **Licensing Applications**
10. **Highways Improvement Request**
11. **Temporary Road Closures**
To note the temporary road closure notices issued by Wiltshire Council under Temporary Traffic Regulation Order and/or Urgent Closure notices under Section 14(1) of the Road Traffic Regulation Act 1984
12. **Safe Re-opening of the High Street**
To consider any feedback to pass to Wiltshire Council about social distancing measures in the High Street
13. **Neighbourhood Planning**
To receive a verbal update from Cllr Hall

ITEM 4 MINUTES 1.6.21

MARLBOROUGH TOWN COUNCIL PLANNING COMMITTEE

Minutes of the **Planning Committee** which was held on Tuesday, 1 June 2021 in **The Assembly Room, Marlborough Town Hall** at 7.30 pm

PRESENT:	Councillor Nicholas Fogg Councillor Mark Cooper Councillor Andrew Ross Councillor Guy Loosmore Councillor Noel Barrett-Morton Councillor Mervyn Hall Councillor Donald Heath Councillor Vanessa Hillier Councillor Jo Waltham Councillor Richard Allen Councillor Kymee Cleasby Councillor Caroline Thomas	Chairman Town Mayor (<i>ex officio</i>)
ALSO PRESENT:	Richard Spencer-Williams Dawn Whitehall Plus 1 member of the public	Town Clerk Administrator

PUBLIC QUESTION TIME

There were no questions.

36/21

APOLOGIES

Apologies for absence were received from Councillors Castle, Farrell and Davies.

37/21

DECLARATIONS

There were no declarations.

38/21

CHAIRMAN'S ANNOUNCEMENTS

The Chairman asked Members to join him to congratulate Councillor Thomas on her recent marriage.

39/21

MINUTES

RESOLVED: that the minutes of the meeting held 26 April 2021 were confirmed as a true record and signed by the Chairman

40/21

PLANNING DECISION NOTICES

Members noted the Planning Decision Notices that had been issued by Wiltshire Council.

41/21

PLANNING APPLICATIONS

a) PL/2021/03213 – Householder Planning Permission

Demolition of existing garage, and erection of new car port at 55 London Road, Marlborough for Mr Nick Fryer

RESOLVED: that Marlborough Town Council has no objection to this application

b) PL/2021/03435 – Householder Planning Permission

Proposed utility extension, relocate first floor window and car port extension at Tanglewood, Bath Road, Marlborough for Mr & Mrs Knights

RESOLVED: that Marlborough Town Council has no objection to this application

c) PL/2021/04540 – Householder Planning Permission

Single storey side extension. Garage conversion. Material changes to exterior at 11 Priorsfield, Marlborough for Mr Paul Collis

RESOLVED: that Marlborough Town Council has no objection to this application

- d) **PL/2021/04698** – Householder Planning Permission
Two storey rear extension over existing extension. Garage conversion. Front entrance extension. Side extension for replacement garage at 10 West Manton for Mr Andrew Tarrant
RESOLVED: that Marlborough Town Council has no objection to this application
- e) **PL/2021/03592** – Householder Planning Permission
Replace existing dilapidated 7m x 3m outbuilding with log-cabin construction workshop. Construct new 5m x 5.5m garden room (with toilet/shower facility) at 42 High Street, Manton for Ian Watson
RESOLVED: that Marlborough Town Council has no objection to this application
- f) **PL/2021/03797** – Householder Planning Permission
Proposed single storey extension and associated internal alterations at 2 St Margarets Mead, Marlborough for Mr and Mrs Rumbold
RESOLVED: that Marlborough Town Council has no objection to this application
- g) **PL/2021/03704** – Listed Building Consent
Conversion of first floor dressing room into en-suite bathroom. Replacement of 2 no. roof lights in west facing roof slope at 5 Barn Street, Marlborough for Redpath
RESOLVED: that Marlborough Town Council has no objection to this application
- h) **PL/2021/04416** – Householder Planning Permission
Proposed single storey rear extension and internal alterations and repairs at 3A Herd Street, Marlborough for Mr & Mrs Payne
RESOLVED: that Marlborough Town Council has no objection to this application
- i) **PL/2021/05057** – Listed Building Consent (Alt/Ext)
Proposed single storey rear extension and internal alterations and repairs (resubmission of 20/11656/LBC) at 3A Herd Street, Marlborough for Mr & Mrs Payne
RESOLVED: that Marlborough Town Council has no objection to this application
- j) **21/02570/LBC** – Listed Building Consent
Like for like replacement of 3 dormer windows, and associated work to repair and replace the rotten timber surrounding the windows at 9 Barn Street, Marlborough for Mr Les Owen
RESOLVED: that Marlborough Town Council has no objection to this application

The **Town Clerk** agreed to enquire about any policies relating to double glazing and listed buildings.

- k) **21/2021/04789** – Listed Building Consent (Alt/Ext)
Replace and resite boiler flue as part of boiler replacement works at 49 High Street, Marlborough for Mrs Doreen Knipe
RESOLVED: that Marlborough Town Council has no objection to this application
- l) **21/2021/03751** – Full Planning Permission
Conversion and change of use of the former Ailesbury Arms Hotel, Marlborough from Class B1 office to 7 no. residential apartments at 6 Ailesbury Court, High Street, Marlborough for The Porter Property Fund
RESOLVED: that Marlborough Town Council has no objection to this application
- m) **PL/2021/03196** – Full Planning Permission
4 No. antennas, 3 No. internal cabinets (1 No. 800x60x1770mm; 2 No 620x620x770mm), 1 No external cabinet (1000x470x1100mm) (Green RAL6009), and all ancillary development. (The antennas to be painted brown to match the fabric of the host building) at St Peters Church, High Street, Marlborough for Vodafone Ltd

The Chairman read in full one of the letters of objection that had been logged by David Du Croz, Chairman of St Peter's Trust and there was full agreement to all points raised in his letter.

RESOLVED: that Marlborough Town Council objects to this proposal on the grounds that:

1. The plans include inappropriate modifications to a Listed Building
2. The proposal would deny access to parts of a Listed Building, which would in turn reduce the tourism opportunity of tower tours and impact the income available to the Trust from tower tours
3. Unacceptable material differences from the previously approved application

The Chairman also asked the **Wiltshire Councillor – Marlborough East** to consider calling it in for discussion at the Eastern Area Planning Board

- n) **PL/2021/04569** – Works to a Listed Building
 4 No. antennas, 3 No. internal cabinets (1 No. 800x60x1770mm; 2 No 620x620x770mm), 1 No external cabinet (1000x470x1100mm) (Green RAL6009), and all ancillary development. (The antennas to be painted brown to match the fabric of the host building) at St Peters Church, High Street, Marlborough for Vodafone Ltd
RESOLVED: that Marlborough Town Council objects to this proposal on the grounds that:
1. The plans include inappropriate modifications to a Listed Building
 2. The proposal would deny access to parts of a Listed Building, which would in turn reduce the tourism opportunity of tower tours and impact the income available to the Trust from tower tours
 3. Unacceptable material differences from the previously approved application

The Chairman also asked the **Wiltshire Councillor – Marlborough East** to consider calling it in for discussion at the Eastern Area Planning Board

- o) **PL/2021/03501** – Works to a Listed Building
 Forming new access hatch to flat roof areas for maintenance at Marlborough College, North Block, Bath Road, Marlborough for Mr Kurt Hudson
RESOLVED: that Marlborough Town Council has no objection to this application

42/21

WORK TO TREES

- a) **PL/2021/05189** – Notification of proposed works to trees in a conservation area
- 1 – 2 x Silver Birch trees – reduce 20%
 - 2 – Chinese Privat – pollard
 - 3 – Ash tree – thinly prune
 - 4 – Horse Chestnut tree – reduce new growth by 2m
 - 5 – Sycamore tree – remove water shoots
 - 6 – Oak tree – reduce one limb to balance tree
- at Wykeham House, 50 High Street, Marlborough
RESOLVED: that Marlborough Town Council has no objection to this application

- b) Members noted two notices of works to trees in a conservation area where the comments date had expired:

PL/2021/04179 – T1 Ornamental Cherry – reduce canopy by 2 metres leaving a finishing height of 12 metres with a crown spread of 12 metres. Crown thin by 15% at 49 High Street, Marlborough

PL/2021/04407 – Lawson Cypress x 2 – fell at The Queens Head, St Martins, Marlborough
 There were no objections to either of these applications.

43/21

LICENSING APPLICATIONS

Members considered a New Premises Licence application for Wolf Bridal, 2 High Street, Marlborough for on and off sales for supply of alcohol: Mon-Thu 10:00h to 18:00h; Fri & Sat 10:00h to 20:00h and Sun 10:00 to 17:00h

RESOLVED: that Marlborough Town Council has no objection to this application

44/21

HIGHWAYS IMPROVEMENT REQUEST

No requests had been received.

45/21

TEMPORARY ROAD CLOSURES

Members noted several temporary road closures:

- **Highways England:** M4 Eastbound, J15-J14, Overnight Closures 21:00-06:00 Mon-Fri, 7 to 18 June 2021 for carriageway resurfacing
- **Wiltshire Council TTRO 7240:** Kingsbury Street (part) – southbound only from its junction with A4 High Street to its junction with Silverless Street from 7 June to 30 July 2021 to enable Marlborough Town Council to carry out scaffolding works at the Town Hall
- **Wiltshire Council Urgent temporary suspension and replacement of existing parking and waiting restrictions for a maximum of 21 days from 21 May 2021:**
High Street, Marlborough (North Side): temporary suspension of parking Mon-Sat 8am-6pm 1 hour, no return within 2 hours and temporary replacement with No Waiting at Any Time from its northern boundary with nos. 84/85 (Bow Belles) for a distance of approximately 10m in a southerly direction
and
A4 High Street, Marlborough (South Side): temporary suspension of parking Mon-Sat 8am-6pm 30 minutes, no return within 2 hours and temporary replacement with No Waiting At Any Time from its northern boundary with no. 42 for a distance of approximately 32m in a southerly direction
- **Wiltshire Council TTRO 7286** A342 (Part) Rushall from its junction with Church Lane for approximately 45 metres in a southeast direction to enable Wiltshire Council to carry out construction of a new footway, embankment profiling and associated works between 14 June and 22 July 2021
- **Wiltshire Council TTRO 7231** indicative plans: exact dates to be confirmed approximately 4 weeks prior to works commencing but anticipated between 5 July and 1 August 2021:
A345 (part) Savernake and Wilcot, from its junction with C265 to its junction with C52 Hare Lane North East
and
A345 (Part), Marlborough, Savernake and Preshute from its junction with George Lane to C265 Clench Common

46/21

SAFE RE-OPENING OF THE HIGH STREET

Discussion points included:

- That people seemed to be enjoying the outdoor seating in the recent good weather
- The original licenses had been granted for a set period, to be reviewed in August 2021
- Whether there were plans to remove them depending on whether guidance around COVID 19 changed on or after 21 June 2021
- That Highways and Pavement Licences are the responsibility of Wiltshire Council
- Whether to approach Wiltshire Council to ask if it had future plans for this licencing scheme either in general or in relation to any 21 June lifting of restrictions
- Whether more attractive barriers, such as planters, could replace the orange bollards, and who would assume responsibility for installation/maintenance and potential increased costs if more licence applications were submitted
- That safety would need to be paramount to any change of structure – a car had recently rolled into the bull barriers which had prevented the car moving any further
- That consultation with local businesses would be vital when considering any future change, and to recognise that views may conflict depending on the type of business
- Whether there were opportunities to feed lessons learned into any longer-term plans or aspirations for the High Street
- The linkage with the Government directive for local councils to make shopping areas more pedestrian and cycle friendly
- Whether Wiltshire Councillors could find out if there was a policy for the future of this Wiltshire Council scheme

It was agreed to keep the situation under review.

47/21

DELEGATION TO RESPOND TO PAVEMENT LICENCES

In April two pavement license applications were made to Wiltshire Council, forwarded for consultation under the Business and Planning Bill 2020 which provided a 10-day period to determine licence

applications. Within this, Wiltshire Council afford local councils as consultees 5 days to respond. Due to the constraints of the Town Council's legal and administration framework for facilitating Council meetings the Town Council would not be in a position to respond to any future applications within these timescales.

To enable the Town Council to respond, the Town Clerk recommended a delegation of three members of the Planning Committee to consider any future applications, to be facilitated, confirmed, and recorded by the Town Clerk via email. This consensus view would then be submitted to Wiltshire Council and reported to the next Planning Committee.

RESOLVED: to delegate to the Chair and Vice Chair of Planning (Councillors Fogg and Hall) plus Councillor Thomas to work with the Town Clerk to prepare and circulate a response to temporary pavement licence applications

48/21

NEIGHBOURHOOD PLANNING

It would likely be another month or so before a draft response for the next stage of consultation would be complete.

The meeting closed at 8.12 pm

ITEM 5 PLANNING DECISIONS

Planning Decision Notices issued by Wiltshire Council for the period 23 May to 6 June 2021

- a) **21/01750/FUL** – 9 Reeds Ground, Marlborough
Proposed removal of the existing conservatory and replaced with a single storey rear flat roof extension including associated internal alterations
Decision: Approve with Conditions **MTC:** No objection
- b) **PL/2021/05349** – 2 Ironmonger Lane, Marlborough
Replacement of front door, side panel and frame
Decision: Withdrawn **MTC:** Not considered
- c) **PL/2021/03879** – 2 Ironmonger Lane, Marlborough
Replacement of front door, side panel and frame
Decision: Withdrawn **MTC:** Not considered
- d) **PL/2021/04179** – 49 High Street, Marlborough
T1 Ornamental Cherry – reduce canopy by 2 metres leaving a finishing height of 12 metres with a crown spread of 12 metres. Crown thin by 15%
Decision: No objection **MTC:** Not considered
- e) **PL/2021/04407** – The Queens Head, St Martins, Marlborough
Lawson Cypress x 2 – Fell
Decision: No objection **MTC:** No objection
- f) **21/02536/FUL** – Doberian, 4 Poulton Crescent, Marlborough
Single storey side extension
Decision: Approve with Conditions **MTC:** No objection
- g) **PL/2021/03648** – Savernake House, Cardigan Road, Marlborough
3 x Beech trees – reduce and cut back from boundaries
Decision: Approve **MTC:** No objection
- h) **21/02383/VAR** – Marlborough College, Science Block
Variation of condition 4 of listed building consent reference 20/05287/LBC to allow for enabling works to be carried out prior to the approval of further details

ITEM 6 PLANNING APPLICATIONS

Councillors and members of the public should contact the Town Clerk by midday on Monday, 14 June if they feel any of the following applications need full discussion at the meeting.

To consider the following Planning Applications received from Wiltshire Council –

- a) [PL/2021/03930](#) – Full Planning Permission
Conversion of former school building and conversion and extension of outbuildings to provide residential (use class C3) and commercial (use class E) floorspace together with the construction of seven new dwellings to the rear, associated external works and parking at St Peters Junior School, The Parade, Marlborough for Sherbourne Developments Ltd
- b) [PL/2021/05599](#) – Listed Building Consent (Alt/Ext)
Conversion of former school building and conversion and extension of outbuildings to provide residential (use class C3) and commercial (use class E) floorspace together with the construction of seven new dwellings to the rear, associated external works and parking at St Peters Junior School, The Parade, Marlborough for Sherbourne Developments Ltd
- c) [PL/2021/04892](#) – Full Planning Permission
Redevelopment involving demolition, change of use and erection of two 4 bedroom dwellings and associated works (resubmission of 20/00623/FUL) at Brunel Court, Elcot Lane, Marlborough for Mr A Armstrong, Amcar Homes Ltd
- d) [PL/2021/04315](#) – Full Planning Permission
The erection of a detached residential property on land at the junction between Cross Lane and Back Lane, Marlborough in the garden of “High Town” for Mr Gary Sharp
- e) [PL/2021/04196](#) – Full Planning Permission
Alterations and extension to existing outbuildings to provide improved ancillary accommodation; alteration to site access at Brown Sherry, The Common, Marlborough for Ms H Stamp
- f) [20/10469/FUL](#) – Restrospective Application (Amendment to planning application 18/10173/FUL) for at Lyneside, Elcot Lane, Marlborough for Miss Lisa Jacobs
- g) [PL/2021/04107](#) – Householder Planning Permission
Proposed garage replaced with car port at 19 The Green, Marlborough for Mr and Mrs Brown
- h) [PL/2021/04139](#) – Householder Planning Permission
Proposed second storey extension to increase area of roof, side and rear extensions. Additional car port and bin store at Linden Lea, 4 Forest Dale Road, Marlborough for Mrs Katherine Davies
- i) [PL/2021/03479](#) – Householder Planning Permission
Changing rear bedroom window to French doors and installing a 2000mm x 2000mm walk out balcony at 4 Cornerfield, Barrow Close, Marlborough for Mrs Tanya Wells
- j) [PL/2021/04107](#) – Householder Planning Permission
Proposed garage replaced with car port at 19 The Green, Marlborough for Mr and Mrs Brown
- k) [PL/2021/04335](#) – Householder Planning Permission
Single storey Granny Annexe to replace existing wooden garage at 63 Priorsfield, Marlborough for Mr Ian Davies

- l) [PL/2021/04207](#) – Householder Planning Permission
Small single storey extension, additional/replacement roof windows, replacement bedroom window, additional French windows, boundary fence changes and entrance gates at Manton Weir Stables, High Street, Manton for Mr and Mrs Nick Fisk
- m) [PL/2021/05605](#) – Listed Building Consent (Alt/Ext)
Small single storey extension, additional/replacement roof windows, replacement bedroom window, additional French windows, boundary fence changes and entrance gates at Manton Weir Stables, High Street, Manton for Mr and Mrs Nick Fisk
- n) [PL/2021/04223](#) – Full Planning Permission
Erection of building to relocate Marlborough Town Council's Grounds Department. Extension of parking area at land at Marlborough Golf Club, Port Hill, Marlborough for c/o Woolley & Wallis
-

ITEM 7 – WORKS TO TREES

[PL/2021/05885](#) – Notification of proposed works to trees in a conservation area
Lawson Cypress – fell at Marlborough College, Bath Road, Marlborough for Mrs Eleanor Kerrigan

ITEM 8 PEDESTRIAN CROSSING CONSULTATION

To consider a response to a consultation about a proposed pedestrian crossing at George Lane, Marlborough.

The consultation period is 10 June to 5 July 2021 and the consultation will be available on Wiltshire Council's website, shared on the Town Council's online platforms and advertised in the 10 June edition of the Gazette & Herald.

WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984

PEDESTRIAN CROSSING - B3052 GEORGE LANE, MARLBOROUGH

NOTICE IS HEREBY GIVEN that Wiltshire Council in exercise of its powers under Section 23 of the Road Traffic Regulation Act 1984 proposes the installation of a "PUFFIN" (**P**edestrian **U**ser-**F**riendly **I**ntelligent) Crossing, a form of traffic signal-controlled crossing in **B3052 George Lane, Marlborough** at a point approximately 20 metres south west of its junction with Culvermead Close.

Documents will not be deposited for viewing at Council Offices which are currently closed to the public due to Covid-19. If you would like copies of documents or further information on the above proposal please email TrafficOrders@wiltshire.gov.uk. Full details can also be found by visiting <https://www.wiltshire.gov.uk/troconsultations.htm>

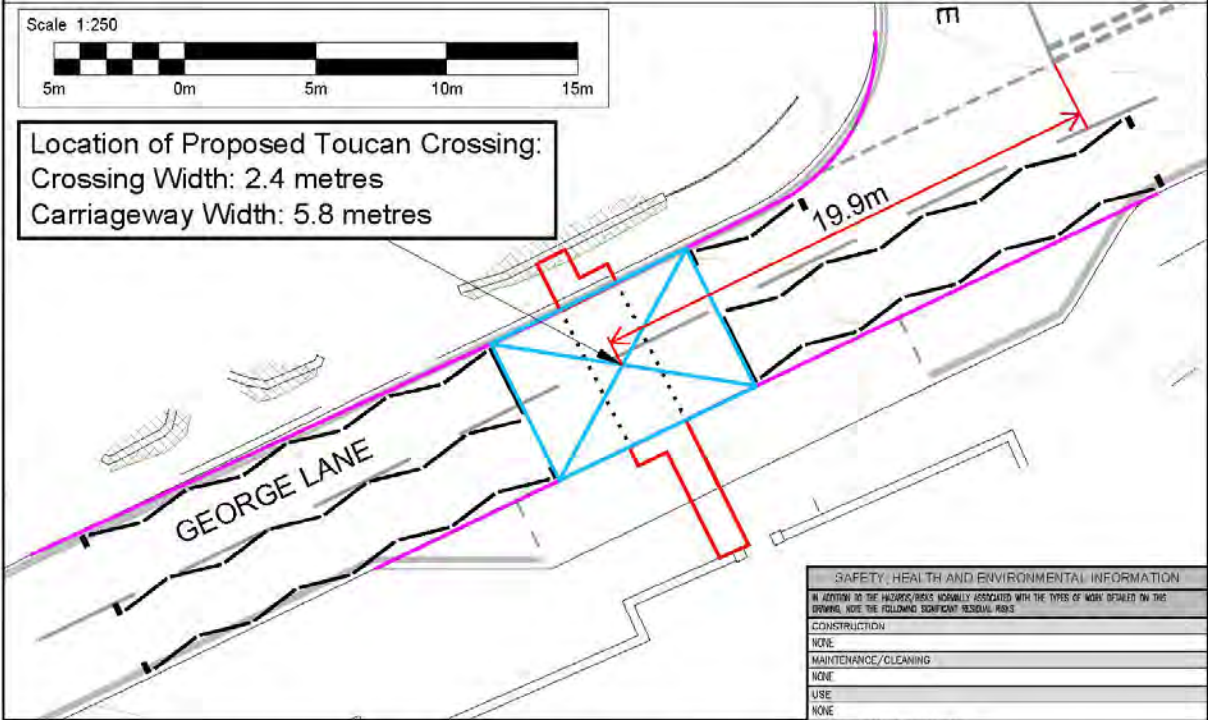
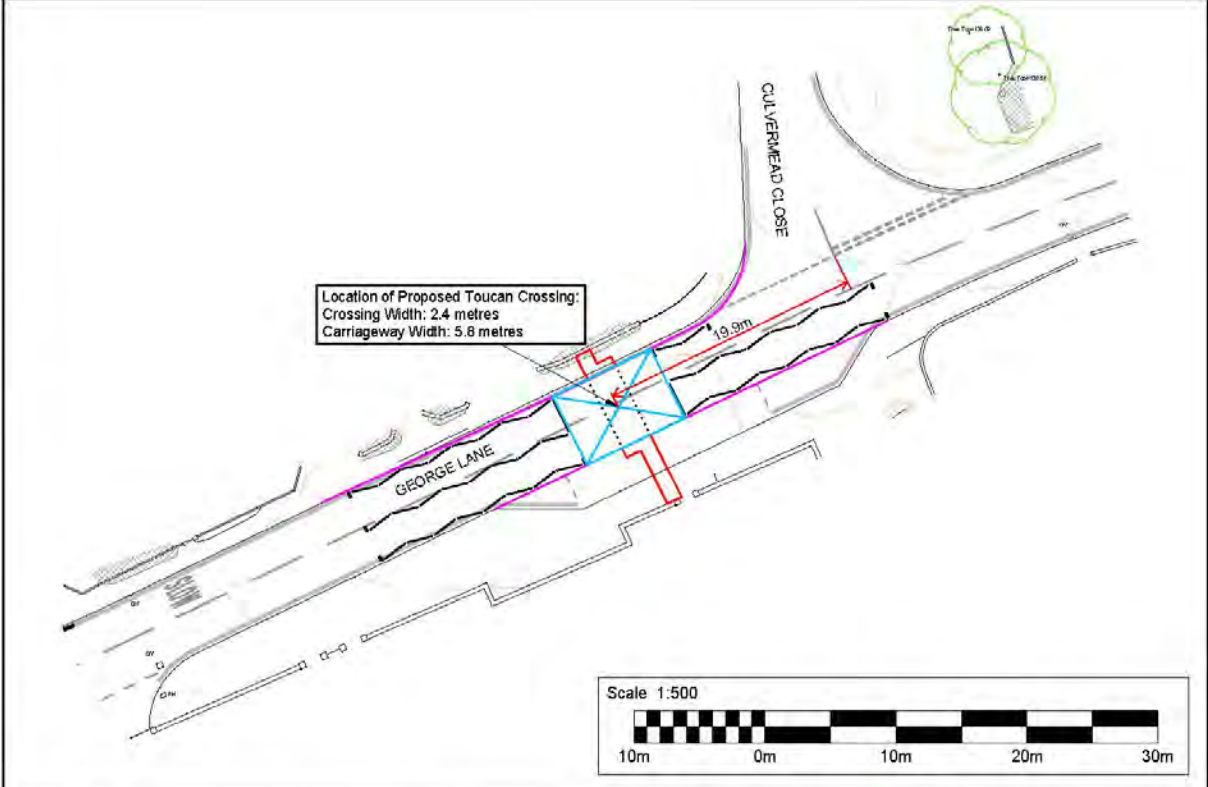
Comments on the proposal together with the reasons for which they are made should be sent by post to reach the Traffic Order Team, Sustainable Transport, County Hall, Bythesea Road, Trowbridge, BA14 8JN allowing 7 days, by email to TrafficOrders@wiltshire.gov.uk or using the response form on the website at <https://www.wiltshire.gov.uk/troconsultations.htm> to reach the Sustainable Transport Group by 5th July 2021 quoting reference LJB/TRO/MARL/HY296.
Sustainable Transport Group, County Hall, Bythesea Road TROWBRIDGE BA14 8JN /10th June 2021

Rev	
Drawing Number	TAOSJ-ATK-HTS-MARLST_MAR-M2-CH-000002
Status	

DO NOT SCALE

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A4		

File: Marlborough.dwg	Printed by: W938759
Date: Apr 13, 2021 - 11:25am	



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Postal Area: SN8 4DB
Road Speed Limit: 30mph

SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION			
IN ADDITION TO THE HAZARDS/RISKS USUALLY ASSOCIATED WITH THE TYPES OF WORK DETAILLED IN THIS DRAWING, NOTE THE FOLLOWING SIGNIFICANT RESIDUAL RISKS			
CONSTRUCTION	NONE		
MAINTENANCE/CLEANING	NONE		
USE	NONE		
DECOMMISSIONING/DEMOLITION	NONE		
Rev	Description	By	Date

ATKINSTM
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County Gate, County Way
Trowbridge, Wiltshire
BA14 7FJ
Tel: 01225 730360
www.atkinsglobal.com

Wiltshire Council
Project: Traffic Signals Schemes 2021/2022

Title: B3052 George Lane, Marlborough Proposed Signal Crossing - Legal Advert			
Sheet Size: A4	Original Scale: 1:500 / 1:250	Designed/Drawn: [] Date: []	Checked: [] Date: []
Status: []	Drawing Number: TAOSJ-ATK-HTS-MARLST_MARY-M2-CH-000002	Authorized: [] Date: []	Rev: C1

ITEM 9 LICENCE APPLICATIONS and ITEM 10 HIGHWAYS IMPROVEMENT REQUESTS

No applications have been received.

ITEM 11 TEMPORARY ROAD CLOSURES

To note that under Section 14(1) of the Road Traffic Regulation Act 1984 Wiltshire Council has issued Temporary Traffic Regulation Order TTRO 7328 to close temporarily to all traffic:

- a) B3052 (Part), Marlborough; from its junction with Culvermead Close for a distance of approximately 80 metres in a westerly direction.
- b) Footpath 29 (Part), Marlborough; from its junction with George Lane for a distance of approximately 73 metres in a northerly direction.

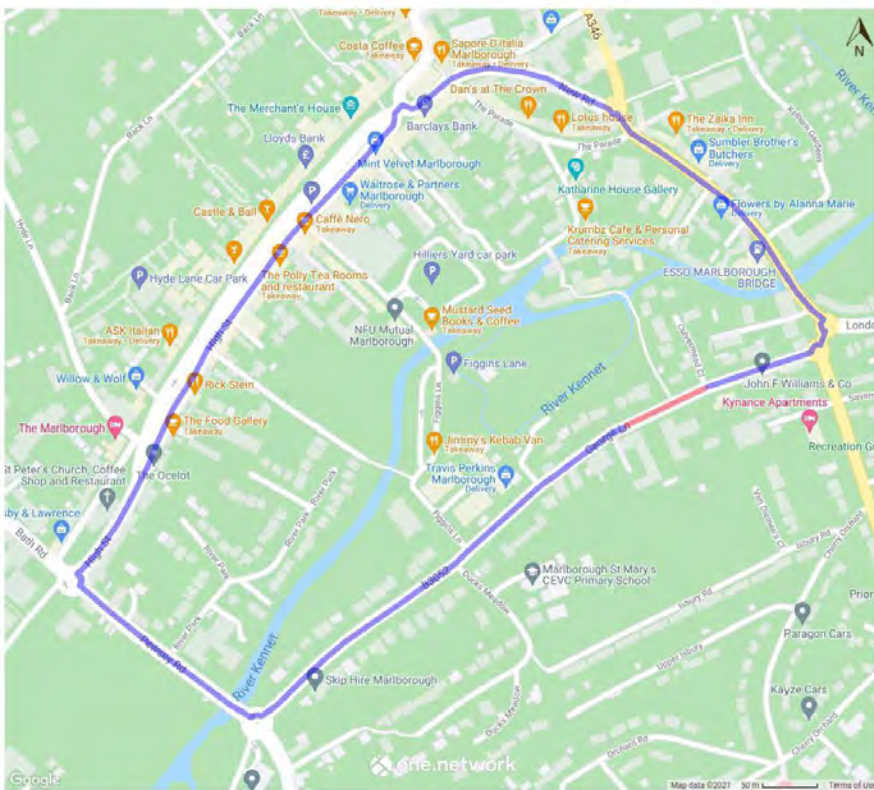
To enable: Wiltshire Council to carry out installation of signal-controlled crossing and associated works.

Alternative route (a): via B3052 (unaffected length) – A345 – A4 - B3052 (unaffected length) and vice versa.

Alternative route (b) for Pedestrians: via B3052 – A4 - Angel Yard - Footpath 29 (unaffected length) and vice versa.

This Order will come into operation on 19 July 2021 and the closure will be required until 31 July 2021.

Indicative Plan : George Lane (Part), Marlborough



Map data © Google Terms of Use

Town Clerk 7.6.21