

MARLBOROUGH TOWN COUNCIL

FULL TOWN COUNCIL

Minutes of a Meeting of the **Full Town Council** held on **Monday, 18th April 2016** in the **Council Chamber, Town Hall, Marlborough** at 7.00 pm.

PRESENT	Councillor M. Rose Councillor S. Dobson Councillor B. Castle Councillor Mrs. E.M. Hannaford-Dobson Councillor Mrs. P. Dow Councillor N. Fogg Councillor A. Ross Councillor A. Kirk Wilson Councillor G. Loosmore Councillor N. Barrett-Morton Councillor L. Farrell Councillor R. Allen Councillor B. Lam Councillor M. Hall Councillor A. Light	Town Mayor
ALSO PRESENT	Mrs. S. Parker Mrs D. Whitehall Dr. D. Campbell Inspector N. Mawson Mrs. S. Pryor Mr. T Millett Plus 6 members of the public	Town Clerk Administrator Mayor's Chaplain Wiltshire Constabulary The Adviser Marlborough News Online

PRAYERS

The Revd Dr David Campbell opened the meeting with prayers.

PUBLIC QUESTION TIME

There were no questions.

CRIME AND DISORDER

Inspector Mawson discussed the written report which was circulated at the meeting. Cllr. Farrell was concerned about adult males congregating and drinking in Salisbury Road Recreation Ground and the possible effect this could have on others using the facilities at the Recreation Ground. She would provide details directly to the Inspector.

Inspector Mawson left the meeting

TO RECEIVE QUESTIONS TO AND FROM WILTSHIRE COUNCILLORS AND REPRESENTATIVES ON OUTSIDE ORGANISATIONS

Cllr. Fogg – Wiltshire Life magazine was seeking nominations for its annual awards; Cllr. Fogg had nomination forms should anyone wish to make a nomination. Cllr. Fogg had attended the most recent Area Board meeting where air quality issues had been discussed. Cllr. Whitehead, Wiltshire Council Cabinet Member for

Highways, had attended and suggested that improving other routes might encourage approx. 25% of HGVs away from the town. Cllr. Fogg did not feel this was an adequate solution. Other towns and parishes along the north/south route had worked together in the past and it was suggested that this might be tried again in order to highlight the need for more action to be taken. **Cllr. Dobson** reminded Members that Transition Marlborough were also in ongoing discussions with the Area Board to keep the issue moving forward.

Cllr. Dobson – had followed up on a number of matters raised at the previous meeting.

- Wiltshire Council had indicated no firm agenda concerning the future of the former Youth Centre and was continuing to be let out the building on a 3-monthly basis whilst options were considered. An order had been raised to repair the adjacent street lights and this should be resolved in the following 10-15 days. **Cllr. Farrell** was grateful that the lighting issue was being addressed and raised concerns about general maintenance of the building. For example, a toilet had been blocked with sewage for a number of weeks despite being reported several times. **Cllr. Allen** expressed concern as there was a duty of care to users of the building. **Cllr. Farrell** feared for the long term provision of a Youth Centre as rumours had circulated that, after the June elections, the building would be sold to a developer. **Cllr. Dobson** refuted this rumour. Wiltshire Council had indicated the possibility continuing to let out the building beyond June. He had requested that evening use be retained even if a new daytime use was identified. Wiltshire Council was yet to respond the Town Council's expression of interest in the building but, were expected to provide an indication of running costs to the Town Clerk soon.
- The Post Office had purchased 10 season tickets for Hyde Lane car park at the market rate of £394/annum which were in use for Post Office vehicles. **Cllr. Hall** was concerned that this limited availability of parking for visitors and shoppers, particularly on Saturdays.
- Discussions were still ongoing between Wiltshire Council and the owners of Salisbury Road Business Park concerning the completion of a cycle path to link St Margaret's Mead with the Business Park.

Cllr. Loosmore drew Unitary Councillors' attention to the deteriorating state of roads right across the county.

642/15 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. Cook.

643/15 DECLARATION(S) OF INTEREST AND AGREED DISPENSATIONS

Cllr. Dow – agenda item 9 (S106 Agreement – Bowls Club) – non-pecuniary.

644/15 MAYOR'S ANNOUNCEMENTS

This was the last Full Town Council of the Mayoral year and the Mayor thanked Members for their support.

There were a number of upcoming events for Members to note:

The Union Flag would be flying on Thursday 21st April to mark the Queen's 90th birthday to celebrate a great day for a great lady

The Mayor would be holding a street collection on Saturday, 30th April for the Brain Tumour Charity and a Duck Race in the George Lane Car Park on Monday, 2nd May

Members were reminded that there was a Dementia Awareness session taking place in the Town Hall on Tuesday, 19th April at 10 am

On 14th May, the 4th Military Intelligence Battalion were hoping to complete a marathon in Marlborough and it would be good for Members to come out and show their support

The Annual Parish Meeting will take place on 25th April.

Open Studios was still going strong and the Mayor congratulated Cllr. Fogg who had been a founder member.

645/15

MINUTES

RESOLVED: that the minutes of the Full Town Council meeting held on Monday, 7th March 2016 be approved and signed as a correct record.

646/15

TOWN CLERK'S REPORT

The Town Clerk's report was noted.

Two members of the public left the meeting, and three joined it.

647/15

QUEEN'S 90th BIRTHDAY CELEBRATIONS

Councillors noted progress on work towards the Civic Service on 12th June on the theme of *A Celebration of our Queen and our Community*. This event would celebrate the Queen's birthday and how Marlborough had changed over the last 90 years – a then and now. A press release would be issued about this on the Queen's birthday, Thursday, 21st April. A peal of bells would be rung at 2.30 pm.

Members would welcome funding applications from those wishing to organise other celebratory events and applications could be considered at the Full Council meeting of Monday, 16th May 2016.

RESOLVED: that applications for funding under the Town Council's Small Grants Scheme would be welcomed for celebratory events marking the Queen's 90th Birthday.

648/15

MOP FAIRS

Nominations were requested for representatives to meet with the Showmen's Guild to discuss changes to event management arrangements for the Mop Fairs.

RESOLVED: that Cllrs. Hannaford-Dobson, Dow, Fogg, Barrett-Morton and Loosmore would attend a meeting with the Showmen's Guild.

649/15

CHRISTMAS LIGHTS

A report by the Office Manager and advice from the Town Council's contractors were noted. Main points of discussion were:

- Health & Safety concerns following anchor fixing tests to buildings and how this would affect the number and type of festoon displays across streets
- The need to move to LED lamps
- The possibility of renting display lighting
- How the costs of changes might be met including the possibility of grant funding

- The importance of involving traders, the Chamber of Commerce and others in fund raising and decision making
- That the Town Council's contractors had offered to meet with Councillors to discuss options for 2016 and future years.

RESOLVED: (i) that the advice set out by the contractors be noted

RESOLVED: (ii) that Cllrs. Barrett-Morton, Hall, Farrell, Light and the Town Mayor meet with the contractors for a walk-about to discuss options for 2016 and future years

650/15

S106 FUNDING – BOWLS CLUB

The Town Clerk's report was noted. A site meeting took place on 11th April 2016 between two members of the Bowls Club Committee, Cllrs. Barrett-Morton and Light and the Town Clerk to discuss options for extending car parking adjacent to the Bowls Club under a S106 Agreement linked to the Care Home at Salisbury Road.

Members noted the advice from the Town Clerk in her report and agreed for the Club's continued use of the Town Crest.

RESOLVED: (i) To accept the quotation from Company C and delegate to the Town Clerk to take the process forward with Wiltshire Council so that S106 money is drawn down and work can start

(ii) agreed the continued use of the Town Crest by the Bowls Club

Cllr. Dow did not vote

651/15

RISK ASSESSMENT

Members considered a recommendation by the Finance & Policy Committee to agree to the Annual Risk Assessment. The Town Clerk confirmed that joint owners, ARK, carried equal public liability insurance for Stonebridge Meadow and that there would be meeting with the Town Council's Health & Safety Advisor on site later that week.

RESOLVED: to adopt the reviewed Risk Assessment

652/15

COMMITTEE MINUTES

RESOLVED: that in accordance with para 3.1 of the Scheme of Delegation, the approved minutes of the following Committee meetings be noted: **Planning Committee** – 22nd February, 7th and 21st March 2016. **Amenities and Open Spaces Committee** – 8th February 2016. **Finance and Policy Committee** – 22nd February 2016. **Property Committee** – 11th January 2016 and **Staffing Sub Committee** – 9th December 2015

A member of the public joined the meeting

653/15

LIAISON WITH OUTSIDE BODIES

Members noted the new Trustee to the Merchants House was Cllr. Hall. There was some discussion concerning the length of appointment and the process of nomination/appointment of trustees, upon which the Town Clerk agreed to seek further clarification.

Cllr. Allen had attended an Executive Committee meeting of WALC (Wiltshire Association of Local Councils). Subscription costs had been capped in recent years

which had now resulted in some small parishes paying more than larger towns, so it was likely that future subscriptions would increase. A representative from WALC attended national meetings where there was an opportunity to lobby Members of Parliament. It was noted this might be an alternative route to raise the issue of traffic problems.

654/15 MEMBERS QUESTION TIME

No questions had been submitted.

655/15 SEALING OF DOCUMENTS

Proposed by Councillor S Dobson, seconded by Councillor Castle and

RESOLVED: that the Common Seal of Marlborough Town Council be affixed to all documents necessary to give effect to the decisions of the Council.

656/15 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the next two items of the meeting, in view of the confidential nature of the business about to be transacted

Members of the press and public and Mrs Whitehall left the meeting

657/15 STAFFING ISSUES

Members considered recommendations about staffing issues from the Staffing Sub Committee

RESOLVED: i) the agreed new working patterns for the Grounds Team move ahead in line with advice from the Town Council's employment advisors, Ellis Whittam and ii) that issues raised by a staff member be submitted to Ellis Whittam for further advice.

Mrs Whitehall returned to the meeting

658/15 COMMERCIAL PROPERTY ISSUE

Members noted the Town Clerk's report and considered a recommendation about a Town-Council owned commercial property

RESOLVED: to proceed with the request from a new tenant for the commercial unit in Kingsbury Street and clarify issues around sub-letting.

The meeting closed at 8.34 pm

Signed
Chairman

Date