

# Marlborough Town Council

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14 July 2026

To: Councillors serving on the Finance and Policy Committee – Councillors Nicholas Awbery, Abi Beaumont (Chair), Mervyn Hall, Kelvyn Shantry (Vice-Chair), James Sheppard, and the Town Mayor Councillor Mark Luson

Dear Councillor

## Finance and Policy Committee

You are **summoned** to attend the next meeting of the **Finance and Policy Committee**, which will be held on **Monday 20 July 2026 at 7pm** in the Council Chamber, Marlborough Town Hall.

Yours sincerely

*Richard Spencer-Williams*

Richard Spencer-Williams, PSLCC

**Town Clerk**

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If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. Places will be allocated on a first come first served basis. Organisations and interest groups are asked to send one delegate. Some members of the public may not be allowed to attend if all the allocated seats are taken.

If members of the public wish to attend and ask a question they should also notify the Town Clerk prior to the meeting and provide their question in writing at the same time. If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

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## PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Finance and Policy Committee. The time allocated for this should not exceed 10 minutes and be limited to one question per person unless directed otherwise by the Chair. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

## AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest**  
To receive any declarations of interest or requests for dispensation
- 3. Chair's Announcements**
- 4. Minutes**  
To approve and sign the minutes of the meeting held on 13 April 2026
- 5. Action Log**  
To note and review the Action Log
- 6. Grants**  
To consider the grant applications for Manton Village Hall, and Age UK
- 7. Year-end accounts 2025 26**  
To note the year end accounts for 2025 26
- 8. Quarterly Finance Report**  
To note and consider the finance report for Month 3 2026 27
- 9. Festive Lights**  
To note and consider the Town Promotion and Culture Committee's budget request for 2027 28 to support improved Festive Lights arrangements
- 10. Policies**  
To review the status of the council's policies
- 11. Asset Register**  
To review the Council's Asset Register
- 12. Herbert Leaf Bequest**  
To consider investing the Herbert Leaf Funds in the Charity Bank

To approve and sign the minutes of the meeting held on 13 April 2026

## Marlborough Town Council



### Finance and Policy Committee

#### Minutes of a meeting of the Finance & Policy Committee held Monday, 13 April 2026 in the Council Chamber, Marlborough Town Hall at 7pm

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|                |                           |                                  |
|----------------|---------------------------|----------------------------------|
| <b>PRESENT</b> | Councillor Abi Beaumont   | Chair                            |
|                | Councillor Emily Trow     | Town Mayor ( <i>ex officio</i> ) |
|                | Councillor Nicholas Fogg  |                                  |
|                | Councillor Mervyn Hall    |                                  |
|                | Councillor Kelvyn Shantry |                                  |
|                | Councillor Peter Morgan   |                                  |
|                | Dawn Whitehall            | Corporate Services Officer       |
| <b>ALSO</b>    |                           |                                  |
| <b>PRESENT</b> | Simon Wells               | Marlborough Sports Forum         |
|                | Sarah Marriott            | Beyond Dementia                  |
|                | Mary Vere-Parr            | Marlborough LitFest              |
|                | Julia Tyler               | Marlborough LitFest              |
|                | Sasha Thorbek             | Greatwood                        |

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#### PUBLIC QUESTION TIME

There were no questions.

- 480/25 APOLOGIES**  
Apologies for absence were received from **Councillor Cleasby** and the **Town Clerk**. **Councillor Fogg** asked to leave at around 8.15pm for another commitment.
- 481/25 DECLARATIONS**  
**Councillor Fogg** – agenda item 6 – grant applications (Marlborough LitFest) – non pecuniary.
- 482/25 CHAIR'S ANNOUNCEMENTS**  
The Merchant's House had written a letter of thanks for the Town Council's £1,000 grant towards the cost of conserving and maintaining the archive and Marlborough collections.

Members were reminded that the voting window was open for people to cast their votes for the cemetery extension.

**483/25 MINUTES**

**Councillor Beaumont** had given apologies for the last meeting which had not been noted. She thanked **Councillor Shantry** for chairing at very short notice.

**RESOLVED:** that with one amendment the minutes of the meeting held 2 February 2026 were approved as a true record and signed by the Chair

**484/25 ACTION LOG**

There were no outstanding actions.

**485/25 GRANTS**

Members considered grant applications from four organisations, all of whom were represented at the meeting. During a suspension of Standing Orders, each explained the purpose of the applications and answered questions from Councillors:

- Marlborough Sports Forum requested £1,630 towards equipment for a sports activity day in Marlborough
- Beyond Dementia requested £1,820 contribution for home support services in Marlborough for 20 people
- Marlborough LitFest requested £850 for an author event for school children (free to attend) and to provide a moderator for a Sixth Form debate
- Greatwood Charity's application had been omitted from the agenda in error. The request was for £1,091.71 towards a Horse Power six week education programme for primary age learners with SEND (special educational needs and disabilities) and SEMH (social emotional mental health)

The applicants left the meeting and Councillors considered the applications against the 2026-27 budget of £7,000. All were considered very worthy projects.

**Councillor Trow** commended Greatwood, having attended last year's awards ceremony and seen at first hand the benefit people gained from attending its courses. Members noted that Marlborough LitFest was a valuable event for the town.

**RESOLVED:**

- (i) to award £1,500 to Marlborough Sports Forum
- (ii) to award £1,500 to Beyond Dementia
- (iii) to award £850 to Marlborough LitFest
- (iv) to award £1,000 to Greatwood

**ACTION:** confirm whether the £3,039 underspent grant budget for FY 2025-26 can be carried forward to add to the 2026-27 budget

*Councillor Morgan briefly left the room*

#### **486/25 INTERNAL AUDIT**

Members noted the second interim internal audit report for FY 2025-26 with no issues found and one recommendation concerning recording of petty cash.

#### **487/25 QUARTERLY FINANCE REPORT**

Members noted the finance report for month 11 2025-26. Discussion points included:

- **Councillor Hall** expressed concern that the General Reserve was reducing, noting that the impact from unexpected expenditures (such as the recent breakdown of the heating system at the Community & Youth Centre) meant there was a risk it would be further depleted to an unacceptable level
- **Councillor Shantry** was comfortable with the current general reserve figure but would not want to see it go down further: it should be maintained at a level to cover six months' general expenditure (at or above £552,633)
- There was £120,000 set aside as ear marked reserves, with £600,000 in a deposit account which could be used for unforeseen emergencies if required
- **Councillor Shantry** highlighted that overall expenditure exceeded income
- Whether to review the income vs expenditure balance for 2026/27 at the next Committee meeting
- The **Chair** read out a comment from the Town Clerk who had seen an unaudited set of accounts for month 12. In balance he believed the budget would be achieved (with savings and income generation balancing out unplanned spend such as for new vehicles). He also highlighted that the reserves were lower than last year (but due to planned spending). However, this would require careful consideration in 2026/27.

*Councillor Fogg left the meeting*

#### **488/25 POLICIES**

**RESOLVED:** (i) that the draft Young People's Digital Communication and Social Media Policy is approved for recommendation to Full Town Council

**RESOLVED:** (ii) that the revised Safeguarding Policy is approved for recommendation to Full Town Council

The meeting closed at 8.13 pm

**ITEM 5****ACTION LOG**

To note and review the Action Log

| Action                                                                                                     | Min #  | Status   | Date of meeting | Notes                                         |
|------------------------------------------------------------------------------------------------------------|--------|----------|-----------------|-----------------------------------------------|
| Confirm whether £3,039 underspent grant budget 2025-26 can be carried forward to add to the 2026-27 budget | 485/25 | Complete | 13 April 2026   | Not agreed as part of the budget for 2027 28. |

**Town Clerk 30.6.26**

**ITEM 6****GRANTS**

To consider grant applications from Manton Village Hall and Age UK

Members are asked to consider two grant applications:

- 1 Manton Village Hall applying for £3,000 towards the repair and refurbishment of the hall's roof
- 2 Age UK applying for £1,758 towards community support services

Please see (Appendices 1.1 and 1.2). The grant fund for 2026 27 is currently £4,850.

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**Recommendation**

Members are asked to consider the applications and instruct the Town Clerk accordingly.

**Town Clerk 30 6 26**

**ITEM 7****YEAR-END ACCOUNTS 2025 26**

To note the year end accounts for 2025 26

Please see Appendix 2.

**Town Clerk 7.7.26**

**ITEM 8****QUARTERLY FINANCE REPORT**

To note and consider the finance report for Month 3 2026 27

**Budget Report Qtr.1 (Month 3) 2026 27**

|                                         | 2026 27    | 2024 25    |
|-----------------------------------------|------------|------------|
| Income                                  | £534,488   |            |
| Expenditure                             | £276,447   |            |
| Bank Reconciliation                     | £00        |            |
| Balance per cashbook (current account)  | £428,819   |            |
| VAT Control account                     | £16,393    |            |
| Current and active account              | £428,819   |            |
| CCLA Investment Fund                    | £600,000   |            |
| Total current assets (less liabilities) | £1,045,203 | £1,232,111 |
|                                         |            |            |
| CIL FUNDS (after council commitments)   | £925       |            |
| EMRs                                    | £404,220   | £579,299   |
| General Reserve (cash assets less EMRs) | £640,983   | £652,812   |

**Budget Overview**

Please refer to Excel overview report and Omega detailed reports:

- Appendix 3.1: Excel overview report
- Appendix 3.2: Omega Report Detailed Income & Expenditure by Budget Heading Month 3 (as required by Financial Regulation 4.8)
- Appendix 3.3: Omega Report Bank Reconciliation Month 3 (as required by Financial Regulation 1.9)
- Appendix 3.4: Omega Report Receipts and Payments Summary Month 3 (as required by Financial Regulation 1.9, 5.2)
- Appendix 3.5: Omega Report Detailed Balance Sheet Month 3

**CIL Funds**

The table below outlines the CIL funds position as of 2.7.26 (funds held, commitments made by the Council, notified pending funds):

| EXPLANATION                                                 | FUNDS RECEIVED £ | SPENT | DETAIL |
|-------------------------------------------------------------|------------------|-------|--------|
| CIL funds held in EMRs                                      | 21,933           |       |        |
| CIL Received in 2026 27 (to date) (held in current account) | 0                |       |        |
| BBF                                                         | 21,933           |       |        |
| Committed                                                   | 21,008           |       | CCTV   |
| Total CIL fund balance after agreed commitments             | £925             |       |        |

## EMRs

Current Ear Marked Reserves (EMRs) are as follows:

|     | Account                           | Opening Balance £ | Net Transfers    | Closing Balance £ |
|-----|-----------------------------------|-------------------|------------------|-------------------|
| 323 | EMR - OPEN SPACES<br>MACHINERY RE | 7,876.17          |                  | 7,876.17          |
| 324 | EMR - CCTV FUND                   | 181.18            |                  | 181.18            |
| 325 | EMR - MUSEUM & HERITAGE<br>CENTRE | 39,400.00         |                  | 39,400.00         |
| 326 | EMR - CIVIC FUND                  | 799.95            |                  | 799.95            |
| 327 | EMR 2015 NEW CEMETERY EXT.        | 37,000.00         |                  | 37,000.00         |
| 328 | EMR 2015 NEIGHBOURHOOD<br>PLAN    | 500.00            |                  | 500.00            |
| 329 | EMR FLOOD RESILIENCE              | 3,041.00          |                  | 3,041.00          |
| 330 | EMR YOUTH DEVELOPMENT             | 4,578.29          |                  | 4,578.29          |
| 331 | EMR LHFIG                         | 6,375.00          |                  | 6,375.00          |
| 332 | EMR WEBSITE UPGRADE               | 20,000.00         |                  | 20,000.00         |
| 333 | EMR DEFIBS                        | -                 | 5,000.00         | 5,000.00          |
| 335 | EMR CHRISTMAS LIGHTS              | -                 | 25,000.00        | 25,000.00         |
| 336 | EMR STAFF CONTINGENCY             | 5,000.00          |                  | 5,000.00          |
| 337 | EMR INFORMAL CAR PARK             | 10,000.00         |                  | 10,000.00         |
| 339 | EMR BY ELECTION/<br>REFERENDUM    | 14,261.83         |                  | 14,261.83         |
| 340 | EMR EVENTS                        | 1,000.00          |                  | 1,000.00          |
| 342 | EMR DEVOLUTION SERVICES           | 10,250.00         |                  | 10,250.00         |
| 347 | EMR EMERGENCY FUND                | 6,003.41          |                  | 6,003.41          |
| 361 | EMR PROPERTY MAINTENANCE          | 124,463.60        | ( 3,998.16 )     | 120,465.44        |
| 362 | EMR - PLAY AREAS                  | 5,139.00          |                  | 5,139.00          |
| 364 | EMR- HIGHWAYS                     | 4,843.44          |                  | 4,843.44          |
| 365 | EMR - WALLS AND FENCES            | 16,133.37         |                  | 16,133.37         |
| 367 | EMR - High St. Projects           | 24,801.49         |                  | 24,801.49         |
| 368 | EMR - MC & YC Maintenance         | 15,000.00         | ( 362.45 )       | 14,637.55         |
| 402 | EMR - CIL Receipts 2023/24        | 4,787.79          |                  | 4,787.79          |
| 403 | EMR CIL income 2024-25            | 17,145.33         |                  | 17,145.33         |
|     |                                   | <b>378,580.85</b> | <b>25,639.39</b> | <b>404,220.24</b> |

### Town Clerk 7.7.26

## ITEM 9

## FESTIVE LIGHTS

To note and consider the Town Promotion and Culture Committee's budget request for 2027/28 to support improved arrangements for the Festive Lights

### Purpose

The purpose of this report is to ask the Committee to note the budget request by the Town Promotion and Culture Committee (TP&C Committee) for the 2027/28 budget.

### Status

On 20 July the TP&C Committee considered the options for refreshing the festive lighting scheme. The report can be found here: [Town Promotion & Culture Committee Agenda, 16 June 2026](#).

At this meeting the Committee resolved:

*'to recommend to the Finance & Policy Committee at its meeting on 20th July 2026, an increase of £12,000 in the Christmas Lighting budget for 2027/28 and beyond as outlined in Option B (to cover the existing scheme and extended areas where possible) – as a prelude to the usual budget setting process.'*

[Draft minutes of a meeting of the Town Promotion & Culture Committee held 16 June 2026](#)

### Proposal

The Committee is asked to note the TP&C Committee's request as part of the budget considerations and precept setting for 2027/28.

**Town Clerk 7.7.26**

## ITEM 10

## POLICIES

To review the status of the council's policies

| Title                                             | Date Adopted | Review Date          | Notes                                      |
|---------------------------------------------------|--------------|----------------------|--------------------------------------------|
| Standing Orders                                   | May 2026     | Updated April 2026   | As needed,(Town Clerk) (Nb National model) |
| Financial Regulations                             | May 2026     | Updated April 2025   | As above (Nb National regs)                |
| Scheme of Delegation                              | May 2026     | Updated January 2026 | As above                                   |
| Code of Conduct                                   | March 2023   | March 2025           | REVIEW REQUIRED                            |
| Environment & Climate Protection Policy Statement | June 2021    | June 2024            | REVIEW REQUIRED                            |
| Mayor's Community Awards                          | Jan 2020     | 2025                 | REVIEW REQUIRED                            |
| Community Champion Awards                         | Dec 2025     | Review in 2030       |                                            |
| Complaints Procedure                              | June 2024    | Review in 2027       |                                            |
| Data Protection                                   | Nov 2020     | Reviewed June 2023   | OneWest – CW to action                     |
| Subject Access Request Procedure                  |              | Reviewed Aug 2023    | OneWest – CW to action                     |

|                                                                                                                        |                          |                                                     |                                                                       |
|------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------|-----------------------------------------------------------------------|
| <b>Special Categories of Personal Data</b>                                                                             | <b>Nov 2020</b>          | <b>Reviewed June 2023</b>                           | <b>OneWest – CW to action</b>                                         |
| <b>Data Breach</b>                                                                                                     | <b>Nov 2020</b>          | <b>Reviewed June 2023</b>                           | <b>OneWest – CW to action</b>                                         |
| <b>Data Retention</b>                                                                                                  |                          | <b>As required</b>                                  | <b>OneWest – CW to action</b>                                         |
| <b>Data Retention (appendix)</b>                                                                                       |                          | <b>Reviewed Aug 2023</b>                            | <b>OneWest – CW to action</b>                                         |
| Equalities                                                                                                             | Sept 2023                | Review in Sept 2026                                 |                                                                       |
| eComms                                                                                                                 | New                      | Updated July 2025                                   |                                                                       |
| Freedom of Information                                                                                                 | May 2017                 | Updated July 2025                                   | Refers to FoI Act 2020 and to Town Council's Model Publication Scheme |
| Freedom of Information Request Log                                                                                     | New                      | Live document. Last request logged March 2026       |                                                                       |
| Model Publication Scheme                                                                                               | May 2017                 | Updated January 2025                                | Advised by NALC                                                       |
| Grants                                                                                                                 | January 2024             | Review in July 2027                                 |                                                                       |
| Grave Digging Policy for Adjacent Graves                                                                               | New Sept 2024            | Review in 2027                                      |                                                                       |
| Health & Safety Statement                                                                                              | June 2026                | To be updated annually - Worknest H&S policy update |                                                                       |
| Environmental Statement – NEW                                                                                          | NEW - June 2026          | To be updated annually - Worknest H&S policy update |                                                                       |
| <b>Investment Policy</b>                                                                                               | <b>NO DATE</b>           |                                                     | <b>REVIEW REQUIRED</b>                                                |
| Lone working                                                                                                           | Dec 2025                 | As required                                         |                                                                       |
| Petitions                                                                                                              | Oct 2023                 | As required                                         |                                                                       |
| <b>Press &amp; Media Relations</b>                                                                                     | <b>May 2019</b>          | <b>Annually</b>                                     | <b>REVIEW REQUIRED</b>                                                |
| <b>Policy &amp; protocol of recording, photography and use of social media at meetings of Marlborough Town Council</b> | <b>June 2015</b>         | <b>No date</b>                                      | <b>REVIEW REQUIRED</b>                                                |
| <b>Privacy Notice for website &amp; recruitment</b>                                                                    | <b>Updated June 2024</b> | <b>As required</b>                                  | <b>OneWest - CW to action</b>                                         |
| <b>Privacy Notice for Employees</b>                                                                                    | <b>June 2023</b>         | <b>As required</b>                                  | <b>OneWest - CW to action</b>                                         |
| Safeguarding                                                                                                           | June 2026                | Revised June 2026                                   |                                                                       |
| Training, Development & Appraisal                                                                                      | Nov 2022                 | Updated Nov 2025                                    |                                                                       |
| Young People's Digital Communication and Social Media Policy                                                           | June 2026                |                                                     |                                                                       |

## Recommendation

Members are asked to consider the policy status and instruct the Town Clerk accordingly.

### Town Clerk 7.7.26

To review the Council's Asset Register

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## Purpose

The purpose of this report is to ask the Committee to review the current asset register and consider an improved format for the register.

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## Background

At the Full Town Council meeting held on 22 June 2026 (Min. No. 70/26), Councillors considered Marlborough Town Council's Register of Insured Land and Assets and resolved:

*'that the Register of Insured Land and Assets (updated 31 March 2026) was approved, to be reviewed by the Finance & Policy Committee before the end of the current financial year.'*

The draft minutes of the meeting can be found here [Draft minutes of a meeting of Marlborough Town Council held 22 June 2026](#)

The asset register records the land, buildings, equipment, infrastructure and other fixed assets owned, managed or controlled by the Council. It provides evidence that the Council knows what assets it holds, where they are located, how they are safeguarded, and where responsibility for their management rests.

The register also supports completion of the Annual Governance and Accountability Return and provides an important cross-check against insurance schedules, inspection records, maintenance plans and budget setting.

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## Status

The Council's asset register is currently maintained as a spreadsheet-based schedule, along with a pictorial record of the assets.

The present format gives the Council a useful list of assets, but there is scope to make the register a stronger management tool by standardising fields, recording review dates and responsibility, and linking asset entries more clearly to insurance, inspection, maintenance and disposal records.

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## Considerations

### Internal Audit and Best Practice

The Internal Auditor has advised that the asset register should record:

- Date of acquisition (which may well not now be available due to the passage of time)
- Purchase cost excluding VAT. (Again, this may not be known)
- Insurance value, which should be updated annually
- Where appropriate, the registration number of vehicles, or serial number of electric equipment such as PCs
- Location in the town

## Examples from Other Town Councils

Examples from other town councils can be found here:

- Amesbury ([Asset-Register-2024-as-at-March.pdf](#))
- Bradford on Avon ([Asset-Register-2020-21-Website.pdf](#))
- Cricklade([Fixed-Assets-31.3.2025-Asset-Doc-for-Website-part-1.pdf](#))
- Malmesbury ([Asset register March 2024 AGAR.xlsx](#))
- Melksham ([Asset-Register-2025-26.xlsx](#))
- Royal Wootton Bassett ([Book 2](#))
- Salisbury ([Our Asset Portfolio | Salisbury City Council](#))
- Tidworth ([Major-Asset-Register-FROM-Apr-2023.pdf](#))
- Warminster ([2026.05.11-Warminster-FAR.xls](#))
- Westbury ([Asset register 2025 - 26.xlsx](#))

## Recommended Improvements

1. Adopt an improved template with fixed fields for asset reference, category, description, location, acquisition date, current and previous year value, insurance value, condition, responsible officer, inspection frequency and review date.
2. Maintain separate sections for land and buildings, general assets, community assets, leased or managed assets, and disposed assets.
3. Record the authority for each acquisition, disposal, transfer or significant revaluation, including minute references or delegated decision records where applicable.
4. Reconcile the asset register annually with insurance schedules and finance records.
5. Add condition, inspection and maintenance information so that the register supports budget planning and risk management.
6. Keep a permanent disposals record showing disposal date, method, proceeds, reason and authority.
7. For the Town Clerk and Finance and Policy Committee to review the register annually, preferably in January, before the close of the financial year.

Please see Appendix 4 for current and proposed template.

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## Proposal

The Finance and Policy Committee is asked to initially review the asset register, and agree an improved format taking into account the proposed improvements set out in this report and instruct the Town Clerk accordingly.

An updated register will be brought back to the Finance and Policy Committee for review, together with any resource implications identified during the review.

### Town Clerk 7.7.26

To consider investing the Herbert Leaf Funds in the Charity Bank

### Purpose

To ask the Finance and Policy Committee to consider the recommendation from the Herbert Leaf Working Party (HLWP) that the Herbert Leaf funds be deposited with Charity Bank, split between an Easy Access account and a 1-year Fixed account.

### Background

The HLWP has reviewed the current position of the Herbert Leaf funds and has recommended that the Finance and Policy Committee consider placing the funds with Charity Bank. Charity Bank provides savings products for charities, trusts and similar organisations, with deposits used to support charities and social enterprises across the UK.

The Working Party considers that this approach would enable the funds to earn interest while also aligning with the wider charitable and community purpose associated with the Herbert Leaf funds.

### Recommendation

The Herbert Leaf Working Party's recommends depositing the Herbert Leaf funds with Charity Bank, split as £20,000 in an Easy Access account and £52,000 in a 1-year Fixed account, as outlined below:

| Account              | Amount         | Interest rate           | Purpose                                                                                            |
|----------------------|----------------|-------------------------|----------------------------------------------------------------------------------------------------|
| Easy Access account  | £20,000        | 2.91% gross / 2.94% AER | To retain a readily accessible balance for any short-term requirements.                            |
| 1-year Fixed account | £52,000        | 3.56% gross/AER         | To secure a higher return on funds that are not expected to be required within the next 12 months. |
| <b>Total</b>         | <b>£72,000</b> |                         |                                                                                                    |

### Estimated Interest

Based on the rates provided, the proposed split could generate estimated annual interest of approximately £2,439.20 before any tax or charges, assuming the rates remain unchanged and the deposits are held for a full year.

| Account              | Amount         | Rate used | Estimated annual interest |
|----------------------|----------------|-----------|---------------------------|
| Easy Access account  | £20,000        | 2.94% AER | £588.00                   |
| 1-year Fixed account | £52,000        | 3.56%     | £1,851.20                 |
| <b>Total</b>         | <b>£72,000</b> |           | <b>£2,439.20</b>          |

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## Considerations

- **Interest rate:** The funds are currently held in a Barclays deposit account which offers on average 1.75% interest.
- **Security of funds:** Eligible deposits with Charity Bank are protected by the Financial Services Compensation Scheme up to the current limit of £120,000 per eligible depositor, per authorised institution.
- **Access to funds:** The £20,000 Easy Access account would provide flexibility, while the £52,000 fixed account would be unavailable for the fixed term unless the account terms permit early access.
- **Return:** The fixed account offers a higher rate than the Easy Access account and may provide a better return for funds that are not required immediately.
- **Alignment with purpose:** Charity Bank's lending supports charities and social enterprises, which may be considered consistent with the charitable and community aims of the Herbert Leaf funds.

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## Proposal

The Committee is asked to consider the HLWP recommendation and approve the deposit of £72,000 of Herbert Leaf funds with Charity Bank, comprising £20,000 in an Easy Access account and £52,000 in a 1-year Fixed account, and instruct the Town Clerk accordingly.

Useful Link: [Home - Charity Bank](#)

### Town Clerk 7.7.26



# MARLBOROUGH TOWN COUNCIL

## APPLICATION FOR A SMALL GRANT

Marlborough

29 JUN 2026

Town Council

Please ensure that you have read the Guidance Notes before completing this form.  
If you need help, please contact us by telephone on 01672 512487 or by e-mail at [enquiries@marlborough-tc.gov.uk](mailto:enquiries@marlborough-tc.gov.uk)

Please complete all sections.

### Section 1 – Tell Us About Your Organisation

- 1a** Name of organisation- Manton Village Hall
- 1b** Contact person- Nicki Evans
- 1c** Contact address- REDACTED
- 1d** Contact e-mail address – REDACTED
- 1e** Contact daytime telephone number – REDACTED
- 1f** Contact mobile telephone number – REDACTED

### Section 2 – Tell Us About Your Application

- 2a** What does your project/event aim to achieve? The hall was upgraded in a two phase programme in 2019, new heating, entrance, toilets, storage and electrics. However, the roof was left untouched. It is now necessary to replace the roof, before it degrades and allows water ingress. The current 87m2 roof has imitation asbestos slate tiles which will need to be disposed of appropriately and replaced with new battens, felt and lightweight modern tiles. This will enable us to investigate utilising solar panels in the future.
- 2b** How will this project benefit Marlborough (e.g. who and how many will it benefit)  
The hall is used by local groups, acts as a social centre for the village, used as a church hall for St Georges, meeting place for PPC, monthly coffee mornings, children's parties and is available to Preshute school if required. Utilised by hundreds of people.
- 2c**
- 2c**
- 2d** Is your group a registered Charity? YES Charity no. 305548  
Has your organisation received a previous grant from this Council? Yes
- 2e**  
If Yes, please provide details of the date(s) of application and the amount(s) awarded  
MTC awarded £17K in the summer of 2019 for the 2 phase building programme mentioned above which in total cost £65K.
- Have you applied to other local authorities for a grant (e.g. the Area Board)?  
No as we have been fundraising and generating income to cover the building costs.

**Section 3 – Tell Us About The Financial Aspects Of Your Application**

|                                                                                                                                                                                                                                             |                                                                                                                                          |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <b>3a</b>                                                                                                                                                                                                                                   | <b>Projected Expenditure</b>                                                                                                             | <b>£14362.00</b> |
| <p>This is the preferred bidders quote for the work, due to asbestos tiles needing to be removed and the considerations of the building being in a Conservation Area.</p>                                                                   |                                                                                                                                          |                  |
| <p><b>Total Projected Expenditure:</b></p>                                                                                                                                                                                                  |                                                                                                                                          | <b>£14362.00</b> |
| <b>3b</b>                                                                                                                                                                                                                                   | <b>Projected Income (including fundraising and project income from other sources)</b>                                                    | <b>£11000.00</b> |
| <p>We have been fundraising (village lottery, socials, MantonFest) and maximising income since 2019 to cover the cost of a new roof with a view to the potential addition of solar panels, to ensure that the hall is 'future proofed'.</p> |                                                                                                                                          |                  |
| <p><b>Total Projected Income:</b></p>                                                                                                                                                                                                       |                                                                                                                                          | <b>£11000.00</b> |
| <b>3c</b>                                                                                                                                                                                                                                   | <b>Total Projected Shortfall<br/>(i.e. projected expenditure minus projected income)</b>                                                 | <b>£3362.00</b>  |
| <b>3d</b>                                                                                                                                                                                                                                   | <b>GRANT NOW SOUGHT</b>                                                                                                                  | <b>£3000.00</b>  |
| <b>3e</b>                                                                                                                                                                                                                                   | Please tick this box to indicate that you have attached last year's financial accounts or Bank Statement (if a newly established group). | <b>X</b>         |

**Section 4 - Declaration**

**4a** I confirm that the information on this form is correct, that any grant received will be spent on the activities specified, and that I will complete the small grants monitoring form (if requested by Marlborough Town Council) upon completion of the project:

\_\_\_\_\_ n j evans \_\_\_\_\_ (Signature)

\_\_\_\_\_ Nicki Evans \_\_\_\_\_ (Printed)

\_\_\_\_\_ 29/6/2026 \_\_\_\_\_ (Date application submitted)

**Return to:** Town Clerk  
Marlborough Town Council  
5, High Street  
Marlborough, Wilts  
SN8 1AA

**Office Use Only:**  
  
**Date Received:**  
  
**Meeting Date:**



## MARLBOROUGH TOWN COUNCIL

### APPLICATION FOR A SMALL GRANT

Please ensure that you have read the Guidance Notes before completing this form. If you need help, please contact us by telephone on 01672 512487 or by e-mail at [enquiries@marlborough-tc.gov.uk](mailto:enquiries@marlborough-tc.gov.uk)

Please complete all sections.

#### Section 1 – Tell Us About Your Organisation

- 1a** Name of organisation : Age UK Wiltshire
- 1b** Contact person : Chris Williams (CEO)
- 1c** Contact address: Unit 9-10, Prince Maurice Court,  
Hambleton Avenue, Devizes SN10 2RT
- 1d** Contact e-mail address: [chris.williams@ageukwiltshire.org.uk](mailto:chris.williams@ageukwiltshire.org.uk)
- 1e** Contact daytime telephone number: 01225 261766
- 1f** Contact mobile telephone number

#### Section 2 – Tell Us About Your Application

- 2a** What does your project/event aim to achieve?

We are applying for a grant as part of our fundraising and expansion of our much-needed Wellbeing and Befriending services in Marlborough, and the recruitment of volunteers to support these services. We have a Community Support service in Marlborough, with our Community Connector working with the Jubilee Centre, and this has increased the contact we are receiving and connections being made from older people in Marlborough who are accessing this support. We therefore need to increase our volunteers to meet these needs and expand our offering to ensure that individuals who are often less visible, socially isolated, or not currently connected to services receive the support they need, helping them feel valued, supported and part of their community.

The Community Support service in Marlborough provides a visible, welcoming and proactive face-to-face support service for older people, meeting them in their own homes and community settings. Our person-centred approach identifies areas of need, and connects individuals to information and advice, financial support (increasing income through appropriate benefits) referrals to groups and activities (including our Fitness & Friendship Clubs), Wellbeing and Befriending. The Befriending service is run with trained volunteers, who connect with their clients on a regular basis, building a relationship with them to promote connection and lessen social isolation. There is a high amount of need from older people who can benefit from accessing our Community Support, Befriending and Wellbeing services and a grant from Marlborough Town Council would help us meet

this through increased volunteer recruitment, training and volunteer support.

The Community Support service in Marlborough provides tailored information, advocacy and referrals for needs identified through way of Guided Conversation, promoting and signposting access to welfare benefits and financial support, and helping to reduce financial stress, which is a known driver of poor mental and physical health. When visiting people in their own home, they have a person-centered conversation about their needs, the difficulties they are experiencing and establish what is important to them. From this conversation we provide signposting and access to other areas of support that would improve the quality of the individual's life and independence. Alongside the initial point of support through the Community Connector, our Wellbeing and Befriending services are often needed in extending this support, and we need to expand our capacity to reach as many older people as possible.

Through regular contact with individuals, trained volunteers build trusted relationships and tailor encouragement and conversation to each person's interests and abilities. the Community Support service also includes promoting and supporting engagement with appropriate local clubs and activities, such as our Fitness & Friendship sessions, which combine gentle physical activity with social connection in a safe and inclusive environment and signposting to arts, cultural and community activities, as well as support to attend for the first time. This may include accompanied visits, confidence-building, or linking people with accessible transport options.

Our services help to reduce isolation, support independence, improve wellbeing and increase ongoing participation in the Marlborough community. We cannot meet the need without expanding our base of amazing volunteers, with your support to enable us to advertise, recruit and train them as part of our much-needed services

**2b** How will this project benefit Marlborough (e.g. who and how many will it benefit)

Our services in Marlborough benefit 30 older people and their families. As the Community Connectors become more established and embedded in their area, the unmet need becomes more apparent, and demand increases so we expect this figure to increase.

**2c** Is your group a registered Charity?

Yes

~~No~~

Registration number: 800912

**2d** Has your organisation received a previous grant from this Council?

Yes

~~No~~

If Yes, please provide details of the date(s) of application and the amount(s) awarded  
Age UK Wiltshire was awarded a grant of £300 on 25th October 2022. The funding was used to support our Information and Advice Service.

**2e** Have you applied to other local authorities for a grant (e.g. the Area Board)? Yes, but the grant awarded from the Marlborough Area Board was for our Arts & Friendship club and not to fund the work outlined in this application.

*Please continue overleaf*

### Section 3 – Tell Us About The Financial Aspects Of Your Application

|                                            | £             |
|--------------------------------------------|---------------|
| <b>3a Projected Expenditure</b>            |               |
| <b>Publicity &amp; recruitment</b>         | <b>£200</b>   |
| <b>Training of 5 volunteers</b>            | <b>£458</b>   |
| <b>Supervision 5 volunteer (per annum)</b> | <b>£2,100</b> |

|                                                                                                                                                                                                                                                                                                                    |                                                                                                                                          |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------|
|                                                                                                                                                                                                                                                                                                                    | <b>Total Projected Expenditure:</b>                                                                                                      | <b>£2,758</b>  |
| <b>3b</b>                                                                                                                                                                                                                                                                                                          | <b>Projected Income (including fundraising and project income from other sources)</b>                                                    | <b>£1,000</b>  |
| <p>We regularly apply to area boards, town councils, trusts and grant-making bodies for funding. We also raise funds through our charity shop and fundraising activities. Our strategic plan set out how we maintain a mix of funding streams to maintain our vital services for the growing older population.</p> |                                                                                                                                          |                |
|                                                                                                                                                                                                                                                                                                                    | <b>Total Projected Income:</b>                                                                                                           | <b>£1,000</b>  |
|                                                                                                                                                                                                                                                                                                                    |                                                                                                                                          | <b>£</b>       |
| <b>3c</b>                                                                                                                                                                                                                                                                                                          | <b>Total Projected Shortfall<br/>(i.e. projected expenditure minus projected income)</b>                                                 | <b>£ 1,758</b> |
| <b>3d</b>                                                                                                                                                                                                                                                                                                          | <b>GRANT NOW SOUGHT</b>                                                                                                                  |                |
| <b>3e</b>                                                                                                                                                                                                                                                                                                          | Please tick this box to indicate that you have attached last year's financial accounts or Bank Statement (if a newly established group). | X              |

| <b>Section 4 - Declaration</b> |                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                  |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>4a</b>                      | <p>I confirm that the information on this form is correct, that any grant received will be spent on the activities specified, and that I will complete the small grants monitoring form (if requested by Marlborough Town Council) upon completion of the project:</p> <p>_____ REDACTED _____ (Signature)</p> <p>_____ Chris Williams _____ (Printed)</p> <p>_____ 06/07/2026 _____ (Date application submitted)</p> |                                                                                  |
| <b>Return to:</b>              | <b>Town Clerk</b><br><b>Marlborough Town Council</b><br><b>5, High Street</b><br><b>Marlborough, Wilts</b><br><b>SN8 1AA</b>                                                                                                                                                                                                                                                                                          | <b>Office Use Only:</b><br><br><b>Date Received:</b><br><br><b>Meeting Date:</b> |



## APPENDIX 6.4

23/04/2026

## Marlborough Town Council Current Year

14:57

## Balance Sheet as at 31st March 2026

31st March 2025

31st March 2026

|                  |                                              |         |                |
|------------------|----------------------------------------------|---------|----------------|
|                  | Current Assets                               |         |                |
| 2,327            | OTHER DEBTORS                                | 12,402  |                |
| 30,754           | VAT CONTROL ACCOUNT                          | 28,864  |                |
| 631,863          | CURRENT & ACTIVE ACCOUNT                     | 179,736 |                |
| 0                | PETTY CASH                                   | 2       |                |
| 500,000          | CCLA Deposit Fund                            | 600,000 |                |
| <u>1,164,944</u> |                                              |         | <u>821,004</u> |
| <b>1,164,944</b> | <b>Total Assets</b>                          |         | <b>821,004</b> |
|                  | Current Liabilities                          |         |                |
| 63,052           | CREDITORS                                    | 28,123  |                |
| 1,735            | RECEIPTS IN ADVANCE                          | 3,719   |                |
| <u>64,786</u>    |                                              |         | <u>31,842</u>  |
| <b>1,100,157</b> | <b>Total Assets Less Current Liabilities</b> |         | <b>789,162</b> |
|                  | Represented By                               |         |                |
| 420,142          | GENERAL RESERVE                              |         | 410,581        |
| 680,015          | Earmarked Reserves                           |         | 378,581        |
| <u>1,100,157</u> |                                              |         | <u>789,162</u> |

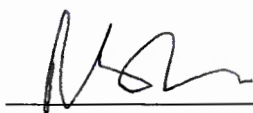
The above statement represents fairly the financial position of the authority as at 31st March 2026 and reflects its Income and Expenditure during the year.

Signed :  
Chairman



Date : 11 MAY 26.

Signed :  
Responsible  
Financial



Date : 11.5.26



| Month No: 3        |                      |                        |                          |                    |         |                         |                                         |
|--------------------|----------------------|------------------------|--------------------------|--------------------|---------|-------------------------|-----------------------------------------|
|                    |                      | Actual Year<br>To Date | Current<br>Annual Budget | Funds<br>Available | % Spent | Transfer<br>to/from EMR | NOTES                                   |
| FINANCE AND POLICY |                      |                        |                          |                    |         |                         |                                         |
| INCOME             |                      |                        |                          |                    |         |                         | KEY                                     |
| 101                | ADMINISTRATION       |                        |                          |                    |         |                         | Over                                    |
| 1010               | INCOME-MISCELLANEOUS | 411                    | -                        |                    | 0.0%    |                         | On budget                               |
| 1176               | PRECEPT RECEIVED     | 490,386                | 980,772                  |                    | 50.0%   |                         | Saving                                  |
| 1190               | BANK INTEREST        | 5,874                  | 22,500                   |                    | 26.1%   |                         |                                         |
| 1191               | MARKET INCOME        | -                      | 2,000                    |                    | 0.0%    |                         |                                         |
| EXPENDITURE        |                      |                        |                          |                    |         |                         |                                         |
| 4001               | SALARIES/NI/SUPERAN  | 141,412                | 659,116                  | 517,704            | 21.5%   |                         |                                         |
| 4005               | ELLIS WHITTAM        | 3,573                  | 3,869                    | 296                | 92.3%   |                         |                                         |
| 4009               | TRAVEL               | 21                     | 400                      | 379                | 5.3%    |                         |                                         |
| 4010               | STAFF MOBILE PHONES  | 541                    | 3,500                    | 2,959              | 15.5%   |                         |                                         |
| 4011               | BUSINESS RATES       | 18,287                 | 37,375                   | 19,088             | 48.9%   |                         | Bi annual payments                      |
| 4022               | PETTY CASH           | 50                     | 500                      | 450                | 10.0%   |                         |                                         |
| 4023               | STATIONERY/PUBLICS.  | 345                    | 1,133                    | 788                | 30.4%   |                         |                                         |
| 4024               | SUBSCRIPTIONS        | 1,776                  | 3,899                    | 2,123              | 45.5%   |                         |                                         |
| 4025               | INSURANCE            | 20,019                 | 20,324                   | 305                | 98.5%   |                         | Annual payment                          |
| 4026               | PHOTOCOPIER          | 1,168                  | 5,000                    | 3,832              | 23.4%   |                         |                                         |
| 4028               | POSTAGE              | -                      | 200                      | 200                | 0.0%    |                         |                                         |
| 4038               | MAINTENANCE          | 463                    | 1,800                    | 1,337              | 25.7%   |                         |                                         |
| 4039               | PERSONNEL CLOTHING   | 125                    | 1,300                    | 1,175              | 9.6%    |                         |                                         |
| 4041               | TRAINING STAFF       | 379                    | 3,000                    | 2,621              | 12.6%   |                         | Scaffold tower x2, word/excel x1        |
| 4046               | TOURISM              | 95                     | 1,000                    | 905                | 9.5%    |                         | Marl. Living advert                     |
| 4054               | LEGAL                | -                      | 10,000                   | 10,000             | 0.0%    |                         | Rabley view transfers pending           |
| 4055               | PROFESSIONAL         | 3,245                  | 10,300                   | 7,055              | 31.5%   |                         | yr end closure, CarterJonas 1 of 4      |
| 4057               | AUDIT FEE            | 525                    | 4,120                    | 3,595              | 12.7%   |                         |                                         |
| 4059               | BANK CHARGES         | 32                     | 250                      | 218                | 13.0%   |                         |                                         |
| 4063               | OFFICE GENERAL       | 175                    | 500                      | 325                | 35.1%   |                         |                                         |
| 4064               | ARCHIVE STORAGE      | 195                    | 460                      | 265                | 42.4%   |                         |                                         |
| 4067               | CCTV                 | -                      | 5,592                    | 5,592              | 0.0%    |                         |                                         |
| 4071               | OFFICE EQUIPMENT     | 30                     | 1,200                    | 1,170              | 2.5%    |                         |                                         |
| 4072               | EQUIPMENT            | 356                    | 3,300                    | 2,944              | 10.8%   |                         |                                         |
| 4075               | SOFTWARE & FEES      | 4,346                  | 13,525                   | 9,179              | 32.1%   |                         |                                         |
| 4076               | HEALTH & SAFETY      | 146                    | 500                      | 354                | 29.2%   |                         |                                         |
| 4079               | ELECTION COSTS       | -                      | 5,000                    | 5,000              | 0.0%    |                         |                                         |
| 4081               | EMERGENCY PROJECTS   | -                      | 4,918                    | 4,918              | 0.0%    |                         | NB 'Emerging projects'                  |
| 4153               | EVENTS               | 102                    | 4,000                    | 3,898              | 2.5%    |                         |                                         |
| 4154               | SWITCH ON EVENT      | -                      | 6,180                    | 6,180              | 0.0%    |                         |                                         |
| 4224               | YOUTH COUNCIL        | 4                      | 250                      | 246                | 1.7%    |                         |                                         |
| 4228               | LAPTOPS              | -                      | 2,000                    | 2,000              | 0.0%    |                         | x2 laptops on order                     |
| 4301               | FIRE EXTINGUISHERS   | 267                    | 1,644                    | 1,377              | 16.2%   |                         |                                         |
| 4309               | IT SUPPORT PACKAGE   | 370                    | 2,650                    | 2,280              | 14.0%   |                         |                                         |
| 4317               | HERITAGE PROJECT     | -                      | 1,000                    | 1,000              | 0.0%    |                         |                                         |
| 4152               | REMEMBRANCE DAY      | -                      | 2,000                    | 2,000              | 0.0%    |                         |                                         |
| 4061               | CHRISTMAS LIGHTS     | -                      | 15,000                   | 15,000             | 0.0%    |                         |                                         |
| 4151               | GRANTS               | 4,850                  | 7,000                    | 2,150              | 69.3%   |                         |                                         |
| 4100               | MAYORS ALLOWANCE     | 875                    | 3,500                    | 2,625              | 25.0%   |                         |                                         |
| 4101               | MAYORS TRAVEL        | -                      | 300                      | 300                | 0.0%    |                         |                                         |
| 4102               | MAYOR MAKING EXPS    | 1,634                  | 2,060                    | 426                | 79.3%   |                         |                                         |
| 4078               | TRAINING-COUNCILLORS | -                      | 500                      | 500                | 0.0%    |                         |                                         |
| 4103               | MEMBERS TRAVEL       | -                      | 200                      | 200                | 0.0%    |                         |                                         |
| 4105               | CIVIC HOSPITALITY    | -                      | 1,000                    | 1,000              | 0.0%    |                         |                                         |
| 4110               | TOWN CRIER/MACE BEAR | -                      | 1,200                    | 1,200              | 0.0%    |                         |                                         |
| 4113               | INSIGNIA FUNDS       | 40                     | 500                      | 460                | 8.0%    |                         |                                         |
| 4012               | WATER/SEWERAGE CHGS  | 2,105                  | 4,840                    | 2,735              | 43.5%   |                         | Variable payment dates, +price increase |
| 4014               | ELECTRICITY          | 4,685                  | 25,000                   | 20,315             | 18.7%   |                         |                                         |
| 4015               | GAS                  | 2,568                  | 22,500                   | 19,932             | 11.4%   |                         |                                         |
| 4020               | TELEPHONE            | 2,083                  | 7,210                    | 5,127              | 28.9%   |                         |                                         |
|                    | Income               | 496,671                | 1,005,272                |                    | 49.4%   |                         |                                         |
|                    | Expenditure          | 216,889                | 912,615                  | 695,726            | 23.8%   |                         |                                         |
|                    |                      | 279,783                | 92,657                   |                    |         |                         |                                         |

| Month No: 3                        |                        |                          |                    |         |                         |                                             |
|------------------------------------|------------------------|--------------------------|--------------------|---------|-------------------------|---------------------------------------------|
|                                    | Actual Year<br>To Date | Current<br>Annual Budget | Funds<br>Available | % Spent | Transfer<br>to/from EMR | NOTES                                       |
| <b>AMENITIES AND OPEN SPACES</b>   |                        |                          |                    |         |                         |                                             |
| <b>INCOME</b>                      |                        |                          |                    |         |                         |                                             |
| 1101 INCOME-CEMETERY               | 4,307                  | 17,468                   |                    | 24.7%   |                         |                                             |
| 1100 INCOME-ALLOTMENTS             | 62                     | 825                      |                    | 7.5%    |                         |                                             |
| 1102 INCOME-GOLF CLUB              |                        |                          |                    |         |                         |                                             |
| 1103 INCOME OPEN SPACES            | 2,448                  | 10,980                   |                    | 22.3%   |                         |                                             |
| 1106 INCOME - SHOWMENS GUILD       | -                      | 2,300                    |                    | 0.0%    |                         |                                             |
| 1111 INCOME - RUGBY CLUB           |                        |                          |                    |         |                         | Rent pending                                |
| <b>EXPENDITURE</b>                 |                        |                          |                    |         |                         |                                             |
| 4036 OLD CEMETERY                  | -                      | 515                      | 515                | 0.0%    |                         |                                             |
| 4006 ST JOHNS TRUST                | -                      | 325                      | 325                | 0.0%    |                         | Invoice pending                             |
| <b>WORKSHOP</b>                    |                        |                          |                    |         |                         |                                             |
| 4027 INTRUDER ALARM                | 423                    | 2,250                    | 1,827              | 18.8%   |                         |                                             |
| 4042 PERSONAL PROTECTIVE EQUIPMENT | 4                      | 1,035                    | 1,031              | 0.4%    |                         |                                             |
| 4043 PICK-UP LEASE                 | 461                    | 5,000                    | 4,539              | 9.2%    |                         | new pick up yr saving; old lease settlement |
| 4044 VEHICLE TAX/INS.              | -                      | 438                      | 438                | 0.0%    |                         |                                             |
| 4045 VEHICLE PETROL/DERV           | 3,558                  | 9,640                    | 6,082              | 36.9%   |                         | Increased prices                            |
| 4047 WORKSHOP TOOLS ETC            | 909                    | 3,105                    | 2,196              | 29.3%   |                         | Various hand tools, jerricans               |
| 4048 VEHICLE MAINTENANCE           | 4,526                  | 12,854                   | 8,328              | 35.2%   |                         |                                             |
| 4050 WORKSHOP MISC                 | 252                    | 6,417                    | 6,165              | 3.9%    |                         |                                             |
| 4082 TIPPER TRUCK                  | -                      | 5,000                    | 5,000              | 0.0%    |                         | new truck yr saving                         |
| 4315 REFUSE COLLECTION             | 1,586                  | 4,284                    | 2,698              | 37.0%   |                         | Price increases re fuel costs               |
| 4320 MOWER                         | 768                    | 4,200                    | 3,432              | 18.3%   |                         |                                             |
| 4332 WESSEX MOWER LEASE            | 1,653                  | 7,000                    | 5,347              | 23.6%   |                         |                                             |
| 4339 ISEKI TRACTOR LEASE 2023      | 2,619                  | 10,000                   | 7,381              | 26.2%   |                         |                                             |
| <b>OPEN SPACES</b>                 |                        |                          |                    |         |                         |                                             |
| 4038 MAINTENANCE                   | 1,536                  | 10,500                   | 8,964              | 14.6%   |                         |                                             |
| 4220 OPEN SPACES PLANTS            | 465                    | 5,485                    | 5,020              | 8.5%    |                         |                                             |
| 4223 PLAY EQUIP/MAINT/REPLACEMENT  | 227                    | 3,622                    | 3,395              | 6.3%    |                         |                                             |
| 4314 AOS PROJECTS                  | 4,572                  | 10,350                   | 5,778              | 44.2%   |                         | vehicle access works                        |
| 4318 TREE SURVEY & WORKS           | 695                    | 18,112                   | 17,417             | 3.8%    |                         | works pending                               |
| 4324 RTV/Husqvana                  | 984                    | 3,500                    | 2,516              | 28.1%   |                         |                                             |
| 4327 ISEKI TRACTOR TG6490          | 1,239                  | 7,000                    | 5,761              | 17.7%   |                         |                                             |
| 4330 MULTI PURPOSE MOWER           | 468                    | 3,100                    | 2,632              | 15.1%   |                         |                                             |
| 4331 FRONT LOADER/BACK HOE LEASE   | 786                    | 3,200                    | 2,414              | 24.6%   |                         |                                             |
| 4335 TREE PLANTING                 | -                      | 1,000                    | 1,000              | 0.0%    |                         |                                             |
| 4337 SKATE PARK LIGHTING           | -                      | 500                      | 500                | 0.0%    |                         |                                             |
| 4402 ISEKI RIDE-ON MOWER           | 1,228                  | 3,000                    | 1,772              | 40.9%   |                         |                                             |
| 4403 KAWASAKI MULE 24              | 1,341                  | 5,360                    | 4,019              | 25.0%   |                         |                                             |
| 4404 TRAFFIC MANAGEMENT            | -                      | 1,500                    | 1,500              | 0.0%    |                         |                                             |
| <b>Income</b>                      | 13,928                 | 61,451                   |                    | 22.7%   |                         |                                             |
| <b>Expenditure</b>                 | 30,301                 | 148,292                  | - 117,991          | 20.4%   |                         |                                             |
|                                    | -16,373                | -86,841                  |                    |         |                         |                                             |

| Month No: 3                    |         | Actual Year<br>To Date | Current<br>Annual Budget | Funds<br>Available | % Spent | Transfer<br>to/from EMR | NOTES                                   |
|--------------------------------|---------|------------------------|--------------------------|--------------------|---------|-------------------------|-----------------------------------------|
| <b>CORPORATE PROPERTIES</b>    |         |                        |                          |                    |         |                         |                                         |
| <b>INCOME</b>                  |         |                        |                          |                    |         |                         |                                         |
| 1000 INCOME-HIGH ST SHOP       |         |                        |                          |                    |         |                         | Payment lag; monitor in March 27        |
| 1002 INCOME-HIGH ST FLAT2      |         |                        |                          |                    |         |                         |                                         |
| 1003 INCOME-1 KINGSBURY        |         |                        |                          |                    |         |                         | For consideration at Property Committee |
| 1004 INCOME-1A KINGSBURY       |         |                        |                          |                    |         |                         |                                         |
| 1005 INCOME-2A KINGSBURY       |         |                        |                          |                    |         |                         | Tenant left, flat being dedecorated     |
| 1006 INCOME-3 KINGSBURY        |         |                        |                          |                    |         |                         |                                         |
| 1007 INCOME-REC GND COT 1      |         |                        |                          |                    |         |                         |                                         |
| 1008 INCOME-REC GND COT 2      |         |                        |                          |                    |         |                         |                                         |
| 1011 INCOME - 3A KINGSBURY ST  |         |                        |                          |                    |         |                         |                                         |
| 1012 INCOME - 3B KINGSBURY ST  |         |                        |                          |                    |         |                         |                                         |
| 1050 INCOME-TOWN HALL          | 9,925   | 27,500                 |                          | 36.1%              |         |                         | Wedding hire                            |
| 1112 GEORGE LANE TOILETS       | 510     | 2,000                  |                          | 25.5%              |         |                         |                                         |
| 1329 MY & MC INCOME            | 413     | 4,000                  |                          | 10.3%              |         |                         | MAYF due Sept. Regular hirers reduced.  |
| <b>EXPENDITURE</b>             |         |                        |                          |                    |         |                         |                                         |
| <b>CORPORATE PROPERTY</b>      |         |                        |                          |                    |         |                         |                                         |
| 4062 MTCE/ELEC CORP. PROPS.    | 19,289  | 15,450                 | -3,839                   | 124.8%             | £       | 3,932                   | Kingsbury rear windows/gutters, ECIRs   |
| 4066 MARKETING                 | -       | 250                    | 250                      | 0.0%               |         |                         |                                         |
| 4070 Defibs                    | -       | 750                    | 750                      | 0.0%               |         |                         |                                         |
| 4083 PROPERTY MAINTENANCE RES. | -       | 30,000                 | 30,000                   | 0.0%               |         |                         | yr saving                               |
| <b>TOWN HALL</b>               |         |                        |                          |                    |         |                         |                                         |
| 4019 CLEANING MATERIALS        | 317     | 1,000                  | 683                      | 31.7%              |         |                         |                                         |
| 4030 INTRUDER ALARM            | 670     | 2,000                  | 1,330                    | 33.5%              |         |                         |                                         |
| 4035 SANITARY DISPOSAL         | 139     | 1,650                  | 1,511                    | 8.4%               |         |                         |                                         |
| 4037 LIFT MAINTENANCE          | -       | 3,415                  | 3,415                    | 0.0%               |         |                         |                                         |
| 4038 MAINTENANCE               | 5,647   | 41,200                 | 35,553                   | 13.7%              |         |                         | Mayoral framework, glass washer repair  |
| 4300 BOILER MAINTENANCE        | -       | 960                    | 960                      | 0.0%               |         |                         |                                         |
| 4304 LICENCES/PERFORMING       | 1,229   | 3,000                  | 1,771                    | 41.0%              |         |                         |                                         |
| 4315 REFUSE COLLECTION         | 548     | 1,600                  | 1,052                    | 34.2%              |         |                         | Price increases due to fuel costs       |
| 4998 MARKETING                 | 500     | 500                    | -                        | 100.0%             |         |                         |                                         |
| 4999 PUBLIC TOILETS            | -       | 7,415                  | 7,415                    | 0.0%               |         |                         | Healthmaitc invoice pending             |
| <b>PUBLIC TOILETS</b>          |         |                        |                          |                    |         |                         |                                         |
| 4306 COOPERS CORNER            | 1,382   | 800                    | -582                     | 172.7%             |         |                         | Community Fridge - TM to reimburse      |
| 4313 PUBLIC TOILETS            | -       | 17,100                 | 17,100                   | 0.0%               |         |                         | Healthmaitc invoice pending             |
| <b>MC and YC</b>               |         |                        |                          |                    |         |                         |                                         |
| 4019 CLEANING MATERIALS        | 98      | 412                    | 314                      | 23.7%              |         |                         |                                         |
| 4030 INTRUDER ALARM            | 451     | 2,132                  | 1,681                    | 21.2%              |         |                         |                                         |
| 4035 SANITARY DISPOSAL         | 139     | 800                    | 661                      | 17.4%              |         |                         |                                         |
| 4037 LIFT MAINTENANCE          | -       | 905                    | 905                      | 0.0%               |         |                         |                                         |
| 4038 MAINTENANCE               | 428     | -                      | -428                     | 0.0%               | £       | 428                     | Line added; heating pending             |
| 4072 EQUIPMENT                 | -       | 500                    | 500                      | 0.0%               |         |                         |                                         |
| 4304 LICENCES/PERFORMING       | 420     | 360                    | -60                      | 116.6%             |         |                         |                                         |
| <b>Income</b>                  | 23,888  | 136,883                |                          | 17.5%              |         |                         |                                         |
| <b>Expenditure</b>             | 31,257  | 132,199                | - 100,942                | 23.6%              |         |                         |                                         |
| <b>PLANNING</b>                |         |                        |                          |                    |         |                         |                                         |
| 300 PLANNING                   |         |                        |                          |                    |         |                         |                                         |
| 4017 HIGHWAYS                  | -       | 1,000                  | 1,000                    | 0.0%               |         |                         |                                         |
| 4120 STREET FURNITURE          | -       | 2,000                  | 2,000                    | 0.0%               |         |                         |                                         |
| 4400 LHFIG                     | -       | 7,500                  | 7,500                    | 0.0%               |         |                         | Invoices from WC expected               |
| <b>Income</b>                  | -       | -                      |                          | 0.0%               |         |                         |                                         |
| <b>Expenditure</b>             | -       | 10,500                 | - 10,500                 | 0.0%               |         |                         |                                         |
| <b>Total Income</b>            | 534,488 | 1,203,606              |                          | 44.4%              |         |                         |                                         |
| <b>Total Expenditure</b>       | 278,447 | 1,203,606              | - 925,159                | 23.1%              |         |                         |                                         |



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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2026

Month No: 3

## Committee Report

|                             | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-----------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>Finance &amp; Policy</b> |                        |                       |                          |                          |                    |              |                         |
| <b>101 ADMINISTRATION</b>   |                        |                       |                          |                          |                    |              |                         |
| 1010 INCOME-MISCELLANEOUS   | 411                    | 0                     | (411)                    |                          |                    | 0.0%         |                         |
| 1176 PRECEPT RECEIVED       | 490,386                | 980,772               | 490,386                  |                          |                    | 50.0%        |                         |
| 1190 BANK INTEREST          | 5,874                  | 22,500                | 16,626                   |                          |                    | 26.1%        |                         |
| 1191 MARKET INCOME          | 0                      | 2,000                 | 2,000                    |                          |                    | 0.0%         |                         |
| ADMINISTRATION :- Income    | <b>496,671</b>         | <b>1,005,272</b>      | <b>508,601</b>           |                          |                    | <b>49.4%</b> | <b>0</b>                |
| 4001 SALARIES/NI/SUPERAN    | 141,412                | 659,116               | 517,704                  |                          | 517,704            | 21.5%        |                         |
| 4005 ELLIS WHITTAM          | 3,573                  | 3,869                 | 296                      |                          | 296                | 92.3%        |                         |
| 4009 TRAVEL                 | 21                     | 400                   | 379                      |                          | 379                | 5.3%         |                         |
| 4010 STAFF MOBILE PHONES    | 541                    | 3,500                 | 2,959                    |                          | 2,959              | 15.5%        |                         |
| 4011 BUSINESS RATES         | 18,287                 | 37,375                | 19,088                   |                          | 19,088             | 48.9%        |                         |
| 4022 PETTY CASH             | 50                     | 500                   | 450                      |                          | 450                | 10.0%        |                         |
| 4023 STATIONERY/PUBLICS.    | 345                    | 1,133                 | 788                      |                          | 788                | 30.4%        |                         |
| 4024 SUBSCRIPTIONS          | 1,776                  | 3,899                 | 2,123                    |                          | 2,123              | 45.5%        |                         |
| 4025 INSURANCE              | 20,019                 | 20,324                | 305                      |                          | 305                | 98.5%        |                         |
| 4026 PHOTOCOPIER            | 1,168                  | 5,000                 | 3,832                    |                          | 3,832              | 23.4%        |                         |
| 4028 POSTAGE                | 0                      | 200                   | 200                      |                          | 200                | 0.0%         |                         |
| 4038 MAINTENANCE            | 463                    | 1,800                 | 1,337                    |                          | 1,337              | 25.7%        |                         |
| 4039 PERSONNEL CLOTHING     | 125                    | 1,300                 | 1,175                    |                          | 1,175              | 9.6%         |                         |
| 4041 TRAINING STAFF         | 379                    | 3,000                 | 2,621                    |                          | 2,621              | 12.6%        |                         |
| 4046 TOURISM                | 95                     | 1,000                 | 905                      |                          | 905                | 9.5%         |                         |
| 4054 LEGAL                  | 0                      | 10,000                | 10,000                   |                          | 10,000             | 0.0%         |                         |
| 4055 PROFESSIONAL           | 3,245                  | 10,300                | 7,055                    |                          | 7,055              | 31.5%        |                         |
| 4057 AUDIT FEE              | 525                    | 4,120                 | 3,595                    |                          | 3,595              | 12.7%        |                         |
| 4059 BANK CHARGES           | 32                     | 250                   | 218                      |                          | 218                | 13.0%        |                         |
| 4063 OFFICE GENERAL         | 175                    | 500                   | 325                      |                          | 325                | 35.1%        |                         |
| 4064 ARCHIVE STORAGE        | 195                    | 460                   | 265                      |                          | 265                | 42.4%        |                         |
| 4067 CCTV                   | 0                      | 5,592                 | 5,592                    |                          | 5,592              | 0.0%         |                         |
| 4071 OFFICE EQUIPMENT       | 30                     | 1,200                 | 1,170                    |                          | 1,170              | 2.5%         |                         |
| 4072 EQUIPMENT              | 356                    | 3,300                 | 2,944                    |                          | 2,944              | 10.8%        |                         |
| 4075 SOFTWARE & FEES        | 4,346                  | 13,525                | 9,179                    |                          | 9,179              | 32.1%        |                         |
| 4076 HEALTH & SAFETY        | 146                    | 500                   | 354                      |                          | 354                | 29.2%        |                         |
| 4079 ELECTION COSTS         | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%         |                         |
| 4081 EMERGENCY PROJECTS     | 0                      | 4,918                 | 4,918                    |                          | 4,918              | 0.0%         |                         |
| 4153 EVENTS                 | 102                    | 4,000                 | 3,898                    |                          | 3,898              | 2.5%         |                         |
| 4154 SWITCH ON EVENT        | 0                      | 6,180                 | 6,180                    |                          | 6,180              | 0.0%         |                         |
| 4224 YOUTH COUNCIL          | 4                      | 250                   | 246                      |                          | 246                | 1.7%         |                         |
| 4228 LAPTOPS                | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%         |                         |

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2026

Month No: 3

## Committee Report

|                                        | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|----------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4301 FIRE EXTINGUISHERS                | 267                    | 1,644                 | 1,377                    |                          | 1,377              | 16.2%        |                         |
| 4309 IT SUPPORT PACKAGE                | 370                    | 2,650                 | 2,280                    |                          | 2,280              | 14.0%        |                         |
| 4317 HERITAGE PROJECT                  | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| ADMINISTRATION :- Indirect Expenditure | <b>198,049</b>         | <b>819,805</b>        | <b>621,756</b>           | <b>0</b>                 | <b>621,756</b>     | <b>24.2%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>     | <b>298,623</b>         | <b>185,467</b>        | <b>(113,156)</b>         |                          |                    |              |                         |
| <u>102 SECTION 137</u>                 |                        |                       |                          |                          |                    |              |                         |
| 4152 REMEMBRANCE DAY                   | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%         |                         |
| SECTION 137 :- Indirect Expenditure    | <b>0</b>               | <b>2,000</b>          | <b>2,000</b>             | <b>0</b>                 | <b>2,000</b>       | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                 | <b>0</b>               | <b>(2,000)</b>        | <b>(2,000)</b>           |                          |                    |              |                         |
| <u>103 OTHER GRANTS</u>                |                        |                       |                          |                          |                    |              |                         |
| 4061 CHRISTMAS LIGHTS                  | 0                      | 15,000                | 15,000                   |                          | 15,000             | 0.0%         |                         |
| 4151 GRANTS                            | 4,850                  | 7,000                 | 2,150                    |                          | 2,150              | 69.3%        |                         |
| OTHER GRANTS :- Indirect Expenditure   | <b>4,850</b>           | <b>22,000</b>         | <b>17,150</b>            | <b>0</b>                 | <b>17,150</b>      | <b>22.0%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                 | <b>(4,850)</b>         | <b>(22,000)</b>       | <b>(17,150)</b>          |                          |                    |              |                         |
| <u>104 MAYORAL</u>                     |                        |                       |                          |                          |                    |              |                         |
| 4100 MAYORS ALLOWANCE                  | 875                    | 3,500                 | 2,625                    |                          | 2,625              | 25.0%        |                         |
| 4101 MAYORS TRAVEL                     | 0                      | 300                   | 300                      |                          | 300                | 0.0%         |                         |
| 4102 MAYOR MAKING EXPS                 | 1,634                  | 2,060                 | 426                      |                          | 426                | 79.3%        |                         |
| MAYORAL :- Indirect Expenditure        | <b>2,509</b>           | <b>5,860</b>          | <b>3,351</b>             | <b>0</b>                 | <b>3,351</b>       | <b>42.8%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                 | <b>(2,509)</b>         | <b>(5,860)</b>        | <b>(3,351)</b>           |                          |                    |              |                         |
| <u>105 MEMBERS</u>                     |                        |                       |                          |                          |                    |              |                         |
| 4078 TRAINING-COUNCILLORS              | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4103 MEMBERS TRAVEL                    | 0                      | 200                   | 200                      |                          | 200                | 0.0%         |                         |
| MEMBERS :- Indirect Expenditure        | <b>0</b>               | <b>700</b>            | <b>700</b>               | <b>0</b>                 | <b>700</b>         | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                 | <b>0</b>               | <b>(700)</b>          | <b>(700)</b>             |                          |                    |              |                         |
| <u>106 CIVIC</u>                       |                        |                       |                          |                          |                    |              |                         |
| 4105 CIVIC HOSPITALITY                 | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4110 TOWN CRIER/MACE BEAR              | 0                      | 1,200                 | 1,200                    |                          | 1,200              | 0.0%         |                         |
| 4113 INSIGNIA FUNDS                    | 40                     | 500                   | 460                      |                          | 460                | 8.0%         |                         |
| CIVIC :- Indirect Expenditure          | <b>40</b>              | <b>2,700</b>          | <b>2,660</b>             | <b>0</b>                 | <b>2,660</b>       | <b>1.5%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                 | <b>(40)</b>            | <b>(2,700)</b>        | <b>(2,660)</b>           |                          |                    |              |                         |

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## Marlborough Town Council Current Year

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2026

Month No: 3

## Committee Report

|                                           | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-------------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>107 UTILITIES</b>                      |                        |                       |                          |                          |                    |              |                         |
| 4012 WATER/SEWERAGE CHGS                  | 2,105                  | 4,840                 | 2,735                    |                          | 2,735              | 43.5%        |                         |
| 4014 ELECTRICITY                          | 4,685                  | 25,000                | 20,315                   |                          | 20,315             | 18.7%        |                         |
| 4015 GAS                                  | 2,568                  | 22,500                | 19,932                   |                          | 19,932             | 11.4%        |                         |
| 4020 TELEPHONE                            | 2,083                  | 7,210                 | 5,127                    |                          | 5,127              | 28.9%        |                         |
| UTILITIES :- Indirect Expenditure         | <b>11,442</b>          | <b>59,550</b>         | <b>48,108</b>            | <b>0</b>                 | <b>48,108</b>      | <b>19.2%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                    | <b>(11,442)</b>        | <b>(59,550)</b>       | <b>(48,108)</b>          |                          |                    |              |                         |
| Finance & Policy :- Income                | <b>496,671</b>         | <b>1,005,272</b>      | <b>508,601</b>           |                          |                    | <b>49.4%</b> |                         |
| Expenditure                               | <b>216,889</b>         | <b>912,615</b>        | <b>695,726</b>           | <b>0</b>                 | <b>695,726</b>     | <b>23.8%</b> |                         |
| <b>Movement to/(from) Gen Reserve</b>     | <b>279,783</b>         | <b>92,657</b>         | <b>(187,126)</b>         |                          |                    |              |                         |
| <b><u>Amenities &amp; Open Spaces</u></b> |                        |                       |                          |                          |                    |              |                         |
| <b>202 CEMETERY</b>                       |                        |                       |                          |                          |                    |              |                         |
| 1101 INCOME-CEMETERY                      | 4,307                  | 17,468                | 13,161                   |                          |                    | 24.7%        |                         |
| CEMETERY :- Income                        | <b>4,307</b>           | <b>17,468</b>         | <b>13,161</b>            |                          |                    | <b>24.7%</b> | <b>0</b>                |
| 4036 OLD CEMETERY                         | 0                      | 515                   | 515                      |                          | 515                | 0.0%         |                         |
| CEMETERY :- Indirect Expenditure          | <b>0</b>               | <b>515</b>            | <b>515</b>               | <b>0</b>                 | <b>515</b>         | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Income over Expenditure</b>        | <b>4,307</b>           | <b>16,953</b>         | <b>12,646</b>            |                          |                    |              |                         |
| <b>203 ALLOTMENTS</b>                     |                        |                       |                          |                          |                    |              |                         |
| 1100 INCOME-ALLOTMENTS                    | 62                     | 825                   | 763                      |                          |                    | 7.5%         |                         |
| ALLOTMENTS :- Income                      | <b>62</b>              | <b>825</b>            | <b>763</b>               |                          |                    | <b>7.5%</b>  | <b>0</b>                |
| 4006 ST JOHNS TRUST                       | 0                      | 325                   | 325                      |                          | 325                | 0.0%         |                         |
| ALLOTMENTS :- Indirect Expenditure        | <b>0</b>               | <b>325</b>            | <b>325</b>               | <b>0</b>                 | <b>325</b>         | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Income over Expenditure</b>        | <b>62</b>              | <b>500</b>            | <b>438</b>               |                          |                    |              |                         |
| <b>204 WORKSHOP</b>                       |                        |                       |                          |                          |                    |              |                         |
| 4027 INTRUDER ALARM                       | 423                    | 2,250                 | 1,827                    |                          | 1,827              | 18.8%        |                         |
| 4042 PERSONAL PROTECTIVE EQUIPMENT        | 4                      | 1,035                 | 1,031                    |                          | 1,031              | 0.4%         |                         |
| 4043 PICK-UP LEASE                        | 461                    | 5,000                 | 4,539                    |                          | 4,539              | 9.2%         |                         |
| 4044 VEHICLE TAX/INS.                     | 0                      | 438                   | 438                      |                          | 438                | 0.0%         |                         |
| 4045 VEHICLE PETROL/DERV                  | 3,558                  | 9,640                 | 6,082                    |                          | 6,082              | 36.9%        |                         |
| 4047 WORKSHOP TOOLS ETC                   | 909                    | 3,105                 | 2,196                    |                          | 2,196              | 29.3%        |                         |
| 4048 VEHICLE MAINTENANCE                  | 4,526                  | 12,854                | 8,328                    |                          | 8,328              | 35.2%        |                         |
| 4050 WORKSHOP MISC                        | 252                    | 6,417                 | 6,165                    |                          | 6,165              | 3.9%         |                         |

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2026

Month No: 3

## Committee Report

|                                       | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4082 TIPPER TRUCK                     | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%         |                         |
| 4315 REFUSE COLLECTION                | 1,586                  | 4,284                 | 2,698                    |                          | 2,698              | 37.0%        |                         |
| 4320 MOWER                            | 768                    | 4,200                 | 3,432                    |                          | 3,432              | 18.3%        |                         |
| 4332 WESSEX MOWER LEASE               | 1,653                  | 7,000                 | 5,347                    |                          | 5,347              | 23.6%        |                         |
| 4339 ISEKI TRACTOR LEASE 2023         | 2,619                  | 10,000                | 7,381                    |                          | 7,381              | 26.2%        |                         |
| WORKSHOP :- Indirect Expenditure      | <b>16,760</b>          | <b>71,223</b>         | <b>54,463</b>            | <b>0</b>                 | <b>54,463</b>      | <b>23.5%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                | <b>(16,760)</b>        | <b>(71,223)</b>       | <b>(54,463)</b>          |                          |                    |              |                         |
| <b>210 OPEN SPACES</b>                |                        |                       |                          |                          |                    |              |                         |
| 1102 INCOME-GOLF CLUB                 |                        |                       |                          |                          |                    |              |                         |
| 1103 INCOME OPEN SPACES               | 2,448                  | 10,980                | 8,532                    |                          |                    | 22.3%        |                         |
| 1106 INCOME - SHOWMENS GUILD          | 0                      | 2,300                 | 2,300                    |                          |                    | 0.0%         |                         |
| 1111 INCOME - RUGBY CLUB              |                        |                       |                          |                          |                    |              |                         |
| OPEN SPACES :- Income                 | <b>9,559</b>           | <b>43,158</b>         | <b>33,599</b>            |                          |                    | <b>22.1%</b> | <b>0</b>                |
| 4038 MAINTENANCE                      | 1,536                  | 10,500                | 8,964                    |                          | 8,964              | 14.6%        |                         |
| 4220 OPEN SPACES PLANTS               | 465                    | 5,485                 | 5,020                    |                          | 5,020              | 8.5%         |                         |
| 4223 PLAY EQUIP/MAINT/REPLACEMENT     | 227                    | 3,622                 | 3,395                    |                          | 3,395              | 6.3%         |                         |
| 4314 AOS PROJECTS                     | 4,572                  | 10,350                | 5,778                    |                          | 5,778              | 44.2%        |                         |
| 4318 TREE SURVEY & WORKS              | 695                    | 18,112                | 17,417                   |                          | 17,417             | 3.8%         |                         |
| 4324 RTV/Husqvana                     | 984                    | 3,500                 | 2,516                    |                          | 2,516              | 28.1%        |                         |
| 4327 ISEKI TRACTOR TG6490             | 1,239                  | 7,000                 | 5,761                    |                          | 5,761              | 17.7%        |                         |
| 4330 MULTI PURPOSE MOWER              | 468                    | 3,100                 | 2,632                    |                          | 2,632              | 15.1%        |                         |
| 4331 FRONT LOADER/BACK HOE LEASE      | 786                    | 3,200                 | 2,414                    |                          | 2,414              | 24.6%        |                         |
| 4335 TREE PLANTING                    | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4337 SKATE PARK LIGHTING              | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4402 ISEKI RIDE-ON MOWER              | 1,228                  | 3,000                 | 1,772                    |                          | 1,772              | 40.9%        |                         |
| 4403 KAWASAKI MULE 24                 | 1,341                  | 5,360                 | 4,019                    |                          | 4,019              | 25.0%        |                         |
| 4404 TRAFFIC MANAGEMENT               | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%         |                         |
| OPEN SPACES :- Indirect Expenditure   | <b>13,542</b>          | <b>76,229</b>         | <b>62,687</b>            | <b>0</b>                 | <b>62,687</b>      | <b>17.8%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>    | <b>(3,982)</b>         | <b>(33,071)</b>       | <b>(29,089)</b>          |                          |                    |              |                         |
| Amenities & Open Spaces :- Income     | <b>13,928</b>          | <b>61,451</b>         | <b>47,523</b>            |                          |                    | <b>22.7%</b> |                         |
| Expenditure                           | <b>30,301</b>          | <b>148,292</b>        | <b>117,991</b>           | <b>0</b>                 | <b>117,991</b>     | <b>20.4%</b> |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>(16,373)</b>        | <b>(86,841)</b>       | <b>(70,468)</b>          |                          |                    |              |                         |

Properties

02/07/2026

## Marlborough Town Council Current Year

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2026

Month No: 3

## Committee Report

|                                                     | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-----------------------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>110 CORPORATE PROPERTIES</b>                     |                        |                       |                          |                          |                    |              |                         |
| 1000 INCOME-HIGH ST SHOP                            |                        |                       |                          |                          |                    |              |                         |
| 1002 INCOME-HIGH ST FLAT2                           |                        |                       |                          |                          |                    |              |                         |
| 1003 INCOME-1 KINGSBURY                             |                        |                       |                          |                          |                    |              |                         |
| 1004 INCOME-1A KINGSBURY                            |                        |                       |                          |                          |                    |              |                         |
| 1005 INCOME-2A KINGSBURY                            |                        |                       |                          |                          |                    |              |                         |
| 1006 INCOME-3 KINGSBURY                             |                        |                       |                          |                          |                    |              |                         |
| 1007 INCOME-REC GND COT 1                           |                        |                       |                          |                          |                    |              |                         |
| 1008 INCOME-REC GND COT 2                           |                        |                       |                          |                          |                    |              |                         |
| 1011 INCOME - 3A KINGSBURY ST                       |                        |                       |                          |                          |                    |              |                         |
| 1012 INCOME - 3B KINGSBURY ST                       |                        |                       |                          |                          |                    |              |                         |
| <b>CORPORATE PROPERTIES :- Income</b>               | <b>13,040</b>          | <b>103,383</b>        | <b>90,343</b>            |                          |                    | <b>12.6%</b> | <b>0</b>                |
| 4062 MTCE/ELEC CORP. PROPS.                         | 19,289                 | 15,450                | (3,839)                  |                          | (3,839)            | 124.8%       | 3,932                   |
| 4066 MARKETING                                      | 0                      | 250                   | 250                      |                          | 250                | 0.0%         |                         |
| 4070 Defibs                                         | 0                      | 750                   | 750                      |                          | 750                | 0.0%         |                         |
| 4083 PROPERTY MAINTENANCE RES.                      | 0                      | 30,000                | 30,000                   |                          | 30,000             | 0.0%         |                         |
| <b>CORPORATE PROPERTIES :- Indirect Expenditure</b> | <b>19,289</b>          | <b>46,450</b>         | <b>27,161</b>            | <b>0</b>                 | <b>27,161</b>      | <b>41.5%</b> | <b>3,932</b>            |
| <b>Net Income over Expenditure</b>                  | <b>(6,248)</b>         | <b>56,933</b>         | <b>63,181</b>            |                          |                    |              |                         |
| 6000 plus Transfer from EMR                         | 3,932                  | 0                     | (3,932)                  |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>               | <b>(2,316)</b>         | <b>56,933</b>         | <b>59,249</b>            |                          |                    |              |                         |
| <b>201 TOWN HALL</b>                                |                        |                       |                          |                          |                    |              |                         |
| 1050 INCOME-TOWN HALL                               | 9,925                  | 27,500                | 17,575                   |                          |                    | 36.1%        |                         |
| <b>TOWN HALL :- Income</b>                          | <b>9,925</b>           | <b>27,500</b>         | <b>17,575</b>            |                          |                    | <b>36.1%</b> | <b>0</b>                |
| 4019 CLEANING MATERIALS                             | 317                    | 1,000                 | 683                      |                          | 683                | 31.7%        |                         |
| 4030 INTRUDER ALARM                                 | 670                    | 2,000                 | 1,330                    |                          | 1,330              | 33.5%        |                         |
| 4035 SANITARY DISPOSAL                              | 139                    | 1,650                 | 1,511                    |                          | 1,511              | 8.4%         |                         |
| 4037 LIFT MAINTENANCE                               | 0                      | 3,415                 | 3,415                    |                          | 3,415              | 0.0%         |                         |
| 4038 MAINTENANCE                                    | 5,647                  | 41,200                | 35,553                   |                          | 35,553             | 13.7%        |                         |
| 4300 BOILER MAINTENANCE                             | 0                      | 960                   | 960                      |                          | 960                | 0.0%         |                         |
| 4304 LICENCES/PERFORMING                            | 1,229                  | 3,000                 | 1,771                    |                          | 1,771              | 41.0%        |                         |
| 4315 REFUSE COLLECTION                              | 548                    | 1,600                 | 1,052                    |                          | 1,052              | 34.2%        |                         |
| 4998 MARKETING                                      | 500                    | 500                   | 0                        |                          | 0                  | 100.0%       |                         |
| 4999 PUBLIC TOILETS                                 | 0                      | 7,415                 | 7,415                    |                          | 7,415              | 0.0%         |                         |
| <b>TOWN HALL :- Indirect Expenditure</b>            | <b>9,050</b>           | <b>62,740</b>         | <b>53,690</b>            | <b>0</b>                 | <b>53,690</b>      | <b>14.4%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>                  | <b>875</b>             | <b>(35,240)</b>       | <b>(36,115)</b>          |                          |                    |              |                         |

02/07/2026

## Marlborough Town Council Current Year

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2026

Month No: 3

## Committee Report

|                                        | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|----------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>205 PUBLIC TOILETS</b>              |                        |                       |                          |                          |                    |              |                         |
| 1112 GEORGE LANE TOILETS               | 510                    | 2,000                 | 1,490                    |                          |                    | 25.5%        |                         |
| PUBLIC TOILETS :- Income               | <b>510</b>             | <b>2,000</b>          | <b>1,490</b>             |                          |                    | <b>25.5%</b> | <b>0</b>                |
| 4306 COOPERS CORNER                    | 1,382                  | 800                   | (582)                    |                          | (582)              | 172.7%       |                         |
| 4313 PUBLIC TOILETS                    | 0                      | 17,100                | 17,100                   |                          | 17,100             | 0.0%         |                         |
| PUBLIC TOILETS :- Indirect Expenditure | <b>1,382</b>           | <b>17,900</b>         | <b>16,518</b>            | <b>0</b>                 | <b>16,518</b>      | <b>7.7%</b>  | <b>0</b>                |
| <b>Net Income over Expenditure</b>     | <b>(872)</b>           | <b>(15,900)</b>       | <b>(15,028)</b>          |                          |                    |              |                         |
| <b>206 MC and YC</b>                   |                        |                       |                          |                          |                    |              |                         |
| 1329 MY & MC INCOME                    | 413                    | 4,000                 | 3,588                    |                          |                    | 10.3%        |                         |
| MC and YC :- Income                    | <b>413</b>             | <b>4,000</b>          | <b>3,588</b>             |                          |                    | <b>10.3%</b> | <b>0</b>                |
| 4019 CLEANING MATERIALS                | 98                     | 412                   | 314                      |                          | 314                | 23.7%        |                         |
| 4030 INTRUDER ALARM                    | 451                    | 2,132                 | 1,681                    |                          | 1,681              | 21.2%        |                         |
| 4035 SANITARY DISPOSAL                 | 139                    | 800                   | 661                      |                          | 661                | 17.4%        |                         |
| 4037 LIFT MAINTENANCE                  | 0                      | 905                   | 905                      |                          | 905                | 0.0%         |                         |
| 4038 MAINTENANCE                       | 428                    | 0                     | (428)                    |                          | (428)              | 0.0%         | 428                     |
| 4072 EQUIPMENT                         | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4304 LICENCES/PERFORMING               | 420                    | 360                   | (60)                     |                          | (60)               | 116.6%       |                         |
| MC and YC :- Indirect Expenditure      | <b>1,536</b>           | <b>5,109</b>          | <b>3,573</b>             | <b>0</b>                 | <b>3,573</b>       | <b>30.1%</b> | <b>428</b>              |
| <b>Net Income over Expenditure</b>     | <b>(1,124)</b>         | <b>(1,109)</b>        | <b>15</b>                |                          |                    |              |                         |
| 6000 plus Transfer from EMR            | 428                    | 0                     | (428)                    |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>  | <b>(696)</b>           | <b>(1,109)</b>        | <b>(413)</b>             |                          |                    |              |                         |
| Properties :- Income                   | <b>23,888</b>          | <b>136,883</b>        | <b>112,995</b>           |                          |                    | <b>17.5%</b> |                         |
| Expenditure                            | <b>31,257</b>          | <b>132,199</b>        | <b>100,942</b>           | <b>0</b>                 | <b>100,942</b>     | <b>23.6%</b> |                         |
| <b>Net Income over Expenditure</b>     | <b>(7,369)</b>         | <b>4,684</b>          | <b>12,053</b>            |                          |                    |              |                         |
| plus Transfer from EMR                 | <b>4,361</b>           | <b>0</b>              | <b>(4,361)</b>           |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>  | <b>(3,008)</b>         | <b>4,684</b>          | <b>7,692</b>             |                          |                    |              |                         |

**Planning****300 PLANNING**

|                                  |          |                 |                 |          |               |             |          |
|----------------------------------|----------|-----------------|-----------------|----------|---------------|-------------|----------|
| 4017 HIGHWAYS                    | 0        | 1,000           | 1,000           |          | 1,000         | 0.0%        |          |
| 4120 STREET FURNITURE            | 0        | 2,000           | 2,000           |          | 2,000         | 0.0%        |          |
| 4400 LHFIF                       | 0        | 7,500           | 7,500           |          | 7,500         | 0.0%        |          |
| PLANNING :- Indirect Expenditure | <b>0</b> | <b>10,500</b>   | <b>10,500</b>   | <b>0</b> | <b>10,500</b> | <b>0.0%</b> | <b>0</b> |
| <b>Net Expenditure</b>           | <b>0</b> | <b>(10,500)</b> | <b>(10,500)</b> |          |               |             |          |

02/07/2026

## Marlborough Town Council Current Year

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2026

Month No: 3

## Committee Report

|                                       | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| Planning :- Income                    | 0                      | 0                     | 0                        |                          |                    | 0.0%    |                         |
| Expenditure                           | 0                      | 10,500                | 10,500                   | 0                        | 10,500             | 0.0%    |                         |
| <b>Movement to/(from) Gen Reserve</b> | <u>0</u>               | <u>(10,500)</u>       | <u>(10,500)</u>          |                          |                    |         |                         |
| Grand Totals:- Income                 | 534,488                | 1,203,606             | 669,118                  |                          |                    | 44.4%   |                         |
| Expenditure                           | 278,447                | 1,203,606             | 925,159                  | 0                        | 925,159            | 23.1%   |                         |
| <b>Net Income over Expenditure</b>    | <u>256,041</u>         | <u>0</u>              | <u>(256,041)</u>         |                          |                    |         |                         |
| plus Transfer from EMR                | 4,361                  | 0                     | (4,361)                  |                          |                    |         |                         |
| <b>Movement to/(from) Gen Reserve</b> | <u>260,402</u>         | <u>0</u>              | <u>(260,402)</u>         |                          |                    |         |                         |



Date:02/07/2026

Marlborough Town Council Current Year

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Time: 10:01

Bank Reconciliation Statement as at 30/06/2026  
for Cashbook 1 - CURRENT & ACTIVE ACCOUNTS

User: SUE

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>              | <u>Balances</u>   |
|----------------------------------------|-----------------------|-----------------------------|-------------------|
| Active Saver                           | 30/06/2026            |                             | 20,177.99         |
| Current A/c                            | 30/06/2026            |                             | 408,641.30        |
|                                        |                       |                             | <u>428,819.29</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>               |                   |
|                                        |                       | 0.00                        |                   |
|                                        |                       |                             | <u>0.00</u>       |
|                                        |                       |                             | 428,819.29        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                             |                   |
|                                        |                       | 0.00                        |                   |
|                                        |                       |                             | <u>0.00</u>       |
|                                        |                       |                             | 428,819.29        |
|                                        |                       | Balance per Cash Book is :- | 428,819.29        |
|                                        |                       | Difference is :-            | 0.00              |

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....



Date: 02/07/2026

## Marlborough Town Council Current Year

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Time: 10:02

## Cashbook 1

User: SUE

## CURRENT &amp; ACTIVE ACCOUNTS

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

| Receipt Ref           | Name of Payer           | £ Amnt Received | £ Debtors | £ VAT | A/c  | Centre | £ Amount   | Transaction Detail |
|-----------------------|-------------------------|-----------------|-----------|-------|------|--------|------------|--------------------|
| Balance Brought Fwd : |                         | 486,139.56      |           |       |      |        | 486,139.56 |                    |
|                       | Banked: 01/06/2026      |                 |           |       |      |        |            |                    |
|                       | Corporate Property      |                 |           |       |      |        |            |                    |
|                       | Banked: 01/06/2026      |                 |           |       |      |        |            |                    |
|                       | Corporate Property      |                 |           |       |      |        |            |                    |
| 29-26                 | Banked: 01/06/2026      | 1,318.50        |           |       |      |        |            |                    |
| 29-26                 | Cemetery                | 1,318.50        |           |       | 1101 | 202    | 1,318.50   | Burial Fees        |
| 24.06.26              | Banked: 02/06/2026      | 37.00           |           |       |      |        |            |                    |
| 24.06.26              | Town Hall               | 37.00           |           |       | 1050 | 201    | 37.00      | Hiring             |
|                       | CCLA Banked: 02/06/2026 | 1,934.13        |           |       |      |        |            |                    |
|                       | CCLA Interest           | 1,934.13        |           |       | 1190 | 101    | 1,934.13   | CCLA               |
|                       | Banked: 03/06/2026      |                 |           |       |      |        |            |                    |
|                       | Corporate Property      |                 |           |       |      |        |            |                    |
| 17.06.26              | Banked: 03/06/2026      | 50.50           |           |       |      |        |            |                    |
| 17.06.26              | Town Hall               | 50.50           |           | 8.42  | 1050 | 201    | 42.08      | Wedding Hire       |
|                       | Banked: 03/06/2026      |                 |           |       |      |        |            |                    |
|                       | Corporate Property      |                 |           |       |      |        |            |                    |
| 18.02.27              | Banked: 03/06/2026      | 50.00           |           |       |      |        |            |                    |
| 18.02.27              | Town Hall               | 50.00           |           |       | 1050 | 201    | 50.00      | Hiring             |
| 22-26                 | Banked: 04/06/2026      | 120.00          |           |       |      |        |            |                    |
| 22-26                 | Town Hall               | 120.00          |           |       | 1050 | 201    | 120.00     | Hiring             |
| Evans                 | Banked: 04/06/2026      | 160.50          |           |       |      |        |            |                    |
| Evans                 | Cemetery                | 160.50          |           |       | 1101 | 202    | 160.50     | Burial Fees        |
| 31-26                 | Banked: 05/06/2026      | 288.00          |           |       |      |        |            |                    |
| 31-26                 | Town Hall               | 288.00          |           |       | 1050 | 201    | 288.00     | Hiring             |
| 06.06.26              | Banked: 05/06/2026      | 87.00           |           |       |      |        |            |                    |
| 06.06.26              | Town Hall               | 87.00           |           | 14.50 | 1050 | 201    | 72.50      | Wedding Hire       |
| 34-26                 | Banked: 08/06/2026      | 157.50          |           |       |      |        |            |                    |
| 34-26                 | Town Hall               | 157.50          |           | 26.25 | 1050 | 201    | 131.25     | Wedding Hire       |
| 35-26                 | Banked: 08/06/2026      | 104.00          |           |       |      |        |            |                    |
| 35-26                 | Town Hall               | 104.00          |           | 17.33 | 1050 | 201    | 86.67      | Wedding Hire       |
| 32-36                 | Banked: 08/06/2026      | 1,349.00        |           |       |      |        |            |                    |
| 32-36                 | Open Spaces             | 1,349.00        |           |       | 1103 | 210    | 1,349.00   | Pitch Hire         |
|                       | Banked: 08/06/2026      | 177.99          |           |       |      |        |            |                    |
|                       | Barclays                | 177.99          |           |       | 1190 | 101    | 177.99     | Interest           |
| 15.08.26              | Banked: 09/06/2026      | 69.00           |           |       |      |        |            |                    |
| 15.08.26              | Town Hall               | 69.00           |           | 11.50 | 1050 | 201    | 57.50      | Wedding Hire       |
|                       | Banked: 09/06/2026      | 2,000.00        |           |       |      |        |            |                    |

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Date: 02/07/2026

## Marlborough Town Council Current Year

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## Cashbook 1

User: SUE

## CURRENT &amp; ACTIVE ACCOUNTS

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

| Receipt Ref | Name of Payer             | £ Amnt Received | £ Debtors | £ VAT | A/c  | Centre | £ Amount | Transaction Detail |
|-------------|---------------------------|-----------------|-----------|-------|------|--------|----------|--------------------|
|             | Corporate Property        |                 |           |       |      |        |          |                    |
|             | Banked: 10/06/2026        |                 |           |       |      |        |          |                    |
|             | Corporate Property        |                 |           |       |      |        |          |                    |
| 27-26       | Banked: 12/06/2026        | 225.00          |           |       |      |        |          |                    |
| 27-26       | MC & YC                   | 225.00          |           | 37.50 | 1329 | 206    | 187.50   | Hiring             |
|             | Banked: 12/06/2026        |                 |           |       |      |        |          |                    |
|             | Corporate Property        |                 |           |       |      |        |          |                    |
| 26.06.26    | Banked: 12/06/2026        | 52.00           |           |       |      |        |          |                    |
| 26.06.26    | Town Hall                 | 52.00           |           | 8.67  | 1050 | 201    | 43.33    | Wedding Hire       |
|             | Banked: 12/06/2026        |                 |           |       |      |        |          |                    |
|             | Golf Club                 |                 |           |       |      |        |          |                    |
| 0883        | Banked: 12/06/2026        | 140.00          |           |       |      |        |          |                    |
| 0883        | Public Toilets            | 140.00          |           | 23.33 | 1112 | 205    | 116.67   | Income             |
| 39-26       | Banked: 15/06/2026        | 64.50           |           |       |      |        |          |                    |
| 39-26       | Cemetery                  | 64.50           |           |       | 1101 | 202    | 64.50    | Burial Fees        |
| 16-26       | Banked: 15/06/2026        | 144.00          |           |       |      |        |          |                    |
| 16-26       | Town Hall                 | 144.00          |           |       | 1050 | 201    | 144.00   | Hiring             |
| 04.07.26    | Banked: 15/06/2026        | 533.75          |           |       |      |        |          |                    |
| 04.07.26    | Town Hall                 | 533.75          |           |       | 1050 | 201    | 533.75   | Hiring             |
|             | Banked: 15/06/2026        | 42.22           |           |       |      |        |          |                    |
|             | Public Toilets            | 42.22           |           | 7.04  | 1112 | 205    | 35.18    | Income             |
| 27.06.26    | Banked: 17/06/2026        | 213.00          |           |       |      |        |          |                    |
| 27.06.26    | Town Hall                 | 213.00          |           | 35.50 | 1050 | 201    | 177.50   | Wedding Hiring     |
| 41-26       | Banked: 17/06/2026        | 160.50          |           |       |      |        |          |                    |
| 41-26       | Cemetery                  | 160.50          |           |       | 1101 | 202    | 160.50   | Burial Fees        |
| 40-26       | Banked: 19/06/2026        | 64.50           |           |       |      |        |          |                    |
| 40-26       | Cemetery                  | 64.50           |           |       | 1101 | 202    | 64.50    | Burial Fees        |
|             | Banked: 22/06/2026        |                 |           |       |      |        |          |                    |
|             | Corporate Property        |                 |           |       |      |        |          |                    |
| 26.07.26    | Banked: 22/06/2026        | 232.50          |           |       |      |        |          |                    |
| 26.07.26    | Town Hall                 | 232.50          |           |       | 1050 | 201    | 232.50   | Hiring             |
|             | Notton Banked: 25/06/2026 | 64.50           |           |       |      |        |          |                    |
|             | Notton Cemetery           | 64.50           |           |       | 1101 | 202    | 64.50    | Burial Fees        |
| McGowan     | Banked: 25/06/2026        | 160.50          |           |       |      |        |          |                    |
| McGowan     | Cemetery                  | 160.50          |           |       | 1101 | 202    | 160.50   | Burial Fees        |
|             | Banked: 29/06/2026        |                 |           |       |      |        |          |                    |
|             | Corporate Property        |                 |           |       |      |        |          |                    |

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Date: 02/07/2026

Marlborough Town Council Current Year

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Time: 10:02

Cashbook 1

User: SUE

CURRENT &amp; ACTIVE ACCOUNTS

For Month No: 3

## Receipts for Month 3

## Nominal Ledger Analysis

| Receipt Ref | Name of Payer | £ Amnt Received | £ Debtors | £ VAT | A/c | Centre | £ Amount | Transaction Detail |
|-------------|---------------|-----------------|-----------|-------|-----|--------|----------|--------------------|
|-------------|---------------|-----------------|-----------|-------|-----|--------|----------|--------------------|

Banked: 30/06/2026

Corporate Property

14-26 Banked: 30/06/2026

160.50

14-26 Cemetery

160.50

1101

202

160.50

Burial Fees

Banked: 30/06/2026

1.43

Screwfix

1.43

0.24

4075

101

1.19

Credit

Total Receipts for Month

22,317.18

0.00

190.28

22,126.90

Cashbook Totals

508,456.74

0.00

190.28

508,266.46

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Marlborough Town Council Current Year

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Cashbook 1

User: SUE

CURRENT &amp; ACTIVE ACCOUNTS

For Month No: 3

## Payments for Month 3

## Nominal Ledger Analysis

| <u>Date</u> | <u>Payee Name</u>              | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>     |
|-------------|--------------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|-------------------------------|
| 01/06/2026  | Budgens                        | DD1              | 152.46              | 152.46             |              | 501        |               |                 | Fuel                          |
| 01/06/2026  | Castle Water                   | DD2              | 55.20               | 55.20              |              | 501        |               |                 | Water Allotments              |
| 02/06/2026  | Screwfix                       | DD3              | 15.67               | 15.67              |              | 501        |               |                 | CO Alarm                      |
| 02/06/2026  | WAITROSE LTD                   | DD4              | 23.25               | 23.25              |              | 501        |               |                 | Refreshments Mayor Making     |
| 03/06/2026  | CNH CAPITAL                    | DD5              | 491.27              | 491.27             |              | 501        |               |                 | Mower Lease                   |
| 03/06/2026  | CNH CAPITAL                    | DD6              | 393.59              | 393.59             |              | 501        |               |                 | Mower Lease                   |
| 03/06/2026  | CNH CAPITAL                    | DD7              | 536.42              | 536.42             |              | 501        |               |                 | RTV Lease                     |
| 03/06/2026  | Castle Water                   | DD8              | 35.23               | 35.23              |              | 501        |               |                 | Water Workshop                |
| 04/06/2026  | Budgens                        | DD9              | 152.67              | 152.67             |              | 501        |               |                 | Fuel                          |
| 04/06/2026  | Screwfix                       | DD10             | 11.10               | 11.10              |              | 501        |               |                 | Sundries Office               |
| 05/06/2026  | Barclays Bank                  | DD11             | 9.76                | 9.76               |              | 501        |               |                 | Bank Charges                  |
| 05/06/2026  | WAITROSE LTD                   | DD12             | 1.30                | 1.30               |              | 501        |               |                 | Refreshments                  |
| 08/06/2026  | HM REVENUE & CUSTOMS           | DD13             | 11,730.48           | 11,730.48          |              | 501        |               |                 | NI & PAYE                     |
| 08/06/2026  | Wiltshire Council              | DD14             | 9,152.80            | 9,152.80           |              | 501        |               |                 | Pension                       |
| 08/06/2026  | W S Swift                      | DD15             | 456.00              | 456.00             |              | 501        |               |                 | PAT Testing                   |
| 08/06/2026  | Alert Systems                  | DD16             | 1,156.80            | 1,156.80           |              | 501        |               |                 | Intruder Alarm Cover          |
| 08/06/2026  | RICHMAN'S REMOVALS             | DD17             | 150.33              | 150.33             |              | 501        |               |                 | Archive Storage               |
| 08/06/2026  | A4 Hire Limited                | DD18             | 226.28              | 226.28             |              | 501        |               |                 | Post Hole Borer               |
| 08/06/2026  | Laundry with Love Ltd          | DD19             | 181.50              | 181.50             |              | 501        |               |                 | Tablecloths                   |
| 08/06/2026  | T.H. White (M) Limited         | DD20             | 68.77               | 68.77              |              | 501        |               |                 | Various                       |
| 08/06/2026  | Tudor Environmental            | DD21             | 560.16              | 560.16             |              | 501        |               |                 | Rubbish Bags                  |
| 08/06/2026  | T.H. White (M) Limited         | DD22             | 1,960.62            | 1,960.62           |              | 501        |               |                 | Leases/Maintenance            |
| 08/06/2026  | D.I.Y. RAINBOWS                | DD23             | 223.75              | 223.75             |              | 501        |               |                 | Various                       |
| 08/06/2026  | Mark Luson                     | DD24             | 875.00              | 875.00             |              | 501        |               |                 | Mayoral Allowance 1st Install |
| 08/06/2026  | kingdom Services Ltd           | DD25             | 216.92              | 216.92             |              | 501        |               |                 | Keyholding                    |
| 08/06/2026  | ICCM NATIONAL OFFICE           | DD26             | 110.00              | 110.00             |              | 501        |               |                 | Membership                    |
| 08/06/2026  | Motion Picture Licensing       | DD27             | 503.86              | 503.86             |              | 501        |               |                 | Licence MC & YC               |
| 08/06/2026  | Newbury Electrical Services    | DD28             | 1,763.46            | 1,763.46           |              | 501        |               |                 | EICR Works Flat               |
| 08/06/2026  | WHEELERS ELCTRICAL CONTRACTORS | DD29             | 209.22              | 209.22             |              | 501        |               |                 | Elec Works Town Hall          |
| 08/06/2026  | Corporate Properties Sundries  | DD30             | 20.00               | 20.00              |              | 501        |               |                 | Elec 2a Kingsbury St          |
| 09/06/2026  | Recontainers Direct            | DD31             | 9.73                | 9.73               |              | 501        |               |                 | IBC Valve Cap                 |
| 09/06/2026  | kingdom Services Ltd           | DD32             | 87.59               | 87.59              |              | 501        |               |                 | Callout Town Hall             |
| 10/06/2026  | THE PERFORMING RIGHTS SOCIETY  | DD33             | 1,474.64            | 1,474.64           |              | 501        |               |                 | PRS Licence Town Hall         |
| 10/06/2026  | B & Q                          | DD34             | 8.99                | 8.99               |              | 501        |               |                 | Office Sundries               |
| 10/06/2026  | B & Q                          | DD35             | 167.00              | 167.00             |              | 501        |               |                 | Trellis - Fridge              |
| 11/06/2026  | Krystal Hosting Ltd            | DD36             | 444.00              | 444.00             |              | 501        |               |                 | Domain Software               |
| 11/06/2026  | WAITROSE LTD                   | DD37             | 6.95                | 6.95               |              | 501        |               |                 | Refreshments                  |
| 12/06/2026  | Arval Centre                   | DD38             | 370.89              | 370.89             |              | 501        |               |                 | Fuel                          |
| 12/06/2026  | Budgens                        | DD39             | 153.06              | 153.06             |              | 501        |               |                 | Fuel                          |
| 12/06/2026  | PAYFLOW - SALARIES             | DD40             | 34,007.22           | 34,007.22          |              | 501        |               |                 | Salaries                      |
| 15/06/2026  | British Gas Business           | DD41             | 53.40               | 53.40              |              | 501        |               |                 | Elec Kingsbury St             |
| 15/06/2026  | Adobe Acropro                  | DD42             | 20.22               | 20.22              |              | 501        |               |                 | Adobe Software                |
| 15/06/2026  | HILLS WASTE                    | DD43             | 211.56              | 211.56             |              | 501        |               |                 | Refuse Town Hall              |
| 15/06/2026  | HILLS WASTE                    | DD44             | 573.10              | 573.10             |              | 501        |               |                 | Refuse                        |
| 15/06/2026  | Intuit Wages                   | DD45             | 57.60               | 57.60              |              | 501        |               |                 | Wages Software                |
| 16/06/2026  | Budgens                        | DD46             | 81.55               | 81.55              |              | 501        |               |                 | Fuel                          |

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Marlborough Town Council Current Year

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Cashbook 1

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CURRENT &amp; ACTIVE ACCOUNTS

For Month No: 3

## Payments for Month 3

## Nominal Ledger Analysis

| <u>Date</u>              | <u>Payee Name</u>           | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>  |
|--------------------------|-----------------------------|------------------|---------------------|--------------------|--------------|------------|---------------|-----------------|----------------------------|
| 16/06/2026               | High Skills Training        | DD47             | 29.00               | 29.00              |              | 501        |               |                 | Microsoft Training SCW     |
| 16/06/2026               | Screwfix                    | DD48             | 4.74                | 4.74               |              | 501        |               |                 | Sundries MC & YC           |
| 16/06/2026               | Screwfix                    | DD49             | 15.19               | 15.19              |              | 501        |               |                 | Wall Fixings MC & YC       |
| 16/06/2026               | Tudor Environmental         | DD50             | 390.78              | 390.78             |              | 501        |               |                 | Tools                      |
| 16/06/2026               | Wiltshire Council           | DD51             | 70.50               | 70.50              |              | 501        |               |                 | DBS Checks                 |
| 16/06/2026               | Adie Cripps Chimney Sweep   | DD52             | 65.00               | 65.00              |              | 501        |               |                 | Chimney Sweep 1 Rec. Cott  |
| 16/06/2026               | Laundry with Love Ltd       | DD53             | 104.20              | 104.20             |              | 501        |               |                 | Tablecloths                |
| 16/06/2026               | Newbury Electrical Services | DD54             | 1,184.76            | 1,184.76           |              | 501        |               |                 | Elec Works 3a Kings St     |
| 16/06/2026               | HI-LITE Roof & Gutters      | DD55             | 52.80               | 52.80              |              | 501        |               |                 | Window Clean MC & YC       |
| 16/06/2026               | CARTER JONAS                | DD56             | 2,250.00            | 2,250.00           |              | 501        |               |                 | Property Fees              |
| 17/06/2026               | BT UK BUSINESS ACCOUNTS     | DD57             | 286.30              | 286.30             |              | 501        |               |                 | Office Telephone           |
| 17/06/2026               | Castle Water                | DD58             | 299.30              | 299.30             |              | 501        |               |                 | Water - Town Hall          |
| 17/06/2026               | Castle Water                | DD59             | 163.10              | 163.10             |              | 501        |               |                 | Water - George Lane        |
| 18/06/2026               | West Mercia                 | DD60             | 451.01              | 451.01             |              | 501        |               |                 | Elec - MC/YC & George Lane |
| 19/06/2026               | Castle Water                | DD61             | 26.43               | 26.43              |              | 501        |               |                 | Water - Office             |
| 19/06/2026               | Fine Filters Ltd            | DD62             | 51.27               | 51.27              |              | 501        |               |                 | Water Filters - Town Hall  |
| 22/06/2026               | Screwfix                    | DD63             | 6.24                | 6.24               |              | 501        |               |                 | Sundries - MC & YC         |
| 22/06/2026               | Zoom Video                  | DD64             | 15.59               | 15.59              |              | 501        |               |                 | Zoom Software              |
| 22/06/2026               | Yorkshire Gas & Power       | DD65             | 767.65              | 767.65             |              | 501        |               |                 | Elec - Town Hall           |
| 22/06/2026               | Yorkshire Gas & Power       | DD66             | 174.04              | 174.04             |              | 501        |               |                 | Elec - Workshop            |
| 22/06/2026               | Yorkshire Gas & Power       | DD67             | 194.37              | 194.37             |              | 501        |               |                 | Elec - Back Office         |
| 24/06/2026               | Budgens                     | DD68             | 108.73              | 108.73             |              | 501        |               |                 | Fuel                       |
| 26/06/2026               | superdrug                   | DD69             | 15.26               | 15.26              |              | 501        |               |                 | First Aid                  |
| 29/06/2026               | Budgens                     | DD70             | 108.73              | 108.73             |              | 501        |               |                 | Fuel                       |
| 29/06/2026               | Arval Centre                | DD71             | 190.14              | 190.14             |              | 501        |               |                 | Fuel                       |
| 29/06/2026               | SEFE Energy Limited         | DD72             | 420.11              | 420.11             |              | 501        |               |                 | Gas Various                |
| 30/06/2026               | dl Financial Solutions      | DD73             | 1,709.15            | 1,709.15           |              | 501        |               |                 | Mower/Tractor Lease        |
| 30/06/2026               | Onecom Ltd                  | DD74             | 1,281.31            | 1,281.31           |              | 501        |               |                 | Software & Lines           |
| 30/06/2026               | Screwfix                    | DD75             | 9.01                | 9.01               |              | 501        |               |                 | Rigger Gloves              |
| 30/06/2026               | Screwfix                    | DD76             | 21.37               | 21.37              |              | 501        |               |                 | T/seat Office              |
| Total Payments for Month |                             |                  | 79,637.45           | 79,637.45          | 0.00         |            |               | 0.00            |                            |
| Balance Carried Fwd      |                             |                  | 428,819.29          |                    |              |            |               |                 |                            |
| Cashbook Totals          |                             |                  | 508,456.74          | 79,637.45          | 0.00         |            |               | 428,819.29      |                            |



02/07/2026

Marlborough Town Council Current Year

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Detailed Balance Sheet - Including Stock Movement

Month 3 Date 01/06/2026

| <u>A/c</u> | <u>Description</u>                    | <u>Actual</u> |           |
|------------|---------------------------------------|---------------|-----------|
|            | <u>Current Assets</u>                 |               |           |
| 105        | VAT CONTROL ACCOUNT                   | 16,393        |           |
| 201        | CURRENT & ACTIVE ACCOUNT              | 428,819       |           |
| 230        | PETTY CASH                            | 2             |           |
| 299        | CCLA Deposit Fund                     | 600,000       |           |
|            |                                       |               |           |
|            | Total Current Assets                  |               | 1,045,214 |
|            | <u>Current Liabilities</u>            |               |           |
| 501        | CREDITORS                             | 11            |           |
|            |                                       |               |           |
|            | Total Current Liabilities             |               | 11        |
|            |                                       |               |           |
|            | Net Current Assets                    |               | 1,045,203 |
|            |                                       |               |           |
|            | Total Assets less Current Liabilities |               | 1,045,203 |
|            | <u>Represented by :-</u>              |               |           |
| 300        | CURRENT YEAR FUND                     | 256,041       |           |
| 310        | GENERAL RESERVE                       | 384,942       |           |
| 323        | EMR - OPEN SPACES                     | 7,876         |           |
| 324        | EMR - CCTV FUND                       | 181           |           |
| 325        | EMR - MUSEUM & HERITAGE               | 39,400        |           |
| 326        | EMR - CIVIC FUND                      | 800           |           |
| 327        | EMR 2015 NEW CEMETERY EXT.            | 37,000        |           |
| 328        | EMR 2015 NEIGHBOURHOOD                | 500           |           |
| 329        | EMR FLOOD RESILIENCE                  | 3,041         |           |
| 330        | EMR YOUTH DEVELOPMENT                 | 4,578         |           |
| 331        | EMR LHFIF                             | 6,375         |           |
| 332        | EMR WEBSITE UPGRADE                   | 20,000        |           |
| 333        | EMR DEFIBS                            | 5,000         |           |
| 335        | EMR CHRISTMAS LIGHTS                  | 25,000        |           |
| 336        | EMR STAFF CONTINGENCY                 | 5,000         |           |
| 337        | EMR INFORMAL CAR PARK                 | 10,000        |           |
| 339        | EMR BYE                               | 14,262        |           |
| 340        | EMR EVENTS                            | 1,000         |           |
| 342        | EMR DEVOLUTION SERVICES               | 10,250        |           |
| 347        | EMR EMERGENCY FUND                    | 6,003         |           |
| 361        | EMR PROPERTY MAINTENANCE              | 120,465       |           |
| 362        | EMR - PLAY AREAS                      | 5,139         |           |
| 364        | EMR- HIGHWAYS                         | 4,843         |           |
| 365        | EMR - WALLS AND FENCES                | 16,133        |           |
| 367        | EMR - High St. Projects               | 24,801        |           |
| 368        | EMR - MC & YC Maintenance             | 14,638        |           |
| 402        | EMR - CIL Receipts 2023/24            | 4,788         |           |
| 403        | EMR CIL income 2024-25                | 17,145        |           |
|            |                                       |               |           |
|            | Total Equity                          |               | 1,045,203 |



[illegible]



| <u>Asset Register</u>               |                      |
|-------------------------------------|----------------------|
| At                                  |                      |
| 31 <sup>st</sup> March, 2026        | £                    |
| 5 High Street                       | 955,700.00           |
| 132 High Street (Merchants House)   | 1,923,899.00         |
| Shops and Flats – Kingsbury Street  | 1,109,113.00*        |
| (*including purchase of 2 flats     |                      |
| 2016/17) Recreation Ground Cottages | 722,771.00           |
| Workshop and Car Park               | 258,109.00           |
| Workshop Barn                       | 59,850.00            |
| Bowls Club and Pavilion             | 397,905.00           |
| George Lane Toilet Block            | 1.00                 |
| Community & Youth Centre            | 1.00                 |
|                                     | -----,---            |
|                                     | <b>£5,474,849.00</b> |
| Notice Boards                       | 2,113.00             |
| Equipment in Office                 | 11,774.00            |
| Ground Equipment                    | 15,865.00            |
| Town Hall Equipment                 | 21,378.00            |
|                                     | -----,---            |
|                                     | <b>£51,130.00</b>    |
| Boundary Signs Play                 | 2,869.00             |
| Equipment (6 sites)                 | 403,121.00           |
| Recreation Ground                   | 3,853.00             |
| Walls Various Sheds                 | 7,430.00             |
|                                     | -----,---            |
|                                     | <b>£417,273.00</b>   |
| The Common/Portfields               | 1.00                 |
| Town Hall                           | 2,823,754.00         |
| Seats                               | 2,786.00             |
| Bus Shelters                        | 8,487.00             |
| REDACTED                            | REDACTED             |
| Commemorative Plaques               | 3,006.00             |
| Stonebridge Meadows                 | 76,678.00            |
| Elcot Lane Allotments               | 1.00                 |
| Elcot Lane Playing Fields           | 1.00                 |
| St. John's Close Allotments         | 1.00                 |
| Plume of Feathers Garden            | 1.00                 |
| Salisbury Road Recreation Ground    | 1.00                 |
| The Green                           | 1.00                 |
| The Cemetery                        | 1.00                 |
| Tin Pit                             | 1.00                 |
| Coopers Meadow                      | 1.00                 |
| Skatepark lighting                  | 15323.00             |
|                                     | <b>REDACTED</b>      |
| <b>TOTAL</b>                        | <b>REDACTED</b>      |

MARLBOROUGH TOWN COUNCIL  
Property Portfolio

## REINSTATEMENT COST ASSESSMENT

August 2023

| Property Name                                   | Post Code | Property Type                                          | Listed?       | Carter Jonas Day One Reinstatement Costs |
|-------------------------------------------------|-----------|--------------------------------------------------------|---------------|------------------------------------------|
| 5 High Street                                   | SN8 1AA   | Residential & Commerical - 1 shop & 2 flats & 1 office | Y - Grade II  | £1,830,000.00                            |
| 132 High Street (Merchants House)               | SN8 1HN   | Residential & Commerical - 1 shop & 1 flat             | Y - Grade II* | £6,130,000.00                            |
| 1&2 Kingsbury Street (1 shop & 2 flats)         | SN8 1HU   | Residential & Commercial - 1 shop & 2 flats            | N             | £1,590,000.00                            |
| 3 Kingsbury Street (1 shop & 2 flats)           | SN8 1HU   | Residential and Commerical - 1 shop & 2 flats          | N             | £790,000.00                              |
| Recreation Ground Cottages                      | SN8 4AE   | Residential - A pair of semi 3 bedroom houses          | N             | £450,000.00                              |
| Workshop and Car Park                           | SN11BE    | No picture                                             | N             | £490,000.00                              |
| Bowls Club Pavilion                             | SN8 4AE   | A club house, green & ancillary areas                  | N             | £640,000.00                              |
| George Lane Toilet Block                        | SN8 1BE   |                                                        | N             | £230,000.00                              |
| Town Hall                                       | SN8 1AA   |                                                        | Y - Grade II  | £8,730,000.00                            |
| Elcot Lane Pavilion                             | SN8 2BG   | Sports Facility                                        | N             | £310,000.00                              |
| <b>Desktop &amp; Inspection RCA's Sub-Total</b> |           |                                                        |               | <b>£21,190,000.00</b>                    |

Prepared by Carter Jonas LLP

Classification L2 - Business Data