

Marlborough Town Council

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COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

5 August 2020

Dear Councillor

I hereby summon you to an **Extraordinary Meeting of Marlborough Town Council** which will be held on **Monday, 10 August 2020 at 7pm** via Zoom.

Yours faithfully

Councillor Mark Cooper
Town Mayor

On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

Any member of the public wishing to attend this virtual meeting will need to contact the Town Clerk at townclerk@marlborough-tc.gov.uk by midday on Monday, 10 August 2020 to arrange access.

Public Question Time - In accordance with Standing Orders, members of the public may ask questions of Full Town Council. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person of a duration of no longer than 3 minutes unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
To receive declarations of interest and consider any requests for dispensations
- 3. Mayor's Announcements**
- 4. Minutes**
To approve and sign as a correct record the minutes of the Extraordinary Full Town Council meeting held on Monday, 27 July 2020
- 5. Re-designation of the Marlborough Neighbourhood Area**
To consider, as the qualifying body for the production of the Marlborough Area Neighbourhood Plan, the re-designation of the Marlborough Neighbourhood Area following the withdrawal of the parish of Preshute from the process

6. Protocol for Virtual Meetings

To note a report by the Town Clerk and consider the adoption of a Virtual Meeting Protocol

7. Mop Fairs 2020

To note a report by the Town Clerk and consider the running of the Mop Fairs in 2020

8. To authorise the fixing of the Common Seal of Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting

9. Exclusion of Press and Public

RECOMMENDED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

10. Town Council-owned Properties

To note a report by the Town Clerk and consider a new lease and rent arrangements for one commercial property