

# Marlborough Town Council



## Planning Committee

### Minutes of a meeting of the Planning Committee held Monday, 26 August 2025 in the Court Room, Marlborough Town Hall at 7pm

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<b>PRESENT</b>	Councillor Kym-Marie Cleasby	Chair
	Councillor Emily Trow	Town Mayor
	Councillor Nicholas Fogg	
	Councillor Lisa Farrell	
	Councillor Mervyn Hall	Vice Chair
	Councillor Mark Cooper	
	Councillor James Sheppard	
	Councillor Kelvyn Shantry	
	Councillor Caroline Sadler	
	Councillor Peter Morgan	
	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer

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#### **PUBLIC QUESTION TIME**

There were no members of the public present and no questions had been received by the Town Clerk.

#### **143/25 APOLOGIES**

Apologies for absence had been received from **Councillors Awbery, Beaumont, Luson, O'Brien and Wrench.**

#### **144/25 DECLARATIONS**

There were no declarations of interest.

#### **145/25 CHAIR'S ANNOUNCEMENTS**

**Cllr Cleasby** had been in regular contact with Wiltshire Council Highways (WC) about traffic issues related to several roadworks around the town. The advertised partial closure of St Martins was causing confusion because Thames Water were unable to repair the leak as planned as a vehicle was parked over it and the owner was on holiday. Although there were still yellow signs in place the road was in fact open. WC would co-ordinate planned works in nearby Laineys Close to ensure diversion routes remained open.

#### **146/25 MINUTES**

**RESOLVED:** that the minutes of the meeting held 4 August 2025 were confirmed as a true record and signed by the Chair

**147/25 ACTION LOG**

**RESOLVED:** to reassign appropriate actions to a separate Town Centre Working Party (TCWP) action log, and to receive updates on progress via the regular TCWP update agenda item

Verbal updates included:

#151 Community Speed Watch: the Mayor had been unable to meet with the Devizes Councillor. More residents were showing interest in volunteering.

#297 Hawthorn Meadows: it was good news that work had started but almost a month on, frustrating that the play area was still not open.

**ACTION:** ask for an update from GreenSquare Accord and provide photos to circulate to Councillors

#219: it was good news that WC Enforcement Officers had found correct procedures were in place at a store selling vapes

**ACTION:** Cllr Farrell to send information related to sales of alcohol and vapes at another store to the Town Clerk to forward to WC Public Protection

**148/25 PLANNING DECISIONS**

Members noted the planning applications that had recently been determined by Wiltshire Council.

**149/25 PLANNING APPLICATIONS**

a) **PL/2025/06280** – two storey side extension at 14 Reeds Ground, Marlborough for Mr & Mrs Joe Johnson

**RESOLVED:** that Marlborough Town Council has no objection to this application

b) **PL/2025/06501** – single storey rear extension and demolition of existing garage at West Lodge, High Street, Manton for Mr & Mrs Tom Greenman

**RESOLVED:** that Marlborough Town Council has no objection to this application

**150/25 WORKS TO TREES**

**PL/2025/06470** – T1 Beech – reduce back to the previous pruning points (20%) and thin by a similar amount. Rebalance the Eastern side, if necessary, at Monks Rest Lodge, 31 Savernake Court, Marlborough for Ms Mainwaring

**RESOLVED:** that Marlborough Town Council has no objection to this application

**151/25 LOCAL HIGHWAY AND FOOTWAY IMPROVEMENTS GROUP (LHFIG)**

Members noted the most recent information available to the public from the LHFIG action log, and that there was a lag of about six months in terms of known status. The **Chair** reported that there had been no progress on LHFIG items since the group's last meeting but another meeting would take place soon. It was good news that the original budget had been restored meaning requests already received that would have not been progressed may now be able to be accepted. WC was looking at ways that the highway request process could be improved: Cllr Cleasby would provide updates on this when more information was available.

**152/25 SPEED INDICATOR DEVICES**

Members noted the most recent data recorded in Kingsbury Street between 24 July and 5 August.

**153/25 TRAFFIC ORDERS**

Members noted that the Traffic Order to add Hyde Lane, Back Lane, Cross Lane, Cardigan Road, St Johns Close and George Lane to the 20mph zone had been approved.

Objections had been received to the proposal to increase on-street parking capacity at the north east end of the High Street, so a report would be considered by the Cabinet Member for Highways, Street Scene and Flooding.

**154/25 TOWN CENTRE WORKING PARTY (TCWP)**

The TCWP had not met since the last Planning Meeting, but members had received a presentation by its consultants, PJA, prior to a final vision report being prepared for consideration at the end of September.

**Cllr Shantry** updated Members on proposed locations for SuDS planters:

- Town Council locations: one small and one larger planter at Coopers Corner and a rain garden in association with a housing association at Priory Gardens
- Businesses and private residences at London Road, The Parade, Barn Street and the High Street

Installation would only take one day for each, and approximate price was £1,000 per planter or £14,000 in total so would fall within the budget for the grant at no cost to the Town Council or local taxpayer. Plans to install these would be discussed at a meeting on 14 September and if all went well, they should be installed by the end of October.

**Cllr Fogg** proposed a vote of thanks to Action for the River Kennet, the TCWP and all involved in this work

**155/25      TEMPORARY ROAD CLOSURES**

Members noted Orders issued by Wiltshire Council to close temporarily to all traffic:

- The Parade (part), from its junction with A346 in a westerly direction for approximately 37 metres on 14 September for 1 day to enable works by Thames Water
- A blanket order for the Gazette & Herald area

**Clr Cleasby** reminded people that the [one.network](#) map provides excellent, real-time information about road closures and roadworks and encouraged all to look at it.

ACTION: circulate one.network information to Members

The meeting closed at 7.40 pm

Signed: .....  
Chair

Date: .....