

Marlborough Town Council



Property Committee

Minutes of a meeting of the Property Committee held Monday, 27 July 2026 in the Council Chamber, Marlborough Town Hall at 7pm

PRESENT	Councillor Mervyn Hall	Chair
	Councillor Mark Luson	Town Mayor (<i>ex officio</i>)
	Councillor Mark Cooper	
	Councillor Emily Trow	
	Councillor Caroline Sadler	Vice Chair
ALSO PRESENT	Richard Spencer-Williams	Town Clerk
	Dawn Whitehall	Corporate Services Officer

PUBLIC QUESTION TIME

There were no questions.

123/26 APOLOGIES

Apologies for absence were received from **Councillor Beaumont**.

124/26 DECLARATIONS

There were no declarations of interest.

125/26 CHAIR'S ANNOUNCEMENTS

There were no announcements.

126/26 MINUTES

RESOLVED: that the minutes of the meeting held 14 April 2026 were confirmed as a true record and signed by the Chair

127/26 ACTION LOG

Members discussed action #282: Boxing Club Lease of Elcot Pavilion:

- The Town Clerk had made various attempts to contact club representatives but had not received any replies
- It was important to assess the condition of the roof and get further quotations for repairs to prevent more damage to the building
- It was agreed to email the club advising that if there was no response within two weeks the Town Council would access the building to allow contractors to inspect the roof and provide quotations

- The cost would be significant, and may need to be budgeted for in 2027/28

128/26 REPORT ON TOWN COUNCIL PROPERTIES

Members noted the Office Manager's report. The **Chair** advised that the Tenancy Sub Committee had met and approved a new tenant for 2A Kingsbury Street, so it was hoped this flat would soon be occupied.

129/26 TOWN HALL AND COMMUNITY AND YOUTH CENTRE BOOKINGS

Members noted hirings at the Town Hall and Community and Youth Centre:

- There had been an increase in Town Hall hirings for weddings
- Community & Youth Centre income was down: Marlborough Area Youth Forum's annual payment of £1,000 was due in September

ACTION: Clarify hirings under the category 'organisations'

130/26 BUDGET REPORT MONTH 3

Members noted the budget report at month 3.

131/26 COMMUNITY AND YOUTH CENTRE

Members noted the Deputy Town Clerk's report on the regular water samples and current status. It was likely that the main supply pipe would need to be replaced – another significant cost for the Property budget.

132/26 ELECTRICAL INSTALLATION WORKS

Members noted the electrical condition report for residential properties.

133/26 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

134/26 TENANCY CONSIDERATION

RESOLVED: to call a meeting for a tenant, Town Clerk and Chair of Property

135/26 THE MERCHANT'S HOUSE

The **Chair** gave a verbal update on the Trust and shops at 132 and 133 High Street.

The meeting closed at 8.11 pm

Signed:

Chair

Date: