

RESOLVED: that the minutes of the meeting held 10 January 2022 were approved as a true record and signed by the Chairman.

379/21 ACTION LOG

The updated action log was noted.

380/21 QUARTERLY BUDGET REPORT

The quarterly budget report was noted. In answer to a request for a rent review to be added to the next agenda, the Town Clerk reminded Members that rent reviews were discussed at the Property Committee according to the Scheme of Delegation.

381/21 GROUNDS EQUIPMENT REVIEW

Members thanked the Grounds Manager for preparing such a detailed inventory of leased and purchased equipment, as well as identifying other equipment that would be beneficial to the team. Some corrections and clarifications were identified. Discussion points also included:

- While some items were old, they had also proved reliable so would not be considered for urgent replacement
- It was good to see more battery-operated devices replacing petrol tools
- Electric vehicle demonstrations were currently taking place
- Decisions on replacing lease items always took account of cost – for example, at the end of a lease whether to purchase, replace or carry on with a rolling renewal which could often be very cost effective
- To continue to hire equipment that was used only infrequently, e.g. shredders, as this was most cost effective
- A road sweeping vehicle was not currently required by the Grounds Team but could form part of future discussions around devolution of services from Wiltshire Council
- Whether a process is required to plan for future renewals (timescales and projected costs)

ACTION POINT: Grounds Manager to confirm annual cost for Iseki TG5470 and to update the asset register with corrections, end dates and anticipated ongoing costs

RESOLVED: that the purchase of an extendable pole chainsaw, new chain harrows and a turf brush was approved

382/21 DEVELOPMENT PLAN PRIORITY PROJECTS

Members considered the draft development plan in order to identify priority projects. Matters arising included:

- That more work to identify costs, options, and resources would be required to convert each development plan item into agreed projects
- That some projects would be dependent upon others, and therefore relationships/sequences needed to be understood

- Agreement in principle that project managers should be employed to take projects forward, with Town Council officers overseeing the full programme of works, and to be mindful of the workload for officers
- Funding: whether specific projects could be funded from CIL or s106 funds
- A potential Wiltshire Council “high street regeneration fund”: whether for example, the Signage project currently in progress (or elements of it which would benefit tourism) might qualify
- Potential DEFRA funding via the North Wessex Downs AONB’s ‘*The Farming in Protected Landscapes Programme*’ if the Council were minded to designate an area as a ‘wildlife and conservation destination’ with a view to increasing bio-diversity
- Whether a new Cemetery should be the highest priority project, and whether work should start on it immediately
- Whether A&OS projects (due to Grounds Team resource/equipment) would be dependent upon a new Workshop; whether the new workshop project (under the Property Committee remit), should also be a high priority for A&OS
- Whether potential projects under discussion at the Open Spaces Working Party should be added to the draft development plan
- Whether to begin work on an overview plan which would add more detail to the existing list of projects by setting them against a 5-year timeline with key points highlighted, which would allow the next priorities to be understood

RESOLVED: that the A&OS priority projects are a new Cemetery, new Workshop, and the creation of an overall project plan and timeline

ACTION POINT: Town Clerk to investigate Wiltshire Council’s High Street Regeneration Fund

ACTION POINT: Councillor Thomas to make enquiries with Wiltshire Council Officers to get a sense of anticipated timing for s106 monies associated with redevelopment of the former police station in George Lane; any projects to improve amenities at the Salisbury Road Recreation Ground were likely to be dependent upon this

ACTION POINT: The Town Clerk, Assistant Town Clerk and Grounds Manager to draft a more detailed project list showing assigned resources, where external resource would be required, timescales, dependencies etc

383/21 OPEN SPACES WORKING PARTY

Members noted the most recent OSWP update. Matters arising included:

- Not to pursue log benches for Coopers Meadow
- That Elcot Lane was not likely to be a suitable location for a 3G pitch

384/21 TO RE-ELECT THE ALLOTMENT ASSOCIATION REPRESENTATIVE

This agenda item was not discussed.

385/21 CEMETERY REPORT

Members noted the most recent Grants of Exclusive Rights of Burial that had been issued and approved memorials and inscriptions.

386/21 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the commercial or confidential nature of the business to be transacted

Mr Weatherly and Mr Goodwin left the meeting

387/21 COOPERS MEADOW FENCING

RESOLVED: that the replacement of the fencing around the paddock at Coopers Meadow is approved from Supplier 3 at a cost of £4,566, and that an application be made to Finance & Policy Committee for transfer of Ear Marked Funds from Tin Pit fencing to Coopers Meadow fencing

The meeting closed at 9.37 pm

Signed:
Chairman

Date: