

Marlborough Town Council

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COUNCIL OFFICES
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6 January 2021

Councillors serving on the Finance & Policy Committee - Cllrs. A. Ross (Chairman), G. Loosmore (Vice-Chair), N. Fogg, A. Kirk Wilson, M. Hall, S. Price, J Waltham and A. Wilson plus the Town Mayor

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Policy Committee** to be held on **Monday, 11 January 2021** via Zoom. This will take place immediately following the Planning Committee and **not before 7.30pm**



S A Parker (Mrs)
Town Clerk, PSLCC

On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021

This meeting will be held online using Zoom videoconferencing software. The press and members of the public are welcome to join the meeting by following this link:
<https://us02web.zoom.us/j/85835688808?pwd=MWtqbzNWVWtHc1JPMXYydVR1eVpNZz09>
Meeting ID: 858 3568 8808
Passcode: 389911

Public Question Time - In accordance with Standing Order 3 (f), members of the public may ask questions of the Finance & Policy Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest and Requests for Dispensations**
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**

4. Minutes

To approve and sign as a correct record the minutes of the Finance and Policy Committee meeting held on Monday, 21 September 2020

5. Committee Budgets 2020/2021

To note the committee income and expenditure reports to end November 2020 (Month 8) and lists of payments

6. Interim Audit Report 2020-21

To note the first interim Internal Audit Report

7. Urgent Matters

To note decisions taken during the pandemic under para 3.2 of the Scheme of Delegation

8. Budget and Precept Setting 2020/2021

To note a report by the Town Clerk and consider recommending reviewed committee budgets and a precept figure to Full Town Council at its meeting on 18 January 2021

9. Financial Risk Assessment

To consider a draft Financial Risk Assessment for recommendation to Full Town Council

10. VAT Health Check

To note the annual VAT Health Check undertaken in November 2020

11. Museum & Heritage

To note a report by the Town Clerk and consider contributing, via the Museum & Heritage budget line, to the running costs of the museum.