

Marlborough Town Council

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COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

30 September 2020

To: Councillors serving on the Property Committee – Cllrs. Loosmore (Chairman), S. Price (Vice-Chair), P. Dow, N. Fogg, A. Kirk Wilson, P. Cairns, A. Wilson plus the Town Mayor

Dear Councillor,

You are summoned to attend the next meeting of the **Property Committee**, which will be held on **Monday, 5 October 2020** in the **Council Chamber, Town Hall, Marlborough immediately following the Planning Committee meeting and not before 8pm**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Shelley Parker'.

Mrs S.A. Parker, PSLCC
Town Clerk

On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

This meeting will be held online using Zoom videoconferencing software. The press and members of the public are welcome to join the meeting by following this link:

<https://us02web.zoom.us/j/88008034832?pwd=NTA0U1VidE9xTXhOMjdITIZ2ViY0UT09>

Meeting ID: 880 0803 4832

Passcode: 894346

Public Question Time - In accordance with Standing Order 3 (f), members of the public may ask questions of the Property Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To receive any declarations of interest or requests for dispensations
- 3. Chairman's Announcements**

- 4. Minutes**
To approve and sign the minutes of the meeting held on Monday, 13 January 2020 as a correct record
- 5. Report on Town Council Properties**
To note the contents of a report by the Office Manager about Town Council-owned properties and consider recommendations about requested works and permissions
- 6. Town Hall**
To note the Town Clerk's report and consider recommendations about various works
- 7. Bowls Club**
To note the Town Clerk's report and consider recommendations around a lease for the Club
- 8. New Workshop**
To note an update report by the Town Clerk and consider further survey work
- 9. Exclusion of Press and Public**
RECOMMENDED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential and commercial nature of the business to be transacted
- 10. Town Council Buildings**
To note the Town Clerk's report and recommendations about tenanted properties