

Marlborough Town Council



19 April 2022

To: Councillors serving on the Amenities and Open Spaces Committee – Councillors Noel Barrett-Morton, Lisa Farrell (Vice Chair), Donald Heath (Chairman), Mark Luson, Andrew Ross, James Sheppard, Caroline Thomas, Jo Waltham and the Town Mayor, Councillor Mark Cooper

Dear Councillor

AMENITIES & OPEN SPACES COMMITTEE

You are **summoned** to attend a meeting of the **Amenities and Open Spaces Committee**, which will be held on **25 April 2022** immediately following the **Planning Committee** and not before 7.30 pm.

Yours sincerely

Richard Spencer-Williams

Richard Spencer-Williams, PSLCC

Town Clerk

This meeting will be held in the Court Room at the Town Hall according to the latest Government Covid Safety Guidelines, and managed according to the Health and Safety at Work Act 1974(2) e.

There will be thirty places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. Places will be allocated on a first come first served basis. Organisations and interest groups are asked to send one delegate.

If members of the public wish to attend and ask a question they should also notify the Town Clerk of this by noon on the Friday prior to the meeting and provide their question in writing at the same time. Some members of the public may not be allowed to attend if all the allocated seats are taken.

If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided.

PUBLIC QUESTION TIME

In accordance with Standing Order 3(f), members of the public may ask questions of the Amenities & Open Spaces Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research, and the Chair may direct that a written or oral response be given.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To receive any declarations of interest or requests for dispensation
- 3. Chairman's Announcements**
- 4. Minutes**
To approve and sign the minutes of the meeting held 7th February 2021
- 5. Action Log**
To receive an update on the Action Log
- 6. Grounds Manager's Report**
To note and consider the Grounds Manager's Report
- 7. Quarterly Budget Report**
To note the Amenities and Open Spaces budget report for Quarter 4 2021-22
- 8. Cemetery Report**
 - i) To note any Grants of Exclusive Rights of Burial issued
 - ii) To note any memorials and inscriptions approved
- 9. Allotments**
To receive a verbal update from Councillor Lusson about the Allotment Association and allotments
- 10. The Queen's Green Canopy**
To receive a verbal update about Platinum Jubilee tree planting from Councillors Heath and Waltham
- 11. Exclusion of Press and Public**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential or commercial nature of the business to be transacted
- 12. Diamond Jubilee Orchard Signs**
To consider purchase of the proposed Diamond Jubilee Orchard Signs

It was good news that a very old tractor had recently been sold, freeing up storage space and achieving a sale price of £4,500.

378/21 MINUTES

RESOLVED: that the minutes of the meeting held 10 January 2022 were approved as a true record and signed by the Chairman.

379/21 ACTION LOG

The updated action log was noted.

380/21 QUARTERLY BUDGET REPORT

The quarterly budget report was noted. In answer to a request for a rent review to be added to the next agenda, the Town Clerk reminded Members that rent reviews were discussed at the Property Committee according to the Scheme of Delegation.

381/21 GROUNDS EQUIPMENT REVIEW

Members thanked the Grounds Manager for preparing such a detailed inventory of leased and purchased equipment, as well as identifying other equipment that would be beneficial to the team. Some corrections and clarifications were identified. Discussion points also included:

- While some items were old, they had also proved reliable so would not be considered for urgent replacement
- It was good to see more battery-operated devices replacing petrol tools
- Electric vehicle demonstrations were currently taking place
- Decisions on replacing lease items always took account of cost – for example, at the end of a lease whether to purchase, replace or carry on with a rolling renewal which could often be very cost effective
- To continue to hire equipment that was used only infrequently, e.g., shredders, as this was most cost effective
- A road sweeping vehicle was not currently required by the Grounds Team but could form part of future discussions around devolution of services from Wiltshire Council
- Whether a process is required to plan for future renewals (timescales and projected costs)

ACTION POINT: Grounds Manager to confirm annual cost for Iseki TG5470 and to update the asset register with corrections, end dates and anticipated ongoing costs

RESOLVED: that the purchase of an extendable pole chainsaw, new chain harrows and a turf brush was approved

382/21 DEVELOPMENT PLAN PRIORITY PROJECTS

Members considered the draft development plan in order to identify priority projects. Matters arising included:

- That more work to identify costs, options, and resources would be required to convert each development plan item into agreed projects
- That some projects would be dependent upon others, and therefore relationships/sequences needed to be understood
- Agreement in principle that project managers should be employed to take projects forward, with Town Council officers overseeing the full programme of works, and to be mindful of the workload for officers
- Funding: whether specific projects could be funded from CIL or s106 funds
- A potential Wiltshire Council “high street regeneration fund”: whether for example, the Signage project currently in progress (or elements of it which would benefit tourism) might qualify
- Potential DEFRA funding via the North Wessex Downs AONB’s *‘The Farming in Protected Landscapes Programme’* if the Council were minded to designate an area as a ‘wildlife and conservation destination’ with a view to increasing bio-diversity
- Whether a new Cemetery should be the highest priority project, and whether work should start on it immediately
- Whether A&OS projects (due to Grounds Team resource/equipment) would be dependent upon a new Workshop; whether the new workshop project (under the Property Committee remit), should also be a high priority for A&OS
- Whether potential projects under discussion at the Open Spaces Working Party should be added to the draft development plan
- Whether to begin work on an overview plan which would add more detail to the existing list of projects by setting them against a 5-year timeline with key points highlighted, which would allow the next priorities to be understood

RESOLVED: that the A&OS priority projects are a new Cemetery, new Workshop, and the creation of an overall project plan and timeline

ACTION POINT: Town Clerk to investigate Wiltshire Council’s High Street Regeneration Fund

ACTION POINT: Councillor Thomas to make enquiries with Wiltshire Council Officers to get a sense of anticipated timing for s106 monies associated with redevelopment of the former police station in George Lane; any projects to improve amenities at the Salisbury Road Recreation Ground were likely to be dependent upon this

ACTION POINT: The Town Clerk, Assistant Town Clerk and Grounds Manager to draft a more detailed project list showing assigned resources, where external resource would be required, timescales, dependencies etc

383/21

OPEN SPACES WORKING PARTY

Members noted the most recent OSWP update. Matters arising included:

- Not to pursue log benches for Coopers Meadow
- That Elcot Lane was not likely to be a suitable location for a 3G pitch

384/21 TO RE-ELECT THE ALLOTMENT ASSOCIATION REPRESENTATIVE

This agenda item was not discussed.

385/21 CEMETERY REPORT

Members noted the most recent Grants of Exclusive Rights of Burial that had been issued and approved memorials and inscriptions.

386/21 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the commercial or confidential nature of the business to be transacted

Mr Weatherly and Mr Goodwin left the meeting

387/21 COOPERS MEADOW FENCING

RESOLVED: that the replacement of the fencing around the paddock at Coopers Meadow is approved from Supplier 3 at a cost of £4,566, and that an application be made to Finance & Policy Committee for transfer of Ear Marked Funds from Tin Pit fencing to Coopers Meadow fencing

The meeting closed at 9.37 pm

To receive an update on the Action Log

#	Description	Minute Number	Source	Owner	Status	Meeting or Start Date	Notes
8	A&OS working party to consider request re: Priory Gardens gate		A&OS Committee	A&OS Working Party	In Progress		A&OS Open Space Working Party agreed. OSWP work under way , TORs agreed to scope all open spaces and agree rationale for need and use. Next meeting 20.10.21. Locking of gate implemented as of 21.3.22. Support by Police, Staff reported no issues to date.
10	Tree Planting for Queens Jubilee: The Grounds Manager to draw up a proposal for suitable locations for planting trees to commemorate the Queens Platinum Jubilee	178/21	A&OS Committee	Grounds Manager, Cllr Thomas	In Progress	31 August 2021	Grounds ,manager, Town Clerk and Chair of A&OS met 14.10.21 to discuss. Location at Common agreed for proposal. Pending FC Platinum Jubilee WP and MTC Plan to feed into. At the A&OS meeting held 24/11/2021 further locations were suggested. 10.01.22: CT to identify pockets of WC owned land suitable for trees
27	Cemetery signage: need to improve signage to (a) make it easier for people to find the Cemetery (b) clarify parking rules to be incorporated into Branding/Signage Review work	368/21	A&OS Committee	Town Clerk/Tourism Officer	In Progress	10 January 2022	To feed into Signage plan. 8.4.22 Added to plan.

70	A&OS projects: would any qualify for funding from High Street Regeneration Fund	382/21	A&OS Committee	Town Clerk	Complete	07 February 2022	Investigate timescales and criteria of Wiltshire Council High Street Regeneration Fund. RSW Emailed WC Economic Development on 8.4.22 re: possible grants for signage / town centre regeneration work. WC (Sarah Dyke) replied to say no funding available at present - Vibrant Wiltshire funding postponed indefinitely. Only two future High Street funds active in Trowbridge and Salisbury.
71	A&OS projects: s106 money associated with redevelopment of former police station in George Lane	382/21	A&OS Committee	Councillor Thomas	Complete	07 February 2022	Councillor Thomas to make enquiries with Wiltshire Council officers to get a sense of anticipated timing. 11.2.22 WC Planning confirmed the matter is under negotiation and nearing completion (no completion date offered).
72	A&OS projects: draft a more detailed project list	382/21	A&OS Committee	Town Clerk, Assistant Town Clerk, Grounds Manager	In Progress	07 February 2022	Create draft timeline, resources (internal/external), dependencies etc to allow Members to make informed prioritisation decisions

To note and consider the Grounds Manager's Report.

Workload

Winter is now behind us, and Spring has finally sprung. The last big winter storm of this year on the 18th of February created two weeks' worth of tree cutting and clearing bringing down trees and branches all around our open spaces. The majority of this was cut and cleared by the town councils' grounds team. We are well into our spring /summer maintenance routine throughout the town; mowing, strimming, weeding, edging, and generally improving Marlborough's open spaces. The majority of our grass cutting is scheduled for fortnightly cuts with the odd area on a three-week cycle weather permitting

Bedding displays

This year's winter bedding has given a bright splash of colour to our planters in the High Street. The winter bedding is usually removed in mid-May in preparation for the summer bedding in early June, but due to the Platinum Jubilee celebrations in early June we will not have time to plant out our summer seasonal bedding, so I am planning on leaving the winter bedding in until after the Jubilee celebrations. The barrier planters will be put back around the town hall railings for this summer's seasonal display

Play

All our play areas are being well used. We have had a few issues with getting replacement parts for some of the equipment which unfortunately had meant that we have had to remove a couple of swing sets for safety reasons. These will be reinstalled as soon as the parts have been delivered.

Machinery

The new equipment that was agreed at the last A&OS meeting has been ordered. The spring time harrows have arrived and have been used straight away. The drag brush is due to be delivered. There is a delay on the long-handled pole saw but it should be with us soon. All our small machinery has been serviced ready for the season ahead. Regular checks are carried out on all of our equipment each time they are used.

Site Specific

Salisbury Road Recreation Ground

The Recreation ground is well used by the local community. The football pitches are holding up well although we intend to do some more work on the drainage and compaction work to improve the quality of the grass on the pitch surfaces.

St Mary's Church

We have commenced our seasonal maintenance programme. Some work is required to the grass area in front of the bench as it has worn away again due to being in almost constant use. It may be necessary to temporarily relocate the bench while the grass becomes re-established.

The Green

We have commenced our seasonal maintenance programme. The crocus on the bank at the side of Silverless street gave a lovely display earlier this year. I am hoping to plant some additional bulbs this autumn for next year's display.

War Memorials

We have commenced our seasonal maintenance programme. The roses will be re pruned in the next month to remove any dead or damaged parts and to improve their shape.

The Cemetery

Routine maintenance is well under way in the cemetery. Grass cut and strimmed on a fortnightly cycle weather permitting. We have also carried out some repair work on the cemetery road surface.

Old Cemetery

Routine maintenance is well under way in the cemetery. The friends of the Victorian cemetery volunteers are meeting weekly and are making a great difference. We will continue to remove the brambles throughout this season and control the invasive weeds such as nettles brambles and Dock leaves.

The Priory

We are now locking the gates and doors into the priory gardens at 7pm. We have commenced our seasonal maintenance programme. The gardens are very well used and a popular area for the young people of Marlborough. There has been some minor damage to some of the plants especially the roses due to ball games being played in the priory gardens. The lawn will be vertidraind in the next couple of weeks this is to alleviate the compaction in the ground and to aid grass root development for a healthier lawn. Figgins lane wall needs some repair I have approached a couple of local companies to quote for this work and I am waiting for their quotes.

Coopers Meadow

The new play area is very well used. The ground around the play areas is still quite so we have not cut the grass yet, but we will do so as soon as the ground conditions allow. Storm Eunice did cause some issues with the three large leylandii being blown over onto the play equipment and this has been cleared away. The large horse chestnut tree was also an unfortunate victim of storm Eunice with approximately 50% of the tree damaged which has left the other 50% seriously out of balance. After speaking with the tree surgeon it has been decided that the remaining 50% of the tree need to be removed for safety reasons as if it falls now, it will do some serious damage to the George lane toilet block. The new stock fencing is due to be erected in the next month.

The Common

This area is well used by the local community. The football pitch is holding up well. We will be carrying out some verti-drain work on the football and rugby pitches to improve drainage and alleviate some compaction work to improve the quality of the grass on the pitch surfaces at the

end of the season. Storm Eunice did blow a couple of trees over on the common which have been cut and cleared away by the grounds team.

Tree works on Frees Avenue

The tree surgeon that we use will be carrying out essential tree maintenance on the Ash trees along Frees avenue this work is scheduled to commence on the 25th of this month and last for ten days. This is to pollard the ash trees that are suffering from Ash die back which makes the trees very weak.

Manton - Jubilee field

Our seasonal maintenance programme is well under way. We have done some mole control in this area as the moles were digging around the bases of the recently installed play equipment.

Wye House Gardens

We have commenced our seasonal maintenance programme. Over the last couple of years, we have lifted divided and replanted a lot of the herbaceous plants around the garden. Although we still have a few more gaps to fill, this work has greatly improved the overall look of the gardens. This area is Included in the Marlborough Open Gardens event this year.

Elcot Recreation Ground

The football pitch is heavily used in this area showing the signs of being well used. We will aim to do some work on the drainage and compaction work to improve the quality of the grass on the pitch surfaces once the season has finished.

Stonebridge Meadow

Due to the wet ground conditions, we have not cut any grass in Stonebridge Meadow this year. We will be altering the mowing regime this year to help improve the biodiversity of this area.

Grounds Manager

ITEM 7 QUARTERLY BUDGET REPORT

A&OS Budget Report Month 12

		Actual Year To Date	Current Annual Budget	Funds Available	% Spent
200	OS STAFF COSTS				
4004	WAGES/NI/SUPERANN	£149,923.00	£161,284.00	£11,361.00	93.0%
	OS STAFF COSTS :- Indirect Expenditure	£149,923.00	£161,284.00	£11,361.00	93.0%
	Net Expenditure	(149,923)	(161,284)		

		Actual Year To Date	Current Annual Budget	Funds Available	% Spent
202	CEMETERY				
1101	INCOME-CEMETERY	£15,989.00	£12,500.00		127.9%
	CEMETERY :- Income	£15,989.00	£12,500.00		127.9%
4011	BUSINESS RATES	£434.00	£420.00	(14)	103.3%
4036	OLD CEMETERY	£350.00	£1,000.00	£650.00	35.0%
4038	MAINTENANCE	£5,237.00	£5,000.00	(237)	104.7%
	CEMETERY :- Indirect Expenditure	£6,021.00	£6,420.00	£399.00	93.8%
	Net Income over Expenditure	£9,968.00	£6,080.00		
203	ALLOTMENTS				
1100	INCOME-ALLOTMENTS	£1,704.00	£1,150.00		148.2%
	ALLOTMENTS :- Income	£1,704.00	£1,150.00		148.2%
4006	ST JOHNS TRUST	£250.00	£250.00	£0.00	100.0%
4012	WATER/SEWERAGE CHGS	£371.00	£255.00	(116)	145.3%
4038	MAINTENANCE	£0.00	£300.00	£300.00	0.0%
	ALLOTMENTS :- Indirect Expenditure	£621.00	£805.00	£184.00	77.1%
	Net Income over Expenditure	£1,084.00	£345.00		
204	WORKSHOP				
4009	TRAVEL	£0.00	£200.00	£200.00	0.0%
4011	BUSINESS RATES	£2,645.00	£2,700.00	£55.00	98.0%
4012	WATER/SEWERAGE CHGS	£1,201.00	£900.00	(301)	133.4%
4014	ELECTRICITY	£3,178.00	£2,500.00	(678)	127.1%
4027	INTRUDER ALARM	£1,049.00	£2,000.00	£951.00	52.4%
4038	MAINTENANCE	£1,468.00	£1,500.00	£32.00	97.9%
4039	PERSONNEL CLOTHING	£590.00	£800.00	£210.00	73.8%
4042	PERSONAL PROTECTIVE EQUIPMENT	£397.00	£800.00	£403.00	49.6%
4043	PICK-UP LEASE	£545.00	£600.00	£55.00	90.8%
4044	VEHICLE TAX/INS.	£275.00	£500.00	£225.00	55.0%
4045	VEHICLE PETROL/DERV	£5,961.00	£6,500.00	£539.00	91.7%
4047	WORKSHOP TOOLS ETC	£2,916.00	£2,000.00	(916)	145.8%
4048	MOWER MAINTENANCE	£1,770.00	£4,000.00	£2,230.00	44.2%
4049	TRACTOR MAINTENANCE	£990.00	£5,000.00	£4,010.00	19.8%
4050	WORKSHOP MISC	£326.00	£200.00	(126)	163.0%
4301	FIRE EXTINGUISHERS	£170.00	£300.00	£130.00	56.5%
4315	REFUSE COLLECTION	£2,700.00	£2,800.00	£100.00	96.4%
4320	MOWER	£4,095.00	£4,200.00	£105.00	97.5%

		Actual Year To Date	Current Annual Budget	Funds Available	% Spent
4321	PICK UP MAINTENANCE	£638.00	£3,000.00	£2,362.00	21.3%
4323	MISTUBISHI LEASE	£2,259.00	£2,259.00	(0)	100.0%
	WORKSHOP :- Indirect Expenditure	£33,172.00	£42,759.00	£9,587.00	77.6%
	Net Expenditure	(33,172)	(42,759)		
210	OPEN SPACES				
1102	INCOME-GOLF CLUB	£22,500.00	£22,500.00		100.0%
1103	INCOME OPEN SPACES	£7,875.00	£2,500.00		315.0%
1106	INCOME - SHOWMENS GUILD	£2,300.00	£2,300.00		100.0%
1111	INCOME - RUGBY CLUB	£500.00	£500.00		100.0%
	OPEN SPACES :- Income	£33,175.00	£27,800.00		119.3%
4024	SUBSCRIPTIONS	£195.00	£200.00	£5.00	97.5%
4038	MAINTENANCE	£6,792.00	£3,000.00	(3,792)	226.4%
4054	LEGAL & PROFESSIONAL	£5,956.00	£7,000.00	£1,044.00	85.1%
4072	EQUIPMENT	£351.00	£1,500.00	£1,149.00	23.4%
4220	OPEN SPACES PLANTS	£4,103.00	£5,500.00	£1,397.00	74.6%
4223	PLAY EQUIP/MAINT/REPLACEMENT	£1,074.00	£2,500.00	£1,426.00	43.0%
4314	AOS PROJECTS	£9,331.00	£10,000.00	£669.00	93.3%
4318	TREE SURVEY & WORKS	£395.00	£15,000.00	£14,605.00	2.6%
4324	RTV VEHICLE	£3,197.00	£3,500.00	£303.00	91.3%
4325	STONEBRIDGE MEADOWS	£1,089.00	£1,500.00	£411.00	72.6%
4326	BRITAIN IN BLOOM	£282.00	£300.00	£18.00	93.9%
4327	NEW TRACTOR LEASE	£6,880.00	£7,000.00	£120.00	98.3%
4330	MULTI PURPOSE MOWER	£3,097.00	£3,100.00	£3.00	99.9%
4331	FRONT LOADER/BACK HOE	£3,144.00	£3,200.00	£56.00	98.3%
4335	FREES AVENUE TREES	£0.00	£1,000.00	£1,000.00	0.0%
4337	SKATE PARK LIGHTING	£0.00	£500.00	£500.00	0.0%
	OPEN SPACES :- Indirect Expenditure	£45,886.00	£64,800.00	£18,914.00	70.8%
	Net Income over Expenditure	(12,711)	(37,000)		
	Amenities & Open Spaces :- Income	£50,868.00	£41,450.00		122.7%
	Expenditure	£235,622.00	£276,068.00	£40,446.00	85.3%
	Movement to/(from) Gen Reserve	(184,754)			
	Grand Totals:- Income	£50,868.00	£41,450.00		122.7%

	Actual Year To Date	Current Annual Budget	Funds Available	% Spent
Expenditure	£235,622.00	£276,068.00	£40,446.00	85.3%
Net Income over Expenditure	(184,754)	(234,618)		
Movement to/(from) Gen Reserve	(184,754)			

ITEM 8

CEMETERY REPORT

To note any Grants of Exclusive Rights of Burial issued and any memorials and inscriptions approved for the period 7 February to 11 April 2022.

i) Exclusive Right of Burial/Notice of Interment/Purchase

Name of deceased	Grave No.	Cemetery Section	Type of Burial	Funeral Director
Ralph Bullock	05	J	Ashes Inter	D Claridge
Anna Carolyn Holgate	68	H	New Double	D Claridge
Sidney John Green	76	H	New Double	D Claridge
Edna Joan Lanfear	71	J	New Double	D Claridge
Roy Albert Spring	188	G	New Single	Co-op Funeralcare
Joyce Gilbert	133	FCR	Ashes Inter	D Mackinder
Margaret Joan Pike	73	FCR	Ashes Inter	D Claridge
Phoebe Joan Smart	90	FCR	Ashes Inter	D Claridge
Peter William Ball	144	G	Reopen Burial	D Claridge

ii) Memorial Applications – Inscriptions and Additional Inscriptions

Name of deceased	Stone	Grave No.	Section	Inscription to read -
Ralph Bullock	Additional inscription	05	J	And Her Beloved RALPH BULLOCK 7 th October 1929 13 th November 2021 Together always
Joyce Howard	Black Granite Polished	12	J	JOYCE HOWARD 22 ND JUNE 1957 9 TH SEPT 2021 IN LOVING MEMORY OF A WONDERFUL MUM & NANNY YOU'LL ALWAYS

				BE FOREVER IN OUR HEARTS XXXX XX
Lionel Charles Peck	Honed Black Granite	07	J	In Loving memory Lionel Charles Peck 3 rd March 1939-8 th March 2021
Janet Wood (Replacement of old memorial)	Truro Grey Granite	51	FCR	IN LOVING MEMORY OF JANET S. WOOD BORN 27 TH MAY 1909 DIED 4 TH AUGUST 1993
Olive Lavis	Blue Pearl Granite	08	J	IN LOVING MEMORY OLIVE MAY LAVIS 16 TH JUNE 1933 18 TH OCTOBER 2019
Joseph Biggs	Black Granite	67	H	Joseph Biggs "Joe" 23.12.1934 12.04.2021 Much loved Husband, Dad, Grandad & Great Grandad cuánto
Stephen Gilbert	Sea Grey Granite	133	FCR	IN LOVING MEMORY OF STEPHEN GILBERT 1954-2017 ALWAYS LOVED AND NEVER FORGOTTEN
Joyce Gilbert	Additional Inscription	133	FCR	AND JOYCE LOUISA GILBERT 1928-2022 TOGETHER FOREVER
Roy Spring	Grey Granite	188	G	IN LOVING MEMORY OF A DEAR BROTHER ROY ALBERT SPRING 27.5.1933 – 29.1.2022 REST IN PEACE
Robert Browning	Dark Grey Granite	49	H	ROBERT BROWNING 19.02.1937-02.01.2019 LOVED BY ALL HIS FAMILY
Susan Hewitt	Black Granite Polished	65	H	IN LOVING MEMORY SUE SUSAN HEWITT 18.4.1955 – 28.11.2021 LOVED AND MISSED BY ALL WHO KNEW HER

ITEM 9**ALLOTMENTS**

To receive a verbal update from Councillor Luson on the Allotment Association and allotments.

ITEM 10**THE QUEEN'S GREEN CANOPY**

To receive a verbal update on the Platinum Jubilee tree planting - "The Queen's Green Canopy" - from Councillors Heath and Waltham.

ITEM 11**EXCLUSION OF PRESS AND PUBLIC**

Under the Public Bodies (Admission to Meetings) Act 1960, to consider whether the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential or commercial nature of the business to be transacted