

## MARLBOROUGH TOWN COUNCIL

### PROPERTY COMMITTEE

Minutes of a meeting of the **Property Committee** held on **Monday 2<sup>nd</sup> April, 2007** in the Council Chamber, Town Hall, Marlborough at 7.45pm

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<b>PRESENT</b>	Councillor Mrs E.M. Hannaford-Dobson	Chairman
	Councillor B. Castle	Mayor
	Councillor S.R. Dobson	
	Councillor W.B. Cavill	
	Councillor G. Francis	
	Councillor P. Cossey	
	Councillor A. Kirk-Wilson	
<b>ALSO PRESENT</b>	Mrs Pam Dobson	Town Clerk
	Mrs Sue Fry	Office Manager
	Councillor Mrs P. Dow	Observing
	Councillor A. Ross	Observing
	Mr. N. Kerton	Wiltshire Gazette and Herald

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**NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.**

**544/06 APOLOGIES FOR ABSENCE**

There were no apologies for absence

**545/06 DECLARATION(S) OF INTEREST**

There were no Declaration(s) of Interest.

**546/06 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman Announcements.

**547/06 UPDATE FROM THE TOWN CLERK ON OUTSTANDING PROPERTY MATTERS**

**a) 1 & 2 Kingsbury Street**

The Town Clerk informed members that payment of the agreed dilapidations have been received and that no further monies are outstanding.

**b) Elcot Lane Pavilion**

The Town Clerk informed members that a surrender of lease has now been agreed and the Town Council's copy has been signed and returned. It was understood there had been recent damage to the roof and it was agreed any further decisions should be deferred until a future meeting when the condition of the building has been assessed.

**c) Scientifics – Asbestos Survey**

The Town Clerk informed members that a full report has been received on the Town Hall and that no suspicious materials have been identified.

**d) Asset Register**

There is nothing further to report on this at the moment. The Mayor ask that the Ink Wells that had come to light be placed on the next agenda for a decision to be made on what the Council should do with them.

**548/06**

**ACTION FOR THE RIVER KENNET**

The committee discussed a letter which has been received from ARK requesting the Town Council's approval of replacement fencing in the Priory.

Proposed by Councillor Mrs E.M. Hannaford-Dobson, seconded by Councillor A. Kirk-Wilson and -

**RECOMMENDED:** unanimously that this request be approved, but that they would prefer to see the stronger more substantial fencing used.

**549/06**

**MARLBOROUGH BOWLS CLUB**

The committee considered letters that had been received from the Bowls Club informing the Town Council of their plans to extend the Clubhouse and requesting agreement for them to provide hard standing on the additional car park area

Proposed by Councillor Mrs E.M. Hannaford-Dobson, seconded by Councillor B. Castle and -

**RECOMMENDED:** unanimously that any decisions be deferred until the next meeting when hopefully more information will be available.

550/06

**RICHMOND EMPLOYMENT FELLOWSHIP TRUST – PLUME OF FEATHERS GARDEN.**

The committee discussed a letter received from REFT regarding the widening of public access to the gardens and considered advice from the Town Clerk on the need for the current open ended agreement to be reviewed as there had been material changes to the agreed use.

Proposed by Councillor Mrs E.M. Hannaford-Dobson, seconded by Councillor P. Cossey and -

**RECOMMENDED:** by 6 votes for with 1 against that REFT should be offered a 2 year licence this to be reviewed after 1 year to consider whether it will be extended.

551/06

**REPAIRS TO CIVIC REGALIA**

The committee received a verbal report from the Town Clerk on the need to prioritise available funding for repairs to Civic Regalia.

Proposed by Councillor P. Cossey, seconded by Councillor G. Francis and -

**RECOMMENDED:** unanimously that the Town Clerk obtain quotations for all 3 chains to be repaired.

552/06

**PRAYER BOOKS IN THE MAYORS PARLOUR**

The committee discussed a letter received from Mr. Sherratt regarding permanent loan of the books originally from St Peter's Church.

Proposed by Councillor S.R. Dobson, seconded by Councillor G. Francis and –

**RECOMMENDED:** unanimously that two copies are retained by the Town Council for posterity, with the rest being returned for regular use at St. Peters Church.

553/06

**ELCOT LANE PLAYING FIELDS ACTION GROUP**

The committee discussed a letter received from the Action Group requesting the Town Council's consent for the placement of a commemoration stone. Members considered that because of the uncertainty with the future of the pavilion a decision should be deferred.

Proposed by Councillor P. Cossey, seconded by Councillor S.R. Dobson and -

**RECOMMENDED:** unanimously that any decision should be deferred until the next meeting when it is hoped that a decision will have been made regarding the Pavilion.

**PART 2**

Proposed by Councillor Mrs E.M. Hannaford-Dobson, seconded by Councillor and –

**RESOLVED:** unanimously that the Public and Press be asked to leave the meeting due to the fact that matters of a legal and confidential nature were to be discussed.

**554/06**

**TOWN HALL – COURT ROOM**

The committee received a verbal update from the Town Clerk on advice that has been received from the Structural Engineer and discussed what further action needs to be taken.

Proposed by Councillor S.R. Dobson, seconded by Councillor P. Cossey and –

**RECOMMENDED:** unanimously that the Town Clerk, Chairman and Mayor should attend a site meeting with the Structural Engineer on Thursday 5<sup>th</sup> April at 12.00 noon.

**555/06**

**RENT REVIEW – TENANT, 5 HIGH STREET**

The committee considered a letter received from the tenant of 5 High Street regarding the proposed rent increase.

Proposed by Councillor P. Cossey, seconded by Councillor G. Francis and -

**RECOMMENDED:** unanimously that the rent for 5 High Street should be increased by the amount suggested and reviewed in 1 years time.

**556/06**

**WATER INGRESS INTO ASSEMBLY ROOM**

The committee received information from the Town Clerk on temporary remedial action to be taken and to discuss a solution to the long term problem.

The Town Clerk to look at options available for this work to be carried out.

**557/06**

**PROBLEMS WITH PIGEON NETTING**

The committee received information from the Town Clerk on temporary remedial action to be taken and informed the committee that CEL will be dealing with this on the 15<sup>th</sup> April, 07

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The meeting closed at 9.10 pm