

## MARLBOROUGH TOWN COUNCIL

Report of a Meeting of the Recreation and Amenities Town Hall  
Refurbishment Sub-Committee held on Tuesday, 7<sup>th</sup> April, 1998  
in the Council Chamber, Town Hall at 8.00pm

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### PRESENT

Councillor Mrs. O.L. Delyle-Turner	Chairman
Councillor Mrs. J. E. White	Town Mayor
Councillor D. I. Smithers	Mayor-Elect
Councillor Mrs. M. Boulton	
Councillor Mrs. D. P. Trimnell	
Mr. M. Ward	Professional Adviser

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1. **RAILINGS AT FRONT OF WEST ENTRANCE TO TOWN HALL**  
MINUTE NOS. 411/97(d) and 357/97(d)  
Removable railings are not practical, considered unstable for ambulant disabled people. While aesthetically pleasing, angled rails prove difficult for people with impaired mobility. Regulations advise straight rails to provide security and stability on either side of steps. Parallel rails which would run either side of the steps, in line with the existing hand-rails and corresponding with the rails on the metal gates would be preferable.  
The design of the rails to match the metalwork already in place on the Town Hall.
2. **LIFT FOR THE DISABLED - MINUTE NOS. 357/97(b) and 411/97(b)**  
Councillor D. I. Smithers reported on previous advice from the Fire Officer with our Architect that Fire Regulations would not allow a chair-lift on the staircase. Mr. M. Ward will report on the factual British Manufacturers Public Building requirements.  
It was also noted that a chair-lift would be of very limited use, as severely disabled persons would have to be lifted from their wheel-chair to be transferred to alternative seating.  
Costing for a lift to be installed as agreed on a short-fee basis.  
The cost-plan schedule to include -
  - a) alterations to the Ladies Toilets
  - b) new doors and openings (make good localised damage)
  - c) take out old staircase
  - d) building in the lift-car (electrics will be covered to include a safe over-run)
  - e) trap-door into the roof with slide-down ladder
  - f) roof area could then be an accessible storage areaBudget £58,000.00 (% VAT back) plus inclusions.  
Recreation and Amenities Committee to promote a budget of £65,000.00.  
  
The Town Clerk has written to specific charities to request consideration towards funding.
3. **LIGHTING**  
An order has been placed for additional lighting in the Council Chamber for £341.80 keeping well within our original budget as shown in the Recreation and Amenities Report of the 9<sup>th</sup> February, 1998 - MINUTE 357/97(e)
4. **2 - 5 YEAR PLAN (+ EXTERNAL MAINTENANCE) - MINUTE NO. 357/97(e)**  
**TOWN MEMORABILIA**  
Until plans for the lift are finalised, it would be easier to put 2<sup>nd</sup> floor proposals on hold. However, the cells would be considered a very suitable area for memorabilia providing the cells are upgraded to allow easy access and security.

4. ctd

**EXTERNAL MAINTENANCE - requiring immediate action**

The lantern over the side door doesn't work, needing shatter-proof glass and rewiring.

A quotation for this will follow.

The gutter blockage has been cleared and a short life repair installed with guttering and timber to be replaced. The broken rain water pipe leaves the flagpole leaking.

Within the rolling programme. The outside of the Town Hall is badly in need of painting - funding for scaffolding is important.

The front steps area to be refurbished when the outside is redecorated. Visible 'nosings' to be looked at. The external repair to the buildings to be addressed immediately due to the critical conditions.

5.

**REPLACEMENT OF THE TABLE IN THE COUNCIL CHAMBER**

A functional alternative is being researched in order to retain the opportunity for the Registrar's Office to be kept in the town and to ensure additional revenue for the Town Hall. Mr. M. Ward will contact the manufacturers to expedite this item.

We need to remind councillors that the year 2002 will be the centenary of the Town Hall.

It is essential to commission costing for external maintenance.