

MARLBOROUGH TOWN COUNCIL

FINANCE AND POLICY

Minutes of the meeting of the **Finance and Policy Committee** held on the **31st January, 2011** in the **Council Chamber, Town Hall, Marlborough at 8.05 pm**

PRESENT	Councillor R. Pitts Councillor A. Ross Councillor N. Fogg Councillor G Loosmore Councillor Mrs E.M. Hannaford-Dobson Councillor A. Kirk Wilson Councillor R. Notton	Chairman Town Mayor
ALSO PRESENT	Mr. Liam Costello Mrs Sue Fry Councillor B. Castle Councillor Mrs M. Rose	Town Clerk Office Manager Observing Observing

431/10 APOLOGIES

There were no apologies for absence

432/10 DECLARATION(S) OF INTEREST

There were no Declarations of Interest.

433/10 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that the grit bins provided by the Area Board are now in place.

434/10 MINUTES

RESOLVED: unanimously that the Minutes of the meeting held on the 13th December, 2010 be approved and signed by the Chairman.

435/10 SALISBURY ROAD RECREATION GROUND

The Committee noted that the decision of the A & OS Committee regarding the installation of disabled play provision at Salisbury Road Recreation Ground was within its delegated budget.

RESOLVED: that the decision of the A & OS Committee be noted.

436/10 REVIEW OF ACCOUNTS FOR THE YEAR TO 31ST DECEMBER, 2010.

The Committee reviewed the accounts for the year to 31st December, 2010.

RESOLVED: unanimously that the accounts for the year to 31st December 2010 be noted.

437/10 REPORT OF INTERNAL AUDITOR

The Committee reviewed the Internal Audit Report 2010-11 (First Interim). It was reported by the town clerk that the pension payment adjustments had been made in the December payroll.

RESOLVED: unanimously that the Internal Audit Report 2010-11 (First Interim) be noted.

438/10 REVIEW OF EFFECTIVENESS OF THE SYSTEM OF INTERNAL AUDIT

The Committee reviewed the systems of internal audit and considered its effectiveness.

RESOLVED: by 6 votes for with 1 abstention that the Town Clerk investigate other firms that specialise in this service and obtain costings and options available.

439/10 REVIEW THE EFFECTIVENESS OF SYSTEM OF INTERNAL CONTROL

The Committee reviewed the effectiveness of system of internal control.

RESOLVED: unanimously that the Statement of Internal Control be approved and signed.

440/10 INCOME AND EXPENDITURE REPORTS.

The Committee considered whether Income and Expenditure reports should be reviewed at each Full Town Council meeting rather than be circulated on a quarterly basis as per Standing Orders. (MTC Min No. 382/10 refers)

RESOLVED: unanimously that income and expenditure reports continue to be circulated quarterly but that any information Councillors require can be obtained from the office at any time.

441/10 GREYHOUND

The Committee reviewed the quarterly publication of the Greyhound.

Following discussion it was agreed that Councillors Pitts, Loosmore and Notton look at the present costings, distribution and content of the magazine and then report back to the next meeting of the F & P Committee.

442/10 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: unanimously that in view of the confidential nature of the business about to be transacted, if it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

443/10 TO RECEIVE A REPORT ON DEBTORS

The Committee received a report from the Town Clerk on debtors.

The meeting closed at 9.00 pm