

**MARLBOROUGH TOWN COUNCIL**  
**FINANCE AND POLICY COMMITTEE**

Minutes of a meeting of the **Finance and Policy Committee**, held on **Monday 19<sup>th</sup> February, 2006**, in the  
**Council Chamber, Town Hall, Marlborough at 7.40 pm**

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<b>PRESENT</b>	Councillor A. Ross	Chairman
	Councillor D. Parker	Vice Chairman
	Councillor B.D. Castle	Mayor
	Councillor Mrs E.M. Hannaford-Dobson	
	Councillor Mrs P. Dow	
	Councillor R. Allen	
<b>ALSO PRESENT</b>	Mrs Pam Dobson	Town Clerk
	Mrs Sue Fry	Office Manager
	Councillor S.R. Dobson	
	Councillor G. Francis	

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**NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972.**

**475/06 APOLOGIES**

Apologies for absence were received from Councillor N. Fogg

**476/06 DECLARATION(S) OF INTEREST**

There were no Declaration(s) of Interest.

**477/06 CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's Announcements.

**478/06 ANNUAL RETURN APPROVED BY EXTERNAL AUDIT 2005/2006**

The Committee received the Annual Return

Proposed by Councillor A. Ross, seconded by Councillor D. Parker and -

**RECOMMENDED:** unanimously that the Annual Return for 2005/2006 be Received.

**479/06 THREE/QUARTER YEAR END 2006/2007 BUDGET REPORT**

The Committee received the Budget Report for the three/quarter year end 06/07.

Proposed by Councillor A. Ross, seconded by Councillor Mrs P. Dow and -

**RECOMMENDED:** unanimously that the Budget Report for the three/quarter year end 06/07 be Received.

**480/06 GRANT APPLICATIONS**

A discussion took place as to when the next applications for funding will be considered.

Proposed by Councillor R. Allen, seconded by Councillor D. Parker and -

**RECOMMENDED:** unanimously that applications for funding be received from 1<sup>st</sup> April until 30<sup>th</sup> November each financial year and considered at the next available F & P meeting.

**481/06 FINANCIAL IMPLICATIONS OF POTENTIAL WORK TO COURTROOM**

The Committee considered what budget sources are available in the current and next financial year for potential work to the Courtroom. It was suggested that the Town Clerk should investigate the process for accessing loans if required.

Proposed by Councillor D. Parker, seconded by Councillor Mrs P. Dow and -

**RECOMMENDED:** unanimously that the Town Clerk should investigate the method and permissions required for accessing of loans through Local Government sources .

**482/06 TOWN COUNCIL RESERVES**

The Committee discussed rationalisation of reserves to reflect the Councils current requirements.

Proposed by Councillor D. Parker, seconded by Councillor Mrs E.M. Hannaford-Dobson and –

**RECOMMENDED:** unanimously that the Depreciation Fund, Projects Fund and Town Hall Renovations fund should all be grouped together as the Town Hall Building Maintenance Reserve.

**483/06 CHARITIES – administered by the Town Council**

The Committee received a report from the Town Clerk regarding the administration of the Charities and then discussed the process to be followed for arranging the meetings of the Trustees.

Proposed by Councillor D. Parker, seconded by Councillor Mrs P. Dow and –

**RECOMMENDED:** unanimously that the Chairman-Councillor A. Ross, the Town Clerk and the Mayor with immediate effect update the accounts for the charities and complete the Statutory End of Year. Councillor S.R. Dobson will meet with the Town Clerk and provide her with the past history of some of the Charities.

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The meeting closed at 8.45 pm

