

MARLBOROUGH TOWN COUNCIL

FINANCE AND GENERAL PURPOSES

Minutes of a meeting of the **Finance and General Purposes (Estimates) Committee**, which was held on **Monday 22nd November 2004** in the Council Chamber, Town Hall, Marlborough at 7.00pm

PRESENT

Councillor S. R. Dobson	Chairman
Councillor G. Francis	Town Mayor
Councillor Mrs E. M. Hannaford	
Councillor N. J. Fogg	
Councillor M. Gray	
Councillor Mrs P. A. Dow	
Councillor D. L. Parker	
Councillor A. R. Ross	
Jonathan Mansfield	Civic Secretary
Sue Fry	Office Manager
Councillor B. Castle	Observed

370/04

APOLOGIES:

Apologies for absence were received from Councillor Mrs H. A. Cripps and Councillor Mrs C. V. Jackson.

371/04

DECLARATIONS OF INTEREST:

There were no declarations of interest.

372/04

ESTIMATES 2005/2006:

The Committee considered the estimates for the financial year 2005/2006.

(a) 101 – ADMINISTRATION

4001: Salaries/Superannuation RECOMMENDED:	to increase from 76,220 to 80,000	+3,780
4008: Town Clerk Travel RECOMMENDED:	to increase from 0 to 200	+200
4023: Stationery/Publications RECOMMENDED:	to increase from 1,200 to 2,000	+800
4024: Subscriptions RECOMMENDED:	reduce from 1,500 to 900	-600

Proposed by Councillor Mrs E. M. Hannaford,
seconded by Councillor N. J. Fogg and –

RECOMMENDED: to cancel the subscription to SLCC

Councillor Mrs P. A. Dow, Councillor D. L. Parker and
Councillor G. Francis voted against this proposal.

4025: Insurance
RECOMMENDED: increase from 15,000 to 16,000 +1,000

The Mayor asked if Marlborough Town Council took
full advantage of WALC's lower premium charges. It
was agreed that the office staff would look into this.

4026: Photocopier
RECOMMENDED: increase from 400 to 750 +350

4029: Newsletter
Proposed by Councillor A. R. Ross, seconded by
Councillor Mrs P. A. Dow and –

RECOMMENDED: Unanimously, to leave the budget at 2,000 and to
produce The Greyhound in the best format available
with that money. It was also agreed to keep the delivery
service with The Adviser.

4056: Legal and Professional
RECOMMENDED: delete this cost centre (the two services are included
under separate headings 4054 and 4055 respectively)

4057: Audit Fee
RECOMMENDED: increase from 1,200 to 2,000 +800

4071: Office Equipment
RECOMMENDED: reduce from 1,000 to 500 -500

4100: Mayor's Allowance
RECOMMENDED: increase from 2,622 to 2,700 +78

Councillor Mrs P. A. Dow left the meeting at 7.55pm

4105: Civic Hospitality
RECOMMENDED: reduce from 2,000 to 1,000 -1,000

4228: Website
RECOMMENDED: increase from 0 to 750 +750

(b) 102 – SECTION 137

No changes

(c) 103 – OTHER GRANTS

No changes

(d) 104 – 2004 CELEBRATIONS

Cost centre closed - no budgets to be set for this cost centre

(e) 110 – CORPORATE PROPERTY

No changes

The Chairman thanked Mrs Sue Fry and Jonathan Mansfield for their assistance with the preparation of the Estimates.

Meeting closed at 8.21pm