

**MARLBOROUGH TOWN COUNCIL
PLANNING COMMITTEE**

Minutes of the **Planning Committee** which was held **Monday, 16 March 2020** in the **Court Room, Town Hall, Marlborough** at 7pm

PRESENT: Councillor S. Price Chair
Councillor M. Hall Town Mayor (*ex officio*)
Councillor B. Castle
Councillor Mrs P. Dow
Councillor N. Fogg
Councillor A. Ross
Councillor A. Kirk Wilson
Councillor G. Loosmore
Councillor N. Barrett-Morton
Councillor L. Farrell
Councillor M. Cooper
Councillor A. Wilson
Councillor D. Heath
Councillor V. Hillier

ALSO PRESENT: Mrs S. Parker Town Clerk
Mrs C. Harris Assistant Town Clerk
Mr Neil Goodwin Marlborough.News
Plus 2 members of the public

PUBLIC QUESTION TIME

There were no questions from members of the public

511/19

APOLOGIES

Apologies for absence were received from Cllrs Barrett-Morton, Cairns, Castle, Dow and Heath

512/19

DECLARATIONS OF INTEREST

Declarations were as follows:

Cllr M. Cooper – Item 6e) – Non-pecuniary interest

Cllr A. Wilson – Item 7a) – Pecuniary interest

513/19

CHAIR'S ANNOUNCEMENTS

The Chairman thanked Councillors, the press and those members of the public who were attending especially during the COVID-19 outbreak and for adhering to the precautionary measures put in place for the meeting (i.e. 2m distancing)

514/19

MINUTES

RESOLVED: that the minutes of the meeting held Monday, 24 February 2020 were approved as a true record and signed by the Chair

515/19

PLANNING DECISION NOTICES

Members noted the Planning Decision Notices that had been issued by Wiltshire Council.

516/19

PLANNING APPLICATIONS

a) **20/00556/VAR** – Variation of condition 3 on 16/04944/FUL to allow the annex to be used as short-term holiday rental at The Old Yard, 32 Stonebridge Close, Marlborough for Mr & Mrs Knight

During a suspension of standing orders, a local resident raised issues around privacy and that the annex was already in use as a holiday let and reminded Members that the Town Council had raised objections to the original application to convert the building on the grounds of loss of privacy. Main points discussed were:

- The Town Council had raised objections to the original application for the conversion to ancillary residential accommodation on the grounds of privacy
- It was disappointing that of condition 3 of the original planning permission appeared to have been breached

RESOLVED: that Marlborough Town Council objects to this application on the grounds of loss of privacy

- b) **19/11448/LBC** - Works to bay windows 121-122 High Street, Marlborough for Mr Halpen T/A Target Life

RESOLVED: that Marlborough Town Council has no objection to this application

- c) **20/01263/FUL** - Rear extension over footprint of existing conservatory. Front extension over existing garage at 36 High Street, Manton for Mrs Michelle Houchin

RESOLVED: that Marlborough Town Council has no objection to this application

- d) **20/00981/FUL** - Single storey front extension, garage conversion, detached garage and internal alterations at Willow Cottage, Elcot Lane, Marlborough for Mrs Pam Bethwaite

RESOLVED: that Marlborough Town Council has no objection to this application

Cllr M Cooper did not speak or vote for the next item

- e) **20/01363/FUL** - Double storey side extensions, single storey rear extension. Re-submission for material changes at 10 Manton Hollow, Marlborough for Mrs Katrina Venus

RESOLVED: that Marlborough Town Council has no objection to this application

- f) **20/00807/FUL** - Second storey extension over existing bungalow footprint at Folly Dale, Barnfield, Marlborough for Mr Ian Purvis

Members expressed disappointment about the loss of a bungalow

RESOLVED: that Marlborough Town Council has no objection to this application

- g) **20/01298/FUL** - Proposed parking spaces, conversion of existing garages to bedroom & utility, and replacement and extension of the existing balcony at 17 Tin Pit, Marlborough for Rebecca Gilbert

RESOLVED: that Marlborough Town Council has no objection to this application

- h) **20/00348/LBC** - Retrospective application for redecoration of existing shopfront, internal fit out and interior redecoration at 25 High Street, Marlborough for Mr Mohammed Sohail

RESOLVED: that Marlborough Town Council has no objection to this application

- i) **20/01598/FUL** - Front extension and loft conversion at 10 St Margaret's Cottages, George Lane, Marlborough for Mrs Eileen Taylor

RESOLVED: that Marlborough Town Council has no objection to this application

- j) **20/01206/ADV** - 1 no. proposed LCD media screen and 3 no. flag pole signs at Tesco Superstore, Salisbury Road, Marlborough for Mr Andy Horwood

RESOLVED: that Marlborough Town Council has no objection to this application

517/19

WORK TO TREES

Cllr A Wilson did not speak or vote for the next item

20/02022/TCA - Crown raise to 5 Metres from Ground Level and Reduce Trees back from buildings by up to 2.5 metres to 3 Limes, 2 Beech, 1 Catalpa and 1 Hornbeam at Marlborough College for Ms Eleanor Kerrigan

RESOLVED: that Marlborough Town Council has no objection to this application

518/19

EMERGENCY PLANNING

Members noted a report by the Town Clerk and a verbal update. Under para.3.2 of the Scheme of Delegation dealing with Urgent Matters, a set of Emergency Measures had been drawn up in light of the COVID-19 pandemic. These had been put into place in line with the Town Council’s Emergency Plan (as noted by Members at the Planning Committee meeting of 24 February, Min.474/19). This was an opportunity to make amendments to these measures. Amendments were agreed. The main measures to take immediate effect were:

- The closure of the Town Hall, Marlborough Community & Youth Centre and the Community Room at Coopers Corner
- The cancellation of all venue bookings and arrangements for refunds and alternative dates
- Reduction of risk for staff and councillors
- Running of Council offices and homeworking
- Postponement of Annual Town Meeting and scheduled Full Council and Committee meetings and the continued use of the Scheme of Delegation (in particular, para.3.2 dealing with Urgent Matters)
- Cancellation of some events (e.g. VE Day commemorations) and postponement of others
- That a review should take place on 14 April 2020 either through Full Council or via the Scheme of Delegation

RESOLVED: that the agreed actions take place with immediate effect and the Emergency Measures document is amended to take these into account.

A separate Working Party meeting to which all Councillors were invited took place ahead of the Planning Committee to discuss taking forward the Community Emergency Plan.

519/19

NEIGHBOURHOOD PLANNING

Cllr Hall, Chairman of the Marlborough Area Neighbourhood Plan, informed Members that work was progressing well towards the Pre-Submission documents for the Regulation 14 public consultation but this would, obviously, now be delayed due to the COVID-19 pandemic.

The meeting closed at 8.15pm

Signed.....Date.....
Chair