

**MARLBOROUGH TOWN COUNCIL
PLANNING COMMITTEE**

Minutes of a meeting of the **Planning Committee** which was held on **Monday, 19th September 2016** in the **Council Chamber, Town Hall, Marlborough** at 7.00 pm

PRESENT	Councillor M. Hall	Chairman
	Councillor N. Barrett-Morton	Town Mayor (<i>ex officio</i>)
	Councillor S. Dobson	
	Councillor Mrs P. Dow	
	Councillor N. Fogg	
	Councillor A. Ross	
	Councillor A. Kirk Wilson	
	Councillor G. Loosmore	
	Councillor J. Cook	
	Councillor R. Allen	
Councillor A. Light		
ALSO PRESENT	Mrs S. Parker	Town Clerk
	Mrs D. Whitehall	Administrator
	Mrs S. Pryor	The Adviser
	Mr T. Millett	Marlborough News Online
	Plus 1 member of the public	

PUBLIC QUESTION TIME

Mrs Maddy Coles, Kingsbury Street – Mrs Coles and her husband opened their restaurant in Kingsbury Street in 1997 and after 19 years were due to close the business. Parking has always been a problem, but, in recent years, had escalated to a point where Mrs Coles believed it had strangled her business and she gave an example of customers with reservations calling to say they could find nowhere to park. Mrs Coles asked why access to parking on The Common in the 1980s had been blocked; whether the Town Council would apply for planning permission to install a car park on the Common and what else could be done to provide more parking particularly for the East Marlborough area. Mrs Coles could find no minutes with references to the Town Council addressing parking during the last few years and queried why this was.

The Chairman had no details on why parking had been blocked on The Common so long ago, but suspected it was because it was illegal to park there. There was likely to be public concern if part of The Common was used for parking and development on common land required authorisation by the Secretary of State. Parking was a well-known problem in the town and one of the top two issues identified to be addressed by the Marlborough Area Neighbourhood Plan. Workers, residents and visitors were all affected by parking pressures. It was a complex issue as creating more parking capacity

would require suitable land and significant funding, but was high on the priorities for the Neighbourhood Plan. The Chairman assured Mrs Coles that parking had been discussed frequently in Town Council meetings - there had been a separate public consultation meeting in November 2014 just to address parking.

243/16 APOLOGIES

Apologies for absence were received from Councillors Castle, Hannaford-Dobson and Farrell

Mrs Coles left the meeting

244/16 DECLARATIONS OF INTEREST

Councillors Fogg and Loosmore – agenda item 6(g) – erection of a lean-to sunroom at 140A High Street – non-pecuniary

245/16 CHAIRMAN'S ANNOUNCEMENTS

Homeless Shelter – The Chairman reminded Members that he had asked a question of the two Unitary Councillors at the last Full Council meeting about the sale of the Homeless Shelter at St Margaret's Mead by Aster. The Town Council had not been consulted - it had no official remit on homelessness. However, it was nonetheless an important issue for the town.

Councillor Dobson had looked further into this. The background was that the building itself was included in the Asset Transfer when Housing Stock owned by Kennet District Council was transferred to the then Sarsen Housing Association. As part of the deal, the Housing Association could only dispose of the property with the permission of the District Council. Since the Asset Transfer, what was Sarsen Housing was now part of Aster and with the demise of Kennet District Council, Wiltshire Council was now the relevant local Authority.

Aster was legally obliged to consult with Wiltshire Council and after careful consideration, it agreed with Aster that this particular scheme was not meeting the needs of the housing options service and as a result it was decided to invest funding in providing an enhanced provision elsewhere in the county.

This was clearly disappointing. Though current tenants had been rehomed, it was likely that there would be no replacement for this facility for Marlborough and if a need was identified in the future, it was doubtful that it could be met.

Cllr. Dobson expressed his disappointment at the closure of the homeless shelter, and suggested that, as Aster Homes were only legally obliged to consult with Wiltshire Council, it would make sense for the Town Council to ask Wiltshire Council that the Town Council be party to any similar future decisions that would affect the town.

Groundwater Flooding - Following the groundwater flooding in 2013/2014 the Environment Agency was keen to extend the groundwater flood warning service. Any historical information held by the Town Council or individuals would be greatly appreciated. This request would be widely circulated.

246/16 MINUTES

RESOLVED: that the minutes of the meeting held 30th August 2016 were approved as a correct record and signed by the Chairman

247/16 PLANNING DECISION NOTICES

Members noted Planning Decision Notices which had been issued by Wiltshire Council

248/16 PLANNING APPLICATIONS

- a) **16/06006/ADV** – 2 no. non-illuminated main fascia signs, 3 no. non-illuminated side fascia signs, 5 no. non-illuminated bramble signs at Unit 1, Hilliers Yard, Marlborough for Mr Jonathan Buckley (Laura Ashley)
RESOLVED: that Marlborough Town Council has no objection to this application
- b) **16/07012/ADV** – 2 no. non-illuminated hanging sign and 2 no. internally illuminated lightbox at 121-122 High Street, Marlborough for Ms Hannah Munn (Estee Lauder Companies)
RESOLVED: that Marlborough Town Council has no objection to this application
- c) **16/07013/FUL** – change of use at basement level from B1 (A) office to A1 retail, with partitioning of existing ground floor retail unit to create 2 no. A1 retail units at 121-122 High Street, Marlborough for Ms Hannah Munn (Estee Lauder Companies)
RESOLVED: that Marlborough Town Council has no objection to this application
- d) **16/07493/LBC** – Internal and external alterations to facilitate change of use from B1 (A) to A1 retail at 121-122 High Street, Marlborough for Ms Hannah Munn (Estee Lauder Companies)
RESOLVED: that Marlborough Town Council has no objection to this application
- e) **16/07027/ADV** – 1 no. non-illuminated letters and logo fascia sign, 1 no. non-illuminated projecting roundel sign, 1 no. non-illuminated branch nameplate sign, 1 no. non-illuminated opening hours sign at 141 High Street, Marlborough for Mr Ben French (HSBC Bank PLC)
RESOLVED: that Marlborough Town Council has no objection to this application

application

- f) **16/07533/ADV** – replacement external ATM at 141 High Street, Marlborough for HSBC Bank PLC

RESOLVED: that Marlborough Town Council has no objection to this application

- g) **16/07690/FUL** – erection of single storey lean-to sunroom and associated works at Ironmonger Cottage, 140A High Street, Marlborough for Mrs R Hill

RESOLVED: that Marlborough Town Council has no objection to this application

Cllrs. Fogg and Loosmore did not vote

- h) **16/07923/FUL** – installation of new timber shop front at 8-9 High Street, Marlborough for Joules Ltd

RESOLVED: that Marlborough Town Council has no objection to this application

249/16 APPLICATION FOR TEMPORARY ROAD CLOSURE – REMEMBRANCE DAY PARADE

Members noted an application submitted to Wiltshire Council to close temporarily to all traffic the High Street and surrounding roads from 10:00-11:30 am on Sunday 13th November 2016 for the Remembrance Day Parade

250/16 EVENT PARKING ALLOCATION

Members noted a report by the Town Clerk and considered recommendations for use of the Wiltshire Council allocation of free event parking spaces. Discussion points included:

- It was not possible to allocate half (or other part) days
- The option of allocating set numbers of spaces on certain days
- That the option to charge for parking on 'free allocation' had been agreed by Wiltshire Council as a pilot scheme for 1 year
- Whether free parking could be promoted to start from a specific time, e.g. 10 am, to facilitate more free spaces available for visitors
- Whether to use the allocation to have a car-free day in the High Street
- Whether to use an allocation to promote free parking on the mornings of the Mop Fairs
- Whether to use an allocation of free parking to support the Christmas Lights switch-on
- To consult with the Town Team on their preferences for a free parking day

RESOLVED: (i) To use part of the allocation of free spaces for the mornings of Friday, 7th October and Friday, 14th October and for the Christmas Lights Switch-on event on 18th November.

RESOLVED: (ii) to consult the Town Team about its preference for a free parking day in the town and this to be brought back to the Planning Committee meeting of 31st October for final decision.

251/16

NEIGHBOURHOOD PLANNING

The Open Day for Manton and Preshute on Saturday, 17th September had been successful with diverse issues and opinions raised. A contents list had been compiled for the Plan, a Traffic Management and Parking Working-Party had been initiated and the Environment Working Party was to be restarted which would include Anna Forbes representing Action for the River Kennet. More Open Days/Consultations were also planned for Minal, local schools, homes for the elderly and business forums. Two issues stood out from the consultations – affordable housing for young families and parking.

The meeting closed at 7.35 pm

Signed
Chairman

Date