



# Marlborough

## Area Neighbourhood Plan

**Attend:** Cllr Mervyn Hall (MTC), Susanne Harris, Deirdre Watson, Cllr Guy Singleton (Savernake PC), Nigel Thompson, Richard Spencer-Williams (MTC Town Clerk)

**Apologies:** Stuart Dobson, Caroline Thomas

**Glossary of Terms:** **ARK** – Action for the River Kennet – **BCS** – Basis Condition Statement – **CCG** – Clinical Commissioning Group – **CLT** – Community Land Trust – **HNA** – Housing Needs Assessment – **KAMP** – Kennet & Avon Medical Partnership – **LP** – Local Plan – **LPA** – Local Planning Authority – **MHCLG** – Ministry of Housing, Communities & Local Government – **MTC** – Marlborough Town Council – **NA** – Neighbourhood Area – **NFU** – National Farmers Union – **NP** – Neighbourhood Plan – **NPPF** – National Planning Policy Framework – **NPSG** – Neighbourhood Plan Steering Group – **OH** – O'Neill Homer – **PC** – Parish Council – **PPG** – Patient Participation Group – **SA** – Sustainability Appraisal and also Site Assessment – **SHELAA** – Strategic Housing and Economic Land Availability Assessment – **SHMA** – Strategic Housing Market Assessment – **SEA** – Strategic Environmental Assessment – **ToR** – Terms of Reference – **TM** – Transition Marlborough – **WALPA** – Wiltshire Area Local Planning Alliance – **WCS** – Wiltshire Core Strategy – **WC** – Wiltshire Council – **WP** – Working Party

### Minutes 23.2.23 at 1.30pm via 'zoom'

1. **Apologies**  
SD, CT
2. **To agree minutes of 2.2.22, and matters arising**  
Agreed
3. **Referendum date, and supporting actions – progress check**  
Referendum confirmed as 23<sup>rd</sup> March. The Notice of Referendum and all related information now published on MTC website.

The SG discussed the need for both electronic and hard copy flyers and posters, and other actions to promote the public workshop, public 'zoom' meeting and the referendum.

#### **4. Communications**

Press release has been circulated and also information relating to the referendum has been shared via MTC social media.

##### **ACTION**

- RSW to send electronic leaflet and posters for DW and GS for use in Minal and Savernake.
- RSW/MTC to display posters in notice boards, ask WC library, doctors, other known community notice boards first week of March
- RSW to arrange for banner s to be displayed on Town Hall 1<sup>st</sup> March/ also Minal banner for DW
- RSW/MTC to share leaflet via social media first week March
- RSW to prepare hard copy MANPs and maps for drop-in workshop on 11<sup>th</sup> March
- MH to check/amend and send presentation to RSW
- RSW to brief MTC (DW) to re publish comms information just before key dates 11<sup>th</sup>, 21<sup>st</sup> and 23<sup>rd</sup> March

#### **5. Next meeting date**

16 March 1.30pm via 'zoom'.