



Marlborough

Marlborough Neighbourhood Plan Steering Group Meeting - Thursday, 3rd September 2015 at 1.30 pm Court Room, Town Hall,

Present: Noel Barrett-Morton [NBM], Peter Cairns [PC], Cllr Justin Cook (Marlborough Council) [JC], Cllr Stewart Dobson [SD], Cllr Mervyn Hall (Marlborough Town Council) [MH], Susanne Harrison [SH], Mike Jones [MJ], Dr Sam Page (Transition Marlborough) [DSP], Shelley Parker (Town Clerk) [SP], Peter Ridal (Transition Marlborough) [PR] and Bill Roe (Marlborough College) [BR],

WC – Wiltshire Council — **ToR** – Terms of Reference - **NP** – Neighbourhood Plan – **MTC** – Marlborough Town Council – **WCS** – Wiltshire Core Strategy – **WP** – Working Party - **TM** Transition Marlborough – **NPSG** – Neighbourhood Plan Steering Group – **DCLG** – Department of Communities and Local Government

The meeting was co-chaired by Cllrs Hall and Cook

1. Welcome, Introductions and Apologies

There were apologies from Joe Cunnane, Jonathan Hinks, Ian Mellor and Sir Nigel Thompson (Mildenhall Parish Council). Many members of the NPSG were on holiday in this Bank Holiday week but, this pre-scheduled meeting gave an opportunity to catch-up with outstanding issues for follow-up. [MH] outlined those issues which included the drafting of a Code of Conduct and a meeting with and feedback from Preshute Parish Council. Other updates included:

- That an application for a Village (Town) Green had been submitted for land at Barton Park. The town Council had commented that it had no objections to this application
- Devizes was about to undertake its referendum on its Neighbourhood Plan (17th September) and there was good publicity surrounding this
The website for the Devizes Neighbourhood Plan is at
<http://www.devizesareaplan.org.uk/>

2. Working Party Meetings

A Project Planning meeting was set for Monday, 14th September at 1.30pm at the Town Hall.

ACTION: [SP] to book venue and ensure relevant materials available. [MH], [JC], [MJ] and [PR] to attend.

3. Update from Wiltshire Council

Ahead of the meeting, [SP] had asked for a verbal update from James Proyer (Link Officer at WC). Main points were:

- The plan for Housing Sites Allocations was in draft. Further consultation had been undertaken with large villages. Pre-submission consultation was likely to take place in February

- A housing land supply statement showing any changes in housing numbers was currently being finalised and would be available later in the month

4. Parish Update

As reported at the NPSG meeting of 23rd July, meetings had taken place with Mildenhall, Savernake and Ogbourne St Andrew Parish Councils. All three had responded with only Mildenhall wishing to be part of the designated Neighbourhood Plan Area. No response had yet been received from Preshute.

It was worth talking again to Savernake Parish Council whose Councillors may like to review their former decision especially with regard to any new information about Crown Estates owned development land.

It was vital that Preshute engaged with the process. A letter to the Parish Council Chairman/Clerk and to its Unitary Councillor firmly encouraging a formal response was now necessary. A deadline of end-September should be set.

ACTION: **SP** to send another letter/e-mail to Preshute Parish Council reminding them of the offer of a meeting to discuss participation in the Neighbourhood Plan as well as a letter to the Unitary Councillor for the parish – Cllr Jemima Milton. **MH** to approach Savernake Parish Council about a possible review of their level of engagement with the Neighbourhood Plan.

5. Grant Update

An expression of interest had been lodged with grant funders My Community - *Locality* (the organisation commissioned by DCLG to administer grant funding for Neighbourhood Planning). Up to £8,000 was available to eligible Neighbourhood Planning groups with £1,000 in technical assistance for groups working on plans involving 3 or more parishes.

An expression of interest had been lodged. All agreed that a grant application should be drawn together and submitted through a Working Party as soon as possible.

ACTION: **SH, PC and SP** to meet as a Working Party to take an application forward. A meeting date to be circulated together with the grant application guidelines.

6. AOB/Next Meeting

7.

AOB – **SP** highlighted that the Open Spaces Society had produced an Information Sheet – *How to win local green space through Neighbourhood Plans*. This would be circulated with the minutes.

Next Meeting – This was scheduled for Thursday, 22nd October at 1.30pm in the Council Chamber.

Town Clerk 8th September 2015

