



# Marlborough Area Neighbourhood Plan

**Virtual Steering Group Meeting  
Thursday, 26 November 2020 at 1.30pm  
Via Zoom**

**Present:** Cllr Mervyn Hall (Chair) [MH], Cllr Peter Cairns (Vice Chair) [PC], Noel Barrett-Morton, Cllr Stewart Dobson [SD], Susanne Harris [SH], Shelley Parker (Town Clerk) [SP], Bill Roe (Marlborough College) [BR], Deborah Schofield (Transition Marlborough) [DS], Guy Singleton (Savernake Parish Council) [GS] and Deirdre Watson [DW]

**Glossary of Terms:** **ARK** – Action for the River Kennet – **BCS** – Basis Condition Statement - **CCG** - Clinical Commissioning Group – **CLT** – Community Land Trust - **HNA** – Housing Needs Assessment – **KAMP** – Kennet & Avon Medical Partnership - **LP** – Local Plan – **MHCLG** - Ministry of Housing, Communities & Local Government - **MTC** – Marlborough Town Council – **NA** - Neighbourhood Area – **NFU** – National Farmers Union - **NP** – Neighbourhood Plan – **NPPF** – National Planning Policy Framework **NPSG** – Neighbourhood Plan Steering Group – **OH** – O'NeillHomer - **PC** – Parish Council – **PPG** – Patient Participation Group – **SA** – Sustainability Appraisal and also Site Assessment - **SHELAA** – Strategic Housing and Economic Land Availability Assessment - **SHMA** – Strategic Housing Market Assessment - **SEA** – Strategic Environmental Assessment - **ToR** – Terms of Reference - **TM** - Transition Marlborough – **WALPA** – Wiltshire Area local Planning Alliance - **WCS** – Wiltshire Core Strategy – **WC** – Wiltshire Council - **WP** – Working Party

## NOTES

### 1. Welcome/Apologies/Matters Arising/Clearance of Minutes

All were welcomed to the meeting. There were apologies from Morgan Jones (WC) and Sir Nigel Thompson. The minutes of the meeting of 29 October 2020 were agreed as a correct record.

### 2. Designation of Neighbourhood Area

MH confirmed that the consultation period for the re-designation of the Marlborough Area Neighbourhood Plan had finished and it had been formally approved by WC. He thanked Marlborough, Mildenhall and Savernake councils for issuing a minute ahead of the consultation process agreeing to the redesignation.

### 3. Revised Documents

All thanked SH for her work on the papers on technical evidence to MARL 18 and Chopping Knife Lane. DW commented that Mildenhall sports ground and cricket pitch was used by a range of Marlborough's sports clubs. This and some other minor amendments were noted and would be changed by SH. All agreed that these papers would be submitted following the Reg 14 consultation.

**ACTION:** [SH] to incorporate amendments. [PC] to check maps in final documents for feedback as part of the main consultation.

### 4. Final Versions of Pre-Sub Plan, Site Assessment Report and SA (AECOM).

These had all been circulated prior to the meeting. A confirmatory minute was needed from each participating parish ahead of the Reg 14 consultation clearing the documents. Marlborough Town Council (as qualifying body) would be holding an Extraordinary Full Council meeting on 7 December to do this.

**ACTION:** Mildenhall and Savernake Parish Councils to formally clear the documents for consultation as soon as possible.

### 5. Regulation 14

MH confirmed that the consultation would take place between 8 January – 5 March. Main points of discussion were:

- The draft leaflet needed some amendment (including more emphasis on parish participation) and also illustrating with relevant images
- The video has been filmed and now needed input from SG members
- That the MANP website pages on the Town Council website would be updated to include all relevant documents (i.e., all those listed at the Schedule of Evidence)
- That there were a large number of neighbourhood plans awaiting referendum with the May elections and, though tight, it was still hoped that MANP would pass through the other legislative processes and be among them

**ACTION: SP to circulate the video to all SG members for suggestions for editing and to make amendments and add photographs**

## **6. WALPA**

WC would be releasing the calculation to WALPA on the 5 year land supply once it had been presented to WC's Cabinet in early December. A WALPA meeting was scheduled for 8 December. The draft Local Plan would be discussed in Cabinet – one noticeable point was that the process for site selection was different from that used by MANP. SD commented that he had seen the first draft of the Local Plan and details of the 5 year land supply – the figure was now 4.8 years. Also, that a point worth making was that Wiltshire had consulted with Swindon Borough Council on Housing Market Areas (HMAs). Marlborough was within the Swindon HMA and it was unlikely that the Borough Council would be looking to further increase its housing allocation.

## **7. AOB/Next Meeting**

**AOB** - GS experienced technical difficulties during the meeting.

**Next Meeting** - This would take place, virtually, on Thursday, 7 January 2021 at 1.30pm.

**Town Clerk**

**17 December 2021**