



Marlborough Area Neighbourhood Plan

Steering Group Meeting

Thursday, 30 January 2020 at 1.30pm, Council Chamber, Town Hall,
Marlborough

Present: Cllr Mervyn Hall (Chair) [MH], Susanne Harris [SH], Shelley Parker (Town Clerk) [SP], Bill Rowe (Marlborough College) [BR], Deborah Schofield (TM) [DS], Sir Nigel Thompson [SNT] and Deirdre Watson [DW]

Sarah Homer of Sage-Gray Architects gave a presentation - *Marlborough Town Character Study*

Glossary of Terms: **ARK** – Action for the River Kennet - **CCG** - Clinical Commissioning Group – **CLT** – Community Land Trust - **HNA** – Housing Needs Assessment – **KAMP** – Kennet & Avon Medical Partnership - **LP** – Local Plan – **MHCLG** - Ministry of Housing, Communities & Local Government - **MTC** – Marlborough Town Council – **NA** - Neighbourhood Area – **NFU** – National Farmers Union - **NP** – Neighbourhood Plan – **NPPF** – National Planning Policy Framework **NPSG** – Neighbourhood Plan Steering Group – **OH** – O'NeillHomer - **PC** – Parish Council – **PPG** – Patient Participation Group – **SA** – Sustainability Appraisal - **SHELAA** – Strategic Housing and Economic Land Availability Assessment - **SHMA** – Strategic Housing Market Assessment - **SEA** – Strategic Environmental Assessment - **ToR** – Terms of Reference - **TM** - Transition Marlborough - **WCS** – Wiltshire Core Strategy – **WC** – Wiltshire Council - **WP** – Working Party

NOTES

1. Presentation – Sarah Homer of Sage Gray Architects

Sarah Homer gave an informative presentation to outline work on her report on Marlborough's Conservation Area and her findings and advice on local heritage. Its purpose was to provide evidence to support a number of policy proposals for the town for the MANP. It would supplement and update information contained in the Conservation Area Statement published in 2003 but, could not replace it. The draft report gives a summary analysis of the Conservation Area and its setting, comments of the continuing importance of protecting and possibly extending the Area of Special Quality (identified in a saved policy from the Kennet Local Plan) and looks at the heritage value outside of this area, concluding with policy recommendations.

Design guidance on Mildenhall and Manton had been produced separately for the Plan. Details of listed buildings in Preshute and Savernake were readily available and could be included too.

The Chairman thanked Sarah Homer for her extensive report which had involved a lot of desk research as well visits to Marlborough. Susanne Harris was also thanked for her contribution and Bill Roe for his tour of significant areas of The College.

Next steps would be for all NPSG members to read through the draft report together with a copy of the presentation. It would be discussed at the next NPSG meeting.

ACTION: Sage-Grey to forward presentation to SP for circulate with the draft report to all NPSG members. SP to forward plan of proposed car park to Sage-Gray. SP to request that OH re-visits design guidance for Mildenhall. SP to investigate further the process for extending the Conservation Area Boundary for MTC to take forward.

2. Apologies/Matters Arising/Clearance of Minutes/Update

Apologies were received from Cllr Peter Cairns, Cllr Stewart Dobson (WC), Cllr Peter Morgan (Preshute Parish Council), Noel Barrett-Morton, Morgan Jones (WC), Cllr Guy Singleton (Savernake Parish Council) and Deirdre Watson.

All agreed that the minutes of the meeting of 30 January as a correct record.

Meeting with WC Planning Officers - MH outlined the outcome of his meeting earlier that day with Morgan Jones and Simon Nott, WC Planning Officers, together with Cllr Dobson and the Town Clerk. This was to share draft strategic policies for Marlborough in relation to the review of the Local Plan. So far, for the Marlborough area, there were 4 main policies dealing with housing provision and prioritising the need for affordable homes together with any growth for associated education needs, employment land, enhancing the local environment and improving accessibility. Traffic management and parking were included as well as supporting the town's role as a retail service and tourist centre. Importantly improving infrastructure, particularly health services, was listed too. In the main, the strategic approaches met with those of the MANP, but more discussion was needed around school provision and employment land.

The draft Local Plan was likely to be ready for consultation in the summer months which would be after the MANP's Regulation 14 consultation.

WC informal comments on the MANP draft policies were promised soon.

Preshute Parish Council – Following the last NPSG and the issues raised verbally by Cllr Morgan on behalf of the Parish Council, a letter, as requested, had been sent to Preshute Parish Council ahead of its meeting on 21 January. A response had been received and this would be fully discussed as part of the agenda for the next NPSG meeting.

ACTION: SP to write to the Clerk of Preshute Parish Council thanking her for her letter/email letting her know that it would be discussed as part of the agenda at the next NPSG meeting.

3. Next Meeting

This would take place on Thursday, 27 February at 1.30pm in the Council Chamber.

Town Clerk

31 January 2020