



Marlborough

Area Neighbourhood Plan

MANP Steering Group 26.5.22 at 1.00pm via 'zoom'.

Draft Minutes

Attend: Cllr Mervyn Hall (MTC), Susanne Harris, Cllr Caroline Thomas, Richard Spencer-Williams (MTC Town Clerk), Guy Singleton, Deidre Watson, Cllr Noel Barret Morton

Apologies: Stuart Dobson

Glossary of Terms: **ARK** – Action for the River Kennet – **BCS** – Basis Condition Statement – **CCG** – Clinical Commissioning Group – **CLT** – Community Land Trust – **HNA** – Housing Needs Assessment – **KAMP** – Kennet & Avon Medical Partnership – **LP** – Local Plan – **LPA** – Local Planning Authority – **MHCLG** – Ministry of Housing, Communities & Local Government – **MTC** – Marlborough Town Council – **NA** – Neighbourhood Area – **NFU** – National Farmers Union – **NP** – Neighbourhood Plan – **NPPF** – National Planning Policy Framework **NPSG** – Neighbourhood Plan Steering Group – **OH** – O'Neill Homer – **PC** – Parish Council – **PPG** – Patient Participation Group – **SA** – Sustainability Appraisal and also Site Assessment – **SHELAA** – Strategic Housing and Economic Land Availability Assessment – **SHMA** – Strategic Housing Market Assessment – **SEA** – Strategic Environmental Assessment – **ToR** – Terms of Reference – **TM** – Transition Marlborough – **WALPA** – Wiltshire Area local Planning Alliance – **WCS** – Wiltshire Core Strategy – **WC** – Wiltshire Council – **WP** – Working Party

1. Apologies

Stuart Dobson

2. To agree (confidential) minutes of 5.5.22, and matters arising

Agreed

3. WC Decision Statement and actions / Update position statement of MANP

WC has sent their decision statement to MTC on the 25.5.22. They have recommended the MANP for referendum subject to a number of amendments and as advised by the independent examiner. The MANP has to be amended and returned to WC by the 22.6.22.

WC Elections team will be notifying MTC of the referendum date in the next few days , which will trigger a timeline for ensuring all parishioners know about the MANP and how to vote etc.

Agreed to delegate to MTC staff to make amendments, to be actioned week beginning 6.6.22, and to forward to the SG for checking on the 10.6.22.

ACTION – MTC staff to make amendments and seek professional assistance if needed.

4. Communications

Publicity for the referendum was discussed. RSW checked with WC regarding the scope for promoting the MANP. They were not aware of any guidance preventing a SG or QB promoting a neighbourhood plan. It was considered that the thrust of any publicity should be factual and informative about the relevance and merits of a neighbourhood plan, and with key dates for finding out about the plan and voting.

Ideas for promoting the MANP and referendum were;

- Leaflet with key information and dates
- Use of social media and websites in all parishes
- 'Stand' on a Marlborough market day at Town Hall steps
- Public meetings at Marlborough Town Hall, Minal and if possible savernake for Q&A sessions

Action

RSW to find out costs for;

- Leaflet production
- Leaflet distribution
- Budget scope

DW – to draft MANP 'referendum' leaflet

5. Next meeting date

7.6.22 1.30pm via 'zoom'.