

# Marlborough Town Council

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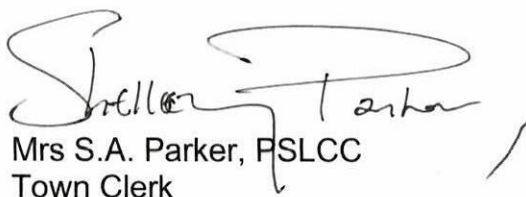
8 January 2020

To: Councillors serving on the Property Committee – Cllrs. Loosmore (Chairman), S. Price (Vice-Chair), P. Dow, N. Fogg, A. Kirk Wilson, P. Cairns, E. Northeast, A. Wilson plus the Town Mayor

Dear Councillor,

You are summoned to attend the next meeting of the **Property Committee**, which will be held on **Monday, 13 January 2020** in the **Council Chamber, Town Hall, Marlborough** **immediately following the Finance and Policy Committee**

Yours faithfully

  
Mrs S.A. Parker, PSLCC  
Town Clerk

**Public Question Time** - In accordance with Standing Order 3 (f), members of the public may ask questions of the Property Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**  
To receive any declarations of interest or requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**  
To approve and sign the minutes of the meeting held on Monday, 11 November 2019 as a correct record
- 5. Town Clerk's Report**  
To note the Town Clerk's update report

**6. Report on Town Council Properties**

To note the contents of a report by the Office Manager about Town Council-owned properties

**7. Town Hall**

To note the Town Clerk's report, details about an internal structural survey and consider recommendations about external works

**8. Exclusion of Press and Public**

**RECOMMENDED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential and commercial nature of the business to be transacted

**9. Town Council Buildings**

To note the Town Clerk's progress report and consider professional recommendations and advice