

# Marlborough Town Council

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COUNCIL OFFICES  
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WILTSHIRE  
SN8 1AA

19 July 2017

Dear Councillor,

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on Monday, **24<sup>th</sup> July 2017** in the **Council Chamber, Town Hall at 7.00pm.**

Yours faithfully

  
Mrs S A Parker, MILCM  
Town Clerk

**There will be a presentation by the Marlborough Area Development Trust about the promotion of Community WiFi which will start at 6.30pm and ahead of the meeting**

- a) **Prayers**
- b) **Public Question Time** (not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise)
- c) **Crime and Disorder** – a member of the Wiltshire Constabulary will be available to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest and Requests for Dispensations**
  - a) To receive any Declaration(s) of Interest under Marlborough Town Council's Code of Conduct issued in accordance with the Localism Act 2011
  - b) To consider any dispensation requests received by the Town Clerk
3. **Mayor's Announcements**
4. **Minutes**

To approve and sign as a correct record the minutes of the of the Full Town Council held on Monday, 26<sup>th</sup> June 2017
5. **Town Clerk's Report**

To note the Town Clerk's Report
6. **Marlborough Community & Youth Centre**

To note an update report by the Town Clerk and consider recommendations about taking the project forward

- 7. Sale of Chantry Lane Toilets**  
To note a report by the Town Clerk about the recent sale of the public toilets at Chantry Lane
- 8. Town Council Small Grant Scheme**  
To consider an application under the Grant Scheme from Marlborough St Mary's CE VC Primary School
- 9. Promotion of Community WiFi in Marlborough**  
To note a report by the Town Clerk and consider a request to support and part fund information and/or signage in the town about the availability of free Community WiFi
- 10. Flying the Red Ensign for Merchant Navy Day**  
To note a request from Seafarers UK asking that town and parish councils fly the official flag of the British Merchant Navy on Sunday, 3<sup>rd</sup> September 2017
- 11. Membership of Committees**  
To consider appointments to any remaining vacancies on Standing Committees and Sub-Committees
- 12. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the following Committee meetings: **Planning** - 12<sup>th</sup> June and 3<sup>rd</sup> July, **Amenities & Open Spaces** – 12<sup>th</sup> June and **Property** – 3<sup>rd</sup> April. These minutes have been approved by Committee. All have been circulated to Members and are available to download from [www.marlborough-tc.gov.uk](http://www.marlborough-tc.gov.uk) or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form
- 13. Liaison with Outside Bodies** - Members to offer updates on their representational roles to outside bodies
- 14. Member's Question Time** - Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes.
- 15. To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**
- 16. Exclusion of Press and Public**  
**RECOMMENDED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
- 17. Works at the Marlborough Community & Youth Centre (MC&YC)**  
To consider quotations for agreed works at the MC&YC
- 18. Staffing Matters**  
To consider a report by the Town Clerk and a recommendation from the Staffing Sub-Committee