

Marlborough Town Council

Tel: 01672 512487
Fax No: 01672 512116
VAT No: 195 5986 93
Town Clerk: Mrs. S A Parker (PSLCC)
www.marlborough-tc.gov.uk
E-mail: enquiries@marlborough-tc.gov.uk



COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

18 September 2019

Dear Councillor

I hereby summon you to an **Extraordinary Meeting** of **Marlborough Town Council** which will be held on **Monday, 23 September 2019** in the **Council Chamber, Town Hall** immediately following the Planning Committee meeting and not before **7.30pm**

Yours faithfully

A handwritten signature in black ink, appearing to read 'M Hall'.

Councillor Mervyn Hall
Town Mayor

Public Question Time - In accordance with Standing Orders, members of the public may ask questions of Full Town Council. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person of a duration of no longer than 3 minutes unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
To receive declarations of interest and consider any requests for dispensations
- 3. Mayor's Announcements**
- 4. Minutes**
To approve and sign as a correct record the minutes of the Full Town Council meeting held on Monday, 9 September 2019
- 5. Resignation of Town Councillor**
To note that a letter of resignation has been received by the Town Mayor/Chairman of the Council from Councillor H. Forbes (East Ward) and that a Notice of Vacancy will now be issued by the Town Clerk
- 6. To authorise the fixing of the Common Seal of Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**