

# Marlborough Town Council



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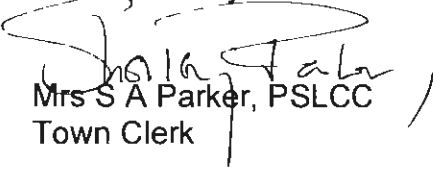
COUNCIL OFFICES  
5 HIGH STREET  
MARLBOROUGH  
WILTSHIRE  
SN8 1AA

4 September 2019

Dear Councillor,

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on **Monday, 9 September 2019** in the **Council Chamber, Town Hall at 7.00pm**.

Yours faithfully

  
Mrs S A Parker, PSLCC  
Town Clerk

- a) **Prayers**
- b) **Public Question Time** - not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise
- c) **Crime and Disorder** – a member of Wiltshire Police will be invited to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest and Requests for Dispensations**
  - a) To receive any Declaration(s) of Interest under Marlborough Town Council's Code of Conduct issued in accordance with the Localism Act 2011
  - b) To consider any dispensation requests received by the Town Clerk
3. **Mayor's Announcements**
4. **Minutes**

To approve and sign as a correct record the minutes of the Full Town Council meeting held on Monday, 22 July 2019
5. **Town Clerk's Report**

To note the Town Clerk's report
6. **Open Space at Barton Park**

To consider Town Council support for a petition from residents requesting that Wiltshire Council-owned open space at Barton Park be passed to Marlborough Town Council as an asset transfer. This petition will be presented to Wiltshire Council in the coming weeks.

- 7. Project Plan 2017-2021**  
To note a report by the Town Clerk and consider the updated Project Plan following a workshop held on 31 July to review it
- 8. Wiltshire Police - Working with the Business Community**  
To note a report by the Town Clerk and consider co-hosting an open meeting with Wiltshire Police for the business community
- 9. Community Governance Review**  
To note a report by the Town Clerk and consider a response to a request from Wiltshire Council for expressions of interest from town and parish councils to hold a Community Governance Review
- 10. Adoption of BT Kiosk**  
To note the Town Clerk's report and consider, in line with para. 8a) of Standing Orders, rescinding a decision made on 23 April 2019 (Min.635/18) to adopt a BT kiosk in the High Street
- 11. World of Puppets Festival**  
To note the Town Clerk's report and consider support for the Puppet Festival in 2020
- 12. Outside Bodies**  
Members to offer updates on their representational roles to external organisations
- 13. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the following committee meetings: **Planning** – 8 July, 29 July and 19 August, **Amenities & Open Spaces** - 1 July, **Finance & Policy** – 17 June and the Staffing Sub Committee – 7 May. These minutes have been approved by committees and circulated to Members and are available to download from [www.marlborough-tc.gov.uk](http://www.marlborough-tc.gov.uk) or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form
- 14. Member's Question Time**  
Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes
- 15. To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**
- 16. Exclusion of Press and Public**  
**RECOMMENDED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
- 17. Town Council-owned properties**  
Future ownership of a public building and rental assessment