

**TOWN CLERK'S REPORT  
FULL TOWN COUNCIL – MONDAY, 20 JANUARY 2020**

**Summary** This is a report of follow-up to resolutions made at Full Town Council. This is a Standing Item on the agenda to update Members. Once follow-up is completed or taken on by a Committee, items will be marked as closed. Ongoing items will be brought back to Council when a new decision is required or when a fuller update is needed.

<b>Min.23/18</b>	<b>Review of the Scheme of Delegation</b> – A point about attendance at committee meetings calling into question the legality of Para. 8.1 of the Scheme about whether all Councillors have a right to attend any committee meeting has been referred to WALC which has raised it with the Legal Team at the National Association of Local Councils (NALC). This has been re-requested by the Town Clerk – <b>Ongoing</b>
<b>Min.309/19</b>	<b>Open Space at Barton Park</b> – At the last Full Council, it was agreed that the terms of a licence giving maintenance responsibilities to the Town Council be further investigated. An email has been sent to the Estates Team at WC and a response is awaited. <b>Ongoing</b>
<b>Min.315/19</b>	<b>Representatives to the Marlborough Patients Participation Group (PPG)</b> – On 4 November, it was requested that both the Deputy Mayor (Cllr M Cooper) and Cllr Farrell be nominated Town Council representatives to this group. A PPG recruitment campaign is currently underway and Cllrs have been invited to attend a meeting in March. A suggestion has also been made that a separate liaison forum could be arranged. <b>Closed</b>
<b>Min.389/19</b>	<b>Community Governance Review</b> – At the meeting on 9 December, Members resolved to respond to a letter from Savernake Parish Council reiterating that the Town Council had only lodged an expression of interest at this stage and that it was unlikely that Wiltshire Council would consider the request for some years and the matter was not considered urgent at this time. A letter has been sent. <b>Closed</b>

Town Clerk – 15 January 2020

## Play Area at Jubilee Field, Manton

**Summary** – Following a recent on-site meeting, Members are asked to consider the final design for the play area.

### 1. Background

At the Full Council meeting of 9 December, Members deferred a decision on the final design to enable further discussions about equipment and layout. The relevant extract from the meeting minutes is:

**RESOLVED:** to defer a decision to the meeting on 20 January 2020 and use the intervening time to hold a site visit and work with all parties (a representative each for residents and MCO together with the Project Manager and the Town Council) to try to gain consensus on a final layout.

The original layout for discussion is at **Appendix 1**. The large design visuals showing all equipment will be available at the meeting.

### Consultation

As a reminder, three consultative events have taken place since Councillors selected the company supplying and installing the equipment:

Wednesday, 13 November (afternoon) - Preshute School for pupils, parents and carers.  
Wednesday, 13 November (evening) – Preshute School for local residents  
Wednesday, 4 December – Town Hall for all comers\*

*\*This was an additional meeting for those unable to attend the consultations at the school*

Feedback forms and comments received outside of these events are at **Appendix 2**. These indicate the following:

#### Feedback from Pupils and Parents

- Zip Wire, Fortress Unit (Juniors), Timber Trail and Basket Swing were favoured the most
- No changes or suggestions other than possibly some shade (however, this will really be from the trees as it would not be appropriate to install a shade structure)
- A welcome initiative to encourage more children out into the open air, so promoting healthier lifestyles
- Overwhelmingly positive and very excited

#### Feedback from Residents

- Remove the Zip Wire
- More shade (see point above)
- Location and inclusive picnic benches
- Parking and dog concerns (play items outside the fence)

#### Feedback from Town Hall Consultation (only residents attended)

- Good design for replacement of fenced area
- Should be restricted to current area and not outside of it
- Remove the Zip Wire

- Relocate the Zip Wire
- Materials reflect environment well
- Some equipment needs moving (e.g. basketball hoop, 'adult toning' equipment)
- Remove fortress
- More park bench seats rather than picnic benches
- The new area is too large and dominant for Jubilee Field
- Higher usage will worsen parking issues

Almost all attending (including those who raised concerns) emphasised the tremendous work done by Manton Community Outdoors (MCO) in driving the project forward and raising funds for the upgrade to the play area.

There were some concerns raised about the method of consultation and lack of opportunity for all in the village to participate. However, 3 consultations took place on the design itself and during the course of the project (initiated in 2018), Manton Community Outdoors held a village meeting and undertook consultations with users, parents and residents. Posters were put up and leaflets delivered to village households. Questionnaires were circulated and a focus group held for all young people who wanted to contribute. Updates were also included in the village newsletter. Emails were circulated too and MCO responded to concerns raised, either by email or face to face. In addition, the project was discussed at various Town Council meetings – all open to the public.

### **Key Concern - Impact on Jubilee Field**

Though the consultation events focused on the design of the upgraded play area, a key theme in concerns raised by residents was the impact of the new play area on the rest of Jubilee Field. The feeling was positive towards the design of the replacement for the existing footprint, but not for all the surrounding equipment. In particular, the Zip Wire was felt to be particularly obtrusive - ("cutting the field in two.") and the preference was for it to be removed or, at the very least, re-located.

### **2. On-site Meeting**

This took place on Tuesday, 14 January 2020 and was attended by Cllrs Cooper and Heath, the Town Clerk, Dr Nick Ridley (representing residents), Claire Russell (Manton Residents Association) and Lydia Bauer (MCO). The purpose was to reach a consensus about the play area equipment and its layout. This was a good and very positive meeting and the main points of discussion were:

Zip Wire – the only feasible location for this was in the area placing it in the centre of the field (see **Appendix 1**). Due to the oil pipeline and sewage pipes which lay on either side of the play area, it could not be installed in the space to the rear of the fenced playground (in front of the hedge) - even with a shorter wire, there would not be room. Noise may also be an issue for local residents. With these constraints, the Town Council's Play Consultant/Project Manager advised that this piece of equipment would be best withdrawn from the overall design. All present agreed.

Basketball Hoop and Adult Fitness Equipment – other locations were considered which involved this equipment being brought closer to the fenced area, but this would be against health and safety advice which states that this should be placed a certain distance from the younger children's equipment. It would not be possible for it to be part of the fenced area or to be separately fenced off. It was agreed that this equipment should be to the rear of the field roughly in the same place as originally

## ITEM 6

designed (see Appendix 1.) It was less obtrusive at the back rather than towards the centre of the field. All present agreed.

Benches – It was agreed that only 1 picnic bench should be included with 4 benches (with back rests). All would be in recycled plastic (timber look). 2-3 will be inside the fenced area and the others outside of it. All present agreed.

Surfacing – Rubber mulch safety surfacing would be used for some equipment and grass matt safety surfacing too (this is where grass grows up through the surface). The surface of the hard standing for the area around the basketball hoop is a permeable material (sports bonded mulch that is porous) that will be well drained. All present agreed.

**Conclusions:** All agreed that, disappointingly, the zip wire (a popular piece of equipment with young people (their top choice)), could only be placed in the centre of the field which would take away the open space so valued by the community. It could not be located in an alternative location. The zip wire should be withdrawn from the design.

The basketball hoop and adult fitness equipment should remain to the rear of the field and there should be only 1 picnic style bench and 4 rest back versions (2-3 within the fenced area and others outside of it)

To reflect these proposed changes, an amended google map will be available on the screen at the meeting.

### 3. Financial Implications

The overall project cost for the original design was just under £70,000. Following the suggested design amendments, a new estimate will be available at the meeting. Funds totalling £67,000 is available. (Councillors agreed a total CIL funding contribution of **£23,880** towards plus budget funding of **£500**. Manton Community Outdoors has raised the balance of this through various grants and crowd funding.) The Town Council is meeting the cost associated with taking on a Play Consultant.

### 4. Start Date and Opening Event

It is hoped that installation which will take approx. 4 weeks will start after Easter 2020 (mid April). This will mean that the area can be used during the Easter school holidays. It is hoped that the play area can be opened at the start of the May half term break

### 5. Point to Note

The Town Council are officially trustees of this land and must ensure that the Jubilee Field is kept for the recreational benefit of the people of Manton.

### Town Clerk's Recommendation

The Town Clerk recommends that Members consider the conclusions put forward following the onsite meeting and agree a final design so that an order can be made and installation planned for after Easter with an opening event in May 2020.

**Town Clerk**  
**5 December 2019**

## **Committee Appointments**

**Summary** – Members to appoint newly co-opted Member, Councillor Vanessa Hillier, to vacancies on committees

### **1. Background**

Councillor Hillier was co-opted to the Town Council on 9 December 2019. All Councillors have seats with voting rights on Full Town Council and the Planning Committee (with the exception of the Town Mayor who has an *ex-officio* role on Planning). Vacancies left following the resignation of Cllr Harry Forbes are on the Amenities & Open Spaces and Finance & Policy Committees.

Councillor Hillier has expressed a preference for a seat on the Amenities and Open Spaces Committee.

### **2. Point to Note**

All committee memberships will be changed at the first meeting of the Town Council in May 2020.

### **Town Clerk's Recommendation**

The Town Clerk recommends that Members nominate Councillor Hillier to one or more of the committee vacancies left following the resignation of former councillor, Harry Forbes.

**Town Clerk**

**15 January 2020**

## Written Motion

**Summary** – In accordance with Standing Orders, paragraph 8, a special motion has been raised to rescind previous decisions made by the Council. As required, written notice has been received by 6 Town Councillors.

### 1. Background

Previous resolutions made by the Council can only be rescinded under para, 8 of Standing orders as follows:

*A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 6 Councillors to be given to the Proper Officer in accordance with standing order 10 below, or by a motion moved in pursuance of the recommendation of a Committee or a Sub-committee.*

The Town Clerk (Proper Officer) has received the following written motion:

**All previous decisions to install CCTV at Priory Gardens should be rescinded as this project is becoming increasingly expensive, involving not only installation of the cameras themselves, but also associated costs including sourcing power through a wall we share with a third party, incurring legal and licensing fees and it is likely that a condition survey of the wall will be needed too. Furthermore, at a recent Full Council meeting the local police representative confirmed that the area is no longer a policing priority.**

**A substantial saving can be made by revoking decisions (initially made on 10 December 2018 with the most recent one for additional costs on 2 September 2019) to install CCTV in Priory Gardens. This saving will help to fund other projects and ultimately help to keep down the costs to the local taxpayer.**

The Town Councillors signing this special motion are:

Cllr A Wilson  
Cllr M Cooper  
Cllr L Farrell  
Cllr N Fogg  
Cllr D Heath  
Cllr S Price

The decision taken on 10 December 2018 under Min.430/18 was:

**RESOLVED:** (i) that the Town Council supports the installation of CCTV cameras in Priory Gardens, in principle, to act as a deterrent against anti-social behaviour and that a decision to go ahead with the installation is deferred until more information about the costs of the electricity supply is known

The decision taken on 2 September 2019 under minute 213/19 (so less than 6 months ago) was:

**RESOLVED:** (i) that, noting increased costs involved, work should go ahead in line with previously made resolutions about the installation of CCTV cameras and that the Town Clerk continues liaison with Waitrose and John Lewis Partnership

**Town Clerk**

**15 January 2020**

## Budgets/Precept 2020/21

**Summary** - In accordance with para. 3 of the Council's Financial Regulations, the F&P, Property, A&OS and Planning Committees have agreed draft budgets for 2019/20. Members of the F&P Committee have reviewed all budgets and are now recommending final budget and precept figures to Full Town Council.

### 1. Background

Following a Budget Working Party meeting on 6 January, the Finance and Policy Committee met on 13 January and made the following resolutions:

**RESOLVED:** (i) To recommend all committee budgets to Full Town Council on 20 January 2020

**RESOLVED:** (ii) To recommend to Full Town Council that the total net budget and precept requirement to levy to Wiltshire Council for 2020/21 is £723,257 representing a 5.76% rise

Another relevant resolution made at the F&P Committee on 2 December was:

**RESOLVED:** (i) to allocate budget for the devolved services in the 2021/22 financial year

This means that no specific budgetary increases have been made that relate to the devolution of services exercise which will begin in May 2020 with the impact being felt in 2021/2022. However, an ear marked reserve of £46,000 remains in place towards this.

*The budgets presented here for 2020/21 represent significant savings over the ones originally put forward and agreed by committees (total savings of £120,537)*

Wiltshire Council has asked that the precept requirement for 2020/21 must be returned before 24 January 2019.

### 2. F&P, A&OS, Property and Planning Committees Draft Budgets

Following review by the Budget Working Party and agreement of the F&P Committee, budget sheets for the F&P, A&OS, Property and Planning Committees for 2020/21 are at **Appendix 1**. These are colour coded to indicate increases, decreases and new budget lines.

Staffing Sub-Committee – This is not a budget holding committee but, under the Scheme of Delegation, it can make recommendations to the F&P Committee. It met on 12 November and made recommendations which were passed on to the F&P Committee.

### 3. Capping of Town and Parish Councils

Councillors will be aware that over the last 2-3 years there has been a possibility that the government would cap town and parish councils and extend referendum principles to them. (This means that there has to be a referendum if the precept rise is in excess of 2%). In 2018, central government confirmed that it would defer extending referendum principles in this sector for three years.

#### 4. Overall Predicted Committee Expenditure 2020/21

The following shows estimated expenditure for each budget holding committee:

Committee	Predicted Expenditure 2019/20	Predicted Expenditure 2020/21	Increase or Decrease	Percentage Increase/Decrease in Budget
F&P	347,334	376,547	+29,213	+8.50%
A&OS	267,083	265,111	- 1,972	- 0.74%
Property	222,648	254,589	+31,941	+14.35%
Planning	11,500	11,500	-	-
<b>Total predicted expenditure</b>	<b>£848,565</b>	<b>907,747</b>	<b>59,182</b>	<b>+6.97%</b>

#### 5. Overall Predicted Committee Income 2020/2021

The following shows estimated income for each budget holding committee:

Committee	Predicted Income 2019/20	Predicted Income 2020/21	Increase Or Decrease	Percentage Increase/Decrease in Budget
F&P	1,400	2,900	+1,500	+107%
A&OS	42,000	41,950	- 50	- 0.1%
Property	135,290	139,640	+4,350	+ 3.21%
Planning	-	-	-	-
<b>Total predicted income</b>	<b>£178,690</b>	<b>184,490</b>	<b>5,800</b>	<b>+ 3.25%</b>

#### 6. Precept Calculation

	2018/19	2019/20	2020/21
Total Planned Expenditure	809,831	848,565	907,747
Less Planned Income	183,500	178,690	184,490
<b>Net Expenditure to be funded</b>	<b>626,331</b>	<b>669,875</b>	<b>723,257</b>
Precept	626,331	669,875	723,257
Tax Base *	3332.16	3432.93	3504.70
Tax per Band D Property	<b>£187.96</b>	<b>£195.13</b>	<b>£206.37</b>

\*The Tax Base is the average number of Band D properties within a town/parish. It is used to calculate the Band D charge for each town/parish. This is done by dividing the total precept requirement by the tax base. Bands A, B, C E, F, G and H will show different figures

So, there is a net budget requirement of **£723,257** which would need a precept rise of **5.76%** and a Band D figure of **£206.37pa** which equates to a rise of **£11.24 pa** or **94p per month** or **22p per week**.

In terms of the new overall payment of £206.37 for the average Band D household, this equals out at £17.20 per month or £3.97 per week towards the running of and services provided by the Town Council.

## 7. Percentage Rises

Other examples of potential increases over the precept for 2019/20 are:

1%	- £690,706	- This represents a Band D figure of £197.08
2%	- £697,540	- This represents a Band D figure of £199.03
3%	- £704,374	- This represents a Band D figure of £200.98
4%	- £711,243	- This represents a Band D figure of £202.94
5%	- £718,077	- This represents a Band D figure of £204.89
6%	- £724,912	- This represents a Band D figure of £206.84
7%	- £731,746	- This represents a Band D figure of £208.79
8%	- £738,580	- This represents a Band D figure of £210.74
9%	- £745,414	- This represents a Band D figure of £212.69
10%	- £752,248	- This represents a Band D figure of £214.64
15%	- £786,454	- This represents a Band D figure of £224.40
20%	- £820,660	- This represents a Band D figure of £234.16
25%	- £854,831	- This represents a Band D figure of £243.91

## 8. Other Wiltshire Town Council Precepts for 2019/20 (current FY)

These include:

Chippenham	£239.61
Calne	£210.31
Salisbury	£208.00
Malmesbury	£205.49
Royal Wootton Bassett	£204.81
Cricklade	£196.72
Marlborough	£195.13
Corsham	£168.74
Devizes	£157.92
Trowbridge	£153.98

Details of all of Wiltshire's town and parish precepts can be found at:

<http://www.wiltshire.gov.uk/benefits-council-tax-parish-precepts>

Final 2020/21 precept setting details are not yet known for all of the above towns.

## 9. Parish Precept setting in England

Members may find the information interesting at **Appendix 2** which lists the highest council tax Band Ds in the country. Many of those with the highest precepts are in unitary authority areas where land and assets have been transferred to towns and parishes. It's also worth noting that Marlborough and other towns in the north of Wiltshire have higher precepts because they have historically been responsible for cemeteries, parks and play areas whilst those in southern Wiltshire did not share the same responsibilities.

### Finance & Policy Committee's Recommendation

The F&P Committee recommends that it agrees all committee budgets and that the total net budget and precept requirement to levy to Wiltshire Council for 2020/21 is £723,257 representing a 5.76% rise equating to a Band D figure of £206.37 pa.

Town Clerk  
16 January 2020

## Update on Tourism

**Summary** – This report asks Members to consider comments made by VisitWiltshire on Marlborough’s Tourism Strategy and the findings of the recently commissioned Signage and Wayfinding Review.

### 1. Background

At the Full Council Meeting on 4 November 2019, Councillors noted a draft Tourism Strategy. It was agreed that some minor alterations to the document would be made and that VisitWiltshire be consulted for feedback.

At the same meeting, Members agreed to commission a thorough review of signage and wayfinding in the town. People & Places Ltd was appointed to undertake a full survey of the street signage in Marlborough town centre with the aim of ensuring it is not only readable, visible and in character with the surroundings, but also that it ensures the right balance between promoting town heritage, services and businesses.

### 2. Tourism Strategy

All amendments, including comments from VisitWiltshire, have been included in the revised Tourism Strategy, which is now ready for approval for the next stage – a wider consultation. The Strategy is at **Appendix 1**.

### 3. Signage and Wayfinding Review

This report is at **Appendix 2**. It was conducted over four weeks in December 2019 and January 2020 by a mix of our consultants and first-time visitors. It offers us a fresh look at what we may not notice about Marlborough on a day to day basis simply because we are used to it and already familiar with our way around town.

Marlborough itself, as a destination for visitors, scored highly. However, broadly speaking, it concluded that, at the very least, Marlborough’s town signs needed a good clean, uniformity in colour and font was key and also that askew signs should be straightened. Looking at the bigger picture, the following suggestions were also made:

- 1) A review by Marlborough Town Council and stakeholders is undertaken to identify standardized finger post slats up to 6 key locations which should be deployed, with continuity, throughout the town centre
- 2) The town would benefit from being “badged up” into specific quarters – namely, Hilliers Yard, Riverside, The Parade and Hughenden Yard – thus promoting, via signage, some of the otherwise overlooked areas of the town
- 3) Town maps should be updated and deployed in all car parks and at strategic points in the town such as the bus stops outside Lloyd’s bank and by the Jubilee Centre
- 4) “Welcome to Marlborough” signs, possibly book ending the High Street,
- 5) New signs to replace the old, outdated blue ‘Borough of Marlborough’ signs on the approaches to the town to indicate entry to a market town. These would work well in offering an opportunity to create a sense of destination and possibly illustrating specific elements of the town’s heritage and culture (e.g. The Merchant’s House) and its identity as part of the Great West Way initiative.

### **4. Financial implications**

There are resource implications in terms of cleaning signage, but costs for this are minimal. Where possible MTC would alter existing finger post slats and try to make use of the current furniture and physical infrastructure in place, but some costs are attached to bringing in new signage and, of course, town maps.

### **5. Points to Note**

- Members may like to be aware that both documents will be passed to the Tourism Working Party which next meets on 23 January 2020
- The Signage and Wayfinding report is intended to provide a framework for improvements over the next couple of years to coincide with the Council's overall Tourism Strategy.

### **Recommendations**

It is recommended that Members note both these reports and

- 1) Agree to revisions made by VisitWiltshire to the Tourism Strategy and approve that the Strategy it is taken forward to wider consultation which will include local tourism related businesses, Chamber of Commerce, etc.
- 2) Consider feedback feedback on the Signage Review so that this too may be taken on to the next level.

**Tourism Officer**

**15 January 2020**

## Wiltshire Information Sharing Charter (WISC)

**Summary** – This report asks Members to approve a Personal Information Sharing Agreement with Wiltshire Police. This will enable Wiltshire Police to remotely access the Town Council's CCTV system.

### 1. Background

Since the Town Council's CCTV system has been in operation, Wiltshire Police has accessed it via the control station within the Town Council offices. From the outset, the CCTV system was primarily for the benefit of the police to help monitor and deter local crime and anti-social behaviour and the aim has always been that it can be remotely accessed by them rather than viewing it from inside the Town Council offices.

This document sets out how this information sharing arrangement will work and has been cleared by our Data Protection Officer (I-West). Over the last year or so, liaison has taken place between the Town Clerk, the DPO, Wiltshire Police, Alert Systems (the Town Council's CCTV provider) and Excalibur (the Town Council's IT provider) to ensure that security around this arrangement is watertight.

The Town Council remains responsible for the CCTV system and the police only has access to those cameras covering public areas.

The Information Sharing agreement is at **Appendix 1**.

This is part of a suite of documents which will include an updated CCTV Policy and Code of Practice and a Data Protection Impact Assessment (DPIA) which will be submitted to the Full Council on 2 March. All documents will be submitted for annual review by both parties.

### Town Clerk's Recommendation

The Town Clerk recommends that Members agree that the Personal Information Sharing Agreement between Marlborough Town Council and Wiltshire Police is approved.

**Town Clerk**

**16 January 2020**

## Civic Awards

**Summary** –This report asks Members to consider a draft policy for a new arrangement for Civic Awards.

### 1. Background

At Full Council on 24 June 2019 a resolution was made about the policy around annual civic awards. The relevant extract from the meeting minutes is as follows:

#### **Min 103/19 CITIZEN OF THE YEAR**

Members considered a report from the Town Clerk about how to take the annual civic award scheme forward. Main discussion points were:

- There was general support for a change of format for the award
- That the award should be presented at the Annual Town Council (Mayor Making) ceremony rather than at the Christmas Lights Switch-on event
- That groups as well as individuals should be eligible
- How a community nomination process might work.

**RESOLVED:** that draft criteria be drawn up for consideration at the next Full Town Council meeting

A draft policy is attached entitled 'Mayors Awards' is at **Appendix 1**.

### **Town Clerk's Recommendation**

The Town Clerk recommends that Members, if they would like to, make amendments to the policy before adoption.

**Town Clerk**

**January 2020**

## Representation at the Eastern Area Planning Committee

**Summary** – This report asks Members to nominate a representative to speak at Wiltshire Council's Eastern Area Planning Committee on the afternoon of Thursday, 30 January 2020 in Devizes

### 1. Background

The following planning application will be decided by Wiltshire Council's Eastern Area Planning Committee at 3pm on Thursday, 30 January 2020 in Devizes. The Town Council's Planning Committee objected to the application. The relevant extract from the meeting minutes of 2 December 2019 is:

**19/11025/LBC** – Change of use of basement and ground floors from members' club (Sui Generis) to dental clinic and surgery (Use Class D1) and associated internal alterations at 116 High Street, Marlborough for Dentalcare Group Ltd Discussion points included:

- Whether the application contravened the saved policy from Kennet District (ED18) relating to the protection of prime shopping areas
- That the Use Class of the members club had never been A1 (for retail, post offices, hairdressing salons, etc)). It was Sui Generis (used to categorise buildings that do not fall within other classes)
- Whether it would set a precedent resulting in the loss of retail on the High Street (there was already a dentist further along the High Street as well as two in adjoining yards)
- That many community groups valued this meeting place, particularly following the closure of the RBL premises in St Martins and whether a change to Use Class D1 was in contravention of WCS Core Policy 49 on the protection of community facilities Whether other similar meeting places were available in the town for community groups to use (several were mentioned)
- Whether this was a candidate for registration with Wiltshire Council as a community asset
- Whether the proposed surgery would provide NHS dental care.

**RESOLVED:** that Marlborough Town Council objects to this application on the grounds of it being an inappropriate use of a building in the commercial centre, possibly in breach of the High Street's designation as a primary frontage area and in contravention of the Wiltshire Core Strategy where it refers at para.6.28 to specific retail requirements set out in Area Strategies (para 5.78 relates to Marlborough retaining its town centre as a prominent retail centre)

Wiltshire Councillor Nick Fogg also 'called-in' this application

### Town Clerk's Recommendation

The Town Clerk recommends that Members nominate a Town Councillor to speak at the meeting on behalf of the Town Council.

**Town Clerk**  
16 January 2020