

# Marlborough Town Council

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COUNCIL OFFICES  
5 HIGH STREET  
MARLBOROUGH  
WILTSHIRE  
SN8 1AA

26 February 2020

Dear Councillor,

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on **Monday, 2 March 2020** in the **Council Chamber, Town Hall at 7.00pm**.

Yours faithfully

Mrs S A Parker, PSLCC  
Town Clerk

**At 6.30pm, the meeting will be preceded by a presentation from Prospect Hospice about a proposal for a Snow Dogs Trail in Marlborough. This will be an arts trail of sculptures in the town and surrounding area benefiting the visitor economy as well as the charity when the sculptures are later sold at auction.**

- a) **Prayers**
- b) **Public Question Time** - not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise
- c) **Crime and Disorder** – a member of Wiltshire Police will be invited to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

## A G E N D A

### 1. **Apologies for Absence**

### 2. **Declarations of Interest and Requests for Dispensations**

- a) To receive any Declaration(s) of Interest under Marlborough Town Council's Code of Conduct issued in accordance with the Localism Act 2011
- b) To consider any dispensation requests received by the Town Clerk

### 3. **Mayor's Announcements**

### 4. **Minutes**

To approve and sign as a correct record the minutes of the Full Town Council meeting held on Monday, 24 February 2020

### 5. **Town Clerk's Report**

To note the Town Clerk's report

- 6. Rabley Wood View**  
To note a report by the Town Clerk and consider a proposal that the Town Council takes on the ownership and management of the play area and public open space at the new GreenSquare development at Rabley Wood View
- 7. Dark Skies Festival - 2020**  
To note a report by the Assistant Town Clerk and presentation from Councillors Heath and Price about progress made towards the October 2020 event and consider any recommendations from the Working Party
- 8. Calendar of Meetings – 2020/2021**  
To note the dates of scheduled meetings for the next municipal year (2020/2021)
- 9. Civic Diary – 2020/2021**  
To note the calendar of civic events for the next municipal year (2020/2021)
- 10. Annual Town Meeting**  
To note a report by the Town Clerk about the Annual Town Meeting on Monday, 23 March 2020 and consider a format for the meeting
- 11. Additional Full Town Council Meeting**  
To note that there will be an additional Full Town Council meeting on 6 April 2020
- 12. Outside Bodies**  
Members to offer updates on their representational roles to external organisations
- 13. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the following committee meetings: **Planning** – 13 January and 3 February 2020  
**Amenities & Open Spaces** – 18 November 2019. These minutes have been approved by committees and circulated to Members and are available to download from [www.marlborough-tc.gov.uk](http://www.marlborough-tc.gov.uk) or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form
- 14. Member's Question Time**  
Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes
- 15. To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**
- 16. Exclusion of Press and Public**  
**RECOMMENDED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
- 17. Civic Award**  
To consider a proposal for a special civic award for a person who has made a significant contribution to Marlborough over a long period of time