

# MARLBOROUGH TOWN COUNCIL

## STAFFING COMMITTEE

Minutes of a meeting of the **Staffing Committee** held on **Monday 3<sup>rd</sup> February, 2014**, in the **Council Chamber, Town Hall, Marlborough, at 8.40 pm.**

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| <b>PRESENT</b>      | Councillor Mrs P. Dow<br>Councillor G Loosmore<br>Councillor Mrs E.M. Hannaford-Dobson<br>Councillor A. Kirk Wilson<br>Councillor Mrs M. Rose<br>Councillor B. Castle<br>Councillor Ms L. Farrell<br>Councillor M. Hall | Chairman<br>Town Mayor |
| <b>ALSO PRESENT</b> | Mrs S. Parker   | Town Clerk             |

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- 461/13 APOLOGIES**  
There were no apologies for absence.
- 462/13 DECLARATION(S) OF INTEREST**  
There were no declarations of interest or requests for dispensations.
- 463/13 CHAIRMAN'S ANNOUNCEMENTS**  
The Chairman congratulated Nigel Weatherly who has been appointed as Foreman on the outside staff team.  
Our apprentice, Michael Haines is now in his second term at Lackham College, feedback from his Assessor is that he is doing very well.
- 464/13 MINUTES**  
**RESOLVED:** that the minutes of the meeting of the Staffing Committee held on the 6<sup>th</sup> November, 2013 were a true record and signed by the Chairman.
- 465/13 TOWN CLERK'S REPORT**  
The Town Clerk's report was noted.
- 466/13 TRAINING**  
The contents of the Town Clerk's report were noted.  
**RESOLVED:** that the training requirements be agreed.  
The following recommendation be taken to the next F & P Committee meeting - that it be delegated to the Town Clerk to prioritise and arrange for training to take place and for expenditure which should be within the set budget and in line with Financial Regulations
- 467/13 BEHAVIOURS FRAMEWORK**  
The committee noted the content of the Behaviours Framework used by Wiltshire Council.

468/13

**EXCLUSION OF THE PRESS AND PUBLIC**

**RECOMMENDED:** That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be now excluded from the remainder of the meeting, in view of the confidential nature of business about to be transacted.

469/13

**STAFFING ISSUES**

The Town Clerk's report was noted.

The meeting closed at   pm

Signed .....  
Chairman

Date .....