

MARLBOROUGH TOWN COUNCIL

PROPERTY COMMITTEE

Minutes of a meeting of the **Property Committee** held on the **19th November, 2012** in the **Council Chamber, Town Hall, Marlborough at 7.35 pm.**

PRESENT	Councillor G. Loosmore Councillor G Francis Councillor A. Kirk Wilson Councillor Mrs P. Dow Councillor A. Ross Councillor N. Barrett-Morton	Chairman
ALSO PRESENT	Mrs Sue Fry Councillor Mrs E.M. Hannaford-Dobson Councillor Mrs M. Rose Councillor Mrs V. Compton Councillor B. Castle Councillor R. Pitts Councillor Mrs C. Jackson Mrs J. Louth Mr. R. Schofield	Office Manager Observing Observing Observing Observing Observing Observing FOSH Heartbeat

397/12 APOLOGIES FOR ABSENCE

An apology for absence was received from The Mayor, Councillor Mrs E. Fogg.

398/12 DECLARATION(S) OF INTEREST

Councillor A. Ross – Agenda Item 6(a) – Personal
Councillor A. Ross – Agenda Item 5 (2 Rec Cottage) – Prejudicial
Councillor G. Loosmore – Agenda Item 6(a) – Personal

399/12 CHAIRMAN'S ANNOUNCEMENTS

The Chairman stated that unless members had any objection he intended to discuss agenda 7 before agenda item 5. This was agreed by all.

400/12 MINUTES

RESOLVED: that the minutes of the Property Committee's meeting held on 9th July 2012 be signed by the Chairman as a correct record.

401/12 POSSIBLE ADOPTION OF DEFIBRILLATORS IN MARLBOROUGH BY THE TOWN COUNCIL.

This item was deferred from the meeting held on 9th July, 2012 Min No. 175/12

Standing order were suspended at 7.45pm to allow Mr. Schofield to give a brief report to the Committee (copy attached).

The following points were raised –

There are a total of 8 defibrillators in the Parish, 7 in Marlborough and 1 in Manton. The checking of the defibrillators will be carried out by volunteers.

The Council are being asked to be the accountable body for the defibrillators and hold them on behalf of the Community.

There would be no financial input as such, other than the Council would have to add them to their asset register, meaning that they will be covered by the Council's Public Liability Insurance.

Standing Orders were reinstated at 7.50pm

RESOLVED: unanimously that Marlborough Town Council adopt the 8 defibrillators.

402/12 REPORT ON TOWN COUNCIL PROPERTIES

RESOLVED: that the report on Town Council properties be accepted. (copy attached)

403/12 TOWN HALL

a) Installation of Satellite Dish

The Committee received a verbal report from the Chairman concerning the installation of a satellite dish in the Town Hall.

Following discussion it was –

RESOLVED: unanimously that whilst the Committee agree in principle, before any firm decisions are made a full working paper should be submitted, the use of the internet be investigated and what type of planning consent is required.

b) To consider correspondence received from Marlborough Players

The Committee considered 2 documents that have been received from the Marlborough Players.

The Chairman reported that he had spoken to members of Marlborough Players regarding the cupboard on the stage that houses the sound system and a solution had been found to allow their production to go ahead successfully. But that this issue would be addressed for the future.

The Chairman stated that he would address in writing the issues raised in the report from the lighting engineer, this would then be circulated to Councillors.

c) To consider correspondence received from Marlborough Artist's

Following discussion it was –

RESOLVED: unanimously that an audit be carried out on all equipment. That tables and chairs are not stored in the kitchen when functions are being held in the Court Room. That a thorough clean through be implemented, rubbish be skipped and equipment not in constant use be placed in local storage.

d) To consider maintenance report from Town Hall Caretaker

RESOLVED: unanimously that the issues raised in the report from the Town Hall Caretaker be addressed.

404/12 DATE OF NEXT MEETING

To note that the Committee's next meeting is scheduled for Monday 7th January, 2013.

405/12 EXCLUSION OF THE PRESS AND PUBLIC

Proposed by Councillor Mrs P. Dow, seconded by Councillor A. Ross and –

RESOLVED: That in view of the confidential nature of the business about to be transacted, the press and public be now excluded from the remainder of the meeting, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

406/12 LIGHTING IN COUNCIL CHAMBER

RESOLVED: unanimously that the quotation for the lighting in the Council Chamber be accepted.

407/12 FRONT APRON – DROPPED KERBS

RESOLVED: that the quotation for the completion of disabled access at the front of the Town Hall be accepted.

408/12 TIMBER SCREENS – SIDE OF PORCH AT TOWN HALL

Following discussion it was –

RESOLVED: unanimously that quotation C in the sum of £2,220 + VAT be accepted, A copy of the revised layout plan for the doors be available for inspection in the Council Offices

The meeting closed at 9.00pm

Signed
Chairman

Date