

MARLBOROUGH TOWN COUNCIL

PROPERTY COMMITTEE

Minutes of a meeting of the **Property Committee** held on the **8th April, 2013** in the **Council Chamber, Town Hall, Marlborough at 7.00 pm.**

PRESENT	Councillor G. Loosmore	Chairman
	Councillor Mrs E. Fogg	Town Mayor
	Councillor G Francis	
	Councillor Mrs P. Dow	
	Councillor A. Kirk Wilson	
	Councillor A. Ross	
	Councillor N. Barrett-Morton	

ALSO PRESENT	Mrs S. Parker	Town Clerk
	Mrs S. Fry	Office Manager
	Councillor Mrs V. Compton	Observing
	Councillor Mrs C. Jackson	Observing
	Councillor Mrs E.M. Hannaford-Dobson	Observing
	Councillor Mrs M. Rose	Observing
	Councillor B. Castle	Observing

641/12 APOLOGIES FOR ABSENCE

There were no apologies for absence.

642/12 DECLARATION(S) OF INTEREST

There were no declarations of interest or any requests for dispensations.

643/12 CHAIRMAN'S ANNOUNCEMENTS

The Chairman stated that as this was the last meeting of the committee before the Elections, he would like to thank his fellow Councillors for all their hard work, patience and assistance and that everyone should be proud of what had been achieved.

Councillor Mrs P. Dow congratulated the Chairman and said that he had achieved more in the last 6 years on the Property Committee than she had seen in the 12 years that she had served as a Councillor.

The Chairman reported that the scaffolding had now been removed from the front of the Town Hall but works were still ongoing to the side and back of the building. Gutters and gullies were being cleaned out but the problems with the pigeons were ongoing. In the future, a Cherry Picker will have to be hired at least twice a year to try and keep on top of this problem.

The Chairman informed Councillors that the first screening of a live production would take place in the Town Hall on Thursday 11th April and that all Councillors were invited to attend.

644/12 MINUTES

RESOLVED: unanimously that the minutes of the Property Committee's meeting held on 11th March, 2013 be signed by the Chairman as a correct record.

645/12 TOWN CLERK'S REPORT

It was agreed that the contents of the Town Clerk's Report be noted.

646/12 REPORT ON TOWN COUNCIL PROPERTIES

It was agreed that the contents of the Town Council Properties report be noted.

The following observations were made:-

- There was no report on Bus Shelters as this item has now been moved to the Amenities and Open Spaces Committee.
- The work on the pavilion was almost complete and it was hoped that it would be opened towards the end of May, early June. The Boxing Club should be congratulated on refurbishment of this building perhaps through an entry in the New Greyhound.

647/12 TOWN HALL

The Committee discussed the progress report on the Town Hall.

Discussion included the following main points:

- The management of the Town Hall should be left 'in house' and carried forward by the next Council
- If a Sub-Committee were to be established for the management of the Town Hall, it should not have delegated powers or a budget
- A Working Party to include users of the Town Hall, community members, the architect and Councillors would be one way forward. It would have no delegated decision-making powers or budget but would act in an advisory capacity, undertaking research, gathering feedback, etc, reporting direct to the Property Committee
- A comments book would be a good way of gathering feedback from Town Hall users
- The replacement of a stair carpet should only go ahead if essential
- A lot of money had been spent on Town Hall refurbishment but disabled access remained unsatisfactory. When there were functions in both rooms then the side door had to be used as disabled access to the Assembly Room. However, when only the Assembly Room was in use the disabled access should be via the Court Room entrance
- The issue of storage still needed to be addressed
- The Town Hall would be used as a Polling Station at the forthcoming Elections
- The installation of the doors in Court Room would start the following week

Members noted the balance sheet regarding the Town Hall refurbishment budget and that committed expenditure would be dealt with via accruals.

It was agreed that the Mayor's Ceremonial Officer, Mr David Sherratt, be sent a letter thanking him for all his work to refurbish the former cells as a visitor attraction.

648/12 PUBLIC TOILET PROVISION

It was agreed that the contents of the report be noted.

The Town Clerk reported that she was in the process of seeking a full valuation for the Chantry Lane toilets.

The meeting closed at 7.46 pm

Signed
Chairman

Date