

MARLBOROUGH TOWN COUNCIL

FINANCE AND POLICY COMMITTEE

Minutes of a meeting of the **Finance and Policy Committee** held on the **4th February, 2013** in the **Council Chamber, Town Hall, Marlborough, at 7.18 pm**

PRESENT

Councillor A Ross	Chairman
Councillor Mrs E. Fogg	Town Mayor
Councillor S. Dobson	
Councillor Mrs P. Dow	
Councillor G. Loosmore	
Councillor R. Pitts	

ALSO PRESENT

Mrs Shelley Parker	Town Clerk
Mrs Sue Fry	Office Manager
Councillor N. Barrett-Morton	Observing
Councillor B. Castle	Observing
Councillor G Francis	Observing
Councillor Mrs E.M. Hannaford-Dobson	Observing
Councillor Mrs V. Compton	Observing
Councillor A. Kirk Wilson	Observing
Mrs S. Pryor	Adviser
Mr. G. Isaaman	Marlborough News Online

529/12 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor N. Fogg.

530/12 DECLARATION(S) OF INTEREST

There were no Declarations of Interest.

531/12 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed the new Town Clerk to her first meeting of the Finance and Policy Committee and thanked her for all her hard work in preparation for tonight's meeting.

It was just over one year ago that we set aside £5,000 for tourist leaflets. Following the production of the Town Guide, which highlighted the need for a purely tourist and visitor approach, Cllr Mrs Compton has been working on the idea and we may now be able to achieve this, ready for the tourist season this year. Preliminary paperwork will be circulated and I believe the councillor will be asking if this can be included in the next full town council agenda for a discussion and decision.

532/12 MINUTES

RESOLVED: by 5 votes for with 1 abstention that the minutes of the meeting of the Finance and Policy Committee held on the 10th December, 2012 were a true record and signed by the Chairman.

533/12 BUDGETS/PRECEPT 2013/2014

The Committee considered the budget and precept for 2013/2014.

RESOLVED: by 5 votes for with 1 abstention (Cllr. S. Dobson abstaining) that the Budget for 2013/2014 be £421,000 for 2013/2014 and that the Precept (to include a grant from Wiltshire Council) be £389,747 and that they were accepted and recommended to Full Town Council.

534/12 TOWN COUNCIL RESERVES

Members considered a breakdown of reserves and the introduction of Ear-marked Reserves

General Reserves	£202,086
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RESOLVED: unanimously that Ear-marked Reserves for dedicated projects would be –

Town Hall Maintenance	£60,000
Open Spaces Maintenance	£10,000
CCTV Reserves	£20,000
Heritage	£5,000
Civic	£5,000

535/12 ACCOUNTS

Agreed that the accounts for the year to 31st December, 2012 be noted.

Councillor Castle requested that the business rates for the Cemetery be investigated with Wiltshire Council. Councillor Mrs P. Dow agreed to take up this issue. This item to be discussed at the next meeting of the Full Town Council.

536/12 TRUST DEED

The Committee considered a request for the establishment of a Trust Fund to be called the 'Russell Memorial Fund' which would be administered solely by the Town Council.

RESOLVED: by 3 votes for with 2 against and 1 abstention that the Town Council will administer this fund.

537/12 KENNET PLACE FLOOD ALLEVIATION SCHEME

The Committee re-visited the funding option for this scheme Min No. 140/12 FTC 02.07.2012.

RESOLVED: unanimously that the balance of £30,000 for this project be funded from the reserves.

538/12 UPDATE ON OUTSTANDING ISSUES

- a) Information, Communications and Technology Facilities Policy – working paper
- b) Town Council's Future Investment Strategy – the Town Clerk and Chairman to meet with the Business Manager at Barclays.
- c) Charities – the Town Clerk and Chairman will address.
- d) Business Improvement District (BID)

539/12 TERMS OF REFERENCE

The Committee discussed the Terms of Reference for –

- a) Finance and Policy
- b) Amenities and Open Spaces Committee

RESOLVED: unanimously that this item will be discussed at the first Full Town Council meeting of the new Council.

540/12 ITEMS NEXT AGENDA

The Committee received notification of items that will be placed on the next F & P Agenda. –

- (a) War Memorial

541/12 DATE OF NEXT MEETING

To note that the Committee's next meeting is scheduled for Monday 18th March, 2013.

542/12 EXCLUSION OF THE PRESS AND PUBLIC

RECOMMENDED: That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be now excluded from the remainder of the meeting, in view of the confidential nature of business about to be transacted.

543/12 DEBTORS

RESOLVED: that the Debtors list as presented be noted.
The Chairman thanked his committee and the Town Clerk for all their hard work during tonight's meeting.

The meeting closed at 8.30pm

Signed
Chairman

Date