

## MARLBOROUGH TOWN COUNCIL

### PROPERTY COMMITTEE

Minutes of a meeting of the **Property Committee** held on the **30<sup>th</sup> March 2015** in the **Council Chamber, Town Hall, Marlborough at 8.12 pm.**

---

<b>PRESENT</b>	Councillor N. Barrett- Morton Councillor Mrs. E.M. Hannaford-Dobson Councillor N. Fogg Councillor A. Ross Councillor A. Kirk Wilson Councillor R. Allen Councillor M. Hall Councillor A. Light	Chairman Town Mayor
<b>ALSO PRESENT</b>	Mrs S. Parker Mrs D. Whitehall Mr T. Millett Mrs S. Pryor Councillor S. Dobson Councillor B. Castle Councillor J. Cook	Town Clerk Administrator Marlborough News Online The Adviser Observing Observing Observing

---

**578/14 APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr. B. Lam.

**579/14 DECLARATION(S) OF INTEREST**

Cllr. A. Ross – agenda item 6 (Report on Town Council Properties) - pecuniary.

**580/14 CHAIRMAN'S ANNOUNCEMENTS**

A lot of work was under way on the legal side with new leases for the Rugby Club and Bowls Club, a Deed of Variation for the Golf Club as well as Community Asset Transfers for the George Lane Toilets and Coopers Meadow and the transfer of the new Play Area at Orchard Road.

Valuations would be taking place in the next few weeks on council-owned property for capital value and insurance purposes as agreed by Full Town Council on 15<sup>th</sup> December 2014.

**581/14 MINUTES**

**RESOLVED:** that the minutes of the Property Committee's meeting held on 12<sup>th</sup> January 2015 be approved and signed by the Chairman as a correct record.

**582/14 TOWN CLERK'S REPORT**

The Town Clerk's report was noted.

**583/14 REPORT ON TOWN COUNCIL PROPERTIES**

The report on Town Council properties was noted. There was discussion about the desire for a clearer policy on the Town Council's rental properties and, with one

property currently vacant and one under notice, the start of the financial year was a good time to do this. The Town Clerk would check the existing tenancy agreement with regard to Recreation Ground Cottage No 2 with respect to replacing carpets etc. The Town Clerk will advertise the vacant properties.

**584/14 TOWN HALL WORKS**  
The Town Clerk's report was noted.

**585/14 TOWN HALL WORKING PARTY**  
The minutes of the Town Hall Working Party held on 11<sup>th</sup> February 2015 were noted. The Committee did not believe there was any need for microphones in the Council Chamber.

**RESOLVED:**  
(i) unanimously that when work specifications are required for quotations the Town Council employ the services of a professional at the discretion of the Town Clerk if they are not able to be done in-house.  
(ii) by 3 votes for with 2 against and 2 abstentions to allow 18<sup>th</sup>/21<sup>st</sup> birthday parties subject to appropriate risk assessments including a suitable increase in bond and security where it is felt appropriate.

**586/14 TOWN COUNCIL OFFICES - SIGNAGE**  
**RESOLVED:** that the Town Clerk should investigate more fully the costs for the erection of a projecting, hanging sign for the Town Council offices.

**587/14 REQUEST FOR USE OF WORKSHOP**  
**RESOLVED:** by 6 votes for with 1 abstention not to hire out space in the Workshop.

**588/14 EXCLUSION OF THE PRESS & PUBLIC**  
**RESOLVED:** unanimously that in view of the confidential nature of the business about to be transacted, the press and public were excluded from the remainder of the meeting in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960

**589/14 TOWN HALL WORKING PARTY – QUOTATIONS**  
**RESOLVED:** (i) that the quotation from Tru-Shine was the preferred option for stripping back, sealing and polishing the Assembly Room and Court Room floors.  
**RESOLVED:** (ii) To defer a decision on the acquisition of a noise limiter for the Town Hall until there was more clarification about whether all three quotations met the specification exactly.

**590/14 SECURITY WORKS**  
**RESOLVED:** by 6 votes for with 1 abstention to proceed with 3 internal CCTV cameras at the Town Hall, and one CCTV camera together with panic button facility at the Town Council offices.

The meeting closed at 9.25 pm

Signed ..... Date .....  
Chairman