

MARLBOROUGH TOWN COUNCIL

PROPERTY COMMITTEE

Minutes of a meeting of the **Property Committee** held on the **12th January 2015** in the **Council Chamber, Town Hall, Marlborough at 8.10 pm.**

PRESENT	Councillor N. Barrett- Morton Councillor N. Fogg Councillor A. Ross Councillor A. Kirk Wilson Councillor R. Allen Councillor M. Hall Councillor A. Light	Chairman
ALSO PRESENT	Mrs S. Parker Mrs D. Whitehall Ms A. Mauremootoo Mr T. Millett Mrs S. Pryor Councillor B. Castle Councillor G. Loosmore Councillor Mrs M. Rose Councillor J. Cook	Town Clerk Administrator Wiltshire Gazette & Herald Marlborough News Online The Adviser Observing Observing Observing Observing

- 409/14 APOLOGIES FOR ABSENCE**
Apologies for absence were received from the Town Mayor, Councillor Mrs E.M. Hannaford-Dobson and Councillor B. Lam.
- 410/14 DECLARATION(S) OF INTEREST**
There were no Declarations of Interest.
- 411/14 CHAIRMAN'S ANNOUNCEMENTS**
It was good to see that hirings of the Town Hall were going well in 2014/15 as indicated by a £5,000 increase in hiring income from the original estimate of £30,000 up to £35,000. It appeared that recent improvements with the new Court Room kitchen, re-decoration, storage solutions, etc. had helped to encourage more use. It was hoped that with the right marketing in place, income would rise still further. It was also good to see more use of the facility by charities and community groups which were offered use of the building at reduced rates.
- 412/14 MINUTES**
RESOLVED: that the minutes of the Property Committee's meeting held on 6th October 2014 be approved and signed by the Chairman as a correct record.
- 413/14 TOWN CLERK'S REPORT**
The Town Clerk's report was noted. There had been no further interest from the community for the flagpole and further actions to sell or donate it to a local group were deferred.

- 414/14 REPORT ON TOWN COUNCIL PROPERTIES**
The report on Town Council properties was noted.
- 415/14 PUBLIC TOILETS**
The Town Clerk's report was noted.
RESOLVED: unanimously that the sale of Chantry Lane toilets and the Community Asset Transfer of the George Lane toilets goes ahead as planned.
- 416/14 TOWN HALL WORKS**
The Town Clerk's report was noted.
- 417/14 TOWN HALL WORKING PARTY**
The minutes of the Town Hall Working Party held on 19th November were noted.
RESOLVED: that membership of the Working Party comprises of the Town Mayor, Councillors Dobson, Light, Hall, Loosmore and Barrett-Morton. In line with para 6.1 of the Scheme of Delegation, Terms of Reference were to be drawn up and areas to be covered by the Working Party were:
- Storage solutions
- Policy on using the venue for 18th/21st birthday parties
- Noise levels
- Further potential improvements to the Town Hall
All findings and recommendations would be passed back to the Property Committee for decision.
- 418/14 TOWN HALL CHARGES 2015/16**
A report on charges was noted.
RESOLVED: unanimously to increase commercial and private hire rates by 3% from 1st April 2015. Rates for charities, local organisations and weddings to remain at current levels.
- 419/14 FIRE INSPECTION**
A report by the Office Manager about a recent Fire Inspection and follow-up actions were noted.
- 420/14 EXCLUSION OF THE PRESS & PUBLIC**
RESOLVED: unanimously that in view of the confidential nature of the business about to be transacted, the press and public were excluded from the remainder of the meeting in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960
- 421/14 LEASE ARRANGEMENTS TOWN COUNCIL COMMERCIAL/RESIDENTIAL PROPERTIES.**
- a) **Marlborough Golf Club**
RESOLVED: unanimously that it is recommended to Full Town Council that a Deed of Variation to the lease is entered into to reflect changes in rent, together with an annual review.
- b) **Marlborough Rugby Club**
RESOLVED: that a Deed of Variation or Assignment to the lease be drawn up to reflect Marlborough Rugby Club's new legal status as a company limited by guarantee.

c) Residential Property

RESOLVED: that agreed actions be taken forward by the Town Clerk to resolve an issue with rent setting a deadline of 16th February for the relevant proposals to be put forward.

The meeting ended at 9.05 pm

Signed
Chairman

Date