

# MARLBOROUGH TOWN COUNCIL

## PROPERTY COMMITTEE

Minutes of a meeting of the **Property Committee** held on the 6<sup>th</sup> **October, 2014** in the **Council Chamber, Town Hall, Marlborough at 8.00 pm.**

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<b>PRESENT</b>	Councillor N. Barrett- Morton Councillor Mrs E.M. Hannaford-Dobson Councillor R. Allen Councillor B. Lam Councillor M. Hall Councillor A. Light	Chairman Town Mayor
<b>ALSO PRESENT</b>	Mrs S. Parker Mrs S. Fry Mr. T. Millet Councillor S. Dobson Councillor B. Castle Councillor G. Loosmore Councillor Mrs M. Rose Councillor J. Cook	Town Clerk Office Manager Marlborough News Online Observing Observing Observing Observing Observing

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### 233/14 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors A Ross, A. Kirk-Wilson and N. Fogg.

### 234/14 **DECLARATION(S) OF INTEREST**

There were no Declaration(s) of Interest.

### 235/14 **CHAIRMAN'S ANNOUNCEMENTS**

Since the last meeting I with the Town Clerk have inspected all of our commercial and residential properties. Any identified work was noted and is listed in the report on properties at item 6 of this agenda. Most were found to be in good order. One positive outcome is that we have met with representatives of Aster at our Property at Kingsbury Street and progress has been made on a way forward for maintenance of the communal areas.

Members will pleased to know that all priority security works specified by our insurers have been carried out at the Town Hall.

Looking ahead – you will have noticed that on the 3<sup>rd</sup> November the agenda will include the previously contentious subject of the possible relocation from No. 5 High Street to the Town Hall basement. This of course needs discussion in depth and constructive comments/suggestions will be welcomed on the night. It is important that we do not allow this important matter to become acrimonious.

### 236/14 **MINUTES**

**RESOLVED:** that the minutes of the Property Committee's meeting held on 10<sup>th</sup> March, 2014 be approved and signed by the Chairman as a correct record

237/14

### **TOWN CLERK'S REPORT**

The Town Clerk's report was noted.

The following observations were made -

- The next meeting of the Full Town Council is the 3<sup>rd</sup> November.
- Cells – before consideration is given to opening the cells, works have to be carried out to the doors.
- A meeting to be arranged of the Town Hall Working party.
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238/14

### **REPORT ON TOWN COUNCIL PROPERTIES**

The report on Town Council properties was noted.

The following comments were made –

- The rubbish should be cleared from around the outside of the Elcot Lane Pavilion.
- There is a lot of rubbish in the bus shelter on the Common, could regular checks be made to solve this problem.

239/14

### **TOWN HALL WORKS**

The contents of the Town Clerk's report were noted.

**RESOLVED:** i) contact is made with the commissioning architects to chase up the works required to complete the stonework at the front of the Town Hall.

ii) that the Town Hall doors be refurbished by the rubbing down of the wood and then finished with 2-3 coats of oil.

240/14

### **TOWN HALL NOISE LEVELS**

The Town Clerk's report was noted.

**RESOLVED:** that a decibel monitor be purchased and that further investigation be discussed by the Town Hall Working party as to how best to keep noise levels to an acceptable level.

241/14

### **TOWN COUNCIL OFFICES**

The Town Clerk's reported was noted.

Following discussion it was –

**RESOLVED:** by 3 votes for with 2 against and 1 abstention that the Excalibur option of the screen (32" 1920x1080 Full HD LED-backlit LCD TV Screen. Includes 2xHDMI, 1xUSB2.0, 1x SCART) for £245 be accepted. It is noted that there will be associated electrical installation costs.

242/14

### **BUDGET SETTING 2015/2016**

The Town Clerk's report was noted together with the draft budget proposals.

**RESOLVED:** by 6 votes for with 1 abstention that the Property Committee budget be recommended to the Finance and Policy Committee subject to the following amendments –

- 4998 – 201 be increased to £1,500
- 4038 and 4995 – 201 be joined in to one budget heading.
- 4019 – 201 estimated overspend be corrected to read estimated underspend

243/14

### **EXCLUSION OF THE PRESS AND PUBLIC**

**RECOMMENDED:** that in view of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960

244/14

### **LEASE ARRANGEMENTS TOWN COUNCIL COMMERCIAL/RESIDENTIAL PROPERTIES.**

The Town Clerk's report was noted.

**RESOLVED:** the current commercial lease on 5, High Street be assigned to new tenants subject to satisfactory landlord's references to be acquired under delegated authority by the Town Clerk. Also, that the assignment to the new tenants be submitted to Full Council to note.

and

**RESOLVED:** that it is delegated to the Town Clerk to agree the next tenant for Flat 1, 5, High Street subject to references and that a lease is drawn up.

The meeting ended at 8.55 pm

Signed .....  
Chairman

Date .....