

# Marlborough Town Council

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COUNCIL OFFICES  
5 HIGH STREET  
MARLBOROUGH  
WILTSHIRE  
SN8 1AA

7<sup>th</sup> June 2017

Councillors serving on the Finance & Policy Committee - Councillors A. Ross (Chairman), N. Barrett-Morton, P. Cairns, Mrs P. Dow, N. Fogg, A. Kirk Wilson, G. Loosmore (Vice-Chairman) and M. Hall (Town Mayor)

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Policy Committee** to be held on **Monday, 12<sup>th</sup> June 2017** in the **Council Chamber, Town Hall, Marlborough**, immediately following the meeting of the Planning Committee and not before 7.30pm.

A handwritten signature in black ink, appearing to read 'Shelley Parker'.

S A Parker (Mrs)  
Town Clerk, MILCM

**Public Question Time** - In accordance with Standing Order 3 (f), members of the public may ask questions of the Finance & Policy Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

## AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest and Requests for Dispensations**  
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**  
To approve and sign as a correct record the minutes of the Finance and Policy Committee meeting held on Monday, 13<sup>th</sup> March 2017
- 5. Town Clerk's Report**  
To note the contents of the Town Clerk's report

- 6. Town Council Grant Scheme**  
To note a report by the Town Clerk and consider applications for grant funding
- 7. Committee Budgets 2016/17**  
To note the committee income and expenditure reports to end March 2017 (Month 12)
- 8. Internal Audit 2016/17**  
To note the final audit report for 2016/17 and consider any recommendations
- 9. Statement of Accounts**  
To consider a recommendation to Full Council on 26<sup>th</sup> June that the Statement of Accounts for 2016/17 be approved for signature
- 10. Annual Return**  
To consider a recommendation to Full Council on 26<sup>th</sup> June that the Annual Return for 2016/17 be approved for signature
- 11. Committee Budgets 2017/18**  
To note the committee income and expenditure reports to end April 2016 (Month 1) together with a list of payments
- 12. Ear Marked Reserves**  
To note a report by the Town Clerk and consider a recommendation to Full Town Council about ear marked reserves in line with paras. 4.2 and 4.9 of Financial Regulations
- 13. Precept Setting Timetable**  
To note the timetable for precept setting for 2018/19
- 14. General Data Protection Regulation**  
To note a Legal Briefing Note from the National Association of Local Councils (NALC) about changes to Data Protection Law
- 15. Civic Working Party**  
To consider whether to commission a Civic Working Party for 2017/18 and, if so, its membership and Terms of Reference.