

MARLBOROUGH TOWN COUNCIL

STAFFING COMMITTEE

Minutes of the meeting of the **Staffing Committee** held **Monday 18 April, 2011** in the **Council Chamber, Town Hall, Marlborough at 19:50 pm.**

PRESENT Councillor Mrs E Fogg
Councillor A. Ross
Councillor B. Castle
Councillor G. Loosmore
Councillor Mrs C Jackson
Councillor G. Francis
Councillor Mrs P Dow

Chairman
Town Mayor

ALSO PRESENT Mr Liam Costello
Cllr A Kirk-Wilson
Cllr R Pitts

Town Clerk

576/10 Apologies

There were no apologies.

577/10 Declaration's of interest

There were no declaration(s) of Interest.

578/10 Chairman's announcements

As this was the last meeting of the committee during this civic year, the chairman thanked the committee for their support.

579/10 Minutes

Resolved: unanimously that the minutes of the meeting of the Staffing Committee held on the 07 March 2011 were a true record and signed by the Chairman.

580/10 To consider adopting an enhanced payments policy to cover staff absences

The committee received feedback on the consultation on the enhanced payments policy.

Resolved: To adopt the Enhanced Payments policy

581/10 To consider a revised staff grievance policy

The committee considered a draft grievance policy. A number of amendments were agreed after which the committee decided to put the policy out for consultation to the staff.

Resolved: That subject to minor amendments, the draft policy be put out for consultation to the staff.

582/10 Exclusion of the press and public

Resolved: unanimously that in view of the confidential nature of the business about to be transacted, if it is advisable in the public interest that the press, public and other councillors be excluded from the remainder of the meeting.

Cllr A Kirk-Wilson and Cllr R Pitts left the meeting

583/10 Personnel issues

The committee received a verbal update on staff matters from the Town Clerk

The meeting closed at 9:00 pm