

**MARLBOROUGH TOWN COUNCIL
PROPERTY COMMITTEE**

Minutes of a **Meeting** of the **Property Committee** which was held **Monday 9 July 2018** in the **Council Chamber, Town Hall, Marlborough** at 8.18pm

PRESENT	Councillor N Barrett-Morton Councillor N. Fogg Councillor G. Loosmore Councillor S. Price Councillor A. Wilson	Chairman
ALSO PRESENT	Mrs S. Parker Mrs D. Whitehall Councillor B. Castle	Town Clerk Administrator Observing

PUBLIC QUESTION TIME

There were no questions.

141/18 APOLOGIES

Apologies for absence had been received from the Town Mayor and Cllrs. Hall and Heath.

142/18 DECLARATIONS OF INTEREST

There were no declarations.

143/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked his fellow Councillors for electing him as Chairman. It had been the second time he had been elected as Chairman of this committee. A lot had been achieved in the last 2-3 years – the sale of Chantry Lane toilets, taking on and refurbishing the George Lane Toilets, the purchase of two studio flats in Kingsbury Street and re-opening the Marlborough & Community Youth Centre. There was, of course, plenty more to come.

144/18 MINUTES

RESOLVED: that the minutes of the meeting held 9 April 2018 were approved as a true record and signed by the Chairman

145/18 TOWN CLERK'S REPORT

The Town Clerk's report was noted. **Cllr. Castle** raised a need for signage pointing to the public toilets from the High Street to help visitors to the town find them.

146/18 WORKING PARTIES

Members considered whether to commission working parties for 2018/19. The 2017/18 Town Hall Basement and George Lane Toilets had both moved the projects along to a point where there was a clear scope and a project manager had been appointed to manage the works. Members agreed that this Committee could take decisions on these ongoing projects and that Working Parties could be reconvened at the appropriate time for future project phases.

RESOLVED: that no Working Parties were to be commissioned at this time, but that they should be if the need arose later in the municipal year.

147/18 REPORT ON TOWN COUNCIL PROPERTIES

Members noted the Office Manager's update report on properties owned by the Town Council.

148/18 TOWN HALL

Members noted a report by the Town Clerk and recommendations from the Project Manager about works to the Town Hall Basement.

RESOLVED: (i) to submit a planning pre-application for works to Town Hall basement

RESOLVED: (ii) to submit a planning application for an upgrade of the disabled public toilet cubicle in the Town Hall basement

149/18 GEORGE LANE TOILETS PROJECT – PHASE 2

Members noted the Town Clerk's report, and that an additional DDA 'Stoma Friendly' cubicle had been opened. **Cllr. Castle's** request for clearer signage was noted, and it was agreed to add this to agenda for the next meeting.

RESOLVED: that the extension plans were agreed and that full costings should be sought to incorporate a pitched roof for submission to Full Town Council for approval

150/18 MARLBOROUGH COMMUNITY & YOUTH CENTRE

Members considered a report by the Town Clerk and a recommendation from the Amenities and Open Spaces Committee (A&OS) about the installation of a drinking fountain with water bottle filler for the Recreation Ground as well as a proposal for a flagpole.

Drinking Fountain and Water Bottle Filler

- There was currently no access to drinking water for people using the Recreation Ground
- The A&OS Committee recommended a combined drinking fountain and water bottle filler be installed on the outside of the building
- Other options were discussed, such as water coolers to be located inside the building
- Similar facilities had been installed in Bradford on Avon, and the Town Clerk was asked to investigate

RESOLVED: (i) that a drinking fountain with integral water bottle filler be installed at the Marlborough Community and Youth Centre subject to further research, permission from the landlords (Wiltshire Council) and delegated to the Town Clerk to move the proposal forward

Cllr. Castle left the meeting

RESOLVED: (ii) to reinstate a flagpole at the entrance to the Recreation Ground

151/18 WORKSHOP

Members noted a recommendation from the Amenities & Open Spaces Committee about alternatives to the current workshop arrangements at Salisbury Road Recreation Ground.

RESOLVED: that the Property Committee supports the proposals for a new site for the Workshop and that more research be carried out into the site at The Common for consideration by Full Council

152/18 OFFICE ACCOMMODATION

Members noted the Town Clerk's recommendations about works required to expand office accommodation at 5 High Street into an adjacent, vacant flat in the building.

RESOLVED: to submit a planning application for Change of Use as soon as possible, and that quotes be obtained to install a stud wall

The meeting closed at 8.55 pm

Signed: Date:
Chairman