

**MARLBOROUGH TOWN COUNCIL
PLANNING COMMITTEE**

Minutes of a **Meeting** of the **Planning Committee** which was held on **Monday, 9th October 2017** in the **Council Chamber, Town Hall, Marlborough** at 7.00 pm

PRESENT	Councillor A. Kirk Wilson	Chairman
	Councillor M. Hall	Town Mayor (<i>ex officio</i>)
	Councillor B. Castle	
	Councillor A. Ross	
	Councillor G. Loosmore	
	Councillor L. Farrell	
	Councillor N. Barrett-Morton	
	Councillor P. Cairns	
	Councillor M. Cooper	
	Councillor A. Wilson	
	Councillor D. Heath	
ALSO PRESENT	Mrs S. Parker	Town Clerk
	Mrs D. Whitehall	Administrator
	Mr T. Millett	Marlborough.News
	Plus 1 member of the public	

The meeting was preceded by a presentation by Transition Marlborough about a proposal for a Railway Station at Marlborough and by the presentation of a £1,000 donation from the Marlborough Lions Club for the Marlborough Community & Youth Centre

PUBLIC QUESTION TIME

There were no questions.

283/17

APOLOGIES

Apologies for absence were received from Cllrs. Dow, Fogg, Forbes and Price.

284/17

DECLARATIONS OF INTEREST

Cllrs. Farrell and Wilson – agenda items 6(f), (h), (i) and 7(d) – planning applications for Marlborough College – non-pecuniary interest. Cllr. Kirk Wilson – agenda item 11 – Community Area Transport Group – request for new mini-roundabout – non-pecuniary interest.

285/17

CHAIRMAN'S ANNOUNCEMENTS

Councillors were made aware of two important Wiltshire Council consultations currently taking place – a Car Parking Charges Consultation (running to 23rd November) and the Waste and Recycling Consultation (running to 14th November). Both would be discussed by this Committee on 30th October.

Members were reminded of an application for Village Green Status at College Fields (*Rights of Way Village Greens and Common Land Application Ref. No 2015/01 of 10th July 2015*). A Public Enquiry had been set to take place over three days starting 9th January 2018.

Some Councillors were already aware about the possibility of the parking meters being concreted in along the High Street. The Showmen's Guild were concerned about this as would be the Town Council. (All other street furniture can be removed to accommodate High Street events). Since representations over the weekend, Wiltshire Council was revisiting this

proposal and it was likely that this would not now happen but, we and the Showman's Guild have asked to be kept up to date with any changes on it.

There were a couple of spare places available at the Planning Training at Tidworth Town Council on Tuesday, 10th October. Any Councillors interested in attending should let the Town Clerk know.

The Town Mayor congratulated everyone involved in Marlborough achieving Gold in the Champion of Champions category at the 2017 RHS South West in Bloom Awards, as well as seven 'Outstanding' awards for It's Your Neighbourhood entrants. The Mayor acknowledged the huge amount of work put in the Grounds Team in helping the town bring home the Gold flag, which had been raised on the Town Hall earlier in the day. The full list of awards was available on the Town Council's website.

286/17

MINUTES

RESOLVED: that the Minutes of the meeting held Monday, 18th September 2017 were approved and signed as a true record by the Chairman

287/17

PLANNING DECISION NOTICES

Members noted the Planning Decision Notices issued by Wiltshire Council.

288/17

PLANNING APPLICATIONS

a) 17/04345/LBC – Replacement of plain glass within existing oriel window on first floor with leaded lights at The Merchant's House, 132/133 High Street, Marlborough for Dr Richard Clapp

RESOLVED: that as the owner of the Merchants House g Marlborough Town Council notes and welcomes this application

b) 17/05189/FUL – Amended Plans – Front and side extensions, internal alterations and associated landscape works at Riverside, 51A High Street, Marlborough for Mr & Mrs Claxton-Newman

RESOLVED: that Marlborough Town Council has no objection to this application

c) 17/05787/LBC – Amended Plans – Front and side extensions, internal alterations and associated landscape works at Riverside, 51A High Street, Marlborough for Mr & Mrs Claxton Newman

RESOLVED: that Marlborough Town Council has no objection to this application

d) 17/07732/LBC – Re-paint front windows, door and garage at Elm Cottage, 28 Kingsbury Street, Marlborough for Ms Gale Bellerby

RESOLVED: that Marlborough Town Council has no objection to this application

e) 17/08038/FUL – Block up existing garage entrance and replace with two windows at 57A George Lane, Marlborough for Mr Rodney Coplestone

RESOLVED: that Marlborough Town Council has no objection to this application

Cllrs. Farrell and Wilson left the room for the next item and did not vote

f) 17/08504/LBC – To remove existing timber windows and doors and replace with 'wood effect' UPVC substitutes to match existing at Littlefield House, Bath Road, Marlborough for Marlborough College

RESOLVED: that Marlborough Town Council has no objection to this application subject to the guidance of the Planning Officer concerning the suitability of UPVC substitutes for a listed building

- g) 17/08829/LBC** – Window alterations: 10 sash windows to have replacement sashes with slimlite glazing, 2 casement windows to have casements replaced with slimlite glazing, 7 casement windows to be replaced entirely with like for like slimlite glazed replacements and 2 doors to be replaced with slimlite glazing at The Coach House, Back Lane, Marlborough for Mr Anthony Kieran
RESOLVED: that Marlborough Town Council has no objection to this application

Cllr. Farrell left the meeting. Cllr. Wilson left the room during agenda items 6(h) and (i) and did not vote

- h) 17/08829/LBC** – Window alterations: 10 sash windows to have replacement sashes with slimlite glazing, 2 casement windows to have casements replaced with slimlite glazing, 7 casement windows to be replaced entirely with like for like slimlite glazed replacements and 2 doors to be replaced with slimlite glazing at The Coach House, Back Lane, Marlborough for Mr Anthony Kieran
RESOLVED: that Marlborough Town Council has no objection to this application

- i) 17/08835/FUL** – To remove existing timber windows and doors and replace with wood effect UPVC substitutes to match existing at Littlefield House, Bath Road, Marlborough for Joanna Morgan (Marlborough College)
RESOLVED: that Marlborough Town Council has no objection to this application subject to the guidance of the Planning Officer concerning the suitability for a listed building

- j) 17/09323/LBC** – To remove existing timber windows and doors and replace with wood effect uPVC substitutes to match existing at Littlefield House, Bath Road, Marlborough for Joanna Morgan (Marlborough College)
Members noted that this application appeared to duplicate item (f) (17/08504/LBC) therefore their comments were the same
RESOLVED: that Marlborough Town Council has no objection to this application subject to the guidance of the Planning Officer concerning the suitability of UPVC substitutes for a listed building

- k) 17/08911/FUL** – Proposed single storey extensions to South & West elevations at 19 Manton Hollow, Marlborough for Mr & Mrs J McKerral
RESOLVED: that Marlborough Town Council has no objection to this application

- l) 17/09127/FUL** – Proposed Two Storey and Single Storey Rear Extension and Associated Internal Alterations at 4 Ducks Meadow, Marlborough for Mrs S Bunyan
RESOLVED: that Marlborough Town Council has no objection to this application

- m) 17/09195/FUL** – Single storey rear extension, roof lantern and internal alterations at West View, Barnfield, Marlborough for Mr S Obern and Ms K Warner
RESOLVED: that Marlborough Town Council has no objection to this application

289/17

WORK TO TREES

- a) 17/08918/TCA** – Prunus tree – fell at 23 River Park, Marlborough for Mrs P Roy
RESOLVED: that Marlborough Town Council has no objection to this application
- b) 17/09120/TCA** – T1 – Holm Oak – Crown raise & cut back; T2 – Holm Oak – Prune into a formal topiary; T3 – Holm Oaks x 3 – Prune as topiary; T4 – Walnut – Lightly reduce to good growth parts & crown thin; T5 – Bay – Train as a topiary at Rose Tree House, Silverless Street, Marlborough for Mrs Caroline Mitchell
RESOLVED: that Marlborough Town Council has no objection to this application

- c) **17/09371/TCA** – Horse Chestnut – fell to ground level at 45 River Park, Marlborough for Mr Anthony Elkington
RESOLVED: that Marlborough Town Council has no objection to this application

Cllr. Wilson left the room for the next item and did not vote

- d) **17/09540/TCA** – (1) – Ginko tree – fell. (2) – Lime tree – remove co-dominant leader. (3) – Tulip tree – fell. (4) – Indian Horse Chestnut tree – fell. (5) – Pseudoacacia tree – remove dead parts of crown & reduce 20% at The Master's Lodge, Bath Road, Marlborough for Mr Tindall
RESOLVED: that Marlborough Town Council has no objection to this application
- e) **17/09553/TCA** – T1 – Beech tree – Reduce all over by 10 feet and crown thin. T2 – Beech tree – prune & rebalance & thin as tree 1 at Kingsbury Croft, 13 Kingsbury Street, Marlborough for Sir John Sykes
RESOLVED: that Marlborough Town Council has no objection to this application

290/17 APPLICATION FOR TEMPORARY ROAD CLOSURE

Members noted the Town Council's application for a temporary road closure affecting the High Street and parts of Kingsbury Street and New Road between 3pm-9pm on Friday, 1st December 2017 for the Marlborough Christmas Lights event.

291/17 LICENSING ACT 2003: APPLICATION FOR A VARIATION TO A PREMISES LICENSE

Members noted an application for a variation to extend the hours for the sale of alcohol, live and recorded music for Bow Belles, 84 High Street, Marlborough.

RESOLVED: that Marlborough Town Council has no objection to this application

292/17 COMMUNITY INFRASTRUCTURE LEVY (CIL)

Members noted a report by the Town Clerk and considered recommendations about CIL payments and expenditure. Written confirmation that payments from 4 developments could legitimately be used towards the Marlborough Community & Youth Centre had been received from Wilshire Council. Suggestions for future uses of CIL monies were put forward, including the Town Museum, a bypass for Marlborough and improvements to pavements in the town.

RESOLVED: (i) CIL payments made to the Town Council totalling £21,828.76 can be spent on the refurbishment project at the Marlborough Youth & Community Centre

RESOLVED: (ii) that a list is compiled of potential projects for CIL infrastructure payments to be submitted to this Committee at a future meeting

293/17 COMMUNITY AREA TRANSPORT GROUP (CATG)

Members noted the Town Clerk's report and considered issues arising from a Public Meeting hosted by the Area Board on 26th September. The Community Engagement Manager had asked the Town Council to consider two requests: one for safety measures at Barn Street, and another for a mini-roundabout at the junction of North View Place ('The Acres') and Port Field/Herd Street. In considering these requests, Members reiterated that they welcomed any projects which would improve traffic flows in the town. Matters discussed included:

Mini-Roundabout

- Support and sympathy for residents of the area who had raised the request
- Whether heavy goods vehicles travelling north would become stuck on the steep part of Herd Street if caught in queues for the roundabout
- Whether there would be knock-on implications to other areas of the town

- That a proper traffic study should be carried out for Marlborough before taking a firm decision on specific improvements to different areas of the town. (No findings had yet been released for the metro count exercise undertaken throughout the town). Dealing with individual areas in isolation of whole town traffic issues may not be sensible

Barn Street

- Whether a barrier was likely to be damaged by traffic and therefore present more of a safety hazard
- Whether any legal requirement setting out the distance between barriers and the kerb would make the walkway too narrow (the limits for vertical street furniture were set at a minimum of 400mm from the kerb)
- Whether traffic lights could be installed to introduce alternate north bound/south bound traffic, allowing vehicles to use the middle of the carriageway
- Whether to reduce the volume of traffic by introducing a one way system between Herd Street and Kingsbury Street
- Whether to seek the opinion of a professional traffic engineer

RESOLVED: (i) that Marlborough Town Council welcomes all projects to improve Marlborough as part of a review of the traffic issues of the whole town

Cllr Kirk Wilson spoke and voted

RESOLVED: (ii) to ask Wiltshire Council's Area Highway Engineer for Local Highways to provide a professional opinion on ways to improve safety for pedestrians in Barn Street

294/17

COMMUNITY RESILIENCE – EMERGENCY PLANNING

Members noted the national template for Community Emergency Plans and nominated members to a Working Party to review the current Emergency Plan.

RESOLVED: to nominate Cllrs. Castle, Kirk Wilson, Cairns, Price and Heath to the Emergency Plan Working Party

295/17

AFFORDABLE HOUSING

Members noted background information following a presentation from Homes4Wiltshire together with notes from a recent meeting with Aster Property.

296/17

NEIGHBOURHOOD PLANNING

A public meeting would take place in the Town Hall on Monday, 16th October at 7pm where the consultant would provide detailed analysis of the recent Car Parking Study as well as invite questions from residents. A similar meeting to share the outcome of the Housing Needs Analysis was set for 24th October 2017.

The meeting closed at 8.20 pm

Signed:

Chairman

Date: