

**MARLBOROUGH TOWN COUNCIL
PROPERTY COMMITTEE**

Minutes of a **Meeting** of the **Property Committee** which was held on **Monday, 15th January 2018**
in the **Council Chamber, Town Hall, Marlborough** at 8.20pm

PRESENT	Councillor G. Loosmore	Chairman
	Councillor M. Hall	Town Mayor
	Councillor N. Fogg	
	Councillor A. Kirk Wilson	
	Councillor N. Barrett-Morton	
	Councillor S. Price	
	Councillor A. Wilson	
	Councillor D. Heath	
ALSO PRESENT	Mrs S. Parker	Town Clerk
	Mrs D. Whitehall	Administrator
	Councillor A. Ross	Observing

PUBLIC QUESTION TIME

There were no questions.

472/17

APOLOGIES

There were no apologies.

473/17

DECLARATIONS OF INTEREST

There were no declarations.

474/17

CHAIRMAN'S ANNOUNCEMENTS

2017 had been a busy and successful year, with the Town Council adding the public conveniences in George Lane, two new studio flats in Kingsbury Street and the revamped Community & Youth Centre to its property portfolio. Staff were congratulated on these achievements and the Chairman warned that this increase in holdings meant it was important for the Committee to maintain momentum moving forward.

475/17

MINUTES

RESOLVED: that the Minutes of the Meeting held Monday, 9th October 2017 were approved as a correct record and signed by the Chairman

476/17

TOWN CLERK'S REPORT

Members noted the Town Clerk's report. The Town Mayor noted that the George Lane toilets were a real credit to the Town Council but lacked any visual indication that the Town Council was responsible for them. He suggested suitable signage could be erected which could also display the help line for Healthmatic. The suggestion would be passed to the Phase 2 Project Working Party.

477/17

REPORT ON TOWN COUNCIL PROPERTIES

Members noted the report from the Town Clerk and Office Manager. The Town Clerk advised the outcome of a recent gas inspection recommended replacement boilers for two properties.

478/17

TOWN HALL

Members noted the Town Clerk's report and were advised that since its publication, a recent gas inspection had recommended upgrade or replacement of the cooker in the kitchen. They also noted and accepted the suggestion to consider the provision of a suitable office area for the Caretaker.

RESOLVED: (i) to go ahead with the building of two storage cupboards for cleaning equipment

RESOLVED: (ii) that external remedial works go ahead alongside the clearing of the gutters

RESOLVED: (iii) that a new scaffolding tower is purchased to be compliant to H&S regulations together with any associated training and to delegate to the Town Clerk to proceed with the purchase, if necessary, as an urgent matter under the Scheme of Delegation

RESOLVED: (iv) that the work being undertaken with the Marlborough Players was noted

479/17

TOWN HALL CHARGES

RESOLVED: that the proposed hiring charges for 2018/19 were agreed

480/17

KINGSBURY STREET PROPERTIES

Members noted the Town Clerk's report. It was good news that a new tenant at 1/2 Kingsbury Street would soon be opening a cycle shop.

Members considered minor works to communal areas at 3 Kingsbury Street:

- That the floor of the covered concrete passageway leading to the properties is painted in line with the stairs
- Gutter clearance in the small open courtyard area and improving the surface of the area. Once the gutter work was completed Members agreed the wall should be washed and perhaps sealed and the door cleaned/repainted
- Providing an enclosed bin area for residents
- Remedial work to the door leading to the stairway so that it closes properly
- Adding pictures to the wall of the stairways (perhaps to highlight the connection of the building as the original workshop of Pelham Puppets)
- Ensuring the communal areas are properly maintained (e.g. swept regularly etc)

RESOLVED: that Members noted The Marlborough Bike Shop is now the new tenant at 1/2 Kingsbury Street, and agreed that minor works should be carried out to the communal area at 3 Kingsbury Street

481/17

MARLBOROUGH COMMUNITY & YOUTH CENTRE

Members noted the Town Clerk's update report and congratulated the team on a fabulous outcome to the project.

RESOLVED: that sports equipment should be purchased and the building advertised as widely as possible

The meeting closed at 8.58 pm

Signed:
Chairman

Date: