

**MARLBOROUGH TOWN COUNCIL  
PROPERTY COMMITTEE**

Minutes of a **Meeting** of the **Property Committee** which was held on **Monday, 3<sup>rd</sup> July 2017** in the **Council Chamber, Town Hall, Marlborough** at 7.53 pm

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<b>PRESENT</b>	Councillor N. Barrett-Morton	Chairman
	Councillor M. Hall	Town Mayor
	Councillor S. Price	
	Councillor A. Wilson	
	Councillor D. Heath	

<b>ALSO PRESENT</b>	Mrs S. Parker	Town Clerk
	Mrs D. Whitehall	Administrator
	Councillor B. Castle	Observing
	Councillor L. Farrell	Observing
	There were no members of the public present	

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**PUBLIC QUESTION TIME**

There were no questions.

**130/17 APOLOGIES**  
Apologies for absence were received from Cllrs. Loosmore, Fogg and Kirk Wilson.

**131/17 DECLARATIONS OF INTEREST**  
There were no declarations of interest.

**132/17 CHAIRMAN'S ANNOUNCEMENTS**  
The Chairman welcomed new Members to the Committee.

**133/17 MINUTES**  
**RESOLVED:** that the minutes of the meeting held Monday, 3<sup>rd</sup> April 2017 were approved as a correct record and signed by the Chairman

**134/17 REPORT ON TOWN COUNCIL PROPERTIES**  
Members noted the Office Manager's report. The Town Clerk answered questions about a vacant shop at 1-2 Kingsbury Street.

**135/17 TOWN HALL**  
Members noted the Town Clerk's report and considered recommendations about required works including clearance of the basement for storage purposes and managing noise levels from hirers of the Town Hall.

**RESOLVED:** (i) that Cllrs. Hall and Wilson would conduct a site visit to the basement of the Town Hall to ascertain exactly what works were needed for a specification to prepare it for the storage of various items

**RESOLVED:** (ii) to seek advice from a professional sound consultant on sound pressure level measurement in the Town Hall

136/17

**PUBLIC CONVENIENCES**

Members noted the Town Clerk's report about the sale of the public toilets block at Chantry Lane and the refurbishment of the public toilets at George Lane.

**RESOLVED:** to establish a Working Party comprising the Town Mayor and Cllrs. Loosmore, Barrett-Morton, Price, Wilson and Heath to look at Phase 2 of the project at the George Lane toilets

137/17

**MARLBOROUGH COMMUNITY & YOUTH CENTRE**

Members noted the Town Clerk's report.

**RESOLVED:** (i) That, in line with the Building Survey recommendations, the following priority works should take place:

- (1) External repair and redecoration of the external fabric, including windows, doors, fascias, cladding etc. (*estimated cost: £7,500-£10,000*)
- (2) Asbestos removal (*estimated cost: £5,000-£10,000*)
- (3) External paved areas and brickwork repairs (*estimated cost: £3,000*)
- (4) Isolated brickwork repairs (*estimated cost: £3,000*)

**RESOLVED:** (ii) that the floor of the hall is cleared and the original floor exposed and that this should be undertaken in time for a September opening

**RESOLVED:** (iii) that a fire door and partition is installed in part of the existing Care Room to enable use as a changing room with its own access. The shower should remain in place. Marlborough Youth Football Club should be invited to a meeting to discuss requirements. This was a priority.

**RESOLVED:** (iv) that the disabled toilet is partitioned off separately with an access as a priority for a September opening

**RESOLVED:** (v) that the Town Council's CCTV suppliers be asked to give quotes for cameras for the building and investigate the possibility of having this integrated with the existing system

**RESOLVED:** (vi) that the costs of LED security lighting for the exterior of the building be investigated

**RESOLVED:** (vii) that the Town Council's IT contractors are asked to look at WiFi requirements (including a review of the existing hub arrangements sited in the first floor office space) and to install a telephone line

**RESOLVED:** (viii) that redecoration of the interior be undertaken for a September opening

Members were pleased to note the support for the project from the wider community, and that volunteers had come forward and that potential contributions may be available from various groups. It was agreed that the Working Party should be

expanded to include members of the community once the initial priority works had been completed.

**138/17**

**FLATS 3a AND 3b KINGSBURY STREET**

Members noted the Town Clerk's report.

**RESOLVED:** (i) to market the two flats for rental through the Town Council's agent at a rate of £425 per month

**RESOLVED:** (ii) to delegate to the Town Clerk to ensure that all relevant policies were in place with the Town Council's agents

The meeting closed at 8.40 pm

Signed: .....  
Town Mayor

Date: .....