

Marlborough Town Council

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COUNCIL OFFICES
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4th April 2018

To: Councillors serving on the Property Committee – G. Loosmore (Chairman), N. Barrett-Morton (Vice-Chairman), N. Fogg, D. Heath, A. Kirk Wilson, S. Price, A. Wilson and the Town Mayor

Dear Councillor,

You are summoned to attend the next meeting of the **Property Committee**, which will be held on **Monday, 9th April 2018** in the **Council Chamber, Town Hall, Marlborough** following a Planning Committee meeting and will not, therefore, begin before 7.30pm.

Yours faithfully

Mrs S.A. Parker, PSLCC
Town Clerk

Public Question Time - In accordance with Standing Order 3 (f), members of the public may ask questions of the Property Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To receive any declarations of interest or requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**
To approve and sign the minutes of the meeting held on Monday, 15th January 2018 as a correct record
- 5. Town Clerk's Report**
To note the contents of the Town Clerk's report

- 6. Report on Town Council Properties**
To note the contents of a report by the Office Manager about Town Council owned properties
- 7. Town Hall**
To note the Town Clerk's update report about progress on various minor works and the Town Hall Basement project.
- 8. Kingsbury Street Properties**
To note an update report by the Town Clerk and consider possible works to the flat roof
- 9. George Lane Toilets Project – Phase 2**
To note a report by the Town Clerk and to consider drawings for a possible extension and a topographical survey
- 10. Marlborough Community & Youth Centre**
To note an update report by the Town Clerk