

MARLBOROUGH TOWN COUNCIL

Minutes of a **Meeting** of the **Planning Committee** which was held on **Monday, 30th April 2018** in the **Council Chamber, Town Hall, Marlborough** at 7.00pm

PRESENT Councillor A. Kirk Wilson Chairman
Councillor M. Hall Town Mayor (*ex officio*)
Councillor B. Castle
Councillor N. Fogg
Councillor A. Ross
Councillor L. Farrell
Councillor P. Cairns
Councillor M. Cooper
Councillor H. Forbes
Councillor S. Price
Councillor A. Wilson
Councillor D. Heath

ALSO PRESENT Mrs S. Parker Town Clerk
Mrs D. Whitehall Administrator
Councillor S. Dobson Wiltshire Councillor – Marlborough East
Mr T. Millett Marlborough.News
Plus 3 members of the public

PUBLIC QUESTION TIME

There were no questions.

670/17 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Dow, Loosmore and Northeast.

671/17 DECLARATIONS OF INTEREST

Cllrs. Price and Wilson – agenda items 6(b) and 6(l) – planning applications for Marlborough College – pecuniary interest.

672/17 CHAIRMAN'S ANNOUNCEMENTS

This was **Cllr. Kirk Wilson's** last Planning Committee as Chairman. It had been a real pleasure for him to chair such constructive meetings and he thanked Members for their contributions over the past year.

673/17 MINUTES

RESOLVED: that the minutes of the meeting held Monday, 9 April 2018, were approved as a true record and signed by the Chairman

674/17 PLANNING DECISION NOTICES

Members noted the Planning Decision Notices that had been issued by Wiltshire Council.

675/17 PLANNING APPLICATIONS

- a. **18/01359/FUL** – Permitted development works on infill 1.9m x 3m. Permitted development on works on loft with dormer 3m wide by 2.5H. 2m x 3.3m extension to first storey extension at 7 Lansdown Place, Marlborough for Miss Rachael Hickson
RESOLVED: that Marlborough Town Council has no objection to this application

Cllrs. Price and Wilson left the room for the following two items and did not vote

- b. 18/02791/FUL** – Demolition of existing portacabin and erection of new single storey portal frame storage building, moving of existing diesel tank and widening access to create new in/out yard at Barton Farmhouse, Barton Dene, Marlborough for Marlborough College
RESOLVED: that Marlborough Town Council has no objection to this application
- l. 18/03388/FUL** – Upgrade of power supply to the Norwood Hall block, which houses the kitchen and dining facilities for Marlborough College at Norwood Dining Hall, Bath Road, Marlborough for Mr William Roe
RESOLVED: that Marlborough Town Council has no objection to this application
- c. 18/02969/ADV** – Replacement fascia and hanging sign at Unit 1a Hilliers Yard, Marlborough for Rohan Designs Ltd
RESOLVED: that Marlborough Town Council has no objection to this application
- d. 18/03110/FUL** – Removal of entrance door and replacement with a new window on the line of the existing at Unit 1a Hilliers Yard, Marlborough for Mr I Palmer
RESOLVED: that Marlborough Town Council has no objection to this application
- e. 18/03022/FUL** – Double storey rear extension, double storey side extension and single storey front extension at 56 Barrow Close, Marlborough for Mr Anthony Gannon
RESOLVED: that Marlborough Town Council has no objection to this application
- f. 18/03152/FUL** – Bay window to south elevation at 3 Reeds Ground, Marlborough for Mr & Mrs J Collie
RESOLVED: that Marlborough Town Council has no objection to this application
- g. 18/03172/FUL** – Retention of car park extension at Baylie Acre Car Park, Baylie Acre, Marlborough for Aster Communities
RESOLVED: that Marlborough Town Council has no objection to this application.
Members asked for a Planning Condition stipulating that the car park would always be available free of charge to users
- h. 18/03254/LBC** – Minor internal removal of modern shop fitting elements at 95 High Street, Marlborough for Willow & Wolf Ltd
RESOLVED: that Marlborough Town Council has no objection to this application
- i. 18/03272/FUL** – Removal of partially collapsed boundary wall and erection of replacement boundary wall (part retrospective) at Linden House, Back Lane, Marlborough for Dr D S Robinson
RESOLVED: that Marlborough Town Council has no objection to this application
- j. 18/03316/LBC** – Replace existing single glazed Crittall Steel Homelight windows to side and rear of house with 16mm double glazed Crittall Steel Homelight windows at 28 Kingsbury Street, Marlborough for Mrs Gale Bellerby
RESOLVED: that Marlborough Town Council has no objection to this application
- k. 18/03369/FUL** – Single storey rear extension over existing conservatory footprint. Additional parking provision to the front at 55 High Street, Manton for Mr Matthew Money
RESOLVED: that Marlborough Town Council has no objection to this application

m. **18/03462/FUL** – Garage conversion with first floor accommodation at Woodgate House, Bath Road, Marlborough for Mr & Mrs Clive Watson
RESOLVED: that Marlborough Town Council has no objection to this application

676/17

WILTSHIRE COUNCIL CONSULTATION – TRAFFIC ORDERS – PROHIBITION AND RESTRICTION OF WAITING, TAXI RANK CLEARWAYS AND ON STREET PARKING

Members noted a consultation by Wiltshire Council with a closing date of 21 May 2018 around Road Traffic Regulation Orders on the introduction of parking charges for Sundays and Bank Holidays as well as changes to the cost of season tickets.

At the Planning Committee Meeting held 19 February 2018 Members had discussed these proposals and resolved to write to Wiltshire Council to express their concerns once the consultation was announced (**Minute No. 544/17: RESOLVED:** (i) to write to Wiltshire Council to reiterate the concerns of Marlborough Town Council and to ask for a delay in the introduction of Sunday parking charges). Their concerns had not changed and additional points were raised about the impact on worshippers attending church on Sunday mornings together with the continued impact to local traders caused by increased car park charges.

It was agreed that details of the consultation would be promoted via the Town Council website, Facebook page and social media.

RESOLVED: to write to Wiltshire Council to reiterate the concerns of Marlborough Town Council

677/17

PARKING IN MARLBOROUGH: KELHAM GARDENS

Members noted a report by the Town Clerk and received a verbal update from **Cllr. Hall** following the Wiltshire Council Cabinet Meeting on Tuesday, 24 April 2018 where Wiltshire Council had welcomed entering into negotiations with Marlborough Town Council about using this land for parking. A key point was that the Unitary Authority was under statutory obligation to meet best value legalities under Section 123 of the Local Government Act 1972 on the disposal of local authority land. There had been no agreement to a Community Asset Transfer.

RESOLVED: to delegate to the Town Clerk and Cllr. Hall to continue negotiations with Wiltshire Council about the acquisition of this land for parking

678/17

ALLOCATION OF FREE PARKING SPACES

Members considered the balance of the allocation of free parking spaces given by Wiltshire and noted that these cannot be used in November and December following a decision by Wiltshire Council's Cabinet on 30 January 2018. Options considered included:

- 1-2 spaces for South West in Bloom Judging Day on 10 July 2018
- Offering 230 free spaces on the mornings of the two Mop Fair set up days (Friday mornings) to compensate for the long road closure over both weekends
- Offering the balance as free parking days (probably using the High Street allocation) to help traders attract shoppers to the town

RESOLVED: (i) that the free spaces for South West in Bloom and the Mop Fair Friday mornings were agreed

RESOLVED: (ii) to discuss with a representative of local traders whether they would like to take advantage of the remainder of the allocation and how best this could be done

679/17

PARKING AND WAITING RESTRICTIONS REVIEW 2018/19

Members noted an update from Wiltshire Council Highways & Transport concerning the procedure for managing requests for parking restrictions.

680/17

COMMUNITY INFRASTRUCTURE LEVY (CIL)

Members noted guidance for Parish and Town Councils on receiving and the use of CIL funds.

681/17

HIGHWAYS NEWSLETTER

Members noted the May newsletter issued by Cllr. Bridget Wayman, Cabinet Member for Highways, Transport and Waste at Wiltshire Council

682/17

NEIGHBOURHOOD PLANNING

The Steering Group was beginning to work on the draft and structure for the Plan and seeking a new consultant to deal with a Call for Sites.

The meeting closed at 7.46pm

Signed: Date:

Chairman